



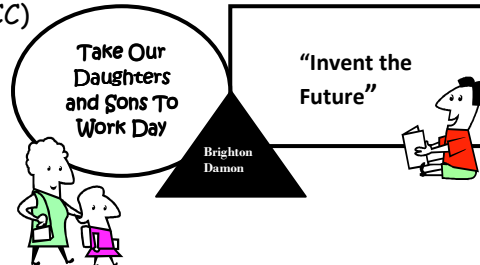
**MONROE COMMUNITY COLLEGE
TAKE OUR DAUGHTERS AND SONS TO WORK DAY
THURSDAY, APRIL 28, 2011**

**BRIGHTON AND DAMON CAMPUSES
REGISTRATION INFORMATIONAL SHEET**

HOSTED BY:

The Monroe Community College (MCC) Chapter of the American Association for Women in Community Colleges (AAWCC)

THEME:



SPONSORS AND DONATIONS: *Thank you for making this a successful event!*

- 🍷 AAWCC, MCC Chapter
- 🍷 President/MCC Association
- 🍷 Academic Services
- 🍷 Administrative Services
- 🍷 Brighton Campus Center
- 🍷 Career Center
- 🍷 DCC Executive Dean
- 🍷 Educational Technology Services (ETS)
- 🍷 Interdisciplinary Programs
- 🍷 Liberal Arts
- 🍷 Mathematics
- 🍷 MCC Bookstore
- 🍷 Office of Student Life and Leadership Development
- 🍷 Sodexo
- 🍷 Student Services
- 🍷 Volunteers and Presenters☺



CHECK-IN LOCATIONS: ALL GUESTS CHECK IN DAY OF EVENT!

MCC's Take Our Daughters and Sons to Work Day event is celebrated at:

- | | | |
|-------------------|--------------------|--|
| 🍷 Brighton Campus | Terrace Lounge | 2 nd floor, outside of food court |
| 🍷 Damon Campus | Multi-Purpose Room | 4013 |

RECOMMENDED AGES: 8-18 years of age

*****Children under 12 years of age should be escorted by a parent/guardian to and from events*****



Return ONLY the Registration Form and Permission and Release form. The rest is yours!

PRE-REGISTRATION: PRE-REGISTER BY FRIDAY 4/8/11

Guests should be Pre-Registered in order to participate in the day's events. Pre-Registrants:

- Register for ALL workshops in advance!
- Receive a FREE T-shirt and a hat
- Receive a FREE Goodie Bag!
- Complete the Registration Form and Permission Release Form and return (see next page)
- The "Schedule of Events" and "Your Schedule Summary" reports list ALL workshops. ALL workshops require pre-registration. All pre-registration is on a first-come, first-serve basis.
- NOTE: If your registration form is back by 4/8/2011, your name will be put in a drawing for a free prize.



REGISTRATION CHECK-IN:

ALL guests check-in the morning of the event

- ◆ Brighton Campus: 7:45 am to 8:50 am, Terrace Lounge
- ◆ Damon Campus: 7:45 am to 8:50 am, Multi-purpose room #4013
- Pick up your Name Badge, Goodie Bag and Free t-shirt and hat!
- Review the Schedule of Events for workshops and activities.
- Finalize "Your Schedule Summary"
- Get your tickets for lunch
- Then, go enjoy breakfast!

BREAKFAST:



A FREE Continental Breakfast is provided for all guests and guardians

- ◆ Brighton Campus: 7:45 am - 8:55 am, Brighton Room.
- ◆ *Thank Sodexo for Sponsoring!*

LUNCH:



- ◆ Brighton Campus: 12:30 - 1:30 pm, Monroe A & B
- ◆ Damon Campus: 12:30 - 1:30 pm, Room 5013
- ◆ Menu: Chicken fingers, French fries, Salad, Cookies and Drinks
- Tickets and \$\$ collected at Registration
- Guests FREE/Adults \$3.50.
- Relax, socialize and enjoy
- *Thank Sodexo for Sponsoring!*

CENTRAL CENTER OF COMMAND: OPEN ALL DAY!

- ◆ Brighton Campus: Terrace Lounge
- ◆ Damon Campus: Student Services 5th floor
- ✚ First Aid & Safety provided by trained CERT staff
- ✚ General Questions
- ✚ Tour Guides at Brighton - Must pre-register on Registration Form
- ✚ Please turn in evaluations between 3:30 and 3:40 pm. *Thank you!*
- ✚ Volunteer and Presenter Check-In - all volunteers check-in.

TOUR GUIDES AT BRIGHTON:

- ✚ Unable to escort your guest to a workshop? Tour Guides are available throughout the day, but are **limited** and are for ages 8-11 only.
- ✚ Please state if your guest needs a guide on the Registration Form.
- ✚ Guardians are responsible for dropping off their guests at the Central Center of Command in order to be escorted to and from activities.
- ✚ Guardians must sign-in and sign-out guests.

PHOTOS:

- ◆ Group Photos taken at **noon** in the Bausch and Lomb Lobby - Join in!
- ✚ Photos of guests participating in activities will also be taken throughout the day.
- ✚ Photos will be posted at a website TBA at a later date.
- ✚ Please complete the Publicity Release form in order to be included in photos.

DRAWINGS

- ✚ Pre-Registrants are automatically entered in a drawing!
 - ◆ Brighton and Damon Campus Drawing: 1:15 pm
 - ◆ Winner to be notified via email.

