Monroe Community College
Curriculum and Program Development
Curriculum Approval Process

The following chart depicts the required approvals for each type of curriculum proposal.

✓ = Approval or Review Required

Approval Required & PROPOSAL STATUS	NP (New Program)	PR (Program Revision)	PD (Program Deactivation or Discontinuance)	NC (New Course)	CR (Course Revision)	CD (Course Deactivation)
Under Development	✓	✓	✓	✓	✓	✓
Submitted to Dept Chair	✓	✓	✓	✓	✓	✓
Approved by Dept. Chair/Submitted To Curriculum	✓	✓	✓	✓	✓	✓
Forwarded by Division Dean/Submitted to Curriculum Office	✓	✓	✓	✓	✓	✓
Submitted to Curriculum Committee for Review	✓	✓	✓	✓	✓	✓
Posted for Faculty Review	✓	✓	✓	✓	✓	✓
Approved by Curriculum Committee/Submitted to Faculty Senate for Vote	✓	✓	✓	✓	✓	✓
Approved by Faculty Senate/Submitted to Curriculum Dean	✓	✓	✓	✓	✓	✓
Approved by Curriculum Dean/Submitted to VP	✓	✓	✓	✓	✓	✓
Approved by VP/Submitted to President & BOT for Vote	✓	✓	✓	✓	✓	✓
Approved by President & BOT/Prepare for SUNY/SED	✓					
Submitted to SUNY/SED	✓	Major Revision	Discontinuance			
Approved by SUNY; Awaiting SED Registration	✓	Major Revision	Discontinuance			
Final Approval	✓					