



Faculty Senate

Monroe Community College

**Faculty Senate Meeting
November 14, 2013**

PRESENT: K. Aquila, R. Babcock, L. Carson, J. Case, K. Chin, N. Christensen, A. Colosimo, T. Conte, K. Doyle, P. Emerick, M. Ernsthausen, S. Farrington, R. Fisher, E. Grissing, D. Henneberg, J. Kucich, J. Mahar, B. Managan, S. McCormack, J. McPhee, H. Murphy, P. Oettinger, M. Ofsowitz, E. Putnam, M. Redlo, K. Rodriguez, T. Schichler, D. Shaw, G. Thompson, K. Tierney, J. Wilke, H. Williams, J. Wilson, M. Witz
ABSENT: A. Bauer, G. Fazekas, H. Fox, K. Mooney-Graves, M. Heel, A. Hughes, M. Kachaluba, E. Lanzafame, D. Navarro, M. Oliver, J. Oriel, P. Ornt, P. Peterson, E. Pierce, M. Sample, J. Santos, A. Wilson
GUESTS: D. Boni, M. McBride, T. Keys, K. Love, M. Rizzo, R. Rodriguez, H. Wheeler,
STUDENT REPRESENTATIVE: S. Jopson

Meeting called to order: 3:32 p.m.

1. Guest Speakers:

H. Wheeler began by explaining the role of this office is to facilitate, support, and help build infrastructure of existing activities and new initiatives. Global Education is connecting what happens inside and outside the classroom by pulling together pieces from across the College including immigrant students, international students, international employees, and international learning experience in and outside the classroom into one centrally located area. It's a comprehensive process to be integrated into the College culture. There will be a centrally located office hopefully by spring 2014 and two new positions: Director of Global Education and International Services and Assistant Director of International and Immigrant Student Services.

Global Education does not mean an add on to what faculty already do. It's a process that will be embedded across all that we do at the College. Initially, there will be opportunities for committee work and professional development. However, there will not be mandated additional curriculum requirements; many faculty already have global learning outcomes embedded in their courses but the language hasn't been identified as such. The GEIS Advisory Council Subcommittees help to identify these learning outcomes and make connections throughout the College and across the curriculum.

H. Wheeler explained that MCC is internationalizing for the following reasons:

1) We have to be globally relevant as an institution.

MCC is already engaging globally by educating international, immigrant, and athlete students. This will give MCC an opportunity to see what it means as an institution and for students.

2) Strengthens General Education/Liberal Arts Education

3) Strengthens our own scholarships

This will give MCC the opportunity to interact with students in a different way due to cultural differences through pulled resources and collaboration.

4) Strengthens career preparation: provides skills that transcend specific jobs

5) Improves students' abilities to live in an increasingly global world

Providing skills that students can use from career to career.

6) Provides students with opportunities other than traditional study abroad

SUNY is launching a website which will make it easier for faculty to search and filter through global education opportunities (not just study abroad) within their disciplines. Also, Collaborative Online

International Learning (COIL) is a SUNY website with programs for students to collaborate globally online with other students.

7) The time is right.

SUNY metrics, several years of work on global initiatives at the College, we have international companies in our backyards, we already engage globally--need to be more systematic about it.

H. Wheeler explained how SUNY is requiring internationalization through the following metrics:

- 1) Participation in Study Abroad as % of degrees awarded annually
- 2) Prestigious externally-funded scholarships and fellowships
- 3) International student enrollment
- 4) Economic impact of international enrollment
- 5) Economic impact of externally-funded international activity
- 6) Foreign language enrollment as % of total enrollment

The Global Education and International Services Office is looking for participation from the Faculty Senate starting with attending the kick-off event on November 18th – Transcending the Single Story: The Global Education and International Services Office. She encouraged faculty to attend the event to learn more. She pointed out there are many Global Education opportunities and connections that can be made across the curriculum that may interest faculty, for example the new course that will be offered in the spring 2014 called Math in World Cultures (IDC 295) taught by D. Boni.

Questions:

- M. Ofsowitz asked how the two new positions were being funded. H. Wheeler stated there is \$200,000 in the President's budget for Global Education.

