



Faculty Senate Meeting April 25, 2013

PRESENT: C. Abbott (President), K. Aquila, R. Babcock, D. Burke, K. Chin, N. Christensen, J. Cottrell, K. Doyle, B. Edelbach, B. Ellis, P. Emerick, S. Farrington, M. Fine, E. Grissing, M. Heel, D. Henneberg, J. Kucich, E. Lanzafame, S. McCormack, J. McPhee, M. Meyer, M. Ofsowitz, J. Oriel, P. Ornt, P. Peterson, E. Pierce, H. Pierre-Philippe, M. Redlo, T. Schichler, D. Shaw, H. Williams, A. Wilson, M. Witz, H. Wynn-Preische

ABSENT: A. Bauer, J. Case, T. Conte, G. Fazekas, K. Mooney-Graves, M. Kachaluba, J. Mahar, D. Navarro, D. Olaode, M. Oliver, P. Ornt, E. Putnan, M. Sample, J. Santos, P. Sarantis, C. Silvio, J. Smith

GUESTS: J. Ayala, S. Baker, E. Caldwell, D. Cecero, C. Cooper, K. Fragnoli, J. Iuzzini, J. Kinslow, A. Leopard, K. McKinley-Mabry, E. Morris, H. Murphy, N. Primo, R. Rodriguez, K. Smith, T. Vinci

Meeting called to order: 3:31 p.m.

1. **Guest Speakers:**

C. Abbott stated that she has met with K. Fragnoli to discuss how to the completion discussion conversation with the College community the fall semester. The Roadmap Project is an initiative that is moving forward and will address completion. K. Fragnoli and K. Smith will give an overview of the project.

K. Smith encouraged Senators to attend the College Readiness: Bridging the Transition Symposium on May 31, 2013. There will be a keynote presentation on College Readiness research by Dr. Evelyn Hiatt and discipline-specific breakout sessions as well as sessions to go further in depth with the “4 keys” to College Readiness. The Community Center for Teaching Excellence will present a panel session on cross-sector partnerships and teacher action research.

K. Fragnoli stated that MCC has been accepted into the Roadmap Project, through the Association of American Colleges and Universities. She and Kate Smith will co-lead this project; they are bringing this initiative to the Faculty Senate to generate an interest in becoming involved in the project as well as allowing faculty input in new completion programs and initiatives for the College.

The Roadmap Project has some shared goals as the Title III grant awarded to the College. Also, the College currently has many initiatives that already support completion as well as the idea of Academies, which is the basis for the project.

- Emphasis on High Impact Teaching Strategies
- LA04 review and discussion of advising systems
- General Education review
- Cross divisional efforts such as EED and 4 Semester Sequences
- Emphasis on personal connections, holistic services, “wraparound” services, “intrusive advising”
- First Year Experience/Orientation
- Provost’s Retention Council
- Early Warning Systems – MCC/Starfish
- Investigation of Academies by Interdisciplinary Studies Division and Liberal Arts Division

- Title III, Student Success Collaborative and TRS redesign
- Re-imagined Division of Interdisciplinary Programs: Academic Foundations

K. Fragnoli explained the following concepts that are incorporated into the Academies:

- A system/infrastructure that guides students from enrollment to the 30 credit milestone
- Cohort-based: Shared interests/degree areas
- Personalized attention and support during first year
- Focused, mandatory orientation system
- Cross divisional collaboration
- Consistent integration of high impact practices
- Contextualized learning
- Career planning and development
- Use of early warning systems and interventions

K. Smith stated the Academies model was also a recommendation from the committee for Redesign of the Interdisciplinary Program Division. The Academies is a new infrastructure for supporting students as they come to campus in a cohort-based model offering support for the student for the first 30 credits. K. Smith explained that the model for the project is based on the program at Queensboro Community College (QCC). However, a steering committee is being formed to develop a model specific to MCC. The key to the program's success is cross-divisional collaboration.

After application and acceptances, each student at QCC is placed in a Academy based on their interests where they will receive support throughout their first 30 credits. The QCC model includes the following:

- There are six Academies – every student is placed into an academy
- Six Academies:
Business, Education, Visual and Performing Arts, STEM,
Health Related Sciences, Liberal Arts
- Freshman Coordinator
- Faculty Coordinator
- Academic Specialist for High Impact Strategies
- High Impact Faculty Team (12)
- Academy Assessment Specialists (2)
- Required Orientation and Success Course
- Required use of e-Portfolio
- Use of Early Alert System
- All students engage in at least 2 high impact strategies within first 30 credits
- At 30 credits they transition out of academy (under review)

Question:

Does QCC still have divisions? K. Smith stated there still are divisions and departments within the Academies at QCC.

