



June 9th, 2011

PRESENT: Chris Abbott (President), S. Adrion, A. Bayer, P. Bishop, M. Bower, S. Crews, B. Connell (Vice President), B. Dery, B. Edelbach, M. Ernsthause, M. Fine, C. Forde, K. Frantz, M. Fugate, E. Grissing, L. Judd, R. Kennedy, E. Lanzafame, J. Mahar, J. McKenna, M. Ofsowitz, M. Oliver, H. Pierre-Philippe (Secretary), C. Powers, P. Sarantis, T. Schichler, D. Shaw, D. Smith, J. Smith, R. Stevens, J. Volland, H. Williams, M. Witz, H. Wynn-Preishe

ABSENT: A. Benjamin, A. Conte, S. Farrington, G. Fazekas, K. Mooney-Graves, S. Hagreen, D. Olaode, P. Ornt, P. Peterson, E. Pierce, S. Battista-Provost, E. Ripton, C. Sardone, C. Silvio, S. Weider, A. Wilson

GUESTS: K. Baxter, D. Cecero, P. Collinge, J. Cottrell, B. Cunningham, C. Downing, B. Ellis, P. Emerick, M. Heel, K. McKinsey-Mabry, D. Mohr

I. Meeting called to order: 3:35pm

- T. Oldham, VP for Economic Development and Innovative Workforce Services (EDIWS) He wanted to share his thoughts about the Division. He gave a comprehensive overview of the opportunities and future in the area of workforce development. The Division was created by putting together six areas (Technical Education, Public Safety Training Facility, Agriculture and Life Sciences Institute, Homeland Security Management Institute, Workforce Development and grants office). He is working on an integrated system for these areas to work effectively together and make a major impact on the community. He is developing long term strategic objectives in the following six key areas which are the framework for all future opportunities in this area.

Proactive Outreach – Make the Rochester area business and industries aware of how MCC can assist their organizations.

Enterprising Budget Model - Finding alternative funding mechanism for self-sustaining operations.

21st Century Workforce Development – Evolve our traditional model into a ‘corporate college’ model.

He wants to create a 21st century model, having a robust integrated marketing approach, leveraging technology to make a larger impact. The goal is to get MCC to become a ‘top of mind’ response, where the local business community sees us as the solution for their business success.

Robust Career Pathway System - provide tools to help students search out career opportunities. In conjunction with Academic Services, they have acquired a data base which will provide critical information regarding career options. (www.wvcc.edu/careercoach/search)

Master Grant - Need to be better at finding new funding resources. The budget model may provide such an opportunity by allowing surplus monies to be reinvested into operations. A full time grant writer will be hired and will also be responsible to work with the college to create a portfolio of anticipated needs.

Operational plan for EDIWS will be developed. It will be based on Middle States recommendations, on existing curricula, and will contribute to a more diverse workforce community.

- V. Avalone, Director, Planning, and M. McDonough, VP Academic Services/Provost Middle States Periodic Review update - The document was sent to the reviewers on June 1st and a copy will be available on the Planning website. The review took about one year and a half, it is a smaller document, doesn't have any standards, but looks at very specific areas prescribed by Middle States. Accreditation Cycle:

June 2006 - last re-certification, where we looked at mission, goals, objectives and the 14 accreditation standards set forth by Middle States.

June 1st 2011 – Submitted our periodic review to two evaluators, and one financial evaluation. No team visits. Next evaluation is scheduled for 2015-2016.

The document responded to 5 specific recommendations made by Middle States. It covered various issues including: teaching and assessing - Values, Ethics and Diversity; evaluation of online learning; how the Board of Trustees is incorporated into the continual assessment of our strategic plan.

It was an opportunity to present the institution in an innovative and dynamic way; to discuss our challenges and opportunities; are we continually looking at and measuring what we are doing; are we effective as an institution and with our students; how do we respond to the changing demographics, college readiness, the need for a new downtown campus, and sustainability. The document also contained financial information. The last sections demonstrated to Middle States that we are continually assessing ourselves and are linking our strategic initiatives to the budget process. As an institution, we take an integrated, comprehensive and holistic approach to our work.

August 2nd, 2011 – will be contacted by Reviewers, if they need additional supporting documents.

September 1st, 2011 – deadline to reply to any questions/comment. We have one opportunity to do so.