- T. Conte asked for clarification on what services would be provided under International Services. H. Wheeler stated in order to make the department all-encompassing it would include advisement and counseling for immigrants, international student as well as students engaged in Global Education at the College. A. Dion gave an example, which showed the importance of having an administrator trained in all aspects of international engagement.

b. Mark McBride, Director the Library

M. McBride began by explaining that the library is not getting rid of all the books. He doesn't believe that books are going away. Libraries that have gone to all electronic collection are regretting it and he does not want to follow in that direction. However, he is interested in pursuing electronic collections for research purposes. They are working with other SUNY schools to increase their buying power when purchasing items for MCC, which results in better pricing. Libraries have moved away from models of purchasing materials because the publishers have made it cost prohibitive. Essentially, the library leases collections from publishers and at any time, they can remove journals from the packages we buy from them.

M. McBride stated the library is undergoing a major weeding project to remove books that have not been checked out for a period of time and are not included in the current curriculum. In order to help build the collections, every department has virtual dollars through the library (approximately \$2,000). He encourages departments to work with their library liaison in selecting books that students need.

M. McBride stated that circulation policies will be changing beginning January 2014. Faculty and staff will be able to check out materials for a full semester. In addition, the checkout time will increase to a full month for students.

The library is looking at and assessing their overall space. They will be designating areas for social, group work and quiet space in the future.

Questions:

- A question was asked if there are plans to make space in the library for students to take an exam. M. McBride stated that the quiet spaces can be used for exam taking, however if this is something that should be designated he would be happy to meet and discuss the need further.
- A question was asked if there are any plans to offer a proctoring service through the library. M. McBride stated he is on the New Downtown Planning Committee and there is discussion around this topic. He pointed out that he is available at Damon City Campus on Tuesdays.
- M. Ofsowitz pointed out that the library website is not user friendly and asked if the first page could have instructions to assist student with finding what they need. M. McBride agreed and stated they are in the process of cleaning up the website.
- S. Jobson suggested that the library have a student fund similar to the funds designated for departments. The students could nominate books they would like included in the library and the top nominated books would be purchased from the funds. M. McBride stated this was a great idea and invited S. Jobson to meet with him to discuss the idea further. M. McBride pointed out that the library has a "Purchase on Demand" practice, where a book is purchased once it has been requested through interlibrary loan several times.

2. **Announcements (M. Ernsthausen)**

M. Ernsthausen made the following announcements:

- a. The December 12th All College Faculty Senate meeting has been moved to Lecture Hall 8-200.
- b. The Executive Committee along with other members of the College attended discussions with members of the Queensborough Community College to discuss their successful Academies project. Deans Smith and Fragnoli will be attending the December Faculty Senate meeting to update the Senate on MCC's Academies project.
- c. The MCC Foundation received a \$2.25 million gift from alumni Robin and Timothy Wentworth, which will provide full scholarships to 40 MCC students each year.
- d. The Budget Resource Committee (BRC) has begun to meet, co-chaired by A. Leopard and D. Jachim-Moore. BRC's plan of action for the 2013-2014 year will be to generate recommendations for consideration by the MCC Leadership for a student-centered shared and flexible workforce. There are four work groups charged in the following areas:
 - People (Internal): Workforce Flex: Where we Were, What We've Done, Where We Are and How Best To Move Forward (Alberta Lee/Tish Williams)
 - Systems (Internal): Use of technology so people work with people, not paper (Char Downing/Donna Pogorzewski)
 - Processes (External): Models and Best Practices: Addressing student retention and success through shared high impact practices (Rick Sadwick)
 - Students (Internal): Assessment of Student Demand (Jen Caruso/Terry Keys)The BRC will be contacting departments for their input and M. Ernsthausen encouraged participation in the project.
- e. He attended the New Downtown Campus Planning Committee meeting. The timeline for the project is moving quickly with a tentative completion date of fall 2017. He encouraged all departments interested in the new downtown campus to share their ideas, opinions and suggestions with their Deans as soon as possible.
- f. Strategic Planning grants applications are due to Tish Williams, Grants Office by January 31, 2014. M. Ernsthausen gave the following examples of projects that were funded through the Strategic Planning Grants including ultrasounds for the paramedic program, dart fish movement analysis, project based mechanics materials, college ready veterans project, and an observatory on building 8. He encourages anyone interested to contact T. Williams or M. Redlo regarding the process. There are many different types of grants available. Dan Robertson will be attending the January Faculty Senate meeting to give an update on his project, the observatory on building 8, funded by a Strategic Planning Grant.

