



Faculty Senate

Monroe Community College

**December 1, 2016
Faculty Senate Meeting**

PRESENT: E. Basnayake, M. Bates, E. Baxter, L. Blew, K. Borbee, S. Broberg, A. Burns, A. Colosimo, T. Custodio, B. Dery, B. Ellis, P. Emerick, M. Ernsthausen, K. Farrell, R. Fisher, A. Flatley, B. Grindle, M. Heel, J. Hill, H. Holevinski, R. Horwitz, J. Mahar, J. McPhee, H. Murphy, M. Pentz, E. Putnam, M. Redlo, D. Rivers, K. Rodriguez, R. Rodriguez, M. Sample, J. Santos, J. Scanlon, T. Schichler, J.C. Senden, C. Shanahan, R. Straubhaar, G. Thompson, K. Tierney, T. Vinci, J. Volland, J. Waasdorp, W. Wagoner, R. Watson, L. Zion-Stratton

STUDENT REPRESENTATIVE: E. Sargent, R. Thomas

ABSENT: B. Babcock, B. Burritt, H. Chang, M. Connolly, D. Gasbarre, A. Knebel, S. Lautenslager, D. Lawrence, G. Lynch, D. Mueller, R. Pearl, D. Rivers, C. Silvio, M. Timmons, R. Watson, H. Wynn-Preische, A. Zamiara

GUESTS: A. Kress, K. Love, A. Wade, M. Weingart, H. Wheeler, M. Vest

Meeting called to order at 3:32 p.m.

1. Guest Speaker:

President Kress – College update

President Kress gave the following updates:

- She congratulated R. Fisher on the success of Tone Deaf.
- MCC will receive \$11.4M of \$16M in regional grants for workforce and poverty reduction initiatives. A portion of the funds will go towards the Finger Lakes Workforce Development Center (FWD).
- MCC is 1 of 23 organizations awarded the American College Promise Grant, receiving \$6M over 4 years to use for career pathways along with tuition support.
- MCC has been awarded over \$100M in capital from New York State over the past few years thanks to their great programs and how accountable MCC is as an institution.
- She believes it will be a rough budget season with the projection of lower state revenue. The Governor's relationship with SUNY and CUNY is not at its strongest and he is asking the Inspector General to review both systems for cost saving expenditures. She explained she is hearing the use of the verbiage "Administrative bloat" from legislatures. The SUNY definition of administrators includes counselors, financial aid and many faculty essential for student success. She encourages the Faculty Senate along with the Faculty Association to share the message of the value of administrative roles at the College.
- There is an Enrollment Workshop on Monday, December 5th prior to the Board of Trustees meeting. Everyone is welcome.
- The President's Holidays Reception is December 14th at 3:30 p.m.
- MCC will be staying at the Damon City Campus through the spring semester. She believes this situation was a lesson in communication. She suggested to the Faculty Senate and the Faculty Association to engage a DCC representative who can share information with their constituency.

Questions:

- K. Tierney asked if any MCC employees would be moving to the Eastman Business Park (Finger Lakes Workforce Development Center). President Kress stated not necessarily, the intent is to possibly expand programs along with new programs, such as Mechatronics. This will be a center not a campus (Middle States defines campuses by the services available at the location).

- M. Redlo asked if the two (2) grants were earmarked or could the funds be used for anything. President Kress stated the funds are categorical.
- M. Heel asked if she feels the Sibley building owners are responding. President Kress confirmed they are now responding and believes they are going beyond what is required by law. She gave the example of them hiring an additional shift so work can be done when classes are not in session. The goal is to get through spring and move to the New Downtown Campus, which is under budget and on schedule.
- J. Hill asked for an update on the lease extension negotiations. President Kress stated experience shows the Winn Companies does not like to begin negotiations until the last hour but she does not see any issues with the County securing an extension.
- M. Ernsthausen asked if the 2017-2021 Strategic Plan will be going to the Board of Trustees at its December 5th meeting. President Kress confirmed. She further explained BOT approval, it will go back to the Strategic Plan Leadership Team to work on revisions to the metrics used to assess.

