



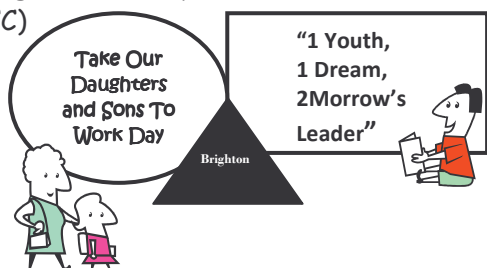
MONROE COMMUNITY COLLEGE
TAKE OUR DAUGHTERS AND SONS TO WORK DAY
THURSDAY, APRIL 15, 2010

BRIGHTON CAMPUS
REGISTRATION INFORMATIONAL SHEET

HOSTED BY:

The Monroe Community College (MCC) Chapter of the American Association for Women in Community Colleges (AAWCC)

THEME:



SPONSORS AND DONATIONS: *Thank you for making this a successful event!*

- 🍷 AAWCC, MCC Chapter
- 🍷 President/MCC Association
- 🍷 Academic Services
- 🍷 Administrative Services
- 🍷 Admissions
- 🍷 Advising
- 🍷 Campus Center - Brighton
- 🍷 Dental Hygiene
- 🍷 Educational Technology Services (ETS)
- 🍷 Health Services
- 🍷 Interdisciplinary Programs
- 🍷 Liberal Arts
- 🍷 Mathematics
- 🍷 MCC Bookstore - Brighton
- 🍷 Nursing
- 🍷 Student Services - Brighton
- 🍷 Student Services - Damon
- 🍷 Volunteers and Presenters☺
- 🍷 Starry Nites
- 🍷 Java's



CHECK-IN LOCATIONS: ALL GUESTS CHECK IN DAY OF EVENT!

MCC's Take Our Daughters and Sons to Work Day event is celebrated at:

- 🍷 Brighton Campus Terrace Lounge 2nd floor, outside of food court

RECOMMENDED AGES: 8-18 years of age

Children under 12 years of age should be escorted by a parent/guardian to and from events



Return ONLY the Registration Form and Permission and Release form. The rest is yours!

PRE-REGISTRATION: **PRE-REGISTER BY 4/9/10**

Guests should be Pre-Registered in order to participate in the day's events. Pre-Registrants:

- Register for up to 4 Workshops in advance!
- Receive a **FREE Backpack**
- Receive a **FREE Goodie Bag!**
- **Complete the Registration Form and Permission Release Form and return** (see next page)
- The "**Schedule of Events**" and "**Your Schedule Summary**" reports list ALL workshops. Some require pre-registration and others do not. Those workshops requiring Pre-Registration will state it within the description and also appear on the "Brighton Workshops Requiring Pre-Registration" report.



WORKSHOP SIGN-UPS:



- *Some* workshops at the Brighton Campus require guests to sign-up, as spots are limited.
- Pre-registrants can sign up for 4 workshops in advance on the Registration Form!
- Note: If you change your Workshops the day of the event, please go to the Workshop Table

REGISTRATION CHECK-IN:

ALL guests check-in the morning of the event

- ◆ Brighton Campus: 8:15 am-9:30 am, Terrace Lounge
- Pick up your Name Badge, Goodie Bag and Free Backpack!
- Review the Schedule of Events for workshops and activities.
- Finalize "Your Schedule Summary"
- Get your tickets for lunch
- Then, go enjoy breakfast!

BREAKFAST:



A FREE Continental Breakfast is provided for all guests and guardians

- ◆ Brighton Campus: 8:00 am - 9:30 am, Brighton Room.
- ◆ *Thank Aramark for Sponsoring!*

LUNCH:



- ◆ Brighton Campus: 12:30-1:30 pm, Monroe A & B
- ◆ Menu: Hamburgers, Hot-dogs, Salad, Cookies and Drinks
- Tickets and \$\$ collected at Registration
- Guests FREE/Adults \$3.50.
- Relax, socialize and enjoy
- *Thank Brighton Campus Center for Sponsoring!*

CENTRAL CENTER OF COMMAND: OPEN ALL DAY!

- ◆ Brighton Campus: Terrace Lounge
- ✦ First Aid & Safety provided by trained CERT staff
- ✦ Van Questions for PSTF Workshops
- ✦ General Questions
- ✦ Tour Guides at Brighton - Must pre-register on Registration Form
- ✦ Please turn in evaluations by 3:00 pm. *Thank you!*
- ✦ Volunteer and Presenter Check-In - all volunteers check-in.

TOUR GUIDES AT BRIGHTON:



- ✦ Unable to escort your guest to a workshop? Tour Guides are available throughout the day, but are **limited** and are for ages 8-11 only.
- ✦ Please state if your guest needs a guide on the Registration Form.
- ✦ Guardians are responsible for dropping off their guests at the Central Center of Command in order to be escorted to and from activities.
- ✦ Guardians must sign-in and sign-out guests.

PHOTOS:

- ◆ Group Photos taken at noon in the Atrium - Join in!
- ✦ Photos of guests participating in activities will also be taken throughout the day.
- ✦ Photos will be posted at <http://web.monroecc.edu/AAWCC> for your convenience.
- ✦ Please complete the Publicity Release form in order to be included in photos.