3. Student Announcements (S. Jobson)

- a. S. Jobson announced that the President of the Student Government Association (SGA) is working with his faculty advisor to have student activities listed in the faculty/staff Tribune. He asks faculty to share information that pertains to their departments with their students, if possible.
- b. S. Jobson extended an open invitation for faculty to attend any SGA meeting Tuesdays at 2:15 p.m. in the Forum. M. Ernsthausem offered to attend a meeting.
- c. S. Jobson represented MCC at the SUNY Student Assembly Conference where there was a discussion regarding shared governance and the following resolutions were passed: Blood Donor Equality Campaign, Textbook Affordable Solutions, 2013-2014 Legislative Agenda, Whistle Blowers Protection and Child Care Services.

4. The minutes from the October 17, 2013 Faculty Senate meeting were approved.

5. Action Items:

- a. PR7F AS Liberal Arts and Sciences - General Studies Pre-Chiropractic Advisement Sequence
Motion to approve the program revision. Motion seconded. No discussion. Motion passed. passed
- b. PR8F AS Sport Management
Motion to approve the program revision. Motion seconded. No discussion. Motion passed.
- c. PR9FAAS Paramedic
Motion to approve the program revision. Motion seconded. No discussion. Motion passed.
- d. FCCC Resolution Supporting "Rational Revenue Plan" for the Community Colleges Resolution #G1:2013-2014 (copy attached as Exhibit "A")
Motion to support the resolution. Motion seconded. No discussion. Motion passed.
- e. FCCC Resolution in Opposition to a De Facto Core Curriculum #ASA2: 2013-2014 (copy attached as Exhibit "B")
Motion to support the resolution. Motion seconded. No discussion. Motion passed.

6. Standing Committee Reports

M. Ernsthausem stated in order to allow more time for discussion during the meeting the standing committee chairs submitted their reports for Senator review prior to the meeting. He asked for questions and/or comments regarding the following reports.

Academic Policies (E. Grissing)

E. Grissing reported the following:

- A subcommittee of the Academic Policies Committee is discussing the Student Opinion of Course and Faculty questionnaire and its related Faculty Senate Resolution (1.11).
- Another APC subcommittee is currently exploring alternative fall and spring academic calendars and how to best survey faculty preferences among different calendars, including the present one.

Curriculum Proposals (E. Putnam)

E. Putnam reported the Committee has given final approval to the following:

- Action Items at the November Faculty Senate meeting:
 - AS Liberal Arts and Sciences – General Studies – Pre-Chiropractic Advisement Sequence
 - AS Sport Management
 - AAS Paramedic
- 3 New Courses:
 - NC3F IDC 102 Honors Studies: Exploration and Discovery
 - NC5F SMT 201 Cooperative Education – Sport Management
 - NC12S ENG 273 Creative Writing Capstone: Publishing and the Profession
- 5 Course Revisions:
 - CR44S GEO 150 Geology of the National Parks
 - CR21F ENR 253 Circuit Analysis I
 - CR18S PPE 275 Physiology of Exercise
 - CR25F GEO 152 Environmental Geology
 - CR27F GEG 218 Political Geography
- 4 Course Deactivations:

CD41S PST 132 Command Post Operations
CD1F BIO 244 Neuropathology
CD2F BIO 231 Kinesiology
CD3F BIO 243 Myology

Curriculum Special Projects (P. Emerick)

P. Emerick reported the following:

- The committee has been reviewing CLOs (course learning outcomes).
 - The following have been identified and agreed to the chair the five projects for the infused competencies. Look for an invitation to the College community to recruit committee members in the Tribune.
- Technological Library – Rory Butler (ITC)
Values and Ethics – Bob Muhlneckel (ENG/PHL)
Diversity and Diverse Perspectives – Susan Belair and Natasha Christensen
Information Literacy – Matt Fox (TRS) – he will make sure the library is involved
Critical Thinking – Jessica Wilkie (ENG/PHL)

NEG (A. Wilson)

A. Wilson reported that the Committee is proposing the following bylaw revisions. There will be a vote to support the proposed changes at the December 12, 2013 Faculty Senate meeting:

- Article IV.2 Non-Voting Members

Current wording: The following personnel are non-voting members of the Faculty Senate: President of the College, Vice Presidents, Executive Assistant to the President, General Counsel, Assistant to the President, Assistant to the Vice Presidents, Associate Vice Presidents, Assistant Vice President, Executive Dean, Deans, Associate Deans, Assistant Deans, Director of Public Affairs, Director of Human Resources, Controller....

