



# Faculty Senate

Monroe Community College

**Faculty Senate Meeting  
November 13, 2014**

**PRESENT:** R. Babcock, M. Bates, S. Broberg, L. Carson, J. Chakravarthy, K. Chin, N. Christensen, A. Colosimo, T. Conte, P. Emerick, M. Ernsthausen, S. Farrington, R. Fisher, D. Gasbarre, K. Mooney-Graves, M. Heel, D. Henneberg, R. Horwitz, A. Hughes, A. Knebel, J. Kucich, E. Lanzafame, T. Leuzzi, M. Little, J. Mahar, D. Miller, K. Morris, H. Murphy, D. Navarro, J. Oriel, L. Pierce, E. Putnam, C. Rapp, M. Redlo, K. Rodriguez, R. Rodriguez, J. Scanlon, T. Schichler, G. Thompson, K. Tierney, J. Waasdorp, A. Wahba, R. Watson, H. Williams, J. Wilson

**ABSENT:** K. Aquila, G. Fazekas, H. Fox, J. McPhee, P. Oettinger, P. Peterson

**GUESTS:** V. Avalone, J. Biller, C. Cooper, M. Fine, R. Leopard, M. Lavere, J. Lopez, K. Love, T. Vinci, M. Witz

**Meeting called to order: 3:34 p.m.**

**1. Guest Speakers:  
a) President Kress**

New Downtown Campus – open vs. closed campus

President Kress began by explaining the Damon City Campus (DCC) is considered a closed campus since it is on two floors of another building with check-in points on each level. However, at the New Downtown Campus (NDC), the building will only be occupied by the College, not be located near a bus-changing terminal and have one single entrance where public safety will be located. She stated there have been conversations with other colleges who have standalone urban campuses for longer than MCC. She gave an example of the how Community College of Philadelphia, a multi-building campus in the center of the city, has a single entrance with someone monitoring the entrance but people are not asked to swipe in or out which is similar to the plan for the NDC.

President Kress stated she, along with L. Holmes, A. Topping and other administrators, met at DCC with approximately 30 student leaders, who shared their concerns for how their campus and the students are portrayed and perceived as dangerous. The students explained how they are often perceived as less than Brighton in many different ways. President Kress encouraged everyone to think about this perception when discussing a need for a closed campus as well as be cautious how students are cast since they hear that and walk away with clear visions of how faculty thinks of them.

**Questions:**

- L. Pierce stated she has taught a few classes at DCC and students had indicated they feel safer there than at Brighton because of the one exit and entrance. She asked for clarification on whether students will need to swipe in and out at the NDC. President Kress stated the NDC campus will have one single entrance and exit but people will not be asked to swipe in or out. She further explained students view DCC as a campus separate from their surroundings and want people to know the challenges are not caused by them and by moving to the NDC, the students feel they are moving away from the challenges. President Kress stated she feels DCC students do not want to be required to do something they would not normally do at another campus. L. Holmes elaborated, stating students were extremely concerned about procedures not mirroring the Brighton campus and a perception they are dangerous or the systems put in place imply they are dangerous. Students stated they did not want these systems

in place. Pointing out one reason for leaving the Sibling Building is for safety and then to move to the NDC to have the same systems in place is problematic for students.

- C. Rapp stated her constituents who are DCC faculty and staff have brought to her attention their concerns about having an open campus. Protecting students, faculty and staff while they are on campus is a priority. She stated when they conduct tours for families and prospective students', having a closed campus is a selling point. Her constituents are wondering if there is any compromise to be reached regarding an open campus suggesting the upper levels of the campus where classes take place could be monitored and students could be scanned in. President Kress stated it is important to remember DCC is two floors in a preexisting building, which is very different from having your own campus. Public Safety will have a presence throughout the NDC just like Brighton. She stated it's important to recognize the goal of having one campus and students feel it is important to be able to say to the community they have their own College, which to them outweighs any concerns. She feels a compromise is there will only be one entrance, which can be easily monitored.

