



February 17th, 2011

PRESENT: Chris Abbott (President) S. Adrion, D. Augustine, P. Bishop, S. Crews, B. Connell (Vice President), B. Dery, B. Edelbach, M. Ernsthausen, S Farrington, M. Fine, C. Forde, K. Frantz, M Fugate, K. Mooney-Graves, E. Grissing, S Hageen, R. Kennedy, E. Lanzafame, J. Mahar, J. McKenna, M. Ofsowitz, D. Olaode, M. Oliver, P. Ornt, P, Peterson, H. Pierre-Philippe (Secretary), C. Powers, S Battista-Provost, P. Sarantis, T. Schichler, D. Shaw, D. Smith, J. Smith, R, Stevens, J. Volland, A. Wilson, M. Witz, H. Wynn-Preishe.

ABSENT: A. Benjamin, M. Bower, A. Conte, G. Fazekas, L. Judd, E. Pierce, E. Ripton, C. Sardone, C Silvio, S. Weider, H. Williams

GUESTS: A. Andreu, A. Burns, D. Burke, D. Cecero, K. Collins, C. Downing, L. Flick, J. Kiggins, F. Rinehart, L. Sanger, T. Vinci

I. Meeting called to order: 3:35pm

- J. White, Assistant Director, DCC - Student Services Center and M. Quinn, Controller. The Enrollment Management Committee has been looking at the internal policies and practices related to the student intake process. As part of the 'Serving Student Best Initiatives', a Committee made up of various student enrollment/services areas, was charged by Dr. Kress to review all of MCC's intake/enrollment policies and practices. They wanted to share their findings, discuss their initiatives and gain Senate's support, prior to making their recommendations to Dr. Kress in early March. They have been looking at the following: admission and registration process, timelines and deadlines; is student academic success tied to time of registration; does student performance decrease with late registration - closer to the start of classes. They also looked at the process from an operational and financial perspective: early processing of financial aid; creating various incentives to encourage students to begin the process earlier. To get a bench mark for their position, the committee also surveyed League colleges and found that most do have a registration deadline – ranging from the first of day classes to earlier. The following ideas are being proposed for Fall 2011: Admission Acceptance deadline -2 weeks before the start of classes; Registration deadline - one week before the start of classes. Financial aid deadline - June 1- would guarantee that their aid packet is sent out by July 1st. No guarantees after the deadline. Please feel free to contact any of the Committee members if you have any additional questions.
- C. Fisher, Manager, Bookstore and T. Wagahoff, Textbooks Department - Rising Costs of Textbooks. Distributed a hand out with some basic information on the following: New Books costs – MCC has a lower margin than any of the other local bookstores in the area; Final cost or purchase price of text books can be reduced by using the 'buyback' or resale program; the bookstore pays out 50% of the selling price during buyback for texts that can be used in the

following semester; they actively look for used books by submitting ‘Wantlists’ of texts to different used book wholesalers; Beginning Spring semester, the bookstore began offering selected titles for rent. The cost is 1/2 the price of a new book; The E-Book market is growing. They currently offer about 150 titles which are priced at 60% of a new book; The Custom books/packages can be another option, but it doesn’t necessarily keep down final costs. The following create some saving in the long run: textbooks that are used for multiple courses. For examples: Calculus I and II use the same textbook; one textbook is used for all Auto Technology courses.

They welcome the opportunity to work with Faculty members to discuss cost saving ideas, work with a publishers, and help to resolve any textbook issues.

II. Announcements (C. Abbott)

Welcome back M. Fine.

Both SCAA and the Administrative Search Committees have submitted their recommendations for Vice President, Academic Services/Provost to President Kress. A decision will likely be made by the March Board of Trustees’ meeting.

III. Approval of minutes

Minutes of January 27th Faculty Senate meeting approved

IV. Action Items

Curriculum – M. Ernsthause

3 Program Revisions

PR2F Computer Information Systems, AAS
PR7F Small Business Management, Certificate
PR8F Health Studies, AS

Motion passed

Motion passed

Motion passed

3 Program Deactivations

PD1S Telecommunication Systems Technology, Certificate
PD2S African American Studies Advisement Sequence, AS (LA15)
PD2F Math Advising Sequence, AS (LA09)

Motion passed

Motion passed

Motion passed

V. Standing Committee Reports

Academic Policies – E. Grissing

The suggested revisions of the academic honesty and plagiarism statement were sent to the Executive Committee for further discussion. The EC expressed some concern regarding the changes, and asked APC to review the proposal’s wording once again. APC is hoping to have a statement ready to present to the Senate at its March meeting and to vote on at April meeting.

