

Curriculum Update

Curriculum and Program Development Office
Academic Services Suite, 1-309, ext. 2196 or 2199

www.monroecc.edu/go/curriculum

Spring 2009

Program Updates

Program Revisions Approved by SUNY/ Awaiting SED Approval

- Teaching Assistant: Early Childhood/Childhood, Cert.
- Teaching Assistant: Technology Cert.
- Massage Therapy, AAS

Program Announcement Received by SUNY

- Paramedic, Cert.

Proposal Submission Due By March 1st

SLN , Hybrids, New Programs

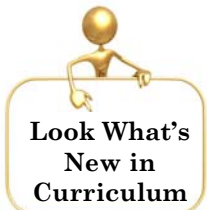
March 31st

Catalog Changes, IDS Proposals
New Courses, Course Revisions,
Course Deactivations, Program
Revisions

Contact Curriculum Office with
questions or for assistance,
Char, ext 2188,
Gale, ext. 2199,
Silvana, ext. 2196
Stuart, ext 2189

In This Issue

- Articulation Agreements
- Ask Char
- Assessment News
- Fall 2008 Approved Proposals
- Message from Dean Blacklaw



New Electronic Catalog Change Process to Correct ERRORS

Access the New Catalog
Change Proposal Go to:

www.monroecc.edu/go/curriculum

Corrections & Updates

Spelling, Punctuation, Phone number
corrections for Degree Programs &
Course Descriptions

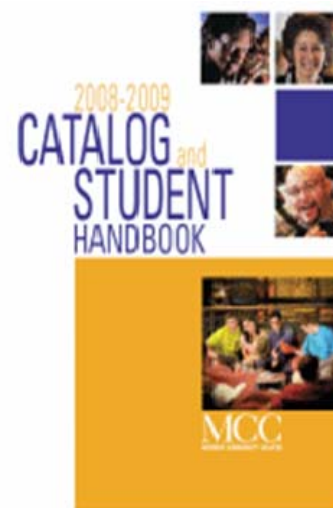
Personnel changes - additions or deletions:
Name, Position title, Rank,
Degree Award, and

Program Accreditation updates

Does not include program and course changes
governed by the Faculty Senate Resolutions .

See article on page 2 of newsletter

2009–2010



Corrections due by
March 31st



New Link to Course Learning Outcomes

Go to: CURRICULUM Homepage

or www.monroecc.edu/go/curriculum

Example

BUS108

[BUS108 Principles and Practices of Customer Service](#)

Discuss the importance of building and maintaining long-term customer relationships.

Demonstrate effective communication skills in active listening and oral and written communication.

Demonstrate effective negotiation skills.

Demonstrate ability to manage and resolve conflict in a positive manner.



Call for SLN and Hybrid Proposals

If you are interested in developing an existing course 100% online or 50% online, then go to the Curriculum Database and submit an SLN or Hybrid proposal by **March 1st** . To create a proposal go to the Curriculum Database:

www.monroecc.edu/go/curriculum and Click on Create a Proposal

SLN, Hybrid, IDS Descriptions

SLN courses are existing courses taught online via the Internet through the SUNY Learning Network, ANGEL platform. Basic computer skills required and willingness to adapt teaching style to asynchronous environment. Training provided.

Hybrids are primarily online courses supplemented with face-to-face instruction. Synchronous instruction may be required once per week, but may not constitute more than 50% of instruction. Basic computer skills required and willingness to adapt teaching skills to asynchronous environment.

IDS, Instructional Development Stipends are for curriculum-related faculty projects undertaken during the summer months. IDS proposals due March 31st.

New Electronic Catalog Change Process 2009-2010 Catalog Cont'd

Q. Can you find your email message requesting Catalog corrections/updates from last year? Do you ever wonder why the changes submitted did not get corrected in the Catalog?

A. Curriculum Office has them in a paper file along with hundreds of other changes. Corrections received after the Catalog is submitted in June for publication are held over to next year.

Q. What can be done to improve the process?

A. The Curriculum Office is implementing an electronic system to make the process user-friendly and transparent. We will have a record of the corrections you want made, we can clarify if necessary and the information is maintained and accessible in the Curriculum Database.

Q. Can Adjuncts be listed in the catalog?

A. Please make note that after four (4) cumulative semesters of employment, adjunct faculty shall have an opportunity to be listed in the College Catalog, if they request such listing.