Proposal: Edit to reflect current titles

- Article V, Section 2.C(5) Secretary Duties

Current wording: Distribute a list of respective constituents to each Senator each January.

Proposal: Distribute a list of respective constituents to each Senator upon request.

Article IX, Section 2.E Special Committee on Administrative Affairs

Current wording: Membership of this Committee shall be seven Senators who are tenured faculty or non-probationary professionals.

Proposal: Membership of this Committee shall be at least seven Senator who are tenured faculty or* non-probationary professionals. *M. Witz clarified via email after the meeting that the above is the correct wording.

Planning (M. Redlo)

M. Redlo reported the following:

- He had a meeting with Bob Cunningham on October 21st to discuss the Master Plan and Classroom Budget for the New Downtown Campus. Both have been approved at the County level and the Master Plan should be approved at the State level shortly.
- The Planning Committee met as a whole on October 28th as a follow up to our October 14th meeting with Deans Fragnoli and Smith regarding Academies. The Committee had a spirited discussion of thoughts and questions that should be addressed with respect to the November 11th day with Queensborough Community College and the follow up Professional Development Day on January 17th 2014. Heather Williams, Chair of Professional Development, joined the meeting, as this is a joint effort within the Faculty Senate.
- A list of questions broken down into five categories (funding, organizational structure, expectations, professional development day and random thoughts) were forwarded to both Deans on November 1st. A very open and well written response came back on November 4th. M. Redlo believes that they have established an excellent working relationship and this continues to be a very exciting initiative.
- R. Redlo had a discussion with Tish Williams regarding Strategic Planning Grants. She will be putting an announcement in the Tribune, which will include forms and dates. Approximately \$50,000 has been approved for funding similar to last year.
- The Committee is in the process of reaching out to past Strategic Planning Grant recipients for updates on their projects and perhaps asked to speak to the Faculty Senate in January about their experiences going through the proposal process.

Professional Development (H. Williams)

H. Williams reported the following:

- FSPD committee continues finalizing web page revisions, and will next focus on Leaves information
- The committee received 6 MEEA nomination packets and forwarded its recommendation. The winner should be announced in a few weeks.

- No Roueche nomination were received.

SCAA (J. Case)

J. Case reported the following:

The searches for Director of Marketing Communications and Director of Public Safety have been successfully concluded. There will be an announcement in the Tribune with who was hired for those positions. The searches for Vice President of Student Services, and Director of Admissions are still in process, and the Committee be starting the search committee soon for Dean, Damon City Campus.

7. Old Business

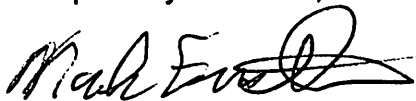
M. Ernsthausen encouraged Senators to get out of their "silos" and meet faculty from other areas of the College. He has plans to meet with other faculty from the satellite campuses before the next meeting.

8. New Business

No new business.

Meeting adjourned at 4:36 p.m.

Respectfully submitted,



Mark Ernsthausen
President
Faculty Senate



Teresa Schichler
Secretary
Faculty Senate

Minutes approved at the December 12, 2013 All College Faculty Senate meeting.

