



March 26, 2009

PRESENT: S. Adrion, J. Alas, L. Bartholome, S. Batistta-Provost, A. Burns, B. Connell, M. DiSano, J. Downer, M. Ernsthause, S. Fess, M. Fine, K. Foley, C. Forde, M. Fugate, E. Grissing, N. Karolinski, R. Kennedy, A. Leopard, S. Murphy (Secretary), J. Nelson, M. Ofsowitz, P. Peterson, H. Pierre-Philippe, E. Ripton, M. Rizzo, D. Shaw, D. Smith, R. Steven, J. Striebich, T. Tugel (President), J. Waasdorp, S. Weider, C. Wendtland, H. Wheeler (Vice-President), H. Wynn-Preishe.

ABSENT: D. Baxter, P. Bishop, J. Case, S. Forsyth, A. John, D. Leach, A. Morris, J. McKenna, P. Ornt, M. Popovici, C. Powers, T. Schichler, T. Vinci, S. Wexler, A. Wilson.

GUESTS: S. Blacklaw, D. Burke, K. Martello.

I. Meeting called to order: 3:39p.m.

II. Announcements (T. Tugel):

- A. The Faculty Council of Community Colleges (FCCC) is holding their Plenary Session this weekend. Margaret Murphy is attending as the MCC representative. The FCCC has invited academic governance representatives to attend sessions on this topic. Carmen Powers will be representing MCC's Faculty Senate.
- B. Several members of the Executive Committee attended a breakfast meeting in March with some members of the MCC Board of Trustees. It was a very positive meeting. Rich Guon, Chair, BOT is making a sincere effort to regain the confidence of the faculty.
- C. Many thanks to the SCAA Presidential Search ad hoc committee for their diligence, participation, and hard work. The committee members are Bonnie Connell, Chair, Chris Abbott, Chris Belle-Isle, Marlene Fine, Bob Kennedy, Ed Martin, Eileen Morris, Harry Pierre-Philippe, Renee Rigoni, Mary Timmons, and Peggy VanKirk.

III. Approval of Minutes: Minutes of February 26, 2009 Faculty Senate Meeting approved as written.

IV. Action Items

- A. Curriculum action items:
 - 1. PD1S Applied Business AAS-motion passed.
 - 2. PR2S Human Services AAS – motion passed
 - 3. PR4S Human Services Certificate – motion passed
 - 4. PR5S Optical Systems Technology Certificate-motion passed

B. Academic Policies action items:

1. The following paragraph on the Student Opinion Survey retention of results will be added to section 1.11 in the Faculty Senate resolutions.

The College will retain electronic copies of the results of the student opinion survey one calendar year from the end of the semester in which student opinion survey was administered. Pursuant to records retention and disposition schedules, the original student opinion survey, as completed by the student, will be kept by the College for three-years from the end of the semester in which it was administered.

Motion passed.

2. The following paragraph on the Student Opinion Survey IRB guidelines will be added to section 1.11 in the Faculty Senate resolutions.

Administration of the student opinion survey implies faculty/staff anonymity is waived. Summative results by instructor, derived from the student opinion survey, may be made publically available. Guidelines on confidentiality may be identified in the College's Institutional Review Board policies.

Motion passed.

3. There was a proposal to add information on graduation requirements to the Faculty Senate resolutions.

The following motion was made to amend the original proposal presented at the February meeting:

Exceptions to the credit residency for MCC degree requirements may be made to/reviewed by the Faculty Senate's Academic Policies Committee on a program by program basis and approved by the members of the Faculty Senate.

Motion Passed.

The following proposal on graduation requirements including the amendment above is to be added to section 1.2.5 of the resolutions.

1) Forms and deadline dates, as well as information concerning degree or certificate requirements, may be obtained from the Graduation Certificate Office, the Counseling and Advising Center, or the Student Services Office at the Damon City Campus (DCC).

2) Degree Requirements

A degree candidate must fulfill these general requirements:

- a) Complete the course distribution and credit hour requirements as prescribed by his/her program of study.
- b) Complete 24 credit hours at Monroe Community College (MCC).
 - Exceptions to the credit residency for MCC degree requirements may be made to/reviewed by the Faculty Senate's Academic Policies Committee on a program by program basis and approved by the members of the Faculty Senate.
- c) Attain a minimum cumulative grade point average (GPA) of 2.00 upon completion of his/her program.
- d) Satisfactorily meet all College obligations.
- e) In accordance with section 3.47 of the rules of the New York State Board of Regents, in order to graduate from MCC, students must have completed one of the following:
 - A high school diploma from a state recognized high school.
 - An equivalent four-year high school course of study as certified by the superintendent of schools of the candidate's school district of residence at the time such course was completed.
 - A legally valid high school equivalency diploma.