GUARDIAN & GUEST EVALUATIONS

- ✚ Please return to Central Center of Command by 3:40 pm. *Thank you!*

RETURN REGISTRATION FORM & PERMISSION RELEASE FORM BY Friday 4/8 TO:
Brighton Campus: Brigitte Martineau, Mathematics Bldg 8, Room 517



**MONROE COMMUNITY COLLEGE
TAKE OUR DAUGHTERS AND SONS TO WORK DAY
THURSDAY, APRIL 28, 2011**

REGISTRATION FORM

LOCATION: BRIGHTON CAMPUS _____	DAMON CAMPUS _____
FREE Breakfast: # of: Adults _____	Kids _____
Lunch: # of: Adults (\$3.50): _____	Kids (FREE) _____
T-Shirt size: S: _____ M: _____ L: _____ XL: _____ (adult sizes, limited quantities)	

Guardian for the day (required). List MCC employee responsible for guest(s):

First Name	Last Name	Department	Ext.
_____	_____	_____	_____

Guardian's Signature

Date

NEW THIS YEAR: All workshops this year are pre-registration. In the event that one workshop doesn't meet minimum number of attendees, the workshop will be cancelled a few days before the event, and you will be notified. Your child will be given his/her second choice if available. **FIRST COME - FIRST SERVE** ☺. Your child is always welcome to join you in your office at any time.

NOTE: There is a common session for all attendees from 9:00 am to 9:50 am. No need to register.

Guest 1: First & Last Name

Age

_____	_____
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Special Needs?: _____

Workshop Pre-Registration:

Check box below if guest needs a Tour Guide:

Workshop 1 - 10:00 to 10:50:	Option 1: _____	<input type="checkbox"/>
	Option 2: _____	
Workshop 2 - 11:00 to 11:50:	Option 1: _____	<input type="checkbox"/>
	Option 2: _____	
Workshop 3 - 1:30 to 2:20:	Option 1: _____	<input type="checkbox"/>
	Option 2: _____	
Workshop 4 - 2:30 to 3:20:	Option 1: _____	<input type="checkbox"/>
	Option 2: _____	

Guest 2: First & Last Name

Age

Special Needs?: _____

Workshop Pre-Registration:

Check box below if guest needs a Tour Guide:

- | | | |
|------------------------------|-----------------|--------------------------|
| Workshop 1 - 10:00 to 10:50: | Option 1: _____ | <input type="checkbox"/> |
| | Option 2: _____ | |
| Workshop 2 - 11:00 to 11:50: | Option 1: _____ | <input type="checkbox"/> |
| | Option 2: _____ | |
| Workshop 3 - 1:30 to 2:20: | Option 1: _____ | <input type="checkbox"/> |
| | Option 2: _____ | |
| Workshop 4 - 2:30 to 3:20: | Option 1: _____ | <input type="checkbox"/> |
| | Option 2: _____ | |

Guest 3: First & Last Name

Age

Special Needs?: _____

Workshop Pre-Registration:

Check box below if guest needs a Tour Guide:

- | | | |
|------------------------------|-----------------|--------------------------|
| Workshop 1 - 10:00 to 10:50: | Option 1: _____ | <input type="checkbox"/> |
| | Option 2: _____ | |
| Workshop 2 - 11:00 to 11:50: | Option 1: _____ | <input type="checkbox"/> |
| | Option 2: _____ | |
| Workshop 3 - 1:30 to 2:20: | Option 1: _____ | <input type="checkbox"/> |
| | Option 2: _____ | |
| Workshop 4 - 2:30 to 3:20: | Option 1: _____ | <input type="checkbox"/> |
| | Option 2: _____ | |

Guest 4: First & Last Name

Age

Special Needs?: _____

Workshop Pre-Registration:

Check box below if guest needs a Tour Guide:

- | | | |
|------------------------------|-----------------|--------------------------|
| Workshop 1 - 10:00 to 10:50: | Option 1: _____ | <input type="checkbox"/> |
| | Option 2: _____ | |
| Workshop 2 - 11:00 to 11:50: | Option 1: _____ | <input type="checkbox"/> |
| | Option 2: _____ | |
| Workshop 3 - 1:30 to 2:20: | Option 1: _____ | <input type="checkbox"/> |
| | Option 2: _____ | |
| Workshop 4 - 2:30 to 3:20: | Option 1: _____ | <input type="checkbox"/> |
| | Option 2: _____ | |

RETURN REGISTRATION FORM & PERMISSION RELEASE FORM BY FRIDAY 4/8

TO: Brighton Campus: Brigitte Martineau, Mathematics Bldg 8 Room 517

Enjoy the Event!

Monroe Community College
Take Our Daughters and Sons to Work Day
Permission form and Release



I, (print name) _____, hereby give permission for the child(ren) listed below to participate in Take our Daughters and Sons to Work Day(TODASTWD).

That permission includes permission to participate in supervised physical activities.

I grant Monroe Community College unlimited rights and usage of my and my guest's name and/or image for any necessary College purpose. Should I (or a designated person on my behalf) not want publicity of these images in the future, I (or the designated person on my behalf) must contact the Public Affairs Department of Monroe Community College in writing of such intent.

Parent/Guardian's Signature

Date

Guest Names:

Guest 1 _____

List any food allergies. _____

Guest 2 _____

List any food allergies. _____

Guest 3 _____

List any food allergies. _____

Guardian Contact Information:

Home Address: _____

Home Phone: _____ Cell Phone: _____

E-mail: _____

Where will you be during TODASTWD? What is the best way to reach you?

Emergency Contact Number in case you can't be reached: _____

In case the Guardian is unavailable list the name (s) of two other people your child can be released to:

1. _____

2. _____

FOR OFFICE USE ONLY

Description of photo/individuals within photo:

(for purpose of identifying individuals in photo and correlating this release with the photo)

Date (month, date, year) of photo: Thursday, April 28, 2011

Name of photographer: _____

Monroe Community College

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