



May 14, 2009

PRESENT: S. Adrion, J. Alas, L. Bartholome, P. Bishop, A. Burns, B. Connell, M. DiSano, M. Ernsthause, S. Fess, M. Fine, K. Foley, C. Forde, M. Fugate, E. Grissing, A. John, N. Karolinski, R. Kennedy, D. Leach, A. Leopard, A. Morris, S. Murphy (Secretary), J. Nelson, M. Ofsowitz, P. Peterson, H. Pierre-Philippe, M. Popovici, C. Powers, M. Rizzo, T. Schichler, D. Shaw, D. Smith, R. Steven, T. Tugel (President), T. Vinci, J. Waasdorp, S. Weider, C. Wendtland, S. Wexler, H. Wheeler (Vice-President), A. Wilson.

ABSENT: S. Batistta-Provost, D. Baxter, J. Case, J. Downer, S. Forsyth, J. McKenna, P. Ornt, E. Ripton, J. Striebich, H. Wynn-Preishe.

GUESTS: C. Abbott, D. Burke, E. Lanzafame, R. Rodriguez, J. Volland, M. Witz.

I. Meeting called to order: 3:34p.m.

Guest: Margaret Murphy, MCC's representative to the Faculty Council of Community Colleges (FCCC). Margaret and Carmen Powers attended the FCCC Spring Plenary session in March 2009. Many topics were discussed over the two day event. SUNY has created a web site for transfer and articulation but it does not include community colleges. FCCC passed a resolution asking the SUNY BOT to act on the Joint Committee on Transfer and Articulation recommendations. SUNY has created a new Chancellor's award for Classified Service and has developed new guidelines for the existing Chancellor's award. The FCCC is working with the SUNY University Faculty Senate to create a Retiree Service Corps to provide a central association for the approximately 15,000 retirees in the SUNY system. An executive committee has been formed and MCC's Tom Cooper (VaPA) will serve on that committee as the community college member. A SUNY assessment audit was completed by the NY Office of the Controller for four-year institutions only. SUNY is using CCSSSE; however, the FCCC passed a resolution to encourage campuses not to use it. Assessment information has been published out of context by CCSSSE. The SUNY University Faculty Senate passed a resolution asking the SUNY Provost to streamline the assessment process and work with the Senate to achieve this. The FCCC passed a resolution that called for a discontinuance of the current SUNY assessment. Margaret does not support the FCCC resolution and recommended to the Executive Committee a statement supporting streamlining rather than eliminating the process. Her recommendation, supported by the Executive Committee, is that SUNY refocus on a wider view of campus needs of assessment for accreditation and student success. The Undergraduate Committee has reviewed program review and the relationship between contact hours and credit hours. The old policy was written in 1976 before on-line courses. Other topics included: shared governance, General Education Assessment Review (GEAR), Higher Education Act, and K-12 collaboration. Here is additional SUNY information:

- When current searches end, 50% of SUNY presidents will have been on the job three years or less
- New web site to promote the quality of SUNY Community Colleges ((NYCCAP project) is set to go live in May/June 2009 as part of the effort to change any negative perceptions of SUNY Community Colleges
- Workforce Development: monies from the U.S. Department of Labor should grow this area of the Community Colleges. Faculty are encouraged to participate in whatever way possible
- SUNY Board of Trustee Re-engineering SUNY Central Project is expected to make final recommendations by May 2009 and implement immediately. The plan proposes to make SUNY Central more efficient and better able to serve campuses

- New Chancellor-Three month campus visit tour of all 64 SUNY campuses (June – Aug.) which will include meetings with community leaders. Trusted associates from outside SUNY will “look at” SUNY Systems and brief the Chancellor. The Chancellor’s named priorities: Student mobility and K-12 collaboration.

Some additional information: MCC’s funding is 40% state, 47% student and 13% local. The Fashion Institute of Technology has a 56% local contribution. MCC is one of four colleges enrolling students from 61 of the 64 counties of NYS.

Q: Was there a reason given for why community colleges are eligible for the Distinguished Teaching Professor but not the Distinguished Professor?

A: The SUNY BOT is saying there is not the opportunity to do research in the way that four-year colleges are doing it.

C: There are many people at MCC that do research and publish just as much as anyone at the four-year college. The days of a teaching-only community college are over. Also, there is a rule that states that if you receive the Distinguished Professor Chancellor’s award you have to wait ten years before applying for another. This is exclusionary.

A: The FCCC is aware of this. The current SUNY BOT is not ready for change but perhaps the new Chancellor will promote these changes. Also, check to see if this rule is a SUNY rule or an MCC rule. MCC can institute more rules than SUNY.