2. **Announcements**

M. Ernsthausen made the following announcements:

a) He congratulated the following:

The 2016 Monroe Community College Emerging Excellence Award (MEEA) recipient: Dr. Joseph Scanlon, Instructor, Anthropology, History, Political Science and Sociology

The 2016 recipient of the John and Suanne Roueche Excellence Award: Mr. Jason Flack, Assistant Professor, Visual and Performing Arts

b) Damon City Campus

- 2 meetings during the week of Thanksgiving
- October 28, 2017 – A meeting was held between Dr. Frater, Mr. Simmons and representatives from Winn Companies and DiMarco Constructors related to the events that occurred at DCC and disrupted our operations.
- Senior management from DiMarco Constructors and Winn Companies will be conducting a walk through DCC with Dr. Frater and Mr. Simmons to review the areas where the College has had issues with the construction and to look for additional ways to minimize the disruption to our educational programs.
- The Sibley Building, where DCC is housed, is a construction site. As such, DiMarco Constructors is required to provide a workplace for its employees that is free from serious recognized hazards and to comply with all standards, rules, and regulations issued under the Occupational Safety and Health Act.
- Water and air quality tests have been performed to ensure the DCC community is not being exposed to dangerous conditions. Sharon Marini, Assistant Director, Environmental Health and Safety, has been directed to spend time at DCC when concerns arise to ensure that the conditions in the building are safe for our employees and our students.
- DiMarco has contracted with Envoy Environmental Consultants, Inc. to run daily tests on the air quality in the Sibley Building to ensure that the construction site is safe.
- DiMarco is recognized for its safety record. For four consecutive years, DiMarco Constructors, LLC has received the highest honor for its safety record. He reviewed their safety record.

c) Shared Leadership Coordinating Council

- SLCC met on 11/29
- Academic Freedom Policy
Bethany Gizzi, Dr. Wade, and I will meet to address concerns
- Communication on campus
Rules about Submitting to the Trib
Increasing archiving capacity for the student Trib
Streamlining our messaging: certain things are going to apply to certain people
Here is the nitty gritty and here is where you go for more details
Meeting students where they are
Emailed C. Mapes

d) Faculty and Course Opinion Survey

- Please remind students in class to check their MCC email accounts and complete the surveys for their courses.
- If you are interested in serving on a committee in the spring to look at both the content of the survey and the instrument we use, please send your name to either Amanda Colosimo or Holly Wheeler.

- e) Inspiring Tree
 - Gold Christmas tree in Student Services
 - The ornaments on the tree have what inspires a person on them. (mine says "Awesome Faculty")
 - Please stop by and add ornaments to the tree
 - There are ornaments and markers nearby so that you can add what inspires you.
- f) Upcoming Faculty Senate Dates
 - Next full Senate meeting December 15th 3:30 pm in Forum
 - Social Lunch coming up next week: Monday, December 12th at Brighton (Forum)

3. Student Announcements

- a) E. Sargent, Vice President of the Student Governance Association (SGA) made the following announcements:
 - Last month members of SGA along with SEGA attended the SUNY Student Assembly. There were keynote speakers and workshops. This assembly had the most comprehensive legislative agenda in history. By participating, student representatives were able to bring back many ideas to work on implementing.
 - Students have been participating in discussions regarding the social climate. They ask faculty and staff to be diligent about the hate crimes happening on campus.
 - SGA is working on a Resolution for a College wide Women's Week and is looking for the Faculty Senates' support, collaboration and promotion of events.
- b) M. Ernsthause read the following announcements on behalf of Irvin Williamson, SEGA President:
 - The SEGA team went to the SUNY Student Assembly in Albany, NY. At the Assembly, we learned how to write formal resolutions and to effectively communicate with faculty and staff. Additionally, the team came away with a strengthen commitment to engage the student body and to encourage all students to participate in all areas of college life. We found out that SUNY is currently looking for a new Chancellor which would impact all SUNY colleges. The Chancellor reported to the Student Assembly that 27% of NYS residents are independent college students. The Chancellor encouraged us to spread the word to others about not taking too much in students loans and to use bookstore credit wisely.
 - Before break, SEGA hosted a Thanksgiving feast, that was attended by Tiberius the Tribune, and a Thanks-Give-Away event in which \$200 worth of gift cards were given out as prizes.
 - SEGA recognized World AIDS week with the following events this week:
Monday- A town hall event, led by Professor Giovanelli, was held during College Hour. Students, faculty and staff were invited to talk about HIV and AIDS;
Tuesday- free HIV testing was offered;
Wednesday- Mayor Lovely Warren and her council came to address the students about HIV and AIDS.
 - He met with Dr. Holmes this morning. Dr. Holmes shared that students are the top priority and everything that was going on with the construction was not in the hands of MCC. Dr. Holmes shared that the campus is safe for students to finish the Fall and Spring semesters.

