



# Faculty Senate

Monroe Community College

January 26, 2017  
Faculty Senate Meeting

**PRESENT:** E. Basnayake, M. Bates, E. Baxter, L. Blew, K. Borbee, B. Burritt, H. Chang, A. Colosimo, T. Custodio, M. Dorsey, B. Ellis, P. Emerick, M. Ernsthausen, R. Fisher, A. Flatley, D. Gasbarre, B. Grindle, M. Heel, J. Hill, R. Horwitz, D. Lawrence, S. Lautenslager, G. Lynch, J. Mahar, J. McPhee, H. Murphy, M. Pentz, E. Putnam, M. Redlo, K. Rodriguez, M. Sample, J. Santos, J. Scanlon, T. Schichler, J.C. Senden, C. Shanahan, R. Straubhaar, G. Thompson, K. Tierney, M. Timmons, T. Vinci, J. Volland, J. Waasdorp, R. Watson, L. Zion-Stratton

**STUDENT REPRESENTATIVE:** A. Bertelli, Q. Britt, E. Sargent, R. Thomas

**ABSENT:** R. Babcock, S. Broberg, A. Burns, M. Connolly, B. Dery, K. Farrell, H. Holevinski, A. Knebel, D. Mueller, R. Pearl, L. Pierce, D. Rivers, R. Rodriguez, C. Silvio, W. Wagoner, H. Wynn-Preische, A. Zamara

**GUESTS:** C. Fogal, L. Holmes, A. Hughes, K. Love, C. Mapes, T. Oldham, H. Wheeler, E. Wirley, M. Vest

**Meeting called to order at 3:31 p.m.**

## Meeting

### 1. Guest Speakers:

#### Vice President Oldham – Division update

T. Oldham updated the Faculty Senate on the following initiatives for Economic Development & Innovative Workforce Services highlighting the way the work of the division is communicated and upcoming major efforts.

He shared the following ways his division is sharing information about the programs offered through EDIWS:

- He showed two videos which are imbedded into the EDIWS and LMI (labor market information) websites. R. Straubhaar pointed out the importance of having accurate closed captioning.
- Bi-Annual Newsletter sent out to community partners listing the programs
- The beta website <http://mcclmi.com> is live now. The site is designed for the workforce end users to help identify the gaps in curriculum, demand in the industries and assist with coordinating the efforts. He gave examples of how the site is being used in the mechatronics, photonics and optics areas.
- He reviewed and explained the Sector Partnership flowchart, which outlines the divisions' efforts with the local industries. He also explained the accelerated cohort based learning model used in programs such as Welding.

T. Oldham gave information about upcoming major efforts within the Division:

- Finger Lakes Regional Workforce Development Center at Eastman Business Park: Received \$11.4M as part of an upstate revitalization grant. He outlined the goals which include offering long term fast track certificates, create workers in major gaps areas, increase industry partnerships with optics and engineering and applied technology.
- EDIWS will be moving to the Downtown Campus – 7th floor: Gaining 2 classrooms, new desk allowing for easy conversion from a classroom to computer lab and back again.
- Rochester component: He explained the need for more coordination and they are looking into a model similar to what is done in Boston, which has a K-12 focus. This gives access to pathways leading to skill based jobs. He stated Eastman Business Park project is a start on this model.

- Biennial Impact Report: A report available in spring 2017, which will help tell the story of ways the College is working with industries
- US DOL – America’s Promise Grant: The College received \$6M grant for a 4-year project, for student tuition and fee based programs linked to in-demand occupations such as A.A.S., Academic Certificate and non-credit industry certificates/credentials, preserving financial aid. There is a consortium, which includes FLCC, GCC, MCC, and the regional WIBs. The focus is programmatic/industry: Healthcare, I.T. and Advanced Manufacturing. It is targeted to launch in January 2017.

*Questions:*

- M. Ernsthausen asked T. Oldham where he sees the division in five years. T. Oldham explained he sees a vibrant Eastman Business Park campus with a solid connection to the city schools offering credit and non-credit options. He plans to continue to execute the Division’s Mission. One list item would be to have a Center of Excellence for SUNY workforce designation.
- J. Santos asked for more information regarding the collaboration with City School district. T. Oldham stated he would get her in touch with their contacts.

