



March 25, 2010

PRESENT: C. Abbott (President), S. Adrion, A. Benjamin, P. Bishop, M. Bower, B. Connell (Vice President), S. Crews, B. Dery, M. Disano, M. Ernsthausen, S. Fess, M. Fine, K. Foley, C. Forde, M. Fugate, K. Graves, E. Grissing, S. Hagreen, L. Judd, R. Kennedy, J. Mahar, A. Morris, J. Nelson, M. Ofsowitz, P. Peterson, H. Pierre-Philippe (Secretary), C. Powers, T. Schichler, D. Shaw, D. Smith, R. Stevens, S. Weider, H. Williams, A. Wilson, M. Witz, H. Wynn-Preishe

ABSENT: J. Alas, L. Bartholome, S. Carlson, J. Case, G. Fazekas, N. Karolinski, E. Lanzafame, J. McKenna, P. Ornt, M. Popovici, S. Batistta-Provost, B. Ripton, C. Sardone,

GUESTS: D. Cecero, K. Collins, J. Little, E. Putnam, R. Rigoni, F. Rinehart, R. Rodriguez, J. Szymanski, J. Tsai, R. Watson

I. Meeting called to order: 3:35pm

D. Burke – Update on Student Opinion of Course and Faculty Survey

Gave an update on the actual format of the redesigned report of the Student Opinion of Course and Faculty Survey. A final version of the report should be available for the Spring 2010 administration. The report will include a summary of individual instructor's results for a single section taught by that instructor, summative results for all the sections of that course taught by that single instructor, and summative results for all sections of a course for the current semester and the previous two surveys of that course (provided at least three professors have taught the course in the past). Once completed, the report will accompany this semester's survey results.

She has worked closely with G. Egan and D. Watson to maintain the original intent of the Ad Hoc committee's recommendation.

T. Keys and B. Wagoner – Update on New Technology Services

Discussed 4 different technology initiatives:

- Outlook Calendar Updates -
Will provide an easier and much faster way for faculty and staff to schedule appointments and meetings. ETS is able to use data currently available in Banner to populate calendars with recurring events (e.g. scheduled classes). This would give Outlook a more accurate view, increase accuracy and make appointments/meetings easier to schedule.

Version I, a one shot update, is planned for Summer 2010. They are asking faculty for their input to adapt the system to their needs. Version II has multiple updates and is scheduled for a later time.

- **Student E-mail Policy**
MCC can use the student e-mail system as a primary form of communication. The Student E-mail Team wrote a proposal, sent it to the President and the Vice Presidents, and they all endorsed it. A college wide implementation team was then formed and charged with the following: Review the proposed Student E-mail Policy, implement an awareness campaign, identify potential cost savings and identify a student support model to meet student technology need. This system, which is being used in some offices /departments, will allow the College to be more paperless, save resources and provide timely information.
- **Student Printing Policy**
The library is currently the only campus office that charges our students for printing services. The old system, which used to charge them for each printing job, has been replaced by 'PaperCut'. The students receive a \$10 credit to be used for all printing services. The proposed policy will be similar to the pay-for-print model from the library. The students will be provided with a \$15 credit at the beginning of each semester (including summer) to cover their printing costs. Additional monies can be added to the account if needed, but account balances will not be refunded. This change will affect all student printers.
The system will be reasonable and easy to implement. It will also provide better control of paper, reduce the amount of unnecessary printing, save paper and toner and encourage a 'green' approach.
- **Copy Center Leases**
The copy centers are available in Buildings 5, 8, DCC and main print shop. These copiers are 5 years old and their lease expires this spring. Over that time, 30 million copies have gone through these copiers and therefore they are experiencing significant service issues.
The following objectives will be looked at in upgrading the copiers for new leases: Higher capacity multi-function devices (printing, copying, scanning, fax) which will sustain high volume. Want to look at shorter lease period that reduces maintenance service problems and stay on top of new technology. Also looking at release stations where you can print from office/ home then release job when you get on campus. More secure form of identifying the user, better control of the system.
If you have any additional questions, concerns and comments, please forward them to T. Keys.

II. Announcements (C. Abbott)

- Congratulated the following senators on their promotion to Associate Professor
L. Judd - Mathematics
M. Ofsowitz - Psychology
R. Stevens - Biology
A. Wilson - Library Services
M. J. Witz - Biology
- The Faculty Council on Community Colleges (FCCC) recently asked the Executive Committee to endorse a resolution to be sent to Governor and Legislature asking that funding for community colleges be restored to the 2009-2010 level and that Tuition

Assistance Program (TAP) also be restored. A similar resolution has been endorsed by the Faculty Governance groups and Board of Trustees at all of the community colleges.

III. Approval of Minutes:

Minutes of February 25th, 2010 Faculty Senate meeting approved as corrected.