II. Announcements (T. Tugel):

- Welcome to the senators elected to begin their term September 1 who are attending today’s meeting.
- The next Faculty Senate meeting has been changed to June 4 at 3:30pm in room 5-300.

III. Approval of Minutes: Minutes of April 16, 2009 Faculty Senate Meeting approved as written.

IV. Action Items

Curriculum action items:

1. NP2S Human Services, AS - motion passed.
2. PR14S Advanced Studies, Certificate – motion passed

V. Standing Committee Reports

Academic Policies – C. Wendtland

The Committee presented the Academic Calendar for 2011-2012. (See Addendum A for calendar) This will be voted on at the next meeting.

Curriculum – A. Leopard

A. The Curriculum Committee approved the following proposals:

Two New Courses

NC3S SOC 205 African-American Family

NC4S ESL 208 English for Speakers of Other Languages: Medical Interpreting

Four Course Deactivations

CD19S GEG 116 Geology and History of the Erie Canal

CD20S MUS 152 Performance and Applied Music II

CD21S MUS 251 Performance and Applied Music III

CD22S MUS 252 Performance and Applied Music IV

One New Program

NP2S Human Services, AS

One Program Revision

PR14S Advanced Studies, Certificate

The Curriculum Committee has posted 4/ 30 – 5/16/2009:

Four New Courses:

NC5S HMN 222 Seminar: Enduring Questions in the Humanities

NC6S PHL 108 World Religions: Western Traditions

NC7S PHL 109 World Religions: Eastern Traditions

NC8S HSP 280 Advanced Conference and Event Planning

Six Course Revisions:

CR14F CRJ 104 Criminal Law
CR43S ART 130 Sculpture I
CR44S ART 154 Drawing the Human Figure
CR45S ART 220 Painting II
CR48S BIO 231 Kinesiology
CR49S BIO 243 Myology

One Course Deactivation:

CD23S FPT 231 Volunteer Fire Service Management

B. The Curriculum Committee received the final report from the ad hoc committee on Assessment and Program Review from the chair Jason Mahar. Other committee members included Susan Baker, Assistant VP, Student Services; Stuart Blacklaw, Dean, Curriculum and Program Development; Michael Boester, Chemistry/Geosciences; Charlotte Downing, Director, Curriculum and Program Development; C. Thomas Gilbert, Office and Computer Programs; Michael Heel, Assessment Coordinator, Curriculum and Program Development; Kathy Lawton, Biology; Denee Martin, Visual and Performing Arts; Nayda Pares-Kane, Chair, Anthropology/History/Political Science/Sociology; and Deborah Seelos, Nursing. The committee will forward the report along with their recommendations to the Executive Committee. The committee continues to work on the local General Education project and will meet twice a week during June to work on the project.

NEG – H.Pierre-Philippe

Thank you to everyone who helped with the elections. Next year's officers will be Chris Abbott, President, Bonnie Connell, Vice-President, and Harry Pierre-Philippe, Secretary. Jessica Barone was elected as the Faculty Senate representative to the MCC Association Board of Trustees.

SCAA – B. Connell

1. The Committee approved Dr. Tyree's recommendation to change the reporting structure of the Homeland Security Management Institute from directly reporting to the President to reporting to Director of the Public Safety Training Facility.
2. Two members of SCAA are rejoining the search that has been reopened for the Assistant Vice President of Administrative Services.

Planning – E. Grissing

The Committee met to hear presentations from people who received strategic planning grants last year to be carried out this year. The reports were interesting and provided reinforcement to the purpose of the grants. The Committee will be writing a letter to the administration stating that these grants are very valuable to the College and to advocate the reinstatement of the strategic planning grants. This year the grants were suspended so there will be no funded projects next academic year.

Professional Development – C. Powers

1. Thank you to the Committee members for their extra efforts in attending meetings and completing work.
2. The report of the Senate role of Professional Development-Phase I is complete and will be presented to the Executive Committee.
3. The Awards workshop is June 19th from 12:00pm-1:00pm in the Empire Room. The purpose of the workshop is to inform people regarding the award process, the criteria of the awards, the relationship of each awards to the others, and to help people with the application process.
4. The Committee received four proposals for Leaves for Professional Advancement for the Benefit of the College. The Committee forwarded one proposal to Vice President Glocker and Dr. Tyree. In the end, no leaves were funded. Many issues surfaced during the process and the Faculty Senate will be looking at these concerns.

VI. Student Announcements

None.