## 2. **Announcements**

### *a) Colleague Experiences House Fire*

As you may already know, Eileen Lanzafame, a faculty member in the ESOL/TRS Department, had a fire in her family home earlier this month. The house was severely damaged and needs significant repair before Eileen and her family can move back in. A “Go Fund Me” account was established by Eileen’s son to help with the extensive fire, smoke and water damage. If you would like to contribute to the Lanzafames, please click on the following link for their Go Fund Me page - <https://www.gofundme.com/aw-house-fire-relief>. If you wish to contribute but are uncomfortable using the Go Fund Me site, please send donations to Sue O’Brien. Thank you in advance for your support of Eileen and her family at this difficult time. Any amount you can donate is sincerely appreciated.

### *b) Professor Pulse Survey*

Over 21,000 professors from around the world  
Interesting Results

- 21% say they’ve felt pressure to boost students’ grades
- 25% say they’ve felt pressure to make course easier for students
- Biggest Teaching Challenges
  - Students not paying attention or participating in class
  - Students not comprehending the material
  - Not enough time to do research
  - 23% say they expect to get tenure

### *c) Upcoming Faculty Senate Dates*

- Next full Senate meeting February 9th 3:30 pm in Monroe B
- Social Lunch: Brighton Campus, February 13th in Monroe B at noon
- Board of Trustees meeting, Monday February 6th at 4 pm

## 3. **Student Announcements**

E. Sargent, Vice President of SGA, made the following announcements:

- The Student Life Fair is February 1<sup>st</sup> from 11:30 – 1:30 in the Atrium
- SGA is starting a Humans of MCC on its Facebook page in an effort to highlight equality and inclusion

Irvin Williamson, President of SEGA, made the following announcements:

- Peer leader, Q. Britt will be attending the FS Meeting this semester on his behalf
- SGA is working with SEGA on a joint mission statement in an attempt to bridge the two campuses
- They are keeping their constituency informed about the upcoming move to the Downtown Campus and have been involved in every aspect of the move
- This semester SEGA events will be geared toward its Mission and Constitution.
- They held a welcome back event and served ice cream.

- The Student Life fair is scheduled for February 1.
- He encouraged faculty to let students know they are looking for new club ideas
- The Single Stop piloted a program, which helped students with transportation costs by providing them with RTS passes

**4. The Minutes from the December 1, 2016 Faculty Senate meeting**

Motion to approve the Minutes as amended. Motion seconded.

**5. Action Items**

**a) Proposed amendment to Faculty Senate Resolution 1.9 – Academic Grievance**

A. Colosimo explained the current and proposed revision to the Resolutions does not have a process for faculty to appeal a Dean's decision. The Committee has discussed this issue with the Chairs Network who would like this process added. However, the Committee would like to move forward with the proposed revision with the understanding there will be additional discussion regarding adding the process for faculty appeal. She pointed out the FA supports the proposed amendment as presented and would like to be part of additional changes.

Discussion: There were several questions asking for clarification.

***Motion passes.***

**b) Resolution regarding changes from Foreign Language to World Language – SUNY General Education Requirements**

Motion to support the Resolution.

Discussion: E. Sargent asked if this issue should be taken to Student Assembly. R. Straubhaar stated they are currently looking for faculty support only at this stage in the process. ***Motion passes.***

**6. Future Action Items (vote at the February 9, 2017 Faculty Senate Meeting)**

C. Fogal presented the following Resolution and asked for the Faculty Senate's support. H. Murphy will send out the Resolutions to Senators to share with their constituents. There will be a vote to support both Resolutions at the next Faculty Senate meeting.

**a) Faculty Council of Community Colleges Resolution in Support of Campus Child Care Funding - EC2: 2016-17**

There was a question regarding whether childcare was reduced/cut from the current budget. C. Fogal stated she would find out.

**b) Faculty Council of Community Colleges Resolution Supporting Maintenance of Effort Funding for the Community Colleges - Resolution #EC1: 2016-17**

C. Fogal explained the FCCC is changing its tactic and asking for no less than the funds received last year (unless there is an increase in FTEs) based on a specific amount, which is not based a per FTE amount. She pointed out SUNY BOT is asking for the same amount.