4. The Minutes from the November 10, 2016 Faculty Senate meeting

Motion to approve the Minutes as amended. Motion seconded.

J. Hill requested the following be added under Action Items – Intellectual Property Policy: "J. Hill stated the proposed Intellectual Property Policy directly contradicts with the Faculty Association Contract." ***Minutes were approved as amended.***

5. Future Action Items (Vote at the December 15, 2016 Faculty Senate Meeting)

a) Resolution regarding changes from Foreign Language to World Language - SUNY General Education Requirements

R. Straubhaar presented, World Languages and Cultures Department, a proposed Resolution written in collaboration with M. Ernsthause and M. Weingart. It outlines the different reasons the language in the SUNY GenEd requirements should be amended to read "World Languages" rather than "Foreign Languages". She asked Senators to take this proposed Resolution back to their constituency and there will be a vote at the December 15, 2016 meeting.

b) Proposed amendment to Faculty Senate Resolution 1.9 – Academic Grievance Procedure

A. Colosimo presented the proposed amended. She presented the following chart, which outlines the changes.

Change	Current Language	Proposed Language
Faculty-Initiated Withdrawals	No mention	Students can grieve a faculty-initiated W (1.9.4)
Grievance Advisor	No mention of advisor for faculty member	Faculty members may select a grievance advisor (1.9.4 II)
Role of Assistant to the Provost (A2VP)	Not specifically mentioned	Role clarified as contact person and hearing organizer in several steps
Title change of "Advocate" during Hearing	Defined as support person in hearing, but does not actually advocate	Change title to "support person" to better reflect role at hearing (1.9.4 V)
Updated titles	Refers to deans as "divisional deans"	Refers to "academic deans" to reflect organizational structure
Presentation of Evidence	No mention of presenting new evidence at hearing	Due to short timeline of process, allows presentation of new evidence at a hearing (1.9.4 IV)
Deans and Chairpersons in Hearings	No mention	Both invited to hearing to provide clarification
Overall Timeline	Maximum 67 days	Maximum 52 days*
Timeline Section 1.9.5	Brief, unclear language beneath "Procedure Event"	Expanded (with corresponding flowchart) and reflects changes in section 1.9.4

* This represents a reduction in the time available for students to submit formal grievance paperwork (-5 days), appeal the Academic Dean's decision (-2 days), and timeframe to organize and complete the hearing (-8 days)

She also reviewed a flowchart, which will be included in the amendment. H. Murphy will send the proposed changes chart, flowchart, current language and the proposed amended language out to Senators to share with their constituents. There will be a vote to approve the amendment at the December 15, 2016 Faculty Senate meeting.

Questions/Discussions:

- G. Thompson asked if there is prior notice to the dean, department chair and/or faculty member of any new evidence. A. Colosimo stated not necessarily. There was discussion regarding due process. K. Love explained the decision is not made at the hearing so there will be time for disclosure of additional evidence.
- A. Flatley stated she has concerns about students using another student's work as evidence without prior approval giving an example of a prior grievance she sat on. H. Williams offered information regarding the hearing process from her experience, which she explained allowed time for investigation of any issues. There was comments regarding the difference between types of grievances.