- L. Pierce asked if there were plans to have a lock-down drill on the Brighton campus with students present. Students have expressed concern they would not know what to do in this type of emergency. President Kress stated the College is mindful of losing a significant portion of an academic day to hold a lock down drill during a school day; however, there is a drill planned for the spring semester. She pointed out tabletop exercises are being performed with the crisis management team and are realistic in how they are portrayed allowing them to assess how specific situations are handled. J. Bartkovich stated the work done at DCC has been very effective and agrees it makes sense to have similar drills at the Brighton Campus; however they are still having these discussions.

President Kress gave special thanks to the visitors from the Xerox Foundation, who are the longest-term partner in terms of philanthropic efforts. Over the life of the College and the partnership, they have given over \$7 million with the most recent gift of \$1.75 million for STEM. There were a number of folks, including Senator A. Colosimo, who gave presentations showing how the money is being used. M. Conlin, Senior Vice President for the Xerox Foundation, mentioned he has visited many different institutions, from elementary schools to higher education, as well as other organizations and coming to MCC is where he sees best how their dollars are making a difference. President Kress thanked the College Community for displaying this every day.

#### **b) A. Wilson and M. Little – Library Updates**

A. Wilson began by explaining the library is looking for ways to support students much the same way as in the classroom. The library has completely revamped its instructional classroom as well as the instruction programs. Faculty can go to the library website to fill out a request for library instruction for their course; there is a wide array of learning objectives. The research-coaching program has also been enhanced.

M. Little stated the library has been working over the past year to improve access to everything library. The spaces and areas have been moved and rearranged based on feedback received from students and faculty. The library is also working to improve and streamline its digital presence (website), and an easier resource request system for faculty. There will be more changes coming so the library will keep the College Community informed through Tribune articles and short presentations at future Faculty Senate meetings.

#### **Questions:**

- M. Lavere, Student Government representative, stated he has heard concerns from students regarding the noise level on the 3<sup>rd</sup> and 4<sup>th</sup> floors of the library. He asked if the library does any monitoring of these floors. M. Little stated the library has tried several ideas on how to deal with this issue in the collaborative spaces, which failed. However, the library continues to discuss it and currently there are several committees, which have student representation, coming up with new ideas. She encouraged M. Lavere to let the student population know they are looking for more volunteers to talk with the committees to give their input.

- M. Redlo asked how he could go about reserving an instruction classroom. A. Wilson suggested he contact her, M. Little or M. McBride to discuss his needs. You can also use the email [brarv@monroecc.edu](mailto:brarv@monroecc.edu) to make a request.

### c) L. Holmes – Every Body's Bathroom

L. Holmes began by explaining he is looking for feedback regarding the idea of having every body's bathrooms on the Brighton Campus. There have been discussions about the need for a bathroom, which would be gender neutral and would allow MCC to have bathrooms available regardless of someone's ability, gender identity, and/or gender expression to use without being an issue. They have identified two single use units: women's bathrooms on the first floor in Building 5 and Building 8. These bathrooms were chosen because they could be easily converted and easily keyed to lock whereas the men's bathroom have a stall and urinal which would make converting them more difficult. The Diversity Committee members felt it was important to obtain feedback from the Faculty Senate since the plan was to only convert the women's bathrooms. L. Holmes will take any concerns and feedback back to the Diversity Committee and H. Simmons area for consideration. He further explained MCC does not have a bathroom and/or locker room use policy so there is need for an every body's bathroom for safety reasons.

- N. Christensen stated she believes this is a necessary move for all colleges in the United States. MCC currently has a large transgender population who do not feel safe using the bathroom. She feels this is a minor change to accommodate the population. L. Holmes stated after the bathrooms are converted it will also be important to notify the College community these bathroom exist.

- A Senator asked the motivation behind making sure the bathroom locks. L. Holmes stated the bathroom is single stall restroom and it will need to be handicap accessible so the stall may need to come out. It was clarified the every body's bathroom would be similar to a family bathroom. A Senator stated she fully supports the initiative and would support more bathrooms on campus being converted. L. Holmes stated the main issue with converting the men's bathroom there is a urinal and stall which make it more difficult to convert. There was additional discussion on leaving the urinal in the every body's bathroom.

- N. Christensen stated since she teaches Sociology courses this has been a concern she has heard from many students for several years. L. Holmes stated he has also heard concerns from students.

