



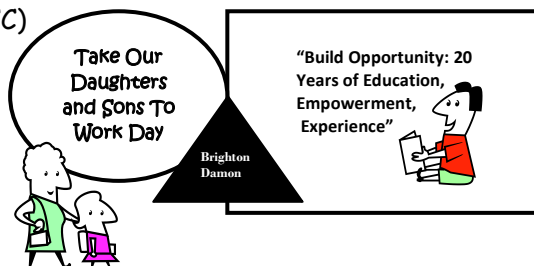
MONROE COMMUNITY COLLEGE
TAKE OUR DAUGHTERS AND SONS TO WORK DAY
THURSDAY, MAY 3, 2012

BRIGHTON CAMPUS
REGISTRATION INFORMATIONAL SHEET

HOSTED BY:

The Monroe Community College (MCC) Chapter of the American Association for Women in Community Colleges (AAWCC)

THEME:



SPONSORS AND DONATIONS: *Thank you for making this a successful event!*

- 🍷 President/MCC Association
- 🍷 Academic Services
- 🍷 Student Services
- 🍷 Administrative Services
- 🍷 Liberal Arts
- 🍷 MCC Bookstore
- 🍷 Office of Student Life and Leadership Development
- 🍷 SEEDS (Strengthen Eating and Exercising Daily Successfully)
- 🍷 Sodexo
- 🍷 Volunteers and Presenters☺



CHECK-IN LOCATIONS: ALL GUESTS CHECK IN DAY OF EVENT!

MCC's Take Our Daughters and Sons to Work Day event is celebrated at:

- ◆ Brighton Campus Terrace Lounge 2nd floor, outside of food court

RECOMMENDED AGES: 8-18 years of age

*****Children under 12 years of age should be escorted by a parent/guardian to and from events*****



Return ONLY the Registration Form and Permission and Release form. The rest is yours!

PRE-REGISTRATION: PRE-REGISTER BY THURSDAY 4/26/12

Guests should be Pre-Registered in order to participate in the day's events. Pre-Registrants:

- ✦ **Register for ALL workshops in advance!**
- ✦ **Receive a FREE Goodie Bag!**
- ✦ **Complete the Registration Form and Permission Release Form and return (see next page)**
- ✦ **The "Schedule of Events" and "Your Schedule Summary" reports list ALL workshops.**

NOTE: If your registration form is back by 4/26/2012, your name will be put in a drawing for a free prize.

REGISTRATION CHECK-IN:

ALL guests check-in the morning of the event

- ◆ **Brighton Campus: 7:45 am to 8:50 am, Terrace Lounge**
- ✦ **Pick up your Name Badge, and free Goodie Bag!**
- ✦ **Review the Schedule of Events for workshops and activities.**
- ✦ **Finalize "Your Schedule Summary"**
- ✦ **Get your tickets for lunch**
- ✦ **Then, go enjoy breakfast!**

BREAKFAST:



A FREE Continental Breakfast is provided for all guests and guardians

- ◆ **Brighton Campus: 7:45 am - 8:50 am, Brighton Room.**
- ◆ *Thank Sodexo for Sponsoring!*

LUNCH:



- ◆ **Brighton Campus: 12:30 - 1:30 pm, Monroe A**
- ◆ **Menu: Chicken fingers, French fries, Salad, Cookies and Drinks**
- ✦ **Tickets and \$\$ collected at Registration**
- ✦ **Guests FREE/Adults \$3.50.**
- ✦ **Relax, socialize and enjoy**
- ✦ *Thank Sodexo for Sponsoring!*

CENTRAL CENTER OF COMMAND: OPEN ALL DAY!

- ◆ Brighton Campus: Terrace Lounge
- First Aid & Safety provided by trained CERT staff
- General Questions
- Tour Guides at Brighton - Must pre-register on Registration Form
- Please turn in evaluations between 3:20 -3:30 pm. *Thank you!*
- Volunteer and Presenter Check-In - all volunteers check-in.

TOUR GUIDES AT BRIGHTON:



- Unable to escort your guest to a workshop? Tour Guides are available throughout the day, but are **limited** and are for ages 8-11 only.
- Please state if your guest needs a guide on the Registration Form.
- Guardians are responsible for dropping off their guests at the Central Center of Command in order to be escorted to and from activities.
- Guardians must sign-in and sign-out guests.

PHOTOS:

- ◆ Group photos taken at **noon** in the Bausch and Lomb Lobby - Join in!
- Photos of guests participating in activities will also be taken throughout the day.
- Photos will be posted at a website TBA at a later date.
- Please complete the Publicity Release form in order to be included in photos.

DRAWINGS

- Pre-Registrants are automatically entered in a drawing but there will be opportunities to participate in extra drawings!
 - ◆ Drawings for prizes to start at 1:15 pm in Monroe A
 - ◆ Winner (s) not present at time of drawing(s) to be notified via email.

