



October 18, 2012

**PRESENT:** C. Abbott (President), K. Aquila, R. Babcock, D. Burke (Secretary), J. Case, K. Chin, N. Christensen, K. Doyle, B. Edelbach, B. Ellis, P. Emerick, M. Ernsthausen, S. Farrington, M. Fine, T. Gilbert, E. Grissing, M. Heel, D. Hennenberg, E. Lanzafame, J. McPhee, M. Meyer, M. Ofsowitz, P. Ornt, P. Peterson, H. Pierre-Philippe (Vice President), E. Putnam, M. Redlo, M. Sample, P. Sarantis, T. Schichler, D. Shaw, C. Silvio, J. Smith, H. Williams, A. Wilson, M. Witz, H. Wynn-Preishe

**ABSENT:** A. Bauer, A. Conte, J. Cottrell, G. Fazekas, K. Mooney-Graves, M. Kachaluba, J. Kucich, J. Mahar, S. McCormack, D. Navarro, D. Olaode, M. Oliver, J. Oriel, E. Pierce, J. Santos

**GUESTS:** J. Ayala, D. Cecero, K. Collins, C. Downing, K. Jenkins, K. McKinsey-Mabry, H. Murphy, A. Pennella

**Meeting called to order: 3:38 p.m.**

**1. Guest Speaker: Ann Pennella (CCTE):**

In January 2011, a FIPSE innovation grant was awarded to MCC to establish the Community Center for Teaching Excellence (CCTE). The Community Center for Teaching Excellence is designed to create a K-20 pipeline for student success. FIPSE innovation Grant funding started in January 2011; a Facilitation Committee was formed including partners named in the grant: two K-12 districts (Rochester City and Rush-Henrietta), and three 4-year colleges (SUNY Brockport, Geneseo, and St. John Fisher). The Facilitation Committee began forming a vision, mission and goals. In April –June 2011, there was a staff search and selection. In July – September 2011, the new Director conducted an initial literature review and worked to solidify relationships with all partners. In October-December 2011, the core documents on Vision, Mission, and Goals were finalized, a review of baseline student data occurred, and the group developed a glossary of terms common across K-20. The Faculty Fellows Program for K-20 Educators launched in March 2012 with MCC faculty and teachers from Rush-Henrietta and RCSD. Currently (Fall 2012), there are twenty-two Fellows implementing instructional changes and doing action research to assess the impact on student learning. Applications to participate in the Fellows Program beginning in Spring 2013 (a two semester program Spring-Fall) will be available next week. The goal is high impact teaching strategies to better prepare students for college, shorten time to completion, improve post-secondary performance and satisfy a need for skilled individuals for the workforce.

A. Pennella reviewed the CCTE website for additional information and resources:

Faculty Fellow Program Fall 2012

- 22 Fellows are currently incorporating high- impact instructional practices and conducting action research to assess their effectiveness.

New Fellows cohort will launch in Spring 2013: STEM and Liberal Arts groups will include educators from all partner institutions.

Fellows Program applications will be available online next week.

For More Information:

- Current MCC Fellows: Thomas Blake, Maria Brandt, Mark Bellavia, Angelique Johnston, Elizabeth Johnston, John Striebich & Jessica Wilkie
- Website: <http://www.communitycenterforteachingexcellence.org/>
- Program Office: 8-624
- Program Director: Ann Pennella, x 3071

**2. Announcements**

- a. C. Abbott met with David Blackburn (Safety/Hazard Prevention) to discuss the concerns over the recent fire drill that took place during class time rather than at the usual time between classes. When planning for future drills, she asked him to keep in mind the disruption to classes and he agreed.
- b. C. Abbott was asked by the President to serve on the Planning Coordination Council which will be a representative oversight group with membership drawn from both the multiple planning entities and shared governance stakeholder groups. The Committee charge will be to assure that MCC's planning processes are integrated and mutually supporting, that the college can document its efforts along these lines to assure institutional effectiveness, and that data/outcomes generated through the multiple processes are "fed back" into the overall picture to inform resources allocation and strategic direction. She will keep the Senate updated on the committee's work.
- b. C. Abbott announced that the first college wide discussions will be held on November 29, 2012 at 3:30 p.m. The first topic will be Student Success and Completion. The location will be announced. There are two more discussions planned for the Spring semester. She asked that the Senators please encourage their colleagues and constituents to attend.

**3. Student Announcements**

No student announcements.

**4. The minutes from the September 20, 2012 Faculty Senate Meeting were approved.**

**5. Action Items:**

**a. Amendment to Faculty Senate Resolution 5.1 & 5.2:** M. Fine presented that SCAA proposed revisions to Resolutions 5.1 and 5.2 at the September Faculty Senate meeting. After receiving some feedback, the Committee would like to include one minor change to what was proposed. This change will make clear who is eligible to vote in elections outlined in 5.1 and 5.2. The wording "All voting faculty as outlined in Article IV, Section 1 are eligible to vote" would be included in Sections 5.1.3 (a), 5.2.3 (3) and 5.2.3 (4).

