



# Faculty Senate

Monroe Community College

**Faculty Senate Meeting  
September 19, 2013**

**PRESENT:** K. Aquila, M. Bates, A. Bauer, L. Carson, J. Case, K. Chin, A. Colosimo, A. Conte, K. Doyle, P. Emerick, M. Ernsthausen, R. Fisher, K. Mooney-Graves, E. Grissing, M. Heel, D. Henneberg, A. Hughes, M. Kachaluba, J. Kucich, E. Lanzafame, J. Mahar, B. Managan, S. McCormick, J. McPhee, H. Murphy, D. Navarro, P. Oettinger, M. Ofsowitz, J. Oriel, P. Peterson, L. Pierce, E. Putnam, M. Redlo, M. Sample, J. Santos, T. Schichler, D. Shaw, J. Wilke, H. Williams, A. Wilson, M. Witz.

**ABSENT:** R. Babcock, B. Ellis, S. Farrington, F. Fazekas, H. Fox, D. Giovanelli, M. Oliver, G. Thompson, K. Tierney, J. Wilson

**GUESTS:** D. Beech, J. Damerell, C. Downing, M. Fine, J. Iuzzini, K. Love, M. McBride, H. Pierre-Philippe, N. Primo, K. Smith, H. Preische-Wynn

**Meeting called to order: 3:32 p.m.**

1. M. Ernsthausen welcomed the following new Senators: Mike Bates, Linda Carson, Amanda Colosimo, Dina Giovanelli, Rollo Fisher, Heather Fox, Anne Hughes, Brian Managan, Phil Oettinger, Gary Thompson, Kara Tierney, Jessica Wilke and Judy Wilson.

2. **Guest Speakers**

a. Neeta Primo (Brighton Campus Chair), John Iuzzini (Coordinator) and Julie Damerell (Damon City Campus Chair) gave an overview of the Teaching and Creativity Center (TCC) along with upcoming initiatives including workshops, programs and services. The TCC website is

<http://web.monroecc.edu/tcc/>

N. Primo began by explaining that the mission of the TCC is to increase teaching effectiveness, inspire innovation, engage faculty in reflective dialogue, support creativity in the classroom and provide an environment for exchanging ideas. She also explained that the TCC is faculty driven; all the programs and services provided are from ideas received from faculty.

N. Primo explained that there are three different types of programs and initiatives that will be offered by the TCC this year: One-Time Experiences, Cohort Experience, and Faculty Development Services. One-Time Experiences is a one-day workshop to discuss a topic and the faculty members are on their own to implement the concept. Cohort-Experience builds off the information gathered at the One-Time Experiences where faculty work together on an idea. The Faculty Development Services consist of small groups of faculty that meet several times a semester.

J. Damerell gave an overview of the One-Time Experiences offered this year through Campus Conversations, January and June Conferences and Orientations, and Faculty Services.

- Conversations: The theme this year is critical thinking and the conversations will be centered around the book Teaching for Critical Thinking by Stephan Brookfield. The dates for conversation are as follows:

September 18 (DCC) September 25, 26 (Brighton) - Chapter. 1-3



October 16, (DCC) October 23, 24 (Brighton) Chapter 4

November 20 (DCC) November 20, 21 (Brighton) Chapter 5

- June Conference: Dr. Stephen Brookfield will attend the summer teaching and learning conference on June 14 in Monroe A and B.

- Bonus conversation on the Brighton Campus -

September 11 – How to Lecture Effectively - Facilitator: Mark Sample

October 9, – Teaching Note-taking & Study Skills- Laurie Rocco

November 6 – Using an ALE Classroom - Facilitator: Laurie Palmer

December 4– End-of-Semester Reflection- Facilitator: Jonathan Iuzzini

J. Damerell stated that the Winter Teaching Institute with the Department of Education will be held January 8, 2014 with more information to follow. She outlined the dates for the following orientations and faculty development programs.

- DCC New Faculty Orientation is held in August.

- Adjunct Faculty Orientation are held in August and January

- Adjunct Faculty Supports for Success are held three times per semester

- Individuals, Departmental and Divisional meetings are held upon request as needed.

N. Primo gave an overview of the Cohort Experiences held this year:

- First Year Faculty Seminar Series

More information: <http://web.monroecc.edu/manila/webfiles/TCC/fyfsdates201314.pdf>

- Faculty Inquiry Groups (FIGs) for fall 2013

- o URSCIA – Thomas & James Cronmiller
- o Online Teaching & Learning – Lena Shiao
- o Assessment – Michael Heel
- o Flipped Classroom – Kara Tierney

More information: <http://web.monroecc.edu/manila/webfiles/TCC/FacultyInquiryGroupsfall13.pdf>

(There will also be workshops on the Flip Classroom on October 21, November 18 and more to follow).

- The following additional FIGs will be coming soon:

- o Universal Design
- o Emotional Intelligence
- o Sustainability
- o Democracy Commitment

- Critical Friends Groups – help faculty work collaboratively in reflective communities

- Faculty Reading Groups (Damon City Campus and Brighton)

John Iuzzini gave an overview of the Faculty Development Services offered through TCC. The goal of the TCC is to support a wide range of faculty with changing schedules.

- New Faculty College Wide mentor program <http://web.monroecc.edu/TCC/mentoring>

- One-on-one consultations

- o Focused on classroom pedagogy
- o Confidential
- o Not connected in any way to formal evaluation processes
- o Classroom observation
- o Video-recording of class
- o Small Group Instructional Feedback (SGIF)

- Resources through Teaching Tips posted to Daily Tribune & TCC website at regular intervals

<http://web.monroecc.edu/TCC/resources>

Office Locations: Damon City Campus DCC: 5-091 and Brighton Campus 12-101

**b.** Char Downing explained the SUNY Seamless Transfer Requirements implemented by the SUNY Provost in January 2013. All of the College's AA/AS/AAS degree programs (transfer programs) must meet 30 hours of SUNY Gen Ed requirements with 7 of 10 college skills. Programs will also have a 64-

credit maximum with the exception of accredited programs that the College anticipates obtaining waivers for these programs that exceed 64 credits.