VII. Old Business

1. The Executive Committee received a final report from the Ad Hoc Committee on Writing Competency and Prerequisites. The Committee members were Bill Drumright, Chair, Ann Bauer; Susan Carlson; Amanda Colosimo; Donna Cox; and Yulanda McKinney. The Committee was formed in 2008 and charged to investigate the possibility and advisability of establishing a minimum level of writing competency for courses across the curriculum which require students to write. This would include an examination of whether it is appropriate to require a minimum level of composition competency as a prerequisite and if appropriate, how should the level be determined for a particular course and how should it be determined that the student has met the composition competency requirement for the course. The Committee concluded that there is no reason to justify establishing a minimum level of competency for courses across the curriculum that requires students to write. The Committee has made the following recommendations:

1. Clarify and revise the definition of prerequisite
2. The Testing and Placement Committee should review and confirm Accuplacer placement scores to determine their accuracy in placing students in the appropriate Reading and Writing courses and create a policy to enforce Accuplacer placements.
3. Ask the English/Philosophy department to consider making for ENG 101 a definitive prerequisite of TRS 101 and TRS 103--if placement scores suggest that students need those courses.

These recommendations were forwarded to the Academic Policies Committee.

VIII. New Business

1. Last year the College Community overwhelmingly supported a statement of no confidence in the MCC Board of Trustees' commitment to conduct an effective, non-partisan presidential search. Based on this year's successful presidential search, the Executive Committee proposed the following resolution which will be voted on at the next meeting:

Resolution of Restored Confidence in the Monroe Community College Board of Trustees

WHEREAS, the Board of Trustees under the leadership of Mr. Richard Guon and Dr. Kenneth Goode conducted a presidential search that was transparent and free of political influence; and

WHEREAS, the Board of Trustees under the leadership of Mr. Richard Guon and Dr. Kenneth Goode invited and honored the recommendations for semi-finalist and finalist candidates put forth by both the Presidential Search Advisory Committee and the ad hoc committee to the Faculty Senate's Special Committee on Administrative Affairs; and

WHEREAS, the Board of Trustees welcomed and considered input from members of the College community attending open forums with the finalist candidates in the presidential search; and

WHEREAS, the Board of Trustees' unanimous vote recommending Dr. Anne Kress as Monroe Community College's fifth president demonstrated a Board unified among themselves and unified with the constituencies they are charged to govern; therefore, be it

RESOLVED, that the Monroe Community College Faculty Senate recognizes the collegial spirit in which the Board of Trustees carried out this year's presidential search process; and be it further

RESOLVED, that the Monroe Community College Faculty Senate proclaims its restored confidence in the Board of Trustees.

2. Jay Nelson-Two members of the English/Philosophy department had their proposals rejected for Leaves for Professional Advancement for the Benefit of the College. After having searched several administrative offices, he found that there is no history for at least the last 5 years on the leave proposals submitted and how many have been approved. He would like to propose that an ad hoc committee be formed to review the history and criteria of the leaves, the process' transparency and consistency of the decisions from year to year. Also, this committee could revise the resolution criteria to reflect the reality of the unwritten rules followed by the Committee and the administration and make sure that the candidates whose requests are denied are given honest specific details as to why the committee and/or administration was unable to support the proposal and to provide information so the individual may improve on the proposal and have a chance at a successful proposal in the future.

C: People want to see transparency in this process and ensure the process and criteria remain the same over the years.

C: If you want to start a policy you should start fresh. You don't want to go back because you just end up plugging loopholes. If you want to have a policy then it should start from this point forward.

T. Tugel: There have been similar issues in the past especially with administrative decisions based on Senate recommendations. The Senate has formed ad hoc committees, sometimes with administrative representatives, to investigate other Senate policies. It seems appropriate to consider one to ensure that we have a process for granting leaves that honors the policy's intent, is realistic and is transparent in its communication.

C: The FA contract should be thoroughly reviewed for this issue.

Meeting adjourned at 4:34 p.m.

Respectfully submitted,

Terri Tugel
President

Susan Murphy
Secretary

Minutes approved at the June 4, 2009 Faculty Senate meeting.