Q. Where do I find the Catalog Change proposal?

A. The Curriculum Database homepage:
www.monroecc.edu/go/curriculum

Click on Create a Proposal and select Catalog Change Proposal. If you have questions or need assistance, please contact

Gale LePore: glepore@monroecc.edu or ext. 2199.

At your earliest convenience, please review the Academic pages in the Catalog to insure your program, course and personnel information is correct.

Thank You!

Ask Char

Q: Why do I need to use a Catalog Change proposal to make corrections or updates to the Academic Courses, Programs and College Personnel in the Catalog?

A: It has been an ongoing protocol of the Curriculum Office to submit corrections or updates. The new electronic submission protocol will serve as a record of change, include chair and dean in the process, inform the HR office for verification, and maintain the information in the Curriculum Database for easy access by faculty and staff.

Articulation Agreements

Chris Belle-Isle, Director, Career Center

*Monroe Community College, for the first time ever, now has an articulation agreement with the **L. C. Smith College of Engineering and Computer Science at Syracuse University involving all majors offered.** Additionally, African American Studies and Biomedical Engineering have been added to our 2+2 dual admission agreement with the University of Rochester and a new articulation agreement has been signed with SUNY Empire State College.*

SUNY NEWS—

Dr. Janet Glocker, Vice President for Academic Services, received a positive response in January from Nancy Willie-Schiff, Assistant Provost for Undergraduate Education, SUNY System Administration in review of Monroe Community College's efforts in academic assessment. Dr. Willie-Schiff reported that the SUNY General Education Assessment Review (GEAR) group reviewed MCC's "Closing the Loop" report, and its Triennial General Education Assessment plan, and found that MCC was meeting SUNY expectations for progress in academic assessment planning and execution. Comments from the GEAR group's review encouraged MCC as an institution to continue its commitment to a consistent review of general education and academic programs.

FACULTY FOCUS—

The Ad-hoc Committee on Assessment and Program Review continues its work this semester in examining the role of faculty in the assessment process. Having completed its work in developing the current "Monroe Community College Program Review Process Guidelines," approved by the Faculty Senate in October 2008, the group is currently discussing the broader issues of how faculty and administrators will continue to work together to promote successful assessment and program review efforts. The committee, chaired by Jason Mahar (Mathematics), will be reporting its findings to the Executive Committee of the Faculty Senate in April.

CONFERENCE NEWS—

Frank Ambrosio, Electrical Engineering Technology Program attended Faculty Workshop on Assessing Program Outcomes offered by the Accreditation Board for Engineering and Technology (ABET) in Phoenix, Arizona in December 2008.

Dominick DeMichele, Radiologic Technology Program – will attend the 2009 Outcomes Assessment Workshops sponsored by the Joint Review Commission on Education in Radiologic Technology (JRC-ERT) in Chicago March.

Michael Heel, Assessment, attended the 2008 Annual Assessment Institute, hosted by Indiana University -Purdue University Indianapolis in October.

Curriculum Office

Stuart Blacklaw, Dean, ext. 2189
Charlotte Downing, Director, ext. 2188
Gale LePore, Secretary, ext. 2199
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Curriculum Update is published fall and spring semester by the Curriculum Office. Suggestions are welcome. Call ext. 2188.

~ Editor, Charlotte Downing: Writers, Stuart Blacklaw, Charlotte Downing, Michael Heel, Christopher Belle-Isle, Silvana Sifkarovski

From the Dean's Desk



What are you doing this summer?

During the cold winter months, it's hard to believe that summer is coming fast, but in terms of planning a summer project, the time is now. Instructional Development Stipends encourage innovation in the development of instructional materials, curricula, and other projects that support the educational enterprise at Monroe Community College. This program has helped our faculty generate innovative instructional tools, cutting-edge courses, and ground-breaking collaborations over the years.

Prof. Cathryn Smith used the stipend for a project she called, "Talking Heads," which involved recording and importing some 30 audio files into her online Creative Writing class in an effort to engage different learning styles and to enliven the online classroom experience. Profs. Matt Fox and Bethany Gizzi pulled together the Certificate program in Sustainability through an IDS and Prof. Njeru Murage led a team which built the African-American Studies advisement sequence. Prof. Rita Straubhaar led a group in the development of ASL videos for use as an on-line resource for students, giving greater access to the tools needed to practice and develop their signing skills. Profs. Forsyth and Ellis collaborated on instructional videos for the distance dental program that proved useful to the local students as well.