- T. Conte asked if it would be feasible to build additional bathrooms. L. Holmes stated it would be more costly to build a new bathroom rather than convert an existing bathroom.

- L. Holmes clarified the issue is to ensure it will not be problematic to convert only women's bathroom rather than both men's and women's bathroom which are located next to each other. H. Williams stated as a female faculty member she would give up a single stall to accommodate disabled veterans, transgender and/or gender neutral students making them safe on campus.

- A. Colosimo would support converting all four bathrooms (men's and women's) into every body's bathrooms even with leaving the urinal.

L. Holmes summarized there is support to convert the women's bathrooms on the first floor of buildings 5 and 8 into every body's bathrooms. However, it would be even better to convert the men's bathrooms as well making four every body's bathrooms.

- A Senator suggested if it was feasible and cost effective to replace the urinal in the men's bathroom with a baby changing station. There was also a suggestion to have a mother's area for students who have to bring their babies to campus.

## 2. Announcements

M. Ernsthause made the following announcements:

a) He welcomed M. Lavere, Deputy Speaker of the Student Government, and thanked him for attending the meeting.

b) The next College-wide Social Lunch is Monday, November 24th at noon in the Monroe B. He encouraged Senators and their constituents to attend.

c) The Job Description Ad Hoc Committee has finalized the job description for the Provost and DCC Executive Dean positions. The Committee will begin reviewing the Deans job descriptions following a template it has completed when reviewing all job descriptions.



d) The Faculty Senate recommended the College close on Veterans Day at its June All College Faculty Senate meeting. Subsequently, the Faculty Association (FA) and the Administration have reached a compromise where the College will be closed on Veterans Day for 2015 and 2016. The FA and Administration will need to discuss how Veterans Day will be addressed after the those two years.

- B. Gizzi stated that is correct and she is available to answer any questions.

- M. Ernsthausen pointed out the FA and the Faculty Senate Executive Committee worked together to make this happen and they will continue to work together in the future.

- K. Mooney-Graves asked what agreement was made with the CSEA regarding Veterans Day. B. Gizzi stated the CSEA agreement was modeled after the FA's agreement, therefore it says basically the same thing.

- K. Chin clarified this is only for 2015 and 2016. B. Gizzi confirmed the agreement is for only 2 years.

- K. Morris asked why the administration was hesitant to agree past two years. B. Gizzi stated initially the FA send a letter of agreement treating Veterans Day like every other holiday, which includes having a paid holiday on a Monday or Friday off when November 11<sup>th</sup> falls on a weekend. The Administration had concerns regarding treating it like other holidays. Therefore, since it falls on a weekend in 2017 and 2018 the agreement was for only two years with the understanding it would be addressed again.

### 3. Student Announcements

There were no student announcements.

### 4. The Minutes from the October 16, 2014 Faculty Senate meeting were approved.

### 5. Common Ground Discussion: MCC Visitor and Employee Code of Conduct

M. Ernsthausen stated he would like input on the MCC Visitor and Employee Code of Conduct Draft #7, from Senators and their constituents on the parts of the document to which they have no objections. He would like to present this information along with the areas of concern to the Board of Trustees.

- R. Leopard stated there was a lot of confusion at the last Faculty Senate meeting. He believes some of the confusion was because Senators shared with their constituents four documents, and the majority of the negative comments were from the other documents. He believes if only the one document (draft #7) had been sent out the Faculty Senate would be 98%-99% in agreement.

- H. Williams stated her department was happy to see the language for academic freedom back in the document.

- J. Mahar stated the Mathematics Departments was in agreement with the majority of the document however the following statement appeared to limit academic freedom:

*"In the exercise of this freedom, teaching faculty members may, without limitation, discuss their own subject in the classroom; they may not, however, claim as their right the privilege of discussing in their classroom controversial matter that has no relation to their subject."*

M. Ernsthausen stated he had researched the above statement it is consistent with the SUNY Code of Conduct.

- A. Colosimo stated the Chemistry and Geosciences Department have similar objections as stated by the Mathematics Department as well as the following:

*"As assigned by the Board of Trustees, the President, in the role of Chief Executive Officer of the College, has the final determination in sanctions for violations."*

*"Monroe Community College employees have a responsibility to educate themselves on an ongoing basis and to comply with all applicable laws on conflicts of interest, ethical conduct, and non-discrimination for employees."* H. Williams stated it is her understanding this sentence is keeping in line with the policy for public employees who are required to know applicable laws relating to their profession.