DRAWINGS

- ✦ Pre-Registrants are automatically entered in drawings!
 - ◆ Brighton Campus Drawing: 1:00 pm, Monroe A & B

GUARDIAN & GUEST EVALUATIONS



- ✦ Please return to Central Center of Command by 3:00 pm. *Thank you!*

RETURN REGISTRATION FORM & PERMISSION RELEASE FORM BY 4/9 TO:

Brighton Campus:

Brigitte Martineau, Mathematics

Bldg 8, Room 517



MONROE COMMUNITY COLLEGE
TAKE OUR DAUGHTERS AND SONS TO WORK DAY
THURSDAY, APRIL 15, 2010

REGISTRATION FORM

LOCATION: BRIGHTON CAMPUS _____ Shuttle from Damon needed _____

FREE Breakfast: # of: Adults _____ Kids _____

Lunch: # of: Adults (\$3.50): _____ Kids (FREE) _____

Lunch \$\$ collected at Registration and pick up your Lunch Tickets at Registration. Please just list # attending on this form☺

Guardian for the day (required). List MCC employee responsible for guest(s):

First Name

Last Name

Department

Ext.

Guardian's Signature

Date

Please list the full name and age of your guest. Pre-register for Brighton workshops, which require sign-up to due to limited spots, in Workshop 1-4 areas: **List Workshop Name & Time** and check ☒ whether your guest needs a Tour Guide to and from that workshop (if under age 12).

Guest1: First & Last Name

Age

Special Needs?: _____

Brighton Campus Workshop Pre-Registration:

Check ☒ box below if guest needs a Tour Guide:

Workshop 1: _____

☐

Workshop 2: _____

☐

Workshop 3: _____

☐

Workshop 4: _____

☐

If your guest needs to be escorted to a workshop which does NOT require sign-up, please list them below:

Guest2: First & Last Name

Age

Special Needs?: _____

Brighton Campus Workshop Pre-Registration:

Check ☒ box below if guest needs a Tour Guide:

Workshop 1: _____

☐

Workshop 2: _____

☐

Workshop 3: _____

☐

Workshop 4: _____

☐

If your guest needs to be escorted to a workshop which does NOT require sign-up, please list them below:

Guest3: First & Last Name

Age

Special Needs?: _____

Brighton Campus Workshop Pre-Registration:

Check ☒ box below if guest needs a Tour Guide:

Workshop 1: _____

☐

Workshop 2: _____

☐

Workshop 3: _____

☐

Workshop 4: _____

☐

If your guest needs to be escorted to a workshop which does NOT require sign-up, please list them below:

Guest4: First & Last Name

Age

Special Needs?: _____

Brighton Campus Workshop Pre-Registration:

Check ☒ box below if guest needs a Tour Guide:

Workshop 1: _____

☐

Workshop 2: _____

☐

Workshop 3: _____

☐

Workshop 4: _____

☐

If your guest needs to be escorted to a workshop which does NOT require sign-up, please list them below:

Guest5: First & Last Name

Age

Special Needs?: _____

Brighton Campus Workshop Pre-Registration:

Check ☒ box below if guest needs a Tour Guide:

Workshop 1: _____

☐

Workshop 2: _____

☐

Workshop 3: _____

☐

Workshop 4: _____

☐

If your guest needs to be escorted to a workshop which does NOT require sign-up, please list them below:

RETURN REGISTRATION FORM & PERMISSION RELEASE FORM BY 4/9 TO:

Brighton Campus:

Brigitte Martineau, Mathematics

Bldg 8 Room 517

Enjoy the Event!

Monroe Community College
Take Our Daughters and Sons to Work Day
Permission form and Release



I, (print name) _____, hereby give permission for the child(ren) listed below to participate in Take our Daughters and Sons to Work Day(TODASTWD).

That permission includes permission to participate in supervised physical activities.

I grant Monroe Community College unlimited rights and usage of my and my guest's name and/or image for any necessary College purpose. Should I (or a designated person on my behalf) not want publicity of these images in the future, I (or the designated person on my behalf) must contact the Public Affairs Department of Monroe Community College in writing of such intent.

Parent/Guardian's Signature

Date

Guest Names:

Guest 1 _____

List any food allergies. _____

Guest 2 _____

List any food allergies. _____

Guest 3 _____

List any food allergies. _____

Guardian Contact Information:

Home Address: _____

Home Phone: _____ Cell Phone: _____

E-mail: _____

Where will you be during TODASTWD? What is the best way to reach you?

Emergency Contact Number in case you can't be reached: _____

In case the Guardian is unavailable list the name (s) of two other people your child can be released to:

1. _____

2. _____

FOR OFFICE USE ONLY

Description of photo/individuals within photo:

(for purpose of identifying individuals in photo and correlating this release with the photo)

Date (month, date, year) of photo: Thursday, April 15, 2010

Name of photographer: _____

Monroe Community College

Public Affairs Department • 1000 East Henrietta Road • Rochester, New York 14623-5780
Phone (585) 292-3015 • Fax: (585) 292-3060 • www.monroecc.edu
Damon City Campus • 228 East Main Street • Rochester, NY 14604
Phone (585) 262-1600