C. Downing met with the Deans and came up with an approach for implementing the new requirements. Phase One of the approach will begin this fall with the first report due to SUNY in January. C. Downing has already shared this information with the department chairs.

Each department is asked to look at its transfer programs. She pointed out that there are only 5 programs that did not meet the SUNY Gen Ed requirement. At the same time, departments should look at courses that could be changed to meet the SUNY Gen Ed requirements in order to expand SUNY Gen Ed courses offerings giving students more options. Transfer paths should also be reviewed, identifying foundations courses. SUNY states that students with those foundation courses identified by SUNY would be guaranteed transfer to SUNY four-year schools.

C. Downing explained that AAS programs only need 20 hours of Gen Ed, however, most of MCC's AAS programs have more than is required. She pointed out that those programs are not required to meet SUNY Gen Ed. However, it is important to look at the additional core requirements and electives for deduction.

The deadline for phase one is December 2, 2013, which is conceivable because of prescreening. Out of the 95 programs, 47 programs will only require small changes to meet the 64-credit maximum. A waiver will be submitted for accredited programs with higher than 68-credits. She explained that the programs should be reviewed to see if there is more Gen Ed than needed and if there are general electives that can be removed. She emphasized that this is not just a SUNY requirement, the State Education Department is enforcing these changes as well.

C. Downing stated that the Deans are aware of the plan and can assist with any issues along with the Curriculum Office. The Curriculum Committee is meeting every week to expedite the changes.

**Questions:**

A question was asked whether limiting PhysEd/Health credits would be an option for meeting the 64 credits. C. Downing stated that the MCC Gen Ed requirements would not change for any programs, which includes 2 hours of Health and PhysEd credits.

A question was asked how these changes will affect LA04. C. Downing stated there will be a plan and the LA04 Review Committee will be making recommendations in the spring.

**3 Announcements**

a. M. Ernsthause encouraged Senators to report to their constituents at department meetings and/or via email the information received at the Faculty Senate meetings and not wait until the minutes are sent out. It is important to keep the constituency informed as well as encourage them to get involved in the process.

**4. Student Announcements**

No student announcements.

**5. The minutes from the June 13, 2013 Faculty Senate meeting were approved.**

**6. Standing Committee Reports**

**Academic Policies (E. Grissing)**

E. Grissing reported that the Committee would be discussing the academic calendar and student opinion of course and faculty questionnaire

**Curriculum Proposals (E. Putnam)**



E. Putnam reported the following:

- She reminded the Senators to encourage their constituents to review the proposals online.
- The Curriculum Committee has posted the following for Faculty Review until 9/24/13:

5 Course Revisions:

CR34S ESL 201 English for Speakers of Other Languages-Advanced II: Reading/Writing  
CR35S ESL 145 English for Speakers of Other Languages: Multi-Skills II  
CR36S ESL 130 English for Speakers of Other Languages-Advanced I: Integrated Skills  
CR38S BIO 202 Microbiology  
CR43S CIS 201 Introduction To Web Site Programming and Design

- The Curriculum Committee has posted the following for Faculty Review until 10/1/13:

1 New Program: NP4F AAS Public Safety Communications

5 Course Revisions:

CR15F CHE 100 Preparatory Chemistry  
CR16F CHE 124 General, Organic, and Biochemistry  
CR17F CHE 136 Introductory Forensic Science  
CR18F CHE 151 General College Chemistry I  
CR19F PHY 161 University Physics I

### **Curriculum Special Projects (P. Emerick)**

P. Emerick reported that the Committee is working on reviewing CLOs (course learning outcomes).

### **NEG (A. Wilson)**

A Wilson reported the following:

- There is currently an election for Area 2 to replace S. Crews.
- The Committee is still accepting recommendations for revisions to the Faculty Senate Bylaws.

### **Planning (M. Redlo)**

No report

### **Professional Development (H. Williams)**

H. Williams reported the following:

- MCC is no longer offering the NISOD award, however, with the full support of the Professional Development Committee, a substantive award will be offered in its place called the MCC Emerging Excellence Award. The information is on the Professional Development's website <http://web.monroecc.edu/FacultySenate/awardsandleaves>. She thanked M. Ofsowitz for making the changes so quickly.
- There will be announcements coming soon in the Tribune for the SUNY Chancellor's Award for Excellence, MCC Emerging Excellence Award and the John and Suanne Roueche Award.

M. Ernsthausem thanked M. Ofsowitz for all his help with the Faculty Senate website.

### **SCAA (J. Case)**

J. Case reported the following:

- He gave an overview of the role of SCAA (Special Committee on Academic Affairs) explaining the three areas in its purview:
  1. Option of having separate searches or take part in the administration's searches for director positions and above;
  2. review and give input on any changes to divisional organizational structures; and
  3. help facilitate department chair elections.
- The following are ongoing searches: Vice President of Student Services, Director of Marketing Communications, and Director of Public Safety
- The search is complete for Director of Student Engagement of DCC. C. Williams has been hired.
- The following are upcoming searches: Director of Admissions (October) and DCC Dean (January).

7. **Old Business**  
There was no old business.
8. **New Business**  
There was no new business.

**Meeting adjourned at 4:29 p.m.**

Respectfully submitted,



Mark Ernsthause  
President  
Faculty Senate



Teresa Schichler  
Secretary  
Faculty Senate

**Minutes approved at the October 17, 2013 Faculty Senate meeting.**