Questions:

- A Senator asked if this Resolution was passed prior to the tuition reimbursement announcement. C. Fogal stated this was passed before the announcement however, the FCCC do not believe this proposal will pass.
- There were several questions asking for clarification on the Resolution.

**7. Standing Committee Reports**

In order to allow more time for discussion during the meeting, the standing committee chairs submitted their reports for Senators to review prior to the meeting. Questions and/or comments were taken regarding the following reports, as noted. NOTE: Due to the change in the Faculty Senate meeting schedule, not all standing committees will have a report at each meeting.

**Academic Policies (A. Colosimo)**

A. Colosimo reported the following:

**- Proposed Academic Grievance Policy Amendment (1.9):**

The committee received feedback from a constituent who was concerned that the faculty member involved in a grievance does not have the ability to appeal an academic dean's decision, which is not

part of either the current or proposed amended policy. It will take the APC some time to discern all of the implications of such a change. However, for the purposes of clarifying and speeding up the grievance process for students and increasing guidance for faculty members during the grievance process, the APC would like to vote on the proposed amendment with the understanding that we will examine the issue of due process later in the semester.

**- Proposed amendment to Entering Student Placement Policy (1.1.10):**

The Placement Testing Committee proposed amending the committee make-up to be consistent with updated department names and additional pertinent members in computing. Additionally, they propose updating placement language to be consistent with practice. The APC will discuss this proposed amendment on Feb 2.

**- Proposed Amendment to the Statement on Academic Honesty (1.8):**

The committee is in the process of finalizing language for this amendment and plans to submit it as an action item in the near future. The proposal better aligns the Procedure for Appeal (1.8.3) with the Judicial Board Hearing Procedure in the Office of Student Rights and Responsibilities.

**- 2019-2020 Academic Calendar:**

The committee is gathering data through a questionnaire in Veterans' Services regarding the student veteran population's feelings regarding the closing of the college on Veterans Day, since no contract yet exists for the 2019-2020 academic year. The committee is also examining alternate models for intersession which would allow the spring 2020 semester to start earlier in January. The purpose of examining this model is to better support students seeking summer employment and internships.

**Curriculum (E. Putnam)**

E. Putnam reported the following:

**- The Curriculum Committee has given final approval to:**

**Course Learning Outcomes Revisions:**

|                   |         |   |
|-------------------|---------|---|
| 2016-CO173-Spring | FPT 113 | Firefighter II  |
| 2016-CO165-Spring | FPT 211 | Fire Investigation: Cause and Origin                                    |
| 2016-CO170-Spring | HUM 210 | Disability Across the Lifespan Strategies for the Human Services Worker |
| 2016-CO172-Spring | HUM 235 | Supporting and Communicating with People with Significant Disabilities  |

**Course Revisions:**

|                  |         |   |
|------------------|---------|---|
| 2016-CR62-Spring | BUS 275 | Business Cooperative Education            |
| 2016-CR58-Spring | PPE 240 | Selected Topics: Theories of Presentation |

**Course Deactivations:**

|                  |         |   |
|------------------|---------|---|
| 2016-CD57-Spring | CE 263  | Cooperative Education-Interior Design     |
| 2016-CD59-Spring | ENG 209 | Twentieth Century Novel                   |
| 2016-CD58-Spring | ENG 240 | Reading Popular Culture                   |
| 2016-CD51-Spring | FPT 120 | International and Domestic Terrorism      |
| 2016-CD50-Spring | FPT 213 | Automatic Sprinkler and Standpipe Systems |
| 2016-CD47-Spring | MUS 104 | Men's Glee Club                           |
| 2016-CD46-Spring | MUS 105 | Women's Glee Club                         |
| 2016-CD45-Spring | MUS 115 | Community Chorus                          |
| 2016-CD52-Spring | MUS 133 | Lyric Writing                             |
| 2016-CD48-Spring | MUS 155 | African-American Music in America         |
| 2016-CD49-Spring | MUS 231 | Studio Production II                      |
| 2016-CD44-Spring | SCI 295 | Honors Seminar in the Natural Sciences    |
| 2016-CD53-Spring | SCR 111 | Computer-Related Crime and Security       |
| 2016-CD56-Spring | SCR 112 | Physical Security of Computer Systems     |
| 2016-CD55-Spring | SCR 151 | Introduction to Computer Security         |
| 2016-CD54-Spring | SCR 215 | Computer Forensics and Investigations     |