- R. Watson stated her constituents also had concerns about the sentence *"In the exercise of this freedom, teaching faculty members may, without limitation, discuss their own subject in the classroom; they may not, however, claim as their right the privilege of discussing in their classroom controversial matter that has no relation to their subject."* She stated not defining the meaning could be problematic since there is many different subjects discussed especially in writing courses.

- M. Ernsthausen summarized there are three areas of concern he will present at the December Board of Trustees meeting. He encouraged any further comments be sent to him.

6. **Action Items:**

a) E. Putnam made a motion to approve the following new program and program revisions:

1 New Program:

2014-NP1-Fall	AS	Liberal Arts and Sciences: Biology
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10 Program Revisions:

2014-PR4-Spring	AS	Advertising: Commercial Art
2014-PR4-Fall	Cert	Precision Machining - Optical Fabrication
2014-PR6-Spring	AS	Lib. Arts and Sci. – Gen. Stud. - Nutrition Advisement Sequence
2014-PR3-Fall	AAS	Hospitality Management - Hotel Option
2014-PR6-Fall	AAS	Biotechnology
2014-PR25-Spring*	AAS	Radiologic Technology
2014-PR1-Fall*	AAS	Clinical Laboratory Technician/Medical Laboratory Technician
2014-PR27-Spring*	AAS	Electrical Engineering Technology -- Electronics
2014-PR28-Spring*	AAS	Optical Systems Technology
2014-PR23-Spring*	AAS	Dental Hygiene

\*Health/PE credit reduction

Motion seconded. No discussion. **Motion passed**

b) M. Ernsthause made a motion to support the FCCC Resolution Supporting "Rational Revenue Plan" for the Community Colleges - Resolution #G1: 2014-2015. Motion seconded. No discussion.

**Motion passed.**

c) M. Ernsthause made a motion to support the Faculty Senate Resolution on Removal of 64-Credit Limit on A.A.S. Degrees. He stated many other SUNY colleges are also working through their shared governance procedures to prepare similar resolutions in order to help with some of the issues SUNY Seamless Transfer is causing for AAS and AOS degrees.

Motion seconded.

Discussion:

- H. Williams clarified Resolution is being presented because SUNY Seamless Transfer was intended for transfer programs and should not apply to non-transfer AAS and AOS degrees.
- J. Chakravarthy asked if there was going to be a limit set on the number of credits for AAS and AOS degrees. M. Witz stated the limit is 64 credits since this is the current requirement. However, programs can apply for waivers to add additional credits. There are still several pending waivers for MCC.
- N. Christensen stated if the Resolution eliminates the 64-credit limit for AAS and AOS it would allow programs to keep the local GenEd requirements.
- K. Mooney-Graves stated her department strongly supports this Resolution since they have many AAS and AOS degrees, pointing out SUNY would still have to approve adding the Health/PE credits back into the programs.
- B. Gizzi stated in order to provide some context from information she has received, AAS and AOS were not originally intended to be included in the 64-credit limit and were a last minute addition. SUNY has yet to provide any justification for this. B. Gizzi supports this Resolution and believes it is appropriate to push it back to SUNY until they can provide justification.
- There was discussion on how many programs this will effect.

**Motion passed.**

7. **Future Action Item:** Amendment to the Faculty Senate Resolution 1.11

J. Mahar began by explaining this amendment is the result of several years' work by the Committee. The proposed amendment is a complete re-write of the original resolution, replacing the current policy. The proposed amendment will be sent out to Senators to share with their constituents. There will be a vote to support the amended resolution at the December Faculty Senate meeting.

J. Mahar explained the reason for the amendment is the College is doing away with bubble sheet evaluations and going to online forms. Currently, the form is the exact duplicate of the current bubble sheet so the form is not changing, however, there may be a discussion for changes in the future. This survey is scheduled online for the entire College this semester, which is being considered a pilot version. The Mathematics, Health/PE and Psychology Departments participated in the first pilot

program in the spring 2014. After this fall, the next survey will be administered in spring 2016, following a schedule of fall and spring of even years.