- H. Wheeler clarified the changes in the timeline as her interpretation; she believes shortening the process will benefit students and faculty members. She pointed out this timeline can be amended on a per case basis.
- R. Straubhaar commended APC for its amazing work on the proposed amendment.

6. Standing Committee Reports

In order to allow more time for discussion during the meeting, the standing committee chairs submitted their reports for Senators to review prior to the meeting. Questions and/or comments were taken regarding the following reports, as noted. NOTE: Due to the change in the Faculty Senate meeting schedule, not all standing committees will have a report at each meeting.

Academic Policies (A. Colosimo)

A. Colosimo reported the following:

- Finalized edits to the proposed amendment to the Academic Grievance Procedure (Resolution 1.9). This amendment will be presented as a future action item at the Dec. 1 Senate Meeting.
- Began discussions concerning the 2019-2020 academic calendar. The committee requested information from the Veterans Services Office regarding the cancellation of classes on Veterans' Day. A. Colosimo explained they are working with M. Bates and E. Wheeler on surveying veterans for their opinion on the Veterans Day (whether the college should be closed). H. Williams noted there is currently only anecdotal evidence on the opinion of Veterans' Day.
- Will begin discussions for amending the Statement of Academic Honesty Resolution (1.8) in December

Curriculum (E. Putnam)

E. Putnam reported the following:

The Curriculum Committee has given final approval to:

Course Learning Outcomes Revisions:

2016-CO60-Spring	SCI 131	Integrated Science for Future Teachers I - The Physical World
2016-CO76-Spring	COM 101	Introduction to Mass Media
2016-CO94-Spring	MTH 135	Introduction to Technical Mathematics
2016-CO67-Spring	GEO 115	Introductory Astronomy Laboratory
2016-CO63-Spring	GEO 220	Geology of New York State
2016-CO95-Spring	MTH 140	Technical Mathematics I
2016-CO96-Spring	MTH 141	Technical Mathematics II
2016-CO92-Spring	MTH 096	Algebra for Statistics
2016-CO88-Spring	CLT 253	Clinical Rotation II - Hematology and Immunohematology
2016-CO89-Spring	CLT 255	Clinical Rotation III - Chemistry, Immunology and Phlebotomy
2016-CO90-Spring	CLT 260	Medical Laboratory Technology Seminar
2016-CO110-Spring	HON 195	Honors Seminar in Critical Analysis
2016-CO103-Spring	MTH 210	Calculus I
2016-CO104-Spring	PPE 240	Selected Topics: Theories of Presentation

Course Revisions:

2016-CR54-Spring	COM 211	Practicum in Media I
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[Deneen Rhode-10/19/2016-CR-1](#)

HEG 215

Global Health and Culture

Course

Deactivations:

[2016-CD29-Spring](#)

COM 221

Practicum in Media II

[2016-CD30-Spring](#)

ITA 207

Cinema for Italian Conversation

[2016-CD32-Spring](#)

CE 265

Cooperative Education - Criminal Justice

[2016-CD31-Spring](#)

SPA 207

Cinema for Spanish Conversation

[2016-CD22-Spring](#)

FRE 207

Cinema for French Conversation

The Curriculum Committee has posted for faculty review until 11/23/16:

New Courses:

[2016-NC19-Spring](#)

THE 195

Children's Theatre Rehearsal and Performance

[2016-NC18-Spring](#)

ENG 118

Perpetrators, Victims and Bystanders: Literature of Genocide

Course

Deactivations:

[2016-CD33-Spring](#)

OFT 257

Legal Studies I

[2016-CD34-Spring](#)

OFT 258

Legal Studies II

[2016-CD35-Spring](#)

PLS 280

Employment Law

[2016-CD36-Spring](#)

COS 102

College Research Methods

[2016-CD23-Spring](#)

MAR 203

Sports and Entertainment Marketing

The Curriculum Committee has posted for faculty review until 12/1/16:

Course

Deactivations:

[2016-CD43-Spring](#)

CDL 101

Career and Life Planning for Returning Adult Students

[2016-CD42-Spring](#)