**Motion:** To approve the changes to Resolutions 5.1 & 5.2

**Motion seconded**

There were a few questions regarding who is eligible to vote under the new changes.

**Vote:** Approved: 33 Opposed: 1 Abstention: 0

**Motion passed**

**b. Curriculum Action Item:** Program Revision: PR12S CERT Emergency Medical Services

**Motion:** To approve the program revisions

**Motion seconded**

**There was no discussion.**

**Vote:** Approved: 34 Opposed: 0 Abstention: 0

**Motion passed**

**6. Standing Committee Reports:**

**Academic Policies (E. Grissing)**

E. Grissing reported that the Committee has been asked by Academic Services to review the Student Opinion of Course and Faculty, Faculty Senate Resolution 1.11. The Committee will be examining the process and the form. Also, the Committee will be preparing a questionnaire for departments to survey how the results are used across campus. Since the process is being reviewed, the Committee and Academic Services would like to recommend that the disbursement of the survey be suspended for a semester. There will be a straw poll taken at the November Faculty Senate meeting in order to obtain consensus on the issue. H. Murphy will send out a brief explanation about the straw poll to the Senators to be shared with their constituents.

### **Curriculum Proposals (H. Wynn-Preishe)**

H. Wynn-Preishe reported the following:

- The curriculum committee has given final approval to the following:

2 Course Revisions:

CR15S PHY 155 General Physics II (SUNY General Education)

CR9S ENR 161 Engineering Computing I

2 New Courses:

NC12S GEG 110 Physical Geography II Lab

NC11S HSM 102 Introduction to Homeland Security

1 Course Deactivation:

CD1F ENG 123 Shakespeare and the Movies

5 Course Revisions:

CR2F AAD 220 Professional Practices

CR3F HMN 221 Western Humanities II

CR4F HMN 222 Seminar: Enduring Questions in Humanities

CR6F CIS 100 Information Processing Fundamentals

CR1F EMS 119 Emergency Medical Technician Recertification

Program Revision:

PR12SCERT Emergency Medical Services

- The curriculum committee has posted the following for Faculty Review until 10/30/12:

2 Course Revisions:

CR22F EMG 101 Introduction to Emergency Management

CR7F CSC 202 Assembly Language Programming of Embedded Microcontrollers

3 New Courses:

NC1F CPT 120 Introduction to Cybersecurity

NC2F CPT 125 Physical Security

NC3F CPT 220 Applied Computer Security Concepts

- The curriculum committee has submitted the following to the Faculty Senate for a vote:

PR12SCERT Emergency Medical Services

### **Curriculum Special Projects (M. Ernsthause)**

- M. Ernsthause stated that CAPE was charged with preparing a document that would address the "Rights and Responsibilities" of faculty with regard to assessment. The Curriculum Special Projects Committee has reviewed the document and is presenting it to the Senate to be voted at the November Faculty Senate meeting. M. Ernsthause noted that the document includes contractual language that was reviewed and approved by the MCC Faculty Association (FA). M. Ernsthause reviewed the responsibilities of faculty, departments with regard to assessment. The document will be incorporated in the Faculty Senate Resolutions. H. Murphy will send out the document to the Senators to share with their constituents.

### **NEG (A. Wilson)**

A. Wilson reported the following:

- Welcomed new Senator Rebecca Babcock who is replacing S. Hagreen in Area 1.

- The Committee is working on the Faculty Senate Bylaw Review that is required every 3 years. Please forward any suggested revisions to her. There will be an open hearing and vote on the changes in the Spring.

### **Planning (D. Shaw)**

D. Shaw reported that the Committee discussed with Bob Cunningham the Master Plan and the current and future status of facilities. The Committee is also reviewing changes to the strategic planning grants process under the new strategic plan.

### **Professional Development (H. Williams)**

H. Williams reported that the deadline for the NISOD award is October 25, 2012. There is information on the Faculty Senate Website under Awards. H. Williams clarified that the award is intended for the newer faculty with less than 7 years of experience in their profession not just at MCC.

**SCAA (M. Fine and C. Abbott)**

- M. Fine reported that SCAA has joined forces with the Administration's search committee for Assistant Vice President for Enrollment Management. Tentatively, interviews will begin first two weeks in December with Open Forums at the end of January and/or early of February.

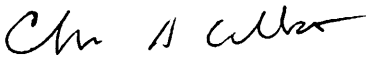
- C. Abbott reported, as chair of SCAA during the review of the Advising Services Center proposal, that the Committee's report was submitted to S. Salvador on October 10<sup>th</sup>. The Committee supports the proposal in terms of creating a new Advising Services Center by merging Advising and Graduation Certification Office. However, several concerns were addressed in the report regarding the details of the proposal such as where the support staff would be placed.

7. **Old Business**  
No old business.

8. **New Business**  
No new business.

Meeting adjourned at 4:24 pm

Respectfully submitted,



Christine Abbott  
President  
Faculty Senate



Donna Burke  
Secretary  
Faculty Senate

**Minutes approved at November 15, 2012 Faculty Senate meeting.**