Comments:

- M. Heel asked if the original resolution could be included with the proposed amendment for easier comparison. J. Mahar agreed this would be a good idea. H. Murphy will include the current resolution when sending out to the Senators.
- T. Conte asked for clarification on whether the survey will only be administered online. J. Mahar confirmed it will be administered online. During the spring pilot, a few weeks before the end of the semester an email blast was sent to students enrolled in all the courses. T. Conte asked if this would be effective since many students may not reply. J. Mahar stated this is a concern, however for the three departments who participated in the spring pilot the completion rate was about 40%. J. Mahar stated the completion rate is also the reason why the fall 2014 online survey is being considered a pilot; they would like to verify 40% completion is an accurate percentage and would apply to the entire College. He pointed out there were several email blasts sent out during the last few weeks of the semester reminding students to complete the survey, with each email there was significantly less responses. The survey is administered through Qualtrics and is kept open until the end of the semester.
- J. Chakravarthy asked if they would still receive the results. J. Mahar stated faculty would not receive the packets however; the department would receive the results. J. Chakravarthy asked if this could be administrated during class. J. Mahar stated if you have access to computers this could be done during class time.
- A. Colosimo asked if there is a response rate for the bubble sheets. K. Love stated the completion rate was in the 90%. A. Colosimo also commented if the survey remains open after students get their grades this may affect the results. K. Love stated the survey would be sent out after the last drop date and remain open until right before finals.
- B. Gizzi asked if there was a cost to the College for the use of Qualtrics. K. Love stated there is no extra cost to the College and A. Andreu from Institutional Research is looking into it further. The contract allows them to send out a specific number of surveys per week then scaffolding will be done after. J. Mahar further explained currently the survey is administered through Academic Services but Institutional Research will be taking over the responsibility.
- A. Wahba asked when it would be sent out to students. J. Mahar stated sometime after the withdrawal date, November 22.
- T. Conte asked if you know the bubble sheets have a higher response rate why is the College changing to an online form. J. Mahar stated research shows even if the response rates are lower the results are still statistically valid. The upside would be faculty will not have to take class time to administer the survey. However, faculty are encouraged to remind their students to complete the survey online. An email will be sent to faculty notifying them when the survey has been sent out.
- J. Chakravarthy asked when they would receive the feedback. K. Love stated the timeline will be the same as before and more information can be requested as well. J. Mahar pointed out #8 in the proposed amended Resolution gives the information on who received what results.

## **8. Standing Committee Reports**

In order to allow more time for discussion during the meeting the standing committee chairs submitted their reports for Senators to review prior to the meeting. Questions and/or comments were taken regarding the following reports, as noted.

### **Academic Policies (J. Mahar)**

J. Mahar reports the following:

- Proposal on Student Opinion of Course and Faculty (Resolution 1.11) submitted to Executive Committee and for presentation at November Faculty Senate Meeting – vote in December
- Ad Hoc committee on Prior Learning Assessment created, membership consists of:
  - Gary Thompson, Chair – Criminal Justice
  - Carol Dayes – Financial Aid
  - Andrew Freeman – Academic Services
  - Yulanda McKinney – English/Philosophy
  - Rick Sadwick – Student Services, DCC

William Sigismond – Experiential and Adult Learning

- Continuing topics of discussion:

End of Inclusion/Exclusion Practice and its impact on Fresh Start Policy (Resolution 1.1.7(5))

Discussion of Electronic Distribution of Course Information Sheets

*Additional comments: M. Ernsthausen thanked G. Thompson for volunteering to chair the Ad Hoc Committee on Prior Learning Assessment.*

### **Curriculum (E. Putnam)**

E. Putnam reports the following:

- The Curriculum Committee has given Final Approval to:

2 New Programs:

2014-NP2-Fall	AAS	Surgical Technology
2014-NP3-SpringAA	Creative Writing	

2 Program Revisions:

2014-PR6-Fall	AAS	Biotechnology
2014-PR8-Spring	AS	Fine Arts

1 Program Deactivation:

2014-PD1-Fall	Cert	Criminal Justice: Corrections Administration
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8 New Courses:

2014-NC13-Fall	HSM 105	Social Media, Issues and Impacts
2014-NC4-Fall	SGT 100	Introduction to Surgical Technology
2014-NC5-Fall	SGT 101	Surgical Pharmacology and Anesthesia
2014-NC6-Fall	SGT 102	Principles and Practices in Surgical Technology
2014-NC7-Fall	SGT 110	Foundations of Surgical Technology
2014-NC8-Fall	SGT 201	Surgical Procedures
2014-NC9-Fall	SGT 202	Specialty Surgical Procedures
2014-NC10-Fall	SGT 210	Professional Issues and Certification for Surgical Technology

19 Course Revisions:

2014-CR36-Fall	HSM 202	Organizational and Facility Security
2014-CR3-Fall	ELT 112	Linear Circuits
2014-CR29-Fall	HIM 205	Professional Practice Experience I
2014-CR30-Fall	HIM 209	Management, Supervision, & Personal Development for the HIM Practitioner
2014-CR28-Fall	HVA 105	Electric and Motor Controls
2014-CR33-Fall	ENG 213	Creative Writing
2014-CR19-Fall	PEC 151	Men's and Women's Physical Education: Co-ed Golf
2014-CR81-Spring	HUM 235	Supporting and Communicating with People with Significant Disabilities
2014-CR80-Spring	HUM 236	Contemporary Issues in the Field of Disability Support Services
2014-CR16-Fall	HUM 230	Individualized Planning and Documentation for Disability Support Services
2014-CR15-Fall	TVL 275	Current Issues in Travel and Tourism
2014-CR18-Fall	OPT 131	Optical Elements and Ray Optics
2014-CR20-Fall	NUR 111	Fundamentals of Nursing
2014-CR21-Fall	NUR 112	Nursing Care of the Adult and Child-I
2014-CR25-Fall	NUR 210	Issues in Nursing
2014-CR22-Fall	NUR 211	Psychiatric-Mental Health Nursing
2014-CR23-Fall	NUR 212	Maternity Nursing
2014-CR24-Fall	NUR 214	Nursing Care of the Adult and Child-II
2014-CR82-Spring	MTH 165	College Algebra

6 Course Deactivations:

2014-CD6-Fall	MTH 166	Introduction to Data Analysis with Excel
2014-CD1-Fall	TRS 107	Employment Readiness

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|---------------|---------|---|
| 2014-CD2-Fall | CRJ 222 | Criminal Justice Education Internship II  |
| 2014-CD3-Fall | CRJ 250 | International Studies in Criminal Justice |
| 2014-CD4-Fall | CRJ 214 | Study of White Collar and Organized Crime |
| 2014-CD5-Fall | CRJ 208 | Police Management and Supervision         |
- 6 Course Learning Outcome Revisions:
- |                  |         |   |
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| 2014-CO5-Fall    | NUR 110 | Foundations of Nursing                  |
| 2014-CO6-Fall    | NUR 210 | Issues in Nursing                       |
| 2014-CO3-Fall    | PSY 222 | Social Psychology of the Holocaust      |
| 2014-CO27-Spring | ART 108 | The Sketchbook and the Creative Process |
| 2014-CO52-Spring | PSY 212 | Developmental Psychology - Lifespan     |
| 2014-CO4-Fall    | HIS 240 | The City in American History            |
- The Curriculum Committee has posted for faculty review until 11/11/14:
- 6 Course Revisions:
- |                |         |   |
|----------------|---------|---|
| 2014-CR38-Fall | BUS 275 | Business Cooperative Education                                  |
| 2014-CR39-Fall | CE210   | Cooperative Education-Liberal Arts                              |
| 2014-CR40-Fall | CE260   | Cooperative Education-Hospitality Management                    |
| 2014-CR41-Fall | CE263   | Cooperative Education-Interior Design                           |
| 2014-CR43-Fall | HVA 271 | Cooperative Education-Heating, Ventilating and Air Conditioning |
| 2014-CR42-Fall | CE270   | Cooperative Education-Office Technology                         |
- The Curriculum Committee has posted for faculty review until 11/18/14:
- 1 New Program:
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|---------------|-----|-------------------|
| 2014-NP3-Fall | AAS | Homeland Security |
|---------------|-----|-------------------|
- 2 Program Revisions:
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| 2014-PR8-Fall | Cert | Law Enforcement       |
| 2014-PR9-Fall | AS   | Addictions Counseling |
- 2 Course Revisions:
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|-----------------|---------|-------------------------------------|
| 2014-CR44-Fall  | PHL 109 | World Religions: Eastern Traditions |
| 10/09/2014-CR-1 | MTH 080 | Preparation for Statistics          |
- 1 Course Deactivation:
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|---------------|--------|--|
| 2014-CD9-Fall | CE 279 | Cooperative Education - Computer Related Curricula |
|---------------|--------|--|
- 1 Course Learning Outcome Revision:
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| 2014-CO7-Fall | TRS 200 | Integrated Reading and Writing II |
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**Additional comments:**

