



November 18<sup>th</sup> , 2010

**PRESENT:** Chris Abbott (President) S. Adrion, A. Benjamin, P. Bishop, A. Conte, B. Connell, (Vice President) B. Dery, B. Edelbach, M. Ernsthausen, M. Fine, C. Forde, K. Frantz, M Fugate, E. Grissing, S Hagreen, L. Judd, R. Kennedy, E. Lanzafame, J. Mahar, J. McKenna, M. Ofsowitz, P. Ornt, P. Peterson, H. Pierre-Philippe (Secretary) C. Powers, S Battista-Provost, E. Ripton, P. Sarantis, T. Schichler, D. Shaw, C Silvio, D. Smith, J. Smith, R, Stevens, J. Volland, H. Williams, A. Wilson, M. Witz, H. Wynn-Preishe.

**ABSENT:** D, Augustine, L. Bartholome, B. Bower, S. Crews, S Farrington, G. Fazekas, K. Mooney-Graves, D. Olaode, M. Oliver, C. Sardone, S. Weider.

**GUESTS:** D. Cecero, C. Downing,

**I. Meeting called to order: 3:35pm**

M. McDonough, Dean, Liberal Arts and V. Avalone, Director, Planning gave an update on the Middle State Periodic Review. It is a 5 year interim report which looks at the standards, our recommendations (both ours and those of Middle States), the changes, challenges and opportunities faced by the College.

This review will still contain information gathered from the whole college community. The following are the goals for the report: an opportunity for the college to celebrate and acknowledge our progress; to be accountable to various stakeholders that are outside our institution; to address the specific responses/recommendations sets made to the previous evaluation. Additionally, this process will help us to look at two very specific objectives: how to demonstrate institutional effectiveness and the assessment of student learning outcome. That important, global aspect of the process will help determine whether we are fulfilling our mission and that the students possess the stated competencies of the courses. Middles States has made some changes on how their evaluation of the periodic review. They now require more than just an update, but require follow- up on specific recommendations and proof - based outcomes. The project begun in January 2010 and is scheduled to be completed by the June 1<sup>st</sup>, 2011 deadline.

M. Murphy, English/Philosophy and C. Fogal, Mathematics gave an update on the SUNY - Faculty Council of Community College

Dr. Nancy Zimpher, SUNY Chancellor

- Strategic Plan
  - Link between SUNY and NYS economic success
  - Core Values: Student-Centeredness, Community Engagement, Diversity, Integrity, Collaboration

- Big Six Ideas: Entrepreneurial Century, Seamless Education Pipeline, Healthier NY, Energy-Smart NY, Vibrant Community, the World
  - Each campus will select from the big six as their campus focus and will be held accountable for reaching goals (SUNY Report Card)
- Data collection and transparency
- Commitment to Shared Governance: Paying for members of the new SUNY task force on shared governance to attend a national conference on shared governance in Washington DC
- Commitment to community colleges: re-instatement of the Vice Chancellor of Community Colleges position (Johanna Duncan-Poitier)

Dr. David Lavalle, Provost and Senior Vice Chancellor for Academic Affairs

- Strategic plan for enrollment management – promotion by SUNY to keep student enrollment level. The average transfer student has 45 credits. If rather a student transfers at graduation, capacity increases 20%. Transfer students with a degree (AA/AS) have proven to be more successful. Too many students are taking longer to graduate and with more credits than necessary – again taking up space. Limit on new freshman – but make it up with transfer students. This target for level enrollment would be reflected in funding. If a campus exceeds its target, funding is not received for overage. Campus presidents have received notice of this.
- Transfer Website: two approaches to be tested by end of the year
  - Standard listings
  - Video that walks a student through the process

Update on SUNY Board of Trustees Non-voting Seat for Community College Representative

- Reminder -- the four-year campuses have a representative (President of University Faculty Senate)
- Reminder – the SUNY Student Assembly has a voting representative (President of Student Assembly)
- An amendment to the SUNY BoT was in State Legislature for a vote when the New York Community Colleges Trustees sent a memorandum of opposition to a vote of approval based on the Faculty Council being a bargaining unit
- FCCC responded with a respectful and informative response that FCCC is not a bargaining unit
- However the vote was postponed and will need to work its way back through committees

Data Collection and Data Sharing

- John Porter, Associate Provost for Institutional Research presentation showed the kinds of information being collected and the possible ways in which it could be used. Understanding the positive uses of such information in continued student success, but given the possibility of misuse of information, the FCCC sent a resolution to the SUNY Chancellor asking for the formation of an advisory committee to the Senior Vice Chancellor and Provost and the Senior Vice Chancellor and Chief Operating Officer to develop and recommend system-wide policies and practices for gathering data from campuses throughout the system and its appropriate use, and be it further that the committee should have broad representation, including representatives from the Faculty Council of Community Colleges, the University Faculty Senate, the New York Community Colleges Association of Presidents, the SUNY Chief Academic Officers, and the Student Assembly.
- Approved Unanimously

SUNY Awards

- Request for additional funds for Conversations in the Disciplines
- Request for reinstatement of the Faculty Exchange Scholar Program
- Discussion now underway for an Adjunct Faculty and Clinical Faculty Chancellor's Awards

C. Fogal mentioned that her sub-committee may be drafting a letter to be sent to faculty asking them to contact their legislator in support of the SUNY Board of Trustees Non-voting Seat for Community College Representative.