October 2011 - the document is forwarded to the Middle States Periodic Review Committee

November 2011– the document is sent to the Commission for final vote and approval of re-accreditation

- C. Fogal, Mathematics - Update on Faculty Council of Community Colleges (FCCC) Information from the March meeting: Speculation on the budget; possibility of moving the census date to help with student retention; create and support professional development opportunities for faculty to become leaders; review the request for all community colleges to create a policy for deactivation/discontinuation of courses – policy has been approved by MCC; Vice Chancellor for Academic Affairs is advocating for degree completion prior to transferring – that can be achieved by ensuring that courses are easily transferred between the SUNY units; strengthening the cross registration process between units would help with student retention at the 2 year units. On the Legislative side: the FCCC President now has a seat on SUNY Board of Trustees meetings; vaccination records (MMR) for students attending NY State public school should be transferable to colleges; Campus Tradition Publication is now available on line; FCCC has been working on a revision of SUNY General Education categories that better reflect campus programs.

II. All College Meeting

Came up with a list of topics for discussion for next year: Faculty Evaluation, LA04 Program, Student Retention, Student preparedness issues(or lack thereof), The timing of buy-back policy – before completion of finals, Faculty workload comparison across the college, Creating a distance Learning Committee, Professional Development Steering Committee.

III. Announcements (C. Abbott)

C. Abbott announced that Sandy Wynne, Executive Committee Secretary, is retiring this year. Sandy was unable to attend today's meeting, but C. Abbott would like to invite her to a fall senate meeting to thank her for her service and present her with a token of our appreciation. She also thanked the following outgoing senators for their service and contribution to the Senate: S. Adrion, M. Bower, S. Crews, C. Forde, M. Fugate, B. Ripton, D. Smith and R. Stevens. Many thanks to B. Connell (Vice President) for her years of dedicated service to the Senate and we wish her well in her retirement.

IV. Approval of minutes

Minutes of May 19th Faculty Senate meeting approved

V. Action Items

Curriculum – M. Ernsthause

College Assessment & Program Evaluation Committee Report **Motion passed**
Spring/Fall/Spring changed to Fall/Spring/Fall for program reviews

Foundations for Student Success IV: Closing the Assessment Loop **Motion passed**

VI. Standing Committee Reports

Academic Policies – E. Grissing

No report

Curriculum – M. Ernsthause

The curriculum committee has given final approval to the following:

3 Course Revisions

CR17S	OFT 257	Legal Studies I
CR34S	PHO 113	Photography II
CR36S	COM 204	Radio Production

1 New Course

NC19S	CSC 180	Programming in Python
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6 CLO Revisions

CO34S	HIS 211	History of Sport in America
CO35S	HIS 230	The Civil War and Reconstruction
CO36S	HIS 259	World War I
CO37S	HIS 260	World War II
CO38S	HIS 262	The Cold War Era
CO 39S	POS 120	American National Government

The curriculum committee has been working on developing a strategy to determine where students are getting several infused competencies. These infused competencies include Critical Thinking, Information Management, and the study of Values/Ethics and Diverse Perspectives. We have developed a form that we will be submitting to the Faculty Senate Executive Committee for approval early in the fall semester. If approved by the EC, we will be presenting our ideas to the full senate for approval shortly after. The CAPE committee will be finishing their work on the program review guidelines in the fall. Once completed, the changes will be brought to the EC and fall senate for approval.

The executive committee of the faculty senate has approved a suggestion to increase the curriculum committee to 10 members so that it can be broken up into 2 subcommittees. One of the subcommittees would focus solely on curriculum proposals. The other subcommittee would focus on special projects such as values/ethics and diverse perspectives, infused competencies, other committees working on curriculum issues (WAC, On-line, Green Group, Honors, etc...), and general education.

I would like to thank the members of the curriculum committee for all of their hard work this year.

NEG – A. Wilson

S. Adrion urged senators to submit their committee preferences for the 2011-2012 academic year.

SCAA – M. Fine

No report. Thanked her committee for all their hard work this past year.

Planning – D. Shaw

No report.

Professional Development – C. Powers

Thanked her committee for their hard work this past year - Updating the various awards, maintaining the website, the countless hours reviewing the award materials submitted by the candidates and the inaugural Legacy Series.

VII. Student Announcements
None

VIII. Old Business
None

IX. New Business
None

Meeting adjourned at 4:45pm

Respectfully submitted,

Christine Abbott
President

Harry Pierre-Philippe
Secretary

Minutes approved at September 22, 2011 Faculty Senate meeting.