IV. Action Items

Curriculum – M. Ernsthausen

PR5S Accounting General, AAS – **Motion passed**

PR20S Computer Information Systems, AAS - **Motion passed**

PR21S Computer Information Systems, AS - **Motion passed**

NP1S Addictions Counseling, Certificate - **Motion passed**

NP3F Applied Engineering Technology, AAS - **Motion passed**

PR4S Emergency Medical Technician – Paramedic, AAS - **Motion passed**

PR9S Paramedic, Certificate - **Motion passed**

V. Standing Committee Reports:

Academic Policies - E. Grissing

No report

Curriculum – M. Ernsthausen

The curriculum committee has given final approval to the following:

Five Program Revisions:

PR20S Computer Information Systems, AAS

PR5S Accounting General, AAS

PR21S Computer Information Systems, AS

PR4S Emergency Medical Technician – Paramedic, AAS

PR9S Paramedic, Certificate

Two New Programs

NP1S Addictions Counseling, Certificate

NP3F Applied Engineering Technology, AAS

Twenty Two Course Revisions:

CR6S BUS 208 Organizational Behavior

CR23S BUS 250 International Management and Marketing

BUS 275 Business Cooperative Education

CR13S ANT 202 Human Religious Experience

CR14S ANT 130 Bones, Bodies and Detection

CR17S SOC 209 Environmental Sociology

CR18S SOC 208 Sociology of Latin America

CR19S SOC 205 African-American Family
CR20S SOC 202 Urban Sociology
CR21S SOC 204 Families in Society
CR29S SOC 200 Social Problems
CR30S SOC 201 Race and Ethnicity in the United States
CR31S SOC 206 Sex and Gender in Society
CR33S POS 207 The Urban Political Process in the U.S.
CR36S MAR 204 Advertising
CR37F COM 104 Introduction to Graphic Production
CR37S MAR 203 Sports and Entertainment Marketing
CR38S HIM 204 Health Records in Alternative Care
CR39S CHE 124 General Organic and Biochemistry
CR40S MAR 201 Dynamics of Selling
CR41S HIM 205 Professional Practice Experience I
CR42F COM 107 A Century of Design

Nine Course Deactivations:

CD13S CIS 205 COBOL Programming Language
CD5S ANT 120 Anthropology of Science Fiction
CD6S PAD 101 Introduction to Public Administration
CD7S Public Administration Courses
CD8S PAD 202 Public Sector Finance
CD9S PAD 230 Legal Issues: Public and Not-for-Profit Sectors
CD10S PAD 121 Public Administration Education Internship I
CD11S PAD 102 Public Sector Management
CD12S PAD 103 Public Sector Human Resources

Four New Courses:

NC3S CHE 185 Organic Chemistry Topics for Nutrition Majors
NC4S EDU 260 International Education
NC5S HUM 210 Disability Across the Lifespan-Strategies for the Human Services Worker
NC6S PPE 210 Selective Certification in Youth Sports

The curriculum committee has posted the following for faculty review until 3/30/2010

CD44S EMS 113 Hazardous Materials and the EMT
CR34F COM 165 Digital Prepress
CR50S MET 206 Engineering Materials

CR52S IDE 260 CAD for Interiors II
PR12S Fine Arts, AS

NEG – A. Morris

Reminder that a call for nominations was sent out to affected departments - Deadline is Monday, March 29st, 2010

A call for nominations for the FCCC representative was sent out in the Tribune -Deadline is April 5th, 2010.

Proposed Amendments to Faculty Senate Bylaws:

Article IV, Section 1: Extend voting membership to technical assistants.

Article IX, Section 2 (E)(2): Remove “conducting evaluations of Department Chairpersons” from SCAA duties.

Article IX, Section 2 (F)(2): Remove constituent areas of representation.

Article X, Section 1 (C): Amend to read: “A quorum for each regular or special meeting of the faculty shall consist of two-fifths of the voting faculty.”

Please note, the proposal does not seek to change the number of faculty needed for a quorum, as originally presented. Rather, language is proposed to clarify the type of meeting referred to in the bylaw.

Article X, Section 5: Amend references to voting method from mail ballots to email ballots.

An open hearing is scheduled for Monday, April 12th, at College Hour (12:00pm) in the Empire Room.

SCAA – M. Fine

The Committee will be submitting its recommendation to the President regarding the proposed reorganization.

Members of SCAA will run a parallel search for the Vice President of Economic Development and Innovative Workforce Services. A search consultant will be hired to help with the search process. No changes will be made until the new VP is hired – September 1st.

Planning – D. Shaw

The Committee has completed their work on the Strategic Planning awards and their recommendation has been forwarded to the President.

Professional Development – C. Powers

The Leave for Professional Advancement process is ongoing and the Committee will be shortly submitting their recommendation to the Academic Vice President and the President. The ad hoc committee on leaves is writing up a final report which includes guidelines and a better definition of ‘benefit to the college’.

Reminder that March 26th is the deadline for nominations for the Hanson award and MCC Excellence in Professional Service. We have received several applications in each category.

This summer, M. Bower and M. Ofsowitz will be setting up the Professional Development section of the Faculty Senate web site. They will be updating all of the awards’ criteria information prior to the start of the fall semester.

VI. Student Announcements:

None

VII. Old Business:
None

VIII. New Business:
None

Meeting adjourned at 4:50 pm

Respectfully submitted,

Christine Abbott
President

H. Pierre-Philippe
Secretary

Minutes approved at the April 15, 2010 Faculty Senate Meeting.