GUARDIAN & GUEST EVALUATIONS



- Please return to Central Center of Command by 3:30 pm. *Thank you!*

RETURN REGISTRATION FORM & PERMISSION RELEASE FORM BY Thursday 4/26

TO: Brighton Campus: Yolanda Johnson, Campus Events

Bldg 3, Room 120



MONROE COMMUNITY COLLEGE
TAKE OUR DAUGHTERS AND SONS TO WORK DAY
THURSDAY, MAY 3, 2012

REGISTRATION FORM

LOCATION: BRIGHTON CAMPUS _____

FREE Breakfast: # of: Adults _____ Kids _____

Lunch: # of: Adults (\$3.50): _____ Kids (FREE) _____

Lunch \$\$ collected at Registration and pick up your Lunch Tickets at Registration. Please just list # attending on this form
Money will only be handled the day of the event.

Guardian for the day (required). List MCC employee responsible for guest(s):

First Name

Last Name

Department

Ext.

Guardian's Signature _____

Date _____

THIS YEAR: In the event that one workshop doesn't meet minimum number of attendees, the workshop will be cancelled a few days before the event and you will be notified. Your child will be given his/her second choice if available. **FIRST COME - FIRST SERVE** ☺. Your child is always welcome to join you in your office at any time.

NOTE: There is a common session for all attendees from 9:00 am to 9:50 am. No need to register.

Guest 1: First & Last Name

Age

Special Needs?: _____

Workshop Pre-Registration:

Check ☒ box below if guest needs a Tour Guide:

Workshop 1 - 10:00 to 10:50:	Option 1: _____	<input type="checkbox"/>
	Option 2: _____	
Workshop 2 - 11:00 to 11:50:	Option 1: _____	<input type="checkbox"/>
	Option 2: _____	
Workshop 3 - 1:30 to 2:20:	Option 1: _____	<input type="checkbox"/>
	Option 2: _____	
Workshop 4 - 2:30 to 3:20:	Option 1: _____	<input type="checkbox"/>
	Option 2: _____	

Guest 2: First & Last Name**Age**

Special Needs?: _____

Workshop Pre-Registration:Check ☒ box below if guest needs a Tour Guide:

Workshop 1 - 10:00 to 10:50:	Option 1: _____	<input type="checkbox"/>
	Option 2: _____	
Workshop 2 - 11:00 to 11:50:	Option 1: _____	<input type="checkbox"/>
	Option 2: _____	
Workshop 3 - 1:30 to 2:20:	Option 1: _____	<input type="checkbox"/>
	Option 2: _____	
Workshop 4 - 2:30 to 3:20:	Option 1: _____	<input type="checkbox"/>
	Option 2: _____	

Guest 3: First & Last Name**Age**

Special Needs?: _____

Workshop Pre-Registration:Check ☒ box below if guest needs a Tour Guide:

Workshop 1 - 10:00 to 10:50:	Option 1: _____	<input type="checkbox"/>
	Option 2: _____	
Workshop 2 - 11:00 to 11:50:	Option 1: _____	<input type="checkbox"/>
	Option 2: _____	
Workshop 3 - 1:30 to 2:20:	Option 1: _____	<input type="checkbox"/>
	Option 2: _____	
Workshop 4 - 2:30 to 3:20:	Option 1: _____	<input type="checkbox"/>
	Option 2: _____	

Guest 4: First & Last Name**Age**

Special Needs?: _____

Workshop Pre-Registration:Check ☒ box below if guest needs a Tour Guide:

Workshop 1 - 10:00 to 10:50:	Option 1: _____	<input type="checkbox"/>
	Option 2: _____	
Workshop 2 - 11:00 to 11:50:	Option 1: _____	<input type="checkbox"/>
	Option 2: _____	
Workshop 3 - 1:30 to 2:20:	Option 1: _____	<input type="checkbox"/>
	Option 2: _____	
Workshop 4 - 2:30 to 3:20:	Option 1: _____	<input type="checkbox"/>
	Option 2: _____	

RETURN REGISTRATION FORM & PERMISSION RELEASE FORM BY Thursday 4/26**TO:** Brighton Campus: Yolanda Johnson, Campus Events Bldg 3 Room 120*Enjoy the Event!*

Monroe Community College
Take Our Daughters and Sons to Work Day
Permission form and Release



I, (print name) _____, hereby give permission for the child(ren) listed below to participate in Take our Daughters and Sons to Work Day(TODASTWD).

That permission includes permission to participate in supervised physical activities.

I grant Monroe Community College unlimited rights and usage of my and my guest's name and/or image for any necessary College purpose. Should I (or a designated person on my behalf) not want publicity of these images in the future, I (or the designated person on my behalf) must contact the Public Affairs Department of Monroe Community College in writing of such intent.

Parent/Guardian's Signature

Date

Guest Names:

Guest 1 _____

List any food allergies. _____

Guest 2 _____

List any food allergies. _____

Guest 3 _____

List any food allergies. _____

Guardian Contact Information:

Home Address: _____

Home Phone: _____ Cell Phone: _____

E-mail: _____

Where will you be during TODASTWD? What is the best way to reach you?

Emergency Contact Number in case you can't be reached: _____

In case the Guardian is unavailable list the name (s) of two other people your child can be released to:

1. _____

2. _____

FOR OFFICE USE ONLY

Description of photo/individuals within photo:

(for purpose of identifying individuals in photo and correlating this release with the photo)

Date (month, date, year) of photo: Thursday, May 3, 2012

Name of photographer: _____

Monroe Community College

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