



Faculty Senate

Monroe Community College

**Faculty Senate Meeting
December 11, 2014**

PRESENT: R. Babcock, M. Bates, L. Carson, J. Chakravarthy, K. Chin, A. Colosimo, A. Conte, P. Emerick, M. Ernsthausen, S. Farrington, R. Fisher, H. Fox, D. Gasbarre, K. Mooney-Graves, M. Heel, D. Henneberg, R. Horwitz, A. Hughes, A. Knebel, E. Lanzafame, J. Mahar, J. McPhee, K. Morris, H. Murphy, D. Navarro, J. Oriol, P. Peterson, L. Pierce, E. Putnam, C. Rapp, M. Redlo, R. Rodriguez, J. Scanlon, T. Schichler, K. Tierney, A. Wahba, R. Watson, H. Williams, J. Wilson

ABSENT: K. Aquila, S. Broberg, K. Chin, N. Christensen, G. Fazekas, J. Kucich, T. Leuzzi, M. Little, D. Miller, P. Oettinger, K. Rodriguez, G. Thompson, J. Waasdorp

GUESTS: J. Bartkovich, M. Bellavia, K. Borbee, K. Collins, L. Dugan, M. Fine, B. Gizzi, M. Keys, K. Love, J. Martin, E. Morris, S. Simonetti, K. Smith, J. Torcello, M. Witz

All College Meeting called to order: 3:35 p.m.

1. Guest Speaker: H. Simmons – New Downtown Campus updates

H. Simmons began by stating he received positive feedback about a meeting held earlier in the day with the Damon City Campus community members where they were updated on the design (interior colors and schemes) for the New Downtown Campus (NDC).

He stated the project has many challenges. There is an estimated \$6 - \$12M which still needs SUNY approval. However, Monroe County has approved the entire \$72M in bonding, therefore the project development will continue.

Construction to separate MCC and Kodak (electric and new walls) began on December 1, 2014, a \$4.5M project. Each side will be accessible by the other entity when there is someone on each side present with a key.

The design/development by LaBella Associates is anticipated to be completed in December 2014. The County has charged the developers with coming up with a completed plan by April 10, 2015. MCC will then need to wait to continue the project until the legislation has approved the design and sent the project out for bids with a projected timeframe of September or October 2015. Monthly meetings will continue with the downtown community and updates posted in the Tribune as necessary.

Questions:

- M. Ernsthausen asked for clarification on whether the \$6-12M is in addition to the \$72M or included the amount. H. Simmons stated the amount is included in the \$72M.

- M. Redlo asked for an update on classroom space designs. H. Simmons stated B. Cunningham will be handling this part of the process and the faculty will have input. M. Redlo stated he would check with B. Cunningham on the timeframe.

2. Announcements (M. Ernsthausen)

a) He congratulated J. Wadach on behalf of the Faculty Senate on being named 2014 Carnegie Foundation for the Advancement of Teaching Outstanding Community Colleges Teacher of the Year. He also congratulated Nayda Pares-Kane, Interim Dean of Liberal Arts, on the completion of her Ph.D.

b) He announced K. Smith is attending the January Faculty Senate meeting to give an update on the revised plan for the Academies project where all six academies will be rolled out in the fall 2016.

c) The Faculty Senate Executive Committee members have been trying to find ways to get more input from faculty. They started sending an email out to Senators a few weeks before the Faculty Senate

meeting requesting new business for the meeting; however, they did not receiving a lot of feedback. Therefore, they are holding "What's on your mind?" meetings where the College Community can ask questions and/or address concerns about issues around the College. The meetings will be held the first of each month beginning February 2015. He asked the Senators to save the following dates and share the information with their constituency:

- Brighton Campus – Monday, February 2, 2015 noon – 1:00 in the Forum
- Applied Tech Center – Tuesday, February 3, 2015 – noon – 1:00 in Classroom 118
- Damon City Campus – Wednesday, February 4, 2015 noon – 1:00 in the Community Room

B. Gizzi (and/or a Faculty Association representative) agreed to co-moderate the meetings.

- L. Pierce pointed out many faculty are teaching during college hour and will not be able to participate.