**New Course:**

|                  |         |   |
|------------------|---------|---|
| 2016-NC20-Spring | HSM 181 | Advanced Homeland Security Training in Israel - on location |
|------------------|---------|---|

**General Education Revisions:**

- Sandra McCormack-10/06/2016-GE-1 BUS 220 Applied Business Applications  
 Sandra McCormack-10/06/2016-GE-7 CIS 100 Information Processing Fundamentals  
 Cathryn Smith-10/19/2016-GE-4 ENG 113 Introduction to Creative Writing - WR  
 Jonathon Little-11/03/2016-GE-3 GEG 130 Digital Earth  
 Jonathon Little-11/03/2016-GE-4 GEG 133 Introduction to Remote Sensing  
 Heather Pierce-10/28/2016-GE-1 GEG 131 Cartography  
 Jonathon Little-11/03/2016-GE-1 GEG 103 Extreme Weather Lab - GR  
 Jonathon Little-11/03/2016-GE-2 GEG 104 Extreme Weather (formerly Weather and Climate)  
 Mark Sample-11/06/2016-GE-1 HIS 103 African-American History I: to 1865 - WR  
 Christine Fogal-10/26/2016-GE-1 MTH 162 Statistics for the Social Sciences  
 Lori Judd-10/21/2016-GE-1 MTH 160 Statistics I  
 Elizabeth Kelly-10/17/2016-GE-1 PEW 148 Fitness for Women
- The Curriculum Committee has posted for faculty review until 11/23/16:
- New Course:
- |                  |         |  |
|------------------|---------|--|
| 2016-NC18-Spring | ENG 118 | Perpetrators, Victims and Bystanders: Literature of Genocide |
|------------------|---------|--|
- The Curriculum Committee has posted for faculty review until 1/31/17:
- Course Revisions:
- |                  |         |                            |
|------------------|---------|----------------------------|
| 2016-CR63-Spring | PLE 140 | Criminal Investigation     |
| 2016-CR65-Spring | PLE 222 | Firearms Instructor Course |
| 2016-CR64-Spring | FPT 113 | Firefighter II             |
- Course Deactivations:
- |                  |         |  |
|------------------|---------|--|
| 2016-CD62-Spring | ATP 151 | Introduction to Automotive Technology Theory             |
| 2016-CD63-Spring | ATP 153 | Electrical 2 - Automotive Theory                         |
| 2016-CD64-Spring | ATP 154 | Emission Controls, Computer and Fuel Systems I Theory    |
| 2016-CD69-Spring | ATP 155 | Brakes - Automotive Theory                               |
| 2016-CD65-Spring | ATP 156 | Steering and Suspension - Automotive Theory              |
| 2016-CD66-Spring | ATP 157 | Automatic Transmission and Transaxle - Automotive Theory |
| 2016-CD67-Spring | ATP 158 | Engine Repair - Automotive Theory                        |
| 2016-CD61-Spring | ATP 159 | Heating and Air Conditioning - Automotive Theory         |
| 2016-CR66-Spring | FPT 211 | Fire Investigation: Cause and Origin                     |
| 2016-CD60-Spring | PHL 106 | Topics in Philosophy                                     |

### **NEG (M. Heel)**

M. Heel reported the following:

- The Committee will be meeting on Monday to discuss a significant revision to the structure of the Faculty Senate Officer section. If the proposal is approved it will be voted on by the EC at its next meeting and presented at the February 9, 2017 Faculty Senate meeting.
- The Committee is also working on proposed revisions to align the Faculty Senate Resolutions with the Faculty Senate Bylaws.

### **Planning (P. Emerick)**

P. Emerick reported the following:

#### **- 2017 – 2021 Strategic Plan News**

The team is currently working on creating key performance indicators (KPI's) for the goals of the plan. This is being done in conjunction with Angel Andreu

#### **- 2016 – 2017 Strategic Planning Grants**

The deadline for the submission of strategic planning grants is Tuesday February 7th, 2017, no later than 4:00 PM. Please contact the committee if you plan on submitting a grant. We would like to work with you to make sure you are submitting a competitive grant.