There are two pieces of Legislation, currently on Committee (not expected to pass), dealing with text book prices. They are asking the various campuses to be proactive and consider different ways of decreasing the costs of textbooks.

## **II. Announcements (C. Abbott)**

Non-smoking signage related issues. She has contacted L. Struble about the possibility of putting additional non-smoking signs at all entrances. He will speak with Facilities and Public Safety to discuss the signage issues.

Green Saver Program - Also discussed with L. Struble whether the Green Saver Program will be reviewed for the spring semester. There is an obvious underutilization of those reserved parking spaces. The program will be reviewed, there may not be a reduction in the number of slots, and Parking Lot A may not have any reserved spots.

As part of their Community Service event, many student athletes went to School #15 to read to elementary students. It was a great experience for our all involved. Please check the following link to see our students in action.- <M:\Offices\Shared\PhotoTrans\Giant Read 2010>. The 6<sup>th</sup> graders will visit our campus this spring.

T. Keys attended the November 11<sup>th</sup> Executive Committee meeting to discuss some the computer issues this past fall. ETS is aware of them and is working diligently to resolving them. They are asking for our patience.

Thanked both the SCAA and the Administrative Search Committee for the Provost/V.P., Academic Services. They have finished their interviews and have made their recommendations. Possible target dates for campus –wide open hearings are the weeks of December 6<sup>th</sup> and 13<sup>th</sup>.

## **III. Approval of minutes**

Minutes of October 21<sup>st</sup> Faculty Senate meeting approved.

## **IV. Action Items**

### **Curriculum – M. Ernsthausen**

Program Deactivation

PD1F Massage Therapy (AAS) **Motion passed**

### **Academic Policies – E. Grissing**

Resolution 1:10 Course Information Sheet

“The CIS will be distributed during the first week of class...” to “The CIS will be made available in hard copy or electronic form during the first week of class....” **Motion passed**

Resolution 1.2.1(4) Incoming Transfer Credits

“Students whose cumulative average at a previous college was 2.0 or higher (on a 4.0 scale) may have all their courses considered for transfer credit, provided the courses are applicable to the degree program desired at Monroe Community College, but subject to departmental prerequisites.” **Motion passed**

## **V. Standing Committee Reports**

### **Academic Policies – E. Grissing**

Reports that the Placement Testing Committee has voted to change the Accuplacer cut scores for Math level 4 and 5 placements to make them more rigorous. The Committee is also recommending that the college acquire another component to the Accuplacer suite, a testing tool called the College level Math Test - which would allow more accurate placement decision for two new levels – Math level 9 and 10.

APC is currently looking at the wording in the catalog and in Resolution 1.8.1 which deal with academic honesty - cheating and plagiarism. They want to make sure that the language is consistent.

The proposed 2013-2014 Academic Calendar will be distributed electronically before the next Faculty Senate meeting and will appear as an action item on the December meeting's agenda.

### **Curriculum – M. Ernsthausen**

The curriculum committee has given final approval for the following:

One program deactivation:

PD1F Massage Therapy (AAS)

1 course revisions

CR1F Statistics II

CR40F Graphic Arts

The curriculum committee has posted the following for faculty review until 11/23/2010:

2 Course Revisions:

CR6F CIS 101 Programming for Information Systems

CR7F CIS 201 Introduction to Web Site Design

1 New Course:

NC4F BUS 220 Applied Business Applications

1 New Program:

NP4S Sustainability, AS

This past fall, the Ad hoc committee working on our infused competencies, administered the CLA exam to a group of students. They are using the exam to measure whether the infused competencies have any influence on student learning. This spring, the committee will again administer the exam to a new group of students, and will report its finding to the Curriculum Committee.

### **NEG – A. Wilson**

Preparing for spring senator elections. They will be looking if the addition of technical assistant as voting member may impact area/department representation.

### **SCAA – M. Fine**

Have completed the Interviews for Provost/V.P., Academic Services. It was suggested that these candidates be invited to MCC for more than one day, and for open hearings to be held at both Brighton and Damon campuses.

### **Planning – D. Shaw**

The Committee met with B. Cunningham who gave them an update on various building projects across the campus. They also talked about the process for reviewing the Strategic Planning Grants which should be submitted by December 10<sup>th</sup>. They will also be meeting with the Classroom Committee. If you have any ideas or concerns, please forward them to the PC.

### **Professional Development – C. Powers**

The NISOD award process has been completed and the recommendations have been forwarded to the Vice Presidents. They hope that the winners will be notified by mid December.

The Chancellor's Award nomination packets are due to A. Lee, Director, Human Resources, by December 8<sup>th</sup>.

If interested, you can begin to work on the Hanson Award for Teaching and Professional Service which are due in March. If you need help to complete the packet, please keep in mind that there is a group of past recipients, headed by S. Murphy, Business/ Economics Department, who are willing to help with the application process. The committee is working on the professional development program for June. It will follow up on the bullying theme.

**IV. Student Announcements**

**None**

**VI. Business**

**None**

**VII. New Business**

**None**

Meeting adjourned at 4:30 p.m.

Respectfully submitted,

Chris Abbott,  
President

Harry Pierre-Philippe,  
Secretary

**Minutes approved at December 16, 2010 Faculty Senate meeting.**