The Instructional Development Stipends have also helped faculty develop new courses, including Prof. Goldfarb's, *Storytelling*; Prof. Carlson's, *Critical Thinking Utilizing the Nursing Process*; Prof. Willard's, *Mysteries of Sleep and Dreaming*, Prof. Little's, *Introduction to GIS: Focus on Earth*; and Prof. Jackson's forthcoming courses in Photography. In fact, over the years, virtually all of the programs at MCC have been renewed, expanded or improved through the Instructional Development program.

The summer of 2009 is expected to be another productive one, as the Curriculum Office has already begun to get inquiries about the program. Proposals for Instructional Development Projects are due at the end of March and the form is available now through the Curriculum Database.

Find our link through www.monroecc.edu/go/curriculum.



Curriculum Proposals Approved in Fall 2008

For more information regarding the courses and programs listed below please access the Curriculum Database:

www.monroecc.edu/go/curriculum

NEW COURSES

NUR 160 Critical Thinking Utilizing the Nursing Process

This one-credit elective course is designed to assist nursing students from any of the four semesters with developing improved critical thinking skills necessary for safe, efficient, and holistic care. The course is a late-start course meeting weeks 7-14 for two hours each week. A case study approach lends well to interactive class periods where nursing students will be able to develop, utilize, and receive valuable feedback regarding developing a unique, individual plan of care for patients using critical thinking skills. Group work, individual projects, and documentation are emphasized in the development of these crucial critical thinking skills.

PSY 166 Psychology of Superstition *An examination of non-critical thinking and human tendencies to believe unlikely (and impossible) claims about the human experience, with a special focus on beliefs on the fringe of serious psychology. Issues addressed in the course include popular beliefs about parapsychology, magic, alien abduction, personality testing, and the mental processes that support these beliefs.*

SPT 119 Storytelling

Study of and practice in storytelling that will focus on stories appropriate for modern society. Storytelling is an art that requires the practice of craft-based techniques. Focus will be placed on story and character development, performance of a variety of stories, and evaluation of what makes a good story and its performance.

COURSE REVISIONS

ACD 141 Alcoholism /Chemical Dependency Treatment Modalities

ACD142 Alcoholism /Chemical Dependency and the Family System

ACD 143 Alcoholism /Chemical Dependency Counseling Skills

ACD 144 Alcoholism /Chemical Dependency Group Counseling Skills

ACD 145 Special Issues in the Field of Alcoholism/Chemical Dependency/Substance Abuse

ACD 146 Alcoholism /Chemical Dependency Internship Seminar

BUS 204 Management Theory and Practice

CIS 110 Building and Maintaining the PC

COM 106 Media Photo I

COM 110 Journalism I

COM 113 Media Photo II

COM 135 Digital Photography

COM 150 Video Production & Editing

COM 213 Color Photography

COM 223 Photographic Documentation

COS 102 College Library Skills

CRT 103 Court Reporting III

CRT 201 Court Reporting IV

CRT 202 Court Reporting V

CRT 203 Court Reporting VI

ECO 103 Personal Money Management

ELT 102 Electric Circuit Analysis II

ELT 202 Pulse and Digital Circuits

EMS 236 Advanced Cardiac Life Support

EMS 239 Paramedic Clinical and Field Experience I

EMS 240 Paramedic Clinical and Field Experience II

EMS 246 Pediatric Advanced Care

GEO 152 Environment Geoscience

HIM 211 Health Care Reimbursement

MET 121 Computer Aided Drafting/Design I

MTH 140 Technical Mathematics I

MTH 165 College Algebra

MTH 175 Precalculus Mathematics with Analytic Geometry

NUR 150 Application of the Nursing Process

PEW 144 Dance Composition

SOC 208 Sociology of Latin America

COURSE DEACTIVATIONS

BIO 250 Evolution

CHE 213 Analytical Chemistry I

CHE 214 Analytical Chemistry II

CIS 220 Introduction to Medical Information Processing

CIT 104 Technical Mechanics

CIT 111 Civil/Construction Drawing 1

CIT 203 Soil Mechanics

CIT 207 Fluid Mechanics and Hydraulics

CIT 208 Solid and Hazardous Waste Management

CIT 209 Plain Concrete

CIT 211 Water Distribution, Stormwater, and Wastewater Collection

CIT 212 Water and Wastewater Treatment

FPT 217 Fire Service Management and Leadership

GEO 213 Field Trips in Geology of New York State

HIS 206 European Civilization: On Location

HIS 235 U.S. Diplomatic History in the 20th Century

HUM 260 Contemporary Urban Issues

HVA 221 Indoor Air Quality Part I

HVA 222 Indoor Air Quality Part II

HVA 223 Indoor Air Quality Part III

MET 204 Stress Analysis

MET 210 Design for Manufacture/Assembly

MET 212 Specialized Drafting

MTH 205 Technical Mathematics III

COURSE DEACTIVATIONS (cont.)