What is the enrollment numbers for QCC? K. Fragnoli stated that there are approximately 16,000 which is similar to MCC, which was an important requirement when reviewing other schools' models. She pointed out that the project is in the early stages however using a model with a similar scale to MCC

K. Fragnoli gave the following goals for the MCC Academies

- Create an institutional structure that provides a clear “roadmap” to successfully lead students from entry, through important milestones, to completion.
- Establish a system that allows high impact practices to be consistently integrated, across the institution, into students' early experiences on campus and support faculty efforts to engage in innovative pedagogy
- Leverage and coordinate programs/processes that are already occurring in “silos” on campus.
- Begin with a targeted population: TS01 and LA01 and establish systems that can be replicated on a larger scale, and potentially across the College

K. Fragnoli gave the timeline for the project. She encourages faculty to get involved and offer input on the project. Please contact Kate Smith, Interim Dean Interdisciplinary Studies x3197 or Kristen Fragnoli, Dean Liberal Arts x3369 for more information.

2. Announcements:

a. C. Abbott announced that in an effort to continue to improve communication the Executive Committee will be meeting with the President's Cabinet June 6, 2013. She will report back to the Senate on the meeting.

b. C. Abbott reminded the Senators about the Carmen Powers Legacy Lecture April 26, 2013 at 2:00 p.m.

3. Student Announcements

No student announcements.

4. The minutes from the April 25, 2013 Faculty Senate meeting were approved.

5. Action Items:

a. Curriculum:

1 New Program:

NP3F CERT Agricultural and Food Studies

Motion: To approve the new program

Motion seconded

Discussion: No discussion

Motion passed.

4 Program Revisions:

PR3S AS Fine Arts

PR4S AS Diversity and Community Studies-Cultural Studies

PR5S AS Diversity and Community Studies-African American Studies

PR7S CERT Precision Tooling

Motion: To approve the course program revisions

Motion seconded

Discussion: No discussion

Motion passed.

b. Academic Policies Committee: grade submission deadline for fall 2013, 2014

E. Grissing stated that Educational Technology Services (ETS) requested that the Academic Policies Committee (APC) re-examine the deadline for submission of grades in the fall semester and recommend that it be moved to dates before the December holiday break, if possible. The reason for this request is to provide greater time and flexibility to ETS in addressing computer network issues and upgrades over the period when the College is closed.

APC examined the Academic Calendars for 2013-2014 and 2014-2015 (already published) and feels the request can be reasonably accommodated. (The Committee makes no recommendation at this time for 2015-2016 and beyond.)

In fall 2013, the last final exam is on Thursday, December 19th and grades are presently due on Monday, December 30th. APC proposes changing the grade due date to Monday, December 23rd at the end of the day ("midnight").

In fall 2014, the last final exam is on Thursday, December 18th and grades are presently due on Monday, December 22nd at noon. APC proposes changing the grade due date to Tuesday, December 23rd at noon.

E. Grissing stated that he has received concerns from faculty that use the scantron services to have their final exam graded. In the past, there have been delays in getting the information, which delayed entering final grades. E. Grissing spoke with R. Bertram about the concerns. R. Bertram explained that there was an issue just this past December with the equipment however, the problem been resolved and there should not be any delays in the future.

Motion: To support the grade submission deadline recommendation for fall 2013, 2014

Motion seconded

Discussion:

K. Chin stated that her constituents were concerned that an earlier date could potentially cause a greater interruption for students who were trying to make transactions (i.e. pay tuition bill). Also, since there is a drop-for-non-payment in January, there is a concern that a potential greater system downtime could have an impact on the drop-for-non-payment. System downtime should be kept to a minimal time period. E. Grissing stated that ETS is aware that students need access to the network for payment of tuition bills for at least a portion of the holiday break week and this why they try to minimize the “downtime” as much as possible.

S. Farrington stated that he would like to address several concerns he has received from his constituents in the World Languages and Cultures Department. His department only gives final exams during finals week. Therefore, they feel they are being penalized for following the college-wide policy. In addition, the deadline seems to be inconveniencing a large number of faculty to benefit a small group. E. Grissing stated that only about 30% of faculty give final exams and the deadline is similar to the deadline for the spring semester. B. Ripton pointed out that there are very few exams given on the last day of exam week therefore, there should be enough time to complete grading and submit grades. The exam schedule is rotated giving faculty different exam days each semester.

Motion passed.

c. Vote to Support: FCCC Resolutions

Resolution Urging Implementation within Open SUNY of Principles of Academic Freedom and Faculty Control of Curriculum (FCCC Resolution #G2 2012-2013)

Resolution on 64-Credit Limit for A.A., A.S., A.A.S. and A.O.S. Degrees #ASA1 2012-2013

Motion: To support the FCCC Resolutions

Motion seconded

Discussion: No discussion.

