



January 31, 2008

PRESENT: J. Alas, D. Baxter, I. Benz, P. Bishop, C. Boettrich, B. Connell, K. Eirich, M. Ernsthause, , M. Ewanechko, S. Fess, M. Fine, M. Fugate, E. Grissing, S. Hageen, A. John, N. Karolinski, R. Kennedy, D. Leach, A. Leopard, , D. McConkey, J. McKenna, M. Murphy, S. Murphy (Secretary), J. Nelson, P. Ornt, E. Ripton, T. Schichler, D. Smith, A. Striegel, J. Thompson, M. Timmons, T. Tugel (President), J. Waasdorp, P. Wakem, , S. Weider C. Wendtland, , S. Wexler, H. Wheeler (Vice-President), W. Willard, H. Wynn-Preishe, W. Yanklowski.

ABSENT: S. Batistta-Provost, M. DiSano, J. Downer, S. Forsyth, K. Huggins, P. Peterson, H. Pierre-Philippe, D. Shaw, J. Striebich

GUESTS: D. Cecero, K. Collins, C. Downing, R. Rodriguez

STUDENT REPRESENTATIVE: Ron Quider

- I. Meeting called to order:** 3:37 p.m.
- II. Announcements:** None.
- III. Approval of Minutes:** Minutes of December 13, 2007 Faculty Senate Meeting approved as written.
- IV. Standing Committee Reports**

Academic Policies Committee – W. Willard

- A. Over January Intersession, W. Willard worked with other members of the Executive Committee to update the official version of the resolutions on the Senate website. Recent changes to the resolutions that were approved by the Senate and Vice-President Glocker have now been incorporated into the current AP resolutions.
- B. Over January, W. Willard worked to develop the wording for a policy on credit for prior experiential learning for adult learners that could be incorporated into current transfer credit policy. This spring, APC will continue to work with the Office of Experiential and Adult Learning to further develop policies concerning portfolio assessment for adult learners.
- C. APC has an ambitious agenda for spring semester and will be working on the following issues:
 - a. Guidelines for granting experiential learning credit (as stated above)
 - b. Procedures for the one-time late withdrawal process
 - c. Policy change permitting a student-initiated W to be replaced by a grade of F in instances of academic dishonesty where the student had earned a grade of F before initiating the withdrawal
 - d. The effectiveness of course prerequisite enforcement

APC looks forward to sharing further information with you throughout the spring semester concerning these issues.

Curriculum – A. Leopard

A. The Curriculum Committee has given final approval to:

One course revision:

CR1F HED 207 Emotional Wellness

B. The Curriculum Committee has posted:

Three course deactivations

CD1F MTH 205 Technical Mathematics III

CD2F BUS 107 Money in Literature

CD3F HIS 251 Literature and Philosophy of China and Japan

NEG – S. Fess

The NEG committee is initiating the process for bylaws review, which is done every three years. If you would like to know more about the process, refer to resolution 6.1.6 and bylaw section Article X section 5. Please contact Harry Pierre-Philippe if you have questions.

SCAA -- M. Timmons

A. Director of Counseling Search – The ad hoc SCAA committee has completed their charge to conduct a parallel search for a Director of Counseling and Advising and have forwarded their recommendation(s) to Vice President Salvador. The FS Executive Committee has invited Bob DeFelice, Chair of the Director of Counseling ad hoc committee, to provide feedback regarding the use of an ad hoc committee in the process. SCAA thanks the committee for all their hard work.

B. The Presidential Search is on track and the committee will be interviewing semi-finalists in February.

C. The Academic Department Chairperson Election-SCAA is charged with overseeing the department chair election process as outlined in Section 5.1 of the Faculty Senate Resolutions. Letters have gone out to the 4 departments who will be electing chairs: Law and Criminal Justice, English and Philosophy, Human Services, and Business Administration/Economics.

The timetable is: Tuesday, February 26, 2008 – First Posting of Candidates

Thursday, February 28, 2008 – Final Posting of Candidates

Voting will take place on Thursday, March 6, 2008, between 9:00 a.m. and 4:00 p.m. at Brighton and from 9:00 a.m. – 3:30 at DCC

The chair elections are being held earlier in the semester to provide a smoother transition for those departments with new chairs.

Planning – E. Grissing

The committee has received the Strategic Planning Grant proposals from the Grants Office. They will review and rank the proposals and make recommendations for funding to the President by mid-March.

Professional Development – B. Connell

A. The Professional Development workshop held on January 16, 2008 on the topic of “Helicopter Parents” was attended by 63 people. Bonnie thanked the presenter and panelist who moderated the workshop.

B. There will be an announcement in the Tribune regarding the Leaves for Professional Advancement for the Benefit of the College. Applications are available on the Faculty Senate website are due by February 27, 2008 at noon.

C. Information about the Wesley T. Hanson Award for Teaching Excellence will be posted in the Tribune soon.

V. Student Announcements

R. Quider wanted to thank everyone for their support of the Baden Street Settlement community service project which took place on December 15, 2007. The Brighton Student Government will be finishing their project on February 9th and extended an invitation to join. If you are interested in helping out, meet at MCC at 9:00am. The Brighton Student Government is raising money for the O'Hanlon Family First Responders Scholarship and will be selling carnations on February 14th and will be selling candy on an on-going basis.

VI. Old Business

None

VII. New Business

A concern was raised about the procedure whereby waitlisted students can be swapped for non-attending students. The concern focused on making the students informed about the possibility that they could be dropped for non-attendance so early in the course. E. Ripton will look into this.

Meeting adjourned at 4:00 p.m.

Respectfully submitted,

Terri Tugel
President

Susan Murphy
Secretary

Minutes approved at the February 28, 2008 Faculty Senate meeting.