- M. Redlo asked if the Committee has received the HIPS document from M. Bellavia. E. Putnam stated the Committee has reviewed the proposal and sent its comments back to the HIPS committee for review.
- M. Ernsthausen encouraged Senators to remind their constituents to review curriculum proposals on the database.

**NEG (N. Christensen)**

N. Christensen reports the following:

- M. Ruff was elected the teaching representative for the MCC Association Board.
- The Committee has completed updating the voting faculty list and will begin reviewing and redefining the Areas as outlined in the Faculty Senate Bylaws.
- The Committee will begin reviewing the Executive Committee membership requirements.

**Planning (M. Redlo)**

M. Redlo reports the following:

President Kress has given the green light to Strategic Planning Grants with a budget of \$50,000. The deadline to submit proposals to Tish Williams will be January 26, 2015.

The President's Planning Coordination Council (Mitch Redlo is now a member) met on November 4, 2015. Much of the discussion centered on the Strategic Plan and Assessment so as to assure institutional effectiveness.



The Academies "group" will be holding a retreat December 1, 2014 to assess the work done thus far and to discuss what is needed for the Spring semester. Starfish and OrgSync training took place on November 10, 2014. Additionally the new coding system is being beta tested, Schools defined with programs assigned and Admissions application and procedures are under discussion.

*Additional comments: M. Redlo stated the President has been supportive of the Strategic Planning Grants and has been approached by several people on campus who have some great ideas. He encouraged anyone interested to apply. M. Ernsthausen stated questions about the grant application process can be directed to M. Redlo or T. Williams.*

### **Professional Development (H. Williams)**

H. Williams reports the following:

- MEEA/Rouche Awards deadline is November 7th at noon. The Committee will review packets and select winners at its next meeting.
- Faculty Senate Orientation was discussed and decided a two-prong approach would be best
  - A general "Welcome" statement in late Spring that would inform new Senators of the general details
  - A face-to-face orientation in the Fall (perhaps reserve the second FS meeting for this) with detailed information
- Heather Murphy provided the committee with three documents, covering FS background/orientation material from 1995-2005 which the members are now reviewing and deciding how to incorporate in the new Orientation plans
  - What would work best as a web page addition?
  - What should be part of the "Welcome" or face-to-face orientation?
- The Committee is working on the criteria for the Faculty Senate Adjunct Spotlight Award
- The Professional Development week will officially be from June 8th to June 12th. The TCC has already slated their event for the 12<sup>th</sup> and additional groups are starting to approach our committee to request spots.

*Additional comments: H. Williams stated there are many groups participating in the June Professional Development Week and timeslots are filling up fast. She encouraged any group interested to contact L. Carson and/or A. Colosimo.*

### **SCAA (M. Bates)**

M. Bates reports the following:

- Currently working on the DCC Executive Dean and Provost searches – job descriptions are nearly finalized (as of 11/6/14) and committees have started meeting to go over interview questions, grids, etc.
- Director of E-Learning search has finished and an announcement should be made shortly
- Assistant to the President for HR/OD search has finished and an announcement should be made shortly
- Assistant Controller search is currently underway

*Additional comments: M. Bates pointed out the job descriptions are complete for the Provost and DCC Executive Dean.*

## **9. Old Business:**

No old business

## **10. New Business:**

a) Open vs closed campus for the New Downtown Campus

M. Ernsthausen stated C. Rapp had requested this, as a new business however, there was already the discussion at the start of the meeting and asked for any further comments.