- The Space Planning and Management Committee is continuing to meet and we are creating the process to handle future space requests at the college.

*Additional comments:* P. Emerick stated three past Strategic Planning Grant recipients will be attending the BOT meeting to give an update on their projects.



## **Professional Development (G. Lynch)**

G. Lynch reported the following:

- The Faculty Lunch and Learn: The In's and Out's of applying for Professional Leave event has been re-scheduled for February 6<sup>th</sup> noon – 12:50 p.m. in the Conference Board Lounge (1-320)
- There was a Trib announcement listing the important Professional Development dates and deadlines for the spring. Please go to the link for the announcement:

<http://www.monroecc.edu/mccannou.nsf/WebDisplay/6F87191D63FE56B3052580AB006BB956?OpenDocument>

## **SCAA (A. Flatley)**

A. Flatley reported the following:

*In process searches for Spring 2017:*

- Dean for the School of Health Sciences & Physical Wellness and the School of STEM
- Associate VP Enrollment Management
- Director of Public Safety
- Director of Facilities
- Dean for the School of Social Sciences and Global Studies and the School of Arts and Humanities

*Upcoming searches:*

- Dean of Academic Foundations- Failed Interim Renee Dimino To be searched Spring 2017
- Dean of Curriculum and Program Development- Failed Curriculum office plan in place. To be searched Spring 2017
- Executive Director Foundations To be searched Spring 2017
- Director of Library Fall 2017 Interim Katie DeRusso
- Director of Athletics – looking for volunteers for search committee

Questions:

- J. Waasdorp asked on behalf of her constituent clarification on the Dean of Curriculum and Program Development job description. A. Flatley stated the job description has not changed from the prior posting and was revised by the Job Description AdHoc Committee. She encourages any suggested changes be forwarded to her. J. Waasdorp also asked if the job was offered to an individual but were going to be required to give up their tenure, temporarily. A. Flatley stated the Provost would need to address this question.

## **8. Old Business**

- a) J. Hill asked for an update on the status of a proposed Academic Freedom Policy. M. Ernsthausen stated he presented information he found on how SUNY and Middle States view Academic Freedom to the members of the SLCC at its last meeting. He was unable to attend a schedule meeting on the topic with Dr. Wade and B. Gizzi, so he is not sure of the outcome of that meeting. He will ask for an update at the next SLCC meeting on January 30.

## **9. New Business**

- a) Course Withdrawal Emails

A. Colosimo began by explaining this issue came up at a BRC meeting. The old withdrawal procedure required students to have a form signed in order to withdraw from a course, allowing for a conversation with the student. Since withdrawals are handled online, the discussion with the students is not part of the process. B. Ripton stated there can be an email generated from Records and Registration to the faculty when a student withdraw from a course. This would give faculty the opportunity to have a discussion with the student about their reason for withdrawing. A. Colosimo asked the Senators if this is something they would want to move forward on.

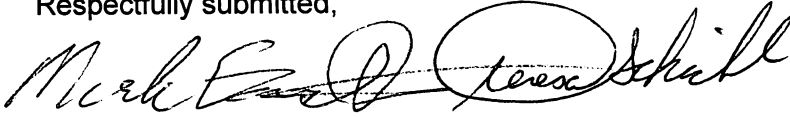
Discussion:

- G. Thompson asked if this is something that could be generated by Starfish. A. Colosimo will look into it.

- T. Vinci pointed out although the emails are doable it will not be easy and it would increase the number of emails faculty already receive. She pointed out student withdrawals are indicated on the class roster.
- It was agreed Senators would discuss this issue with their constituents and report back at the February 9<sup>th</sup> Faculty Senate meeting. H. Murphy will add it to the Agenda.

**Faculty Senate Meeting adjourned at 4:56 p.m.**

Respectfully submitted,

The image shows two handwritten signatures in black ink. The signature on the left is for Mark Ernsthausen, and the signature on the right is for Teresa Schichle. Both signatures are written in a cursive, flowing style.

Mark Ernsthausen  
President  
Faculty Senate

Teresa Schichle  
Secretary  
Faculty Se

**Minutes approved at February 9, 2017 Faculty Senate meeting.**