Addendum A

**Monroe Community College
Office of Academic Services**

**ACADEMIC CALENDAR
2011-2012**

FALL SEMESTER 2011 (SEPTEMBER 6- DECEMBER 22, 2011)

September 5*	Monday	Last Day for Dropping Courses via the Web with 100% Refund of Tuition and Fees (Preceding Business Day is Friday, September 3)*
September 5	Monday	LABOR DAY - COLLEGE CLOSED
September 6	Tuesday	CLASSES BEGIN - Late Registration Fee Required
September 12	Monday	Last Day for 75% Refund of Tuition and Fees
September 12	Monday	Last Day to Add a Course without Instructor/ Departmental Approval (Green Slip)
September 19	Monday	Last Day for 50% Refund of Tuition and Fees
September 26	Monday	Last Day for 25% Refund of Tuition and Fees
September 26	Monday	Last Day Students May Drop Course(s)
September 27	Tuesday	Course Withdrawal Period Begins
November 23	Wednesday	Last Day for a Student to Withdraw from an Individual Course With a Grade of "W"
November 23	Wednesday	Last Day for Faculty to Recommend Course Withdrawals for Non-attendance
November 23	Wednesday	Evening Classes Do Not Meet (classes beginning 5:00 p.m. or later)
November 24-27	Thurs-Sun	THANKSGIVING RECESS - COLLEGE CLOSED (No-Classes)
November 28	Monday	CLASSES RESUME
December 16	Friday	Last Day of Classes
December 16	Friday	Last Day to Apply for a Program Change
December 16	Friday	Last Day for a Student to Process a Complete Withdrawal from the College with a Grade of "W"
December 17-22	Sat-Thurs	FINAL EXAMINATION PERIOD FOR DAY, EVENING and SATURDAY CLASSES
December 26 - January 2	Monday- Monday	COLLEGE CLOSED
December 27	Tuesday	Final Grades Due by 12:00 noon - ALL COURSES

*Weekend and holiday (Labor Day, Martin Luther King, Jr. Day, etc.) deadlines refer to transactions submitted via the Web. In person transactions must be completed by the preceding business day.

NOTE: All students who wish to receive a degree from Monroe Community College must file an "Intent to Graduate Application" upon registering for their last semester

NOTE: Deadlines are different for varied length courses. Please refer to the MCC Catalog for additional details

INTERSESSION 2012 (JANUARY 3 – JANUARY 20, 2012)

January 2*	Monday	Last Day for Dropping Courses via the Web with 100% Refund of Tuition and Fees (Preceding Business Day is Friday, December 23)*
January 3	Tuesday	CLASSES BEGIN - Late Registration Fee Required
January 4	Wednesday	Last Day for 90% Refund of Tuition and Fees
January 5	Thursday	No Refund of Tuition and Fees
January 6	Friday	Last Day Students May Drop Course(s)
January 7	Saturday	Course Withdrawal Period Begins
January 16	Monday	MARTIN LUTHER KING, JR. DAY - COLLEGE CLOSED
January 17	Tuesday	Last Day for a Student to Withdraw From an Individual Course

January 17	Tuesday	With a Grade of "W" Last Day for Faculty to Recommend Course Withdrawals for Non-Attendance
January 20	Friday	Last Day of Classes
January 26	Thursday	Final Grades Due by 12:00 noon - ALL COURSES

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SPRING SEMESTER 2012 (JANUARY 23 – MAY 24, 2012)

January 22*	Sunday	Last Day for Dropping Courses via the Web with 100% Refund of Tuition and Fees (Preceding Business Day is Friday, January 21)*
January 23	Monday	CLASSES BEGIN - Late Registration Fee Required
January 27	Friday	Last Day to Add a Course without Instructor/Departmental Approval (Green Slip)
January 28	Friday	Last Day for 75% Refund of Tuition and Fees
February 3	Friday	Last Day for 50% Refund of Tuition and Fees
February 10	Friday	Last Day for 25% Refund of Tuition and Fees
February 10	Friday	Last Day Students May Drop Course(s)
February 11	Saturday	Course Withdrawal Period Begins
February 18**	Saturday	Winter Recess begins at the close of Saturday Classes**
February 19-26**	Sun - Sun	WINTER RECESS – NO CLASSES**
February 27	Monday	CLASSES RESUME
April 14**	Saturday	Spring recess begins at the close of Saturday classes**
April 15-22**	Sun - Sun	SPRING RECESS - NO CLASSES**
April 23	Monday	CLASSES RESUME
April 28*	Saturday	Last Day for a Student to Withdraw From an Individual Course With a Grade of "W" (Preceding Business Day is Friday, April 27)*
April 28*	Saturday	Last Day for Faculty to Recommend Course Withdrawals for Non-attendance (Preceding Business Day is Friday, April 27)*
May 18	Friday	Last Day of Classes
May 18	Friday	Last Day to Apply for a Program Change
May 18	Friday	Last Day for a Student to Process a Complete Withdrawal from the College with a Grade of "W"
May 19-24	Sat - Thurs	FINAL EXAMINATION PERIOD FOR DAY, EVENING and SATURDAY CLASSES
May 28	Monday	MEMORIAL DAY - COLLEGE CLOSED
May 29	Tuesday	Final Grades Due by 12:00 noon - ALL COURSES
TBA		COMMENCEMENT