Motion passed.

6. Standing Committee Reports

Academic Policies (E. Grissing)

E. Grissing reported the following:

- The Committee is still waiting on a few more department to complete the survey on the Student Opinion of Course and Faculty questionnaire.
- The Committee has reviewed and approved an amendment to Faculty Senate Resolution 1.1.4 (Repeat Courses) based on a recommendation presented by the FACE Committee. The current policy is that the last grade received from a repeated course is counted when calculating a student’s GPA. However, due to changes in federal financial aid requirements and keeping in line with many colleges’ policies, it is recommended that the highest grade of a repeated course be counted in a student’s GPA. The Executive Committee discussed the change and agreed with the recommendation. There will be a vote at the May Faculty Senate meeting.

Curriculum Proposals (H. Wynn-Preishe)

H Wynn-Preishe reported the following:

- The curriculum committee has given final approval to the following:

3 New Courses:

NC23F PSC 110 Practicum in Public Safety Telecommunicator

NC8S EBL 101 Experience Based Learning

NC1S HUM 250 Introduction to Aging for the Human Services Worker

1 Course Deactivation:

CD1S SOC 120 African Society and Culture

1 New Program:

NP3F CERT Agricultural and Food Studies

4 Program Revisions:

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PR4S AS Diversity and Community Studies-Cultural Studies
PR5SAS Diversity and Community Studies-African American Studies
PR7S CERT Precision Tooling

- The Curriculum Committee has sent the following to the Faculty Senate for a vote:

1 New Program:

NP3F CERT Agricultural and Food Studies

4 Program Revisions:

PR3S AS Fine Arts

PR4S AS Diversity and Community Studies-Cultural Studies

PR5SAS Diversity and Community Studies-African American Studies

PR7S CERT Precision Tooling

- The curriculum committee has posted the following for Faculty Review until 4/30/13:

5 Course Revisions:

CR20S MAR 200 Principles of Marketing

CR21S CHE 100 Preparatory Chemistry

CR22S CHE 124 General, Organic, and Biochemistry

CR23S CHE 145 Preparation for General College Chemistry

CR24S CHE 151 General College Chemistry I

1 New Course:

NC7S THE 181 Touring Theatre Troupe

Curriculum Special Projects (M. Ernsthausen)

No report.

NEG (A. Wilson)

A. Wilson reported the following:

- The current candidates for the Faculty Senate officers are as follows:

President: Mark Ernsthausen

Vice President: David Shaw

Secretary: Teresa Schichler

- The current candidates for FCCC representative are as follows:

Bill Drumright

Christy Fogal

Robert Leopard

- Elections for Faculty Senate Officers and FCCC representatives will be held on May 1st (Brighton Campus) and May 2nd (Damon City Campus).

- Senator elections are almost complete and the Executive Committee will approve the final names at its next meeting.

Planning (D. Shaw)

D. Shaw reported that the Committee is meeting with E. Martin chair of the Classroom Committee on May 13, 2013. He asked the Senators to forward any classroom concerns to him for discussion at the meeting.

Professional Development (H. Williams)

H. Williams reported the following:

- The Carmen Powers Legacy Lecture Award is April 26th at 2:00 p.m. The speakers will be Ray Shea and Dick Ryther.

- The Committee has forwarded its recommendations to the President for Hanson Excellence in Teaching and MCC Excellence in Professional Service Awards.

- The Committee is working on the June Professional Development workshop that has been scheduled for June 12, 2013.

SCAA (M. Fine)

- M. Fine reported that SCAA members Marlene Fine and Douglas Henneberg are continuing to assist with reviewing RFP's (Request for Proposals) of consultant firms that would assist with searches for the Vice President of Student Services as well as with other top level positions that will be hired in the near future.

7. Old Business

a. C. Abbott stated that last month Stan Knutowicz explained his proposal for arming Peace Officers and asked for the Faculty Senate's support.

Motion: There was a motion to support Stan Knutowicz proposal for arming Peace Officers full time.

Motion was seconded.

Discussion: There was not discussion

Motion passed.

8. New Business:

a. D. Burke reported that the Employee Code of Conduct Committee has completed a draft policy based on the Students Code of Conduct document. The final draft will be presented to the Faculty Senate at the May meeting and a voted on at the June meeting.

Meeting adjourned at 4:42 p.m.

Respectfully submitted,



Christine Abbott
President
Faculty Senate



Donna Burke
Secretary
Faculty Senate

Minutes approved at May 16, 2013 Faculty Senate meeting.