- 24 semester hours or equivalent of college course work distributed in subjects in accordance with the requirements set by the New York State Education Department and verified by MCC.
- A college degree from a degree-granting institution accredited by an accrediting agency approved by the United States Department of Education.

3) Certificate Requirements:

The College is also authorized to award a certificate to a student fulfilling these general requirements:

- a) Complete the course distribution and credit hour requirements as prescribed in the Certificate Program.
- b) Complete a minimum of 50 percent of the credit hours at MCC.
 - Exceptions to the credit residency for MCC certificate requirements may be made to/reviewed by the Faculty Senate's Academic Policies Committee on a program by program basis and approved by the members of the Faculty Senate.
- c) Attain a minimum cumulative GPA of 2.00 upon completion of his/her program.
- d) Satisfactorily meet all College obligations.

Motion passed.

V. Standing Committee Reports

Academic Policies – C. Wendland

The Committee is reviewing the current plagiarism policy.

Curriculum – A. Leopard

A. The Curriculum Committee approved the following proposals:

Four Course Deactivations:

- CD11S HUM 110 Exploration of Human Service Agencies
- CD12S CIS 224 Java for Programmers
- CD14S EMS 100 Introduction to EMS
- CD15S EMS 120 Early Defibrillation

Five Course Revisions:

- CR5S CHE 151 General College Chemistry I
- CR23S HUM 116 Field Work in Human Services Focus
- CR24S HUM 106 Human Services Focus
- CR41S ELT 111 Electronic Technology I
- CR44S ELT 112 Electronic Technology II

One New Course:

- NC 9F PSY 240 Foundations of Animal Assisted Therapy

One Program Deactivation:

- PD1S Applied Business, AAS

Four Program Revisions:

- PR2S Human Services, AAS
- PR4S Human Services, Certificate
- PR5S Optical Systems Technology Certificate

The Curriculum Committee has posted:

Three Program Revisions:

- PR8S Food Management, Certificate
- PR9S Travel and Tourism, Certificate

PR10S Hospitality Management, AAS
One New Course:
NC2S Introduction to African-American Studies

Three Course Revisions:
CR36S PSY 215 Cognitive Psychology
CR38S BIO 235 Introduction to Human Disease
CR39S PHO 106 Photography I

Three Course Deactivations:
CD16S ENG 107 Money in Literature
CD17S PHY 143 Physics for Automotive Technologists
CD18S EMS 229 Critical Care Recertification

- B. The Curriculum Committee continues to work on the Local General Education project including a web site for sharing progress with the College community.

NEG – H.Pierre-Philippe

- A. The Faculty Senate Bylaws require a review of the Bylaws every three years. The Committee has received several proposed amendments; however, the Bylaws state that an open hearing and balloting on proposed amendments will be held in the semester that alternates with the senator and officer elections. Therefore, the proposed amendments will be presented and acted upon in the fall 2009 semester.
- B. Senator election information has been sent out.
- C. Officer election information has been posted in the Monroe Tribune. The slate of candidates so far: President-Chris Abbott, Vice President- Bonnie Connell, Secretary-Harry Pierre-Philippe. Nominations from the floor were requested for officers. No additional names were added to the slate of officers.
- D. Open hearings for the Officer elections will be announced. It is important for senators and their constituents to attend the open hearings to voice their concern about the future direction of the Faculty Senate and academic governance at MCC.

SCAA – B. Connell

- A. A vote for department chair took place last Friday for the Office and Computer Programs department. SCAA participated in the counting of the ballots.
- B. The SCAA ad hoc Committee for the Presidential Search has been interviewing candidates. The Committee provided their recommendation to Rich Guon, Chair BOT and Kenneth Goode, chair, BOT Presidential Search Committee. Open hearings for finalists are scheduled the week of April 13th.
- C. At the request of R. Guon, B. Connell spoke at the BOT meeting on March 23 about SCAA and the presidential search process. The Committee appreciated the opportunity to speak at the meeting. At the conclusion, Rich Guon and Ken Goode thanked the SCAA Committee for their hard work and efforts.

Planning – E. Grissing

No report.

Professional Development – M. DiSano

The Committee is currently reviewing the Hanson Award packets and the Professional Leave packets.

VI. Student Announcements

None.

VII. Old Business

None.

VIII. New Business

None.

Meeting adjourned at 4:25 p.m.

Respectfully submitted,

Terri Tugel
President

Susan Murphy
Secretary

Minutes approved at the April 16, 2009 Faculty Senate meeting.