**Action Items
Exhibit "A"**



**Faculty Council of Community Colleges
Resolution Supporting "Rational Revenue Plan" for the Community Colleges
Resolution #G1: 2013-2014**

WHEREAS the Faculty Council of Community Colleges recognizes the difficult fiscal environment New York State continues to face, but also understands the unique position of SUNY's thirty community colleges to address the increasing needs of high school graduates and adults seeking to enhance their academic skills and employment opportunities, the needs of the region's business community for qualified employees, and the need to create the work force required to catalyze new industry and economic prosperity; and

WHEREAS the State currently provides \$2422 for each full-time-equivalent student, which, although \$150 more per FTE than last year, nevertheless is 9 percent below the \$2675/FTE that it provided at the start of 2009-10; and

WHEREAS last year's \$150 partial restoration, while greatly welcomed, fell short of what was urged by the New York Community College Association of Presidents (NYCCAP) five year "Rational Revenue Plan" for returning the State to its mandated 33.3 percent contribution; and

WHEREAS, most County sponsors remain unable to increase their contribution to operating costs; and

WHEREAS, this has put the burden of funding the community colleges on the students in the form of substantial increases in tuition; and

WHEREAS, the community colleges have responded to budgetary pressures by taking such actions as decreasing full time faculty, curtailing student services, cutting programs, and deferring needed maintenance of physical plants, all of which have direct negative impact on the students of the community colleges; and

WHEREAS, appropriate funding of the community colleges represents an investment in the economic recovery and continued economic health of the state and a commitment to providing affordable and accessible higher education to New York's citizens; and

WHEREAS, SUNY and the New York Community College Association of Presidents (NYCCAP) have proposed a "Rational Revenue Plan" for the community colleges that would bring the State closer to its statutory funding obligation, be it therefore

RESOLVED, that the Faculty Council of Community Colleges continues to endorse the NYCCAP "Rational Revenue Plan;" and be it further

RESOLVED, that the Faculty Council of Community Colleges recommends to the Governor and the State Legislature an annual increase of \$250 per FTE in State aid for 2013-2014 to offset the shortfall from the five-year plan request for 2012-2013; and be it further

RESOLVED, that the Faculty Council of Community Colleges strongly recommends to the Governor and the State Legislature annual increases of \$250 per FTE in State aid over each of the subsequent two years of the plan, beginning in 2014-2015, which will increase the State's share of operating costs to its statutory obligation of 33.3% by 2016-2017.

**Action Item
Exhibit "B"**



**Resolution in Opposition to a *De Facto* Core Curriculum
#ASA2: 2013-2014
Passed unanimously, October 19, 2013**

Whereas the Faculty Council of Community Colleges supports the general principle that transfer within the SUNY System should be as seamless as possible and that timely degree completion should be a high priority, and

Whereas the SUNY Board of Trustees has adopted Resolution 2012-089 which delineates policies for Seamless Transfer within the SUNY System, and

Whereas the faculty appointed by the SUNY Provost to the Discipline Panels worked in good faith and with the understanding that they were recommending courses that would be assured of transfer but not required for degree completion, and

Whereas the SUNY Board of Trustees Resolution 2012-089 states "Each undergraduate curriculum with a transfer path shall require students to complete the number of major courses in the path that will achieve true junior status, as well as associated cognate courses, within the first two years of full time study," and

Whereas the requirement of SUNY General Education within the first 60 credits of a degree as outlined in the Memorandum to Presidents regarding Policy and Guidance: Seamless Transfer Requirements, dated June 13, 2013, in combination with the transfer path courses, which are now required and not recommended, creates a *de facto* core curriculum which has not been developed through established shared governance procedures, and

Whereas the principles of academic governance are articulated in the American Association of University Professors' (AAUP) *Statement on Government of Colleges and Universities* Section V in which the role of the faculty in institutional governance is defined as follows, "The faculty has primary responsibility for such fundamental areas as curriculum, subject matter and methods of instruction, research, faculty status, and those aspects of student life which relate to the educational process," therefore be it

Resolved, that the Faculty Council of Community Colleges is opposed to the mandated *de facto* core curriculum which was not approved through a shared governance process, and

Resolved that the Faculty Council of Community Colleges respectfully calls upon the SUNY Board of Trustees to direct SUNY System Administration to suspend implementation of Seamless Transfer Requirements as delineated in the Memorandum to Presidents, dated June 13, 2013, and be it further

Resolved that the Faculty Council of Community Colleges respectfully calls upon the SUNY Board of Trustees to direct SUNY System Administration to engage in established state and local campus shared governance processes prior to implementation of Resolution 2012-089: Seamless Transfer Requirements.