M. Ernsthausen stated the days/times will rotate each month in hopes of being able to include more faculty. He encouraged Senators to send suggested days and times to him.

d) M. Ernsthausen welcomed L. Dugan, Director of E-Learning and Instructional Technology, to the College. L. Dugan gave a brief description of his duties and looks forward to working with the College community.

3. Student Announcements

There were no student announcements.

4. Old Business (M. Ernsthausen)

MCC Employee and Visitor Conduct Policy Draft #7

He began by explaining shared governance leaders are given the opportunity to update the Board of Trustees (BOT) at its meetings. During the fall semester, he was able to represent the Faculty Senate on two important issues, the first being the office spaces at the NDC. He was able to explain the faculty's concerns to the BOT resulting in changes to the plan and the process. He feels these changes show a willingness of the administration to work with faculty. At the December 1, 2014 BOT meeting, M. Ernsthausen was able to address the Faculty Senate's concern regarding the MCC Employee and Visitor Conduct Policy Draft #7. The BOT changed the wording "*colleagues, supervisors*" to "*college employees*". There was also significant discussion among the BOT members regarding the Faculty Senate's concerns related to academic freedom and the "may" vs "shall" in the last paragraph on the document. M. Ernsthausen stated he feels it was a beneficial and thorough discussion.

Questions: A Senator asked if the "shall" would be changed to "may" or would it remain as written. M. Ernsthausen clarified the BOT agreed to keep the wording as written in Draft #7.

M. Ernsthausen stated he felt it was important to explain the discussions with the BOT for two reasons.

- To keep the Faculty Senate informed on the process.

- He explained the second reason relates to conversations and general belief among faculty that the Faculty Senate is only a recommending body and the administration does not have to follow any of its recommendations. However, he believes the administration is making an effort to work with faculty based on their consideration of the input given relating to the Reorganization, NDC offices and MCC Employee and Visitor Code of Conduct. The administration is showing a willingness to work with the Faculty Senate and reaching out to faculty in a positive way. He asked Senators to consider sharing this perspective with faculty when hearing discussion regarding the Faculty Senate. M. Ernsthausen stated it is important to continue to work with the Administration on issues, the Job Description Ad Hoc Committee is an example of the continued collaboration.

M. Redlo pointed out the BOT members looked at the wording and meaning of the prior sentences when discussing "shall" vs "may". He feels the BOT is listening to the faculty concerns and it is important to recognize the BOT did not pass Draft # 7 unanimously.

5. New Business

a) K. Mooney-Graves asked for an update on the Health/PE issue tabled at the last Executive Committee meeting according to the minutes. M. Ernsthausen stated the Executive Committee is still working on the issue and he will be preparing a Resolution for the Executive Committee to review. K.

Mooney-Graves asked if it she could assume majors where the Health/PE credits were removed are going forward and the changes will be reflected in the catalog. M. Ernsthausen confirmed.
b) R. Fisher pointed on the new campaign for intersession "3 Credits in 3 Weeks" is misleading since the timeframe is less than 3 weeks. M. Fine stated the Marketing and Community Relations department is aware of the issue.

All College Meeting adjourned at 4:03 p.m.

Faculty Senate Meeting called to order 4:04 p.m.

1. **Announcements**

There were no announcements.

2. The Minutes from the November 13, 2014 Faculty Senate meeting were approved.

3. **Action Items:**

a) E. Putnam made a motion to approve the following Curriculum Proposals:

1 New Program:

2014-NP3-Fall AAS Homeland Security

7 Program Revisions:

2014-PR11-Fall AAS Criminal Justice: Police

2014-PR12-Fall AS Criminal Justice

2014-PR13-Fall AAS Criminal Justice: Corrections Administration

2013-PR38-Fall Cert Advanced Studies (Honors Studies)

2014-PR8-Fall Cert Law Enforcement

2014-PR9-Fall AS Addictions Counseling

2014-PR29-Spring* AAS Office Technology - Office Administrative Assistant

*remove 1 H/PE credit

Motion seconded. No discussion. **Motion passed.**

b) J. Mahar stated the Academic Policies Committee is tabling the proposed Amendment to Faculty Senate Resolution 1.11 due to significant concerns received from constituents. The Committee plans to review the proposed amendment and possibly present a revised version at the January meeting for a vote in February.

