

## Financial Aid Applications Workshop Schedule and Policies

### 1. File the FAFSA and TAP applications through the MCC financial aid website at

<http://www.monroecc.edu/depts/finaid/apply.htm>

**You do not need to attend the workshop if you can file these applications on your own.**

**Monroe Community College**  
STATE UNIVERSITY OF NEW YORK

**Applying for Aid**

The goal of the MCC Financial Aid Office is to provide students and parents with the information, tools, and assistance needed to navigate the application process as quickly and efficiently as possible.

To help facilitate this, the MCC Financial Aid Office has developed a 7 step financial aid application guide for full-time and part-time students.

**Full-time**

- Step One: Get a PIN
- Step Two: File the FAFSA
- Step Three: File the TAP
- Step Four: The SAR
- Step Five: Additional Info
- Step Six: Award Notification
- Step Seven: Checklist

**Part-time**

- Step One: Get a PIN
- Step Two: File the FAFSA
- Step Three: File the APTS
- Step Four: The SAR
- Step Five: Additional Info
- Step Six: Award Notification
- Step Seven: Checklist

- Call **1-800-433-3243** if you need assistance completing the federal financial aid application (FAFSA).
- Call **1-888-697-4372** if you need assistance completing the New York state financial aid application (TAP).
- Or, attend a financial aid applications workshop.

- Please arrive 15 minutes before the workshop begins.
- Food or children are not allowed in the workshops.
- Students and parents need to apply for a PIN at <http://www.monroecc.edu/depts/finaid/apply.htm>
- These workshops are for MCC students only.
- To be better prepared to file the applications, **please bring the following applicable documentation to the workshop:**

To apply for the 2014-2015 Financial Aid year (Summer 2014, Fall 2014 and Spring 2015):

- ☐ Student's 2013 Federal and New York State Tax Return
- ☐ If you are a dependent student,
  - Parents' 2013 Federal and New York State Tax Return if you are under 22 years of age.
  - Your parent/stepparent's date of birth, social security number and date of marital status.
- ☐ You need to know the total amount of untaxed income received in 2013. If you, your spouse, or your parents (if applicable) received any untaxed income during 2013, such as child support you need to report it on the financial aid application.

Workshop Sites and Dates	
Damon City Campus	Student Services 5 <sup>th</sup> Floor
August 5, 7, 12 & 14	9:00 am – 12:00 pm
August 19, 21, 26 & 28	10:00 am – 12:00 pm
Brighton Campus	Building 7 Room 101
August 7, 14, & 21	11:30 am - 12:30 pm
August 1, 5, 8, 12, 15, 19, 22 & 26	2:30 pm – 3:30 pm
There will be additional workshops next month.	
FAFSA School Code 002872	TAP School Code 2180

# Steps to file the Financial Aid online applications:

**1. On the MCC webpage, click on the A – Z Index**

**3. On the financial aid website, click on Applying for Aid.**

**2. In the A – Z Index select F. In the “F” list, select Financial Aid.**

**4. Follow Steps 1, 2 & 3 to apply for financial aid as indicated.**

Ramon L. Rodriguez, M. Ed.

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