- T. Leuzzi commented the President indicated the students had a different perspective and do not have the same concerns as the faculty.

- M. Redlo stated his constituents have the safety concerns for the New Downtown Campus as indicated by C. Rapp.

- E. Lanzafame stated she would work surveying the DCC students and faculty for more information on their concerns. M. Ernsthausen agreed this would be a great idea. He explained H. Simmons could

not attend the meeting however, he will be at the December All College Faculty Senate meeting to answer questions. He encouraged Senators to ask their constituents for questions they would like answered regarding the NDC. M. Ernsthausen stated it's important to support the NDC and to provide feedback on the concern with potential solutions.

- There was more discussion summarizing the information presented at the beginning of the meeting. G. Thompson commended the security at DCC. He stated he finds it interesting the security plan for NDC is being based on how people feel rather than implementing security measures that would be the best options for the safety of the College Community.
- S. Farrington stated it could be framed to let students know the security measures are not a reflection on them.
- J. Chakravarthy asked if they would open up the NDC without security or would they observe for a few days to see what security is needed. M. Ernsthausen stated he cannot speak for the administration, however he believes there is a security plan in place. He could speak with the Director of Public Safety for the specifics of the plan. M. Ernsthausen pointed out there will be public safety on campus.
- R. Watson stated the issue could be about perception and it may be helpful to students speak with faculty to get an idea of their concerns. She believes students feel hassled because they are DCC students and believes it would be beneficial to implement security in a way to have students see they aren't the reason for the security measures.
- J. Waasdorp spoke on behalf of her constituents, they feel DCC is a safe atmosphere and will be comfortable with the proposed security measures at NDC.
- M. Redlo stated he believes the decision to have the NDC an open campus was made prior to the meeting with the students and as with most decisions cost is a factor.
- J. Chakravarthy agrees the DCC campus is a safe environment.
- K. Mooney-Graves asked if there were still plans to have a robust food court area in the building, which would open to the public and not just the College community. J. Bartkovich stated the plans for food service are not as robust as previously planned and will be based on the need and number of student.
- M. Heel stated the NDC campus will not be open for a few years; however, students are expressing concerns about their current environment where they feel they are the problem. He suggested those issues be dealt with now rather than at the NDC.
- J. Waasdorp commented she believes students are basing their fears of DCC on other students' stories and are surprised by the safe environment.
- A. Wahba stated he feels security at airports is if for the protection of the passengers and he feels students should accept the security measures are for their safety as well. He feels if they understood this was the reason students would be more accepting. He believes there should be similar security at the Brighton campus.
- N. Christensen pointed out some students do not have to show their MCC identification whereas other students are stopped and asked to provide their MCC identification. She believes students have issues with the implementation of the security measures (profiling) and not the actual security measures themselves.
- J. Mahar pointed out the area around the DCC campus has a higher crime rate than the Brighton campus area. He believes if the crime rate at the NDC campus has a similar crime rate as at DCC, then the same security measures should be implemented.
- B. Gizzi agrees this is a very important topic and it should be discussed however, she believes this is not the most important issue. There are other issues such as budget and enrollment, which should be cause for concern. Currently, MCC does not have the enrollment to sustain the NDC. She believes focusing on security measures is taking away from the other issues, which should be discussed such as whether MCC can afford to complete this project, and sustain it.
- T. Leuzzi stated faculty need to understand the real problems with this campus. Also, address students' perception, listen to their concerns, and improve communication.
- N. Christensen stated there is a discrepancy of how threats are reported on the DCC versus the Brighton campus. There were discussions regarding the process and reason for reporting threats.
- M. Ernsthausen summarized there are many questions for H. Simmons for the December All College Faculty Senate Meeting and encouraged Senators to obtain input and question from their constituents.

Meeting adjourned at 5:06 p.m.

Respectfully submitted,

A blue ink signature of Mark Ernsthausen, written in a cursive style.

Mark Ernsthausen  
President  
Faculty Senate

A blue ink signature of Teresa Schichler, written in a cursive style.

Teresa Schichler  
Secretary  
Faculty Senate

Minutes approved at the December 11, 2014 Faculty Senate meeting.