4. **Future Action Item:**

E. Putnam presented the High Impact Practices Definitions and Criteria document, submitted through the Curriculum Committee, by the High Impact Practices (HIP) Committee under the Academies project chaired by M. Bellavia. The Curriculum Committee has approved the document. There will be a Faculty Senate vote to support the document at the January meeting. A copy of the proposed documents will be sent out to Senators to share with their constituents after the meeting. M. Bellavia stated the HIPs Committee reached out to other groups on campus to develop this list, which includes the current HIPs practices at MCC but can be added to going forward.

5. **Standing Committee Reports**

In order to allow more time for discussion during the meeting the standing committee chairs submitted their reports for Senators to review prior to the meeting. Questions and/or comments were taken regarding the following reports, as noted.

Academic Policies (J. Mahar)

J. Mahar reports the following:

- Proposal on Student Opinion of Course and Faculty (Resolution 1.11) submitted to Executive Committee and for presentation at November Faculty Senate Meeting – Amended proposal to be voted on in December.
- Proposal for participation in study on Alternative Placement Systems received, discussions ongoing.

Ongoing discussion on the End of Inclusion/Exclusion Practice and its impact on Fresh Start Policy - Resolution 1.1.7(5)

- Continuing Topics of Discussion:

Discussion of Electronic Distribution of Course Information Sheets

Prior Learning Assessment – Ad Hoc Committee report due next semester

Additional comments: J. Mahar stated the only change to the report is the Committee will be discussing the concerns regarding proposed amendment to Faculty Senate Resolution 1.11.

Curriculum (E. Putnam)

E. Putnam reports the following:

- The Curriculum Committee has given Final Approval to:

1 New Program:

2014-NP3-Fall AAS Homeland Security

7 Program Revisions:

2014-PR29-Spring* AAS Office Technology - Office Administrative Assistant

2014-PR11-Fall AAS Criminal Justice: Police

2014-PR12-Fall AS Criminal Justice

2014-PR13-Fall AAS Criminal Justice: Corrections Administration

2014-PR8-Fall Cert Law Enforcement

2014-PR9-Fall AS Addictions Counseling

2013-PR38-Fall Cert Advanced Studies (Honors Studies)

*remove 1 H/PE credit

4 New Courses:

2014-NC16-Fall GEG 103 Extreme Weather Lab

2014-NC17-Fall MTH 162 Statistics for the Social Sciences

2014-NC14-Fall HIS 113 Western Civilization I: Beginning to 1700s -WR

2014-NC15-Fall HIS 114 Western Civilization II: 1700s to the Present - WR

14 Course Revisions:

2014-CR75-Spring HIS 240 The City in American History

2014-CR49-Fall MTH 160 Statistics I

2014-CR7-Fall ELT 202 Pulse and Digital Circuits

2014-CR48-Fall HMN 106 Humanities Special Focus

2014-CR47-Fall HMN 110 Self-Reliance

2014-CR60-Fall HMN 101 Humanities: Experiencing Culture

2014-CR38-Fall BUS 275 Business Cooperative Education

2014-CR39-Fall CE210 Cooperative Education-Liberal Arts

2014-CR40-Fall CE260 Cooperative Education-Hospitality Management

2014-CR41-Fall CE263 Cooperative Education-Interior Design

2014-CR43-Fall HVA 271 Cooperative Education-Heating, Ventilating and Air Conditioning

2014-CR42-Fall CE270 Cooperative Education-Office Technology

2014-CR44-Fall PHL 109 World Religions: Eastern Traditions

10/09/2014-CR-1 MTH 080 Preparation for Statistics

2 Course Deactivations:

2014-CD10-Fall PSY 207 Educational Psychology

2014-CD9-Fall CE 279 Cooperative Education - Computer Related Curricula

2 Course Learning Outcome Revisions:

2014-CO7-Fall TRS 200 Integrated Reading and Writing II

2014-CO11-Fall HVA 103 Heating Systems

- The Curriculum Committee has posted for faculty review until 12/11/14:

1 Program Revision:

2013-PR38-Fall Cert Advanced Studies (Honors Studies)