MFG 204 CIM the Enterprise
OFT 269 Medical Secretary Procedures
OPH 102 Principles of Refraction II
PEC 248 Fitness Maintenance
PFT 100 Principles of Conditioning
PFT 135 Fitness and Exercise Leadership
PFT 243 Fitness Testing and Measurement
PFT 275 Fitness Assessment and Planning
PHY 231 Applied Physics III
PLE 211 Police Supervision
PLE 239 Crime Prevention Refresher
PST 240 Introduction to Code Enforcement Practices
PST 241 Inspection of Existing Structures
SCR 251 Loss Prevention
SCR 252 Security, Organization and Management

NEW PROGRAMS

Advanced Studies , Cert. (formerly Honors Studies)
Sustainability, Cert.

PROGRAM REVISIONS

Advertising: Commercial Art, AS
Apprentice Training—Automotive, AAS
Electrical Engineering Technology—Electronics, AAS
Health Studies, AS
Hospitality Management, AAS
Performing Arts: Music, AS

SPECIAL STUDIES

CRT 181 Speedbuilding
GEG 280 Geography of Genocide
PPE 188 Sport Performance Coaching
PSY 280 Mysteries of Sleep and Dreaming
TVL 180 Special Interest Tour Planning

Course Learning Outcomes Approved Fall 2008

ART 270 American Art and Architecture
ART 271 20th Century Art and Ideas
BIO 225 Bioanalytical Techniques I
BIO 264 Vertebrate Zoology without Laboratory
BIO 265 Vertebrate Zoology
CDL 100 Career Development and Life Planning
CDL 101 Career and Life Planning for Returning Adult Students
CDL 110 Career Planning for Undeclared Students
CDL 115 Job Search Strategies
COM 265 3d Modeling
CRJ 171 Legal Aspects of Corrections
CRJ 172 Institutional Procedures and Treatment of Inmates
DAS 227 Dental Specialties Procedure

DEN 113 Barrier Precautions and Infection Control Measures
DEN 228 Dental Office Management and Business Practice
EDU 200 Foundations of Education
EDU 208 Guided Observation in Education
ELT 111 Electronic Technology I
EMS 210 EMT Intermediate
EMS 236 Advanced Cardiac Life Support
FPT 211 Fire Investigation: Cause and Origin
FPT 220 Fire Officer Development I
HED 115 Death and Dying
HED 116 Issues in Child Development and Health
HIM 103 Health Care Documentation
HIM 206 Professional Practice II
HIM 213 Health Information Systems
HIM 260 Advanced Classification in Acute Care
HIM 261 Advanced Reimbursement Issues in Acute Care
HIM 262 Case Mix Management in Acute Care
HIS 262 Vietnam War
HUM 100 Entry Level Skills for the Human Services Student
HUM 101 Introduction to Human Services
HUM 102 Basic Helping Skills
HUM 111 Field Work in Human Services I
HUM 112 Field Work in Human Services II
MAR 203 Sports and Entertainment Marketing
MAR 204 Advertising
MTH 151 Survey of Mathematics II
MTH 164 Introduction to Trigonometry
MTH 166 Introduction to Data Analysis with Excel
NUR 160 Critical Thinking Utilizing the Nursing Process
PLE 210 Course in Police Supervision
PLE 220 Instructor Development Course
PLE 222 Firearms Instructor Course
PLE 231 Contemporary Issues in Public Safety II
PLE 234 Defensive Tactics Instructor
PLE 244 Advanced Firearms Instructor
PLE 266 Legal Research and Writing
PPE 185 Sport Performing Coaching
PSR 211 Hazardous Materials Technician
PSY 166 Psychology of Superstition
PSY 202 Social Psychology of the Holocaust
SPT 119 Storytelling
TAM 205 Machine Technology Laboratory 2
TAM 241 Advanced Machine Shop Laboratory
TAM 242 Shop Practice 4
TAM 245 Computer Aided Manufacturing 1
TAM 246 Computer Aided Manufacturing 2
TAM 255 Computer Aided Manufacturing Laboratory 2