CDL 180

Career and Life Planning special studies

[2016-CD41-Spring](#)

CDL 290

Career and Life Planning Independent Study

[2016-CD40-Spring](#)

EMS 141

Operational Management for Emergency Medical Services

[2016-CD39-Spring](#)

EMS 142

Administrative Management for Emergency Medical Services

[2016-CD38-Spring](#)

EMS 172

Ambulance - Emergency Vehicle Operator Course

[2016-CD37-Spring](#)

EMS 210

Emergency Medical Technician - Intermediate

Questions: M. Ernsthause asked for an update on the GenEd proposals submissions. M. Heel stated the submissions have increased. E. Putman stated there is a new area on the Agenda to accommodate the GenEd proposals.

NEG (M. Heel)

No report.

Planning (P. Emerick)

P. Emerick reported the following:

- There was a Trib announcement scheduling the following internal grant workshops which also cover Xerox and foundation grants along with Strategic Planning Grants:

Tuesday – December 6 2:30 – 3:30 in 5057

Wednesday – December 7 – College hour in Empire Room

- The deadline for Strategic Planning Grant application is Friday, February 3, 2017 at 4:00.

- The Committee will meet in a few weeks to discuss holding brown bag session to review the pit fall for people who have submitted successful grants.

- Sustainability Steering Committee announced MCC has been awarded the bronze level award of bicycle friendly campus. This was made possible by the efforts of J. Downer.

- The 2017-2021 Strategic Plan will be put forward to the BOT for a vote at its December 5, 2016 meeting.

Professional Development (G. Lynch)

G. Lynch reported the following:

The Professional Development Committee is pleased to announce the following awards:

The 2016 recipient of the Monroe Community College Emerging Excellence Award (MEEA):

Mr. Joseph Scanlon, Instructor, Anthropology, History, Political Science and Sociology

The 2016 recipient of the John and Suanne Roueche Excellence Award:

Mr. Jason Flack, Assistant Professor, Visual and Performing Arts

SCAA (A. Flatley)

A. Flatley reported the following:

Ongoing searches

- Director of Student Services, Dean of Academic Foundation – ongoing

- Dean of Curriculum and Program Development – ongoing

- Associate VP to Student Services (Enrollment Management)

Upcoming searches for spring 2017

- Executive Director MCC Foundation

- Director of Public Safety

- Dean, School of Arts & Humanities (AH) and School of Social Sciences & Global Studies (SSGS)

- Dean, School of Science, Technology, Engineering & Math (STEM) and School of Health Science & Physical Wellness (HSPW)

Divisions Reorganization from Spring 2016

- SCAA received a response from Vice Presidents Wade, Holmes and Oldham following up on the status of the reorganizations.

Students Services Reorganizations Fall 2016

- Received a response from Dr. Holmes and SCAA will continue with open communication.

7. Old Business

M. Ernsthausen stated he is still working on the issue of the Brighton Room use by students during lunch.

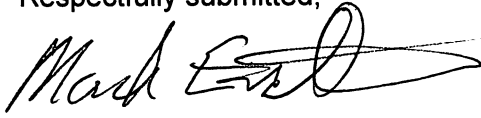
8. New Business

M. Ernsthausen stated he has been thinking about how unhappy people are across the College. He believes if everyone does just one thing to make the campus a better place it could improve the atmosphere and promote a college community. He encouraged Senators to do just one thing per week to make a difference.

- A. Burns used this opportunity to point out the importance of having a place on campus for Muslims to pray during the day. She wants this community to understand they are welcome on our campus. H. Wheeler encouraged A. Burns to notify the Prism Center since she believes this issue is being addressed.

Faculty Senate Meeting adjourned at 4:32 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Mark Ernsthausen', with a stylized, sweeping flourish at the end.

Mark Ernsthausen
President
Faculty Senate

A handwritten signature in black ink, appearing to read 'Teresa Schichler', with a stylized, cursive flourish at the end.

Teresa Schichler
Secretary
Faculty Senate

Minutes approved at January 26, 2017 Faculty Senate meeting.