3 Course Revisions:

2014-CR52-Fall CIS 200 Programming for Information Systems

2014-CR62-Fall SOC 102 Social Problems

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| 2014-CR63-Fall | AGS 200 | Food and Agriculture Problem Solving - Behavioral Applications |
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- The Curriculum Committee has posted for faculty review until 12/18/14:
 - 1 New Program:

2014-NP4-Fall	AS	Liberal Arts and Sciences: Psychology
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 - 4 Course Revisions:

2014-CR59-Fall	PSY 220	Research Methods in the Social Sciences
2014-CR53-Fall	GEG 104	Weather and Climate (will be Extreme Weather)
2014-CR57-Fall	CRJ 101	Introduction to Criminal Justice
2014-CR56-Fall	CRJ 103	Constitutional Law and Rights of People

NEG (N. Christensen)

N. Christensen reported the following:

- The Committee is reviewing the Faculty Senate Resolutions.
- The Committee has found a replacement for K. Aquila Nursing Department and it is still working on soliciting the Library for a replacement for M. Little.

Planning (M. Redlo)

M. Redlo reported the following:

- The Academies initiative has undergone a major, albeit, positive change. Instead of rolling out in two parts beginning Fall 2015, it has been decided to take another year of planning and unveil all six schools in Fall 2016. The December 1st retreat, which focused on the new timeline was both well attended and highly successful.
- Please refer any questions regarding Strategic Planning Grants to myself and/or Tish Williams (1472). Also there will be a new Professional Development opportunity, for the Spring Semester, within the Strategic Resource Development and Grant Management Department. The Planning Committee in collaboration with the Director (Tish Williams) will make the final selection. The recipient will receive 3 FCH in release time. Please direct any questions you may have to myself and/or Tish Williams.
- The Sustainability Committee is planning their Earth Day (April 22nd) activities and are planning some Professional Development seminars in the coming semester.

Professional Development (H. Williams)

H. Williams reported the following:

- The winners were announced for the following awards:
 Monroe Community College Emerging Excellence Award (MEEA): Mr. Christopher Kumar, Instructor, Engineering Science and Physics
 John & Suanne Roueche Excellence Award: Dr. Amy Burtner, Associate Professor, English and Philosophy Department
 - The Committee is working on the criteria for the Faculty Senate Adjunct Spotlight Awards.
 - The June Professional Development Week is now completely full – details to be announced during spring semester, including a complete schedule and sign-up/RSVP instructions.
 - The Committee is also working on a formal Faculty Senate Orientation for new Senators, the first part of which will kick off during the June Professional Development Week.
- Additional comments: H. Williams on behalf of the committee thanked A. Colosimo and L. Carson for their work on the June Professional Development Week (June 8 – 12). The schedule is complete noting that the Wednesday of the week will not have any workshops due to express enrollment days.*

SCAA (M. Bates)

M. Bates reported the following:

- Provost and DCC Executive Dean searches are currently under way. Both committees have worked on the details of each search including time lines, interview questions, etc.
- Assistant Controller search is also underway with interviews to hopefully be completed before the holiday break. This position will look to be filled around mid-January.

Additional comments: K. Mooney-Graves asked for a timeline for campus visits for the Provost and DCC Executive Dean searches. M. Bates stated campus visits are tentatively scheduled for the first few weeks in February.

6. Old Business:

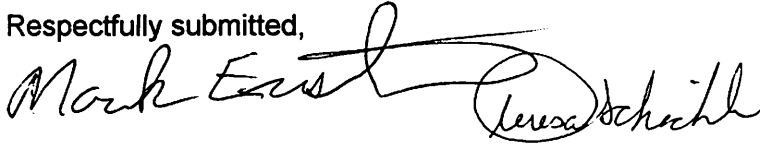
E. Lanzafame stated she is still planning on surveying the DCC community for input on the closed vs. open NDC but has postponed the process until the spring semester. C. Rapp added they would be forming student focus groups as well.

7. New Business:

M. Ernsthausem thanked the Senators and wished them Happy Holidays.

Faculty Senate Meeting adjourned at 4:16 p.m.

Respectfully submitted,



Mark Ernsthausem
President
Faculty Senate

Teresa Schichler
Secretary
Faculty Senate

Minutes approved at the January 29, 2015 Faculty Senate meeting.