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**Dates may be adjusted to match Monroe County Public School Calendars

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SUMMER SESSION 2012

SESSION I

FIRST 5-WEEK DAY SESSION (MAY 29 – JUNE 29, 2012)

May 28	Monday	Memorial Day – COLLEGE CLOSED
May 28*	Monday	Last Day for Dropping Courses via the Web with 100% Refund of Tuition and Fees (Preceding Business Day is Friday May 25)*
May 29	Tuesday	CLASSES BEGIN-Late Registration Fee Required
May 30	Wednesday	Last Day for 90% Refund of Tuition and Fees
May 31	Thursday	No Refund of Tuition and Fees
June 4	Monday	Last Day Students May Drop Course(s)
June 5	Tuesday	Course Withdrawal Period Begins
June 23*	Saturday	Last Day for Students to Withdraw from Individual Courses in this Session via the Web with a Grade of “W” (Preceding Business Day is Friday, June 22)*
June 23*	Saturday	Last Day for Faculty to Recommend Course Withdrawals from this Session for Non-attendance via the Web (Preceding Business Day is Friday, June 22)*
June 29	Friday	Final Examination Period for First Five Week Session
June 29	Friday	Last Day of Classes for this Session
July 2	Monday	Final Grades Due by 12:00 noon - ALL COURSES
July 4	Wednesday	Independence Day– COLLEGE CLOSED

FIRST 6-WEEK EVENING SESSION (May 29 – July 6, 2012)

May 28*	Monday	Last Day for Dropping Courses via the Web with 100% Refund of Tuition and Fees (Preceding Business Day is Friday, May 25)*
May 28	Monday	Memorial Day – COLLEGE CLOSED
May 29	Tuesday	CLASSES BEGIN-Late Registration Fee Required
May 30	Wednesday	Last Day for 90% Refund of Tuition and Fees
May 31	Thursday	No Refund of Tuition and Fees
June 5	Tuesday	Last Day Students May Drop Course(s)
June 6	Wednesday	Course Withdrawal Period Begins
June 28	Thursday	Last Day for Students to Withdraw from Individual Courses in this Session with a Grade of “W”
June 28	Thursday	Last Day for Faculty to Recommend Course Withdrawals from this Session for Non-attendance
July 4	Monday	Independence Day – COLLEGE CLOSED
July 6	Friday	Last Day of Classes for this Session
July 9	Monday	Final Grades Due by 12:00 noon - ALL COURSES

SESSION II

SECOND 5-WEEK DAY SESSION (JULY 9 - AUGUST 10, 2012)

July 8*	Sunday	Last Day for Dropping Courses via the Web with 100% Refund of Tuition and Fees (Preceding Business Day is Friday, July 6)*
July 9	Monday	CLASSES BEGIN - Late Registration Fee Required

July 10	Tuesday	Last Day for 90% Refund of Tuition and Fees
July 11	Wednesday	No Refund of Tuition and Fees
July 14*	Saturday	Last Day Students May Drop Course(s) via the Web (Preceding Business Day is Friday, July 13)*
July 15	Sunday	Course Withdrawal Period Begins
August 4*	Saturday	Last Day for Students to Withdraw from Individual Courses in this Session via the Web with a Grade of "W" (Preceding Business Day is Friday, August 3)*
August 4*	Saturday	Last Day for Faculty to Recommend Course Withdrawals from this Session for Non-attendance via the Web (Preceding Business Day is Friday, August 3)*
August 10	Friday	Last Day of Classes for this Session
August 13	Monday	Final Grades Due by 12:00 noon - ALL COURSES

SECOND 6-WEEK EVENING SESSION (JULY 9– AUGUST 17, 2012)

July 8*	Sunday	Last Day Dropping Courses via the Web with 100% Refund of Tuition and Fees (Preceding Business Day is Friday, July 6)*
July 9	Monday	CLASSES BEGIN - Late Registration Fee Required
July 10	Tuesday	Last Day for 90% Refund of Tuition and Fees
July 11	Wednesday	No Refund of Tuition and Fees
July 16	Monday	Last Day Students May Drop Course(s)
July 17	Tuesday	Course Withdrawal Period Begins
August 9	Thursday	Last Day for Students to Withdraw from Individual Courses in this Session with a Grade of "W"
August 9	Thursday	Last Day for Faculty to Recommend Course Withdrawals from this Session for Non-attendance
August 17	Friday	Last Day to Apply for a Program Change
August 17	Friday	Last Day of Classes for this Session
August 20	Monday	Final Grades Due by 12:00 noon - ALL COURSES

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