Curriculum – M. Ernsthause

The curriculum committee has given final approval to the following:

3 Program Revisions

PR2F Computer Information Systems, AAS
PR7F Small Business Management, Certificate
PR8F Health Studies, AS

3 Program Deactivation

PD1S Telecommunication Systems Technology, Certificate

PD2F LA09 Math Advising Sequence

PD2S African American Studies Advisement Sequence, A.S.

4 Course Revisions

CR5F CIS 100 Digital Computers and Information Processing

CR10F PSY 212 Developmental Psychology – Lifespan (SUNY Gen Ed)

CR11F PSY 205 Social Psychology (SUNY Gen Ed)

CR14F PSY 201 Developmental Psychology – Child (SUNY Gen Ed)

9 CLO Revisions

CR9F COM 270 Media and Society (Change in CLOs)

CR13F Field Studies in the Geosciences (Change in CLOs)

CR15F HIS 262 The Cold War Era

CR16F HUM 111 Fieldwork in Human Services

CR17F HUM 101 Introduction to Human Services

CR18F HUM 202 Human Services Systems

CR19F HUM 212 Fieldwork in Human Services IV

CR20F HUM 211 Fieldwork in Human Services III

CR33F HUM 102 Basic Helping Skills

6 New Courses

NC2F ATP 165 Introduction to Automotive Hybrid Technology

NC7F PPE 155 Sport Performance Coaching

NC9F PPE 217 Sport Marketing

NC10F AGS 180 Introduction to Greenhouse Management

NC11F ENG 115 Fantasy Literature

NC3F PSY 170 The Psychology of Eating, Body Image, and Wellness

The curriculum committee has posted the following for faculty review until 2/22/11:

2 Course Revisions

CR12F CIS 110 Building and Maintaining the PC

CR24F ACC 230 Accounting Systems and Applications

1 New Course

NC6F ENG 114 The Young Adult Novel

The curriculum committee has posted the following for faculty review until 3/8/11:

1 New Program

NP1F Sport Management, AS

2 Program Revisions

PR2S Heating, Ventilating, Air Conditioning, AAS

PR3S Heating, Ventilating, Air Conditioning, Certificate

3 Course Revisions

CR1S SOC 150 Perspectives on Global Interdependence

CR3S CRJ 103 Constitutional Law and the Rights of People

CR8F HIM 104 Medical Terminology

9 New Courses

NC2S ITS 200 Real-Time Embedded Control Systems

NC3S ITP 101 Programming in Python

NC4S ITI 151 Introduction to Database Systems

NC5S ITS 201 Remote Sensing and Wireless Communications

NC6S ITW 101 Introduction to Web Site Development

NC1S FPT 137 Specialized Aircraft and Fuel Spill Firefighting

NC13F HIS 216 Special Topics in History

NC15F ENG 181 Introduction to Creative Writing

NC16F PSY 230 Mysteries of Sleep and Dreaming

2 Course Deactivations

CD1S PHL 104 World Religions

CD2S CIS 208 Visual Basic Programming Language

NEG – A. Wilson

NEG put out a call for nominations for Faculty Senate officers. The deadline for nominations is March 18th. The Committee will also be calling for nominations for senators and MCC Association Board Representative.

SCAA – M. Fine

R. Kennedy reported that the following departments: Law and Criminal Justice, English and Philosophy, Human Services, and Business Administration/Economics, will be holding department Chair elections on March 3rd. Interested candidates should have notified K. Collins, Interim Vice President, Academic Services in writing (email) by Noon on February 24nd. This deadline also applies to anyone wishing to withdraw their candidacy. Voting will take place on March 3rd, (Brighton Campus - 9:00-4:00 pm, outer office of Academic Services - Damon Campus - 9:00-3:30 pm in 5- 058). Please contact Melissa Burley, Academic Services Office, on March 1st, regarding absentee ballots. Candidates may be asked to address their department and answer questions regarding their position, that meeting should be facilitated by a non-competing senior staff member of that department. Each department must assign a teller to be present at the Brighton Campus at 4:00pm on March 3rd and the names of the tellers should be sent to M. Fine by Noon on March 1st.

Planning – D. Shaw

Final decisions have been made on this year's Strategic Planning grants. The Committee will be contacting last year's recipients to get an update on the status of their projects.

Professional Development – C. Powers

Urge your constituents to keep looking at the FS website and the Tribune for announcements on Hanson and Professional Service which are due on March 18th. The Legacy Lecture Series will be done in conjunction with the Scholar's Day program.

The Committee will be working on the following workshops throughout the semester: good ethical behavior, faculty/staff communication with student and wellness.

VI. Student Announcements
None

VII. Old Business
None

VIII. New Business
None

Meeting adjourned at 4:35pm

Respectfully submitted,

Chris Abbott,
President

Harry Pierre-Philippe,
Secretary

Minutes approved at March 17, 2011 Faculty Senate meeting.