



January 28, 2009

PRESENT: C. Abbott (President), S. Adrion, J. Alas, P. Bishop, J. Case, B. Connell (Vice president), M. Disano, M. Ernsthause, S. Fess, M. Fine, K. Foley, C. Forde, M. Fugate, K. Graves, E. Grissing, S. Hagreen, L. Judd, N. Karolinski, R. Kennedy, J. Mahar, J. McKenna, A. Morris, M. Ofsowitz, P. Ornt, H. Pierre-Philippe (Secretary), M. Popovici, C. Powers, S. Batistta-Provost, B. Ripton, C. Sardone, T. Schichler, D. Shaw, D. Smith, R. Stevens, J. Waasdorp, S. Weider, H. Williams, A. Wilson, M. Witz,

ABSENT: L. Bartholome, A. Benjamin, M. Bower, S. Crews, B. Dery, G. Fazekas, E. Lanzafame, J. Nelson, P. Peterson, J. Volland, H. Wynn-Preische

GUESTS: S. Blacklaw, D. Cecero, K. Collins, F. Rinehart, R. Rodriguez,

I. Meeting called to order: 3:35 PM

R. Stewart and L. Struble, Making Civility Common

- The purpose of the program is to encourage civility throughout the college, to make it evident that a higher level of behavior is expected. Several presentations have been done both at Brighton and DCC to create awareness and give faculty and staff the skills needed to intervene and achieve voluntary compliance when uncivil, inappropriate behaviors are spotted. The training will provide visible signs to designate those that have been trained and authorized to intervene. It will also provide tips on how to approach others who are uncivil.
- Public Safety has done some programming to incorporate that information in the Freshman Orientation Program. They have also tailored the presentation for COS classes; they are working with the Athletics Department and the Counseling Center, on a two-part program dealing with civility and sportsmanship; they are planning a fall conference dealing with civility and will be presenting the civility program at the League for Innovation Conference in the fall.
- They are encouraging faculty and staff to check out the civility web site. It contains a list of the committee members, the program's history, the results of the pilot survey and power point which initiated the program. The web site also has a variety of resources, link to civility project at Johns Hopkins University, a list of classroom management

ideas, the 'good deed' form and the civility power point presentation used by Public Safety.

They want the web site to have educational information available for our use. If anyone has any ideas on how best to present this information, please contact any one on the committee.

Margaret Murphy, FCCC update

- Text book open access – Both federal and State legislations will be mandating that any institutions receiving federal/state funds must take into account textbooks' costs and make that information available upfront- such as listing it on the master schedule.
- Remediation - Setting common standard across SUNY campuses for an acceptable level of placement in a particular subject area. They would then, notify the high schools that their students are not meeting those standards. This may affect open access.
- Student mobility – Formerly called Transfer and Articulation. Passed the following new resolutions:
 - ◆ Two year SUNY graduates (AA or AS degrees) when accepted in parallel programs at the baccalaureate campuses of the University, shall be accorded full junior status and be given the opportunity to complete requirements for a BS degree within 4 additional semesters of full time work.
 - ◆ Two year SUNY graduates (AA or AS degrees) when accepted with junior status within parallel programs, shall be granted full credits for general education courses taken and not be required to repeat courses with similar curricular content.

Several systems, with support from SUNY and The Board of Trustees, have been put in place to implement these resolutions; a Transfer Review Committee looks at the transfer process; a clear student appeal process that respond to question on transfer credits, faculty for SUNY campuses discuss course content in Conferences in the Disciplines

- General Education requirements – At the two year level, students will still get 21 credits in the Gen. Ed. area. The changes give the student an opportunity to have depth in a particular subject area.
- Assessment Task Force – The following recommendations have been accepted and supported by the SUNY Provost:
 - ◆ The SUNY system should play a facilitative rather than a regulatory role.
 - ◆ Ownership of assessment by faculty and campus leadership is critical
 - ◆ Assessment must be meaningful to the disciplines and programs, relevant to teaching and learning and contribute to educational excellence
 - ◆ Assessment should be more readily apparent and resources should be committed to the recommendations that emerge from assessment results
 - ◆ The creation of SUNY General Education requirements marked a significant advance in defining the general education across the SUNY system, but the implementation and assessment of the attainment of the desired learning outcomes have proved challenging. It may be time to streamline the general education requirements.
 - ◆ Requirements of external accreditation have changed considerably and have become more substantive. SUNY's process now duplicates these requirements and can now take a back seat.
 - ◆ Effective assessment process should reflect the campuses' diversity, which means that campuses can create their own rubrics and instruments.

II **Announcements** (C. Abbott)

- Update on diversity and hiring procedures. Some ideas generated by the group:
 - Redesigning the web site so that MCC is projected in a positive way.
 - Finding ways to give a potential employee an opportunity to have a more relaxed atmosphere outside of the formal search committee structure - tour of the campus; share coffee with a member of that department/area.
 - Forming a Recruitment Committee may ease the burden that recruitment can place on some departments/areas.
 - Centralizing hiring processes and proceduresThe committee would like your department/areas' input in that process. We will reserve some time at the February Senate meeting to discuss those ideas.
- At the February Senate meeting, we will get an update from D. Burke regarding the Student Opinion Survey and how the reports from those surveys will be generated.
- B. Connell gave a brief update on the work of the Budget Review Committee. The 4 vice presidents and the 5 teams discussed the budget priorities for the college. They came up with 5 targeted ways to focus on the budget and will present them to the President at the next meeting.

III **Approval of Minutes:**

Minutes of December 17, 2009 Faculty Senate meeting approved as written.

IV **Action Items:**

Curriculum - M. Ernsthause

The curriculum Committee has given final approval to the following:

One New Program

NP2F Mathematics, AS - **Motion passed**

Two Program Revisions

PR5F Mathematics, Certificate - **Motion passed**

PR11F Dental Hygiene, AAS - **Motion passed**

V **Standing Committee Reports:**

Academic Policies - E. Grissing

No report

Curriculum – M. Ernsthause

The curriculum Committee has given final approval to the following:

One New Program

NP2F Mathematics, AS

Two Program Revisions

PR5F Mathematics, Certificate

PR11F Dental Hygiene, AAS

Three Course Revisions

CR29F EMS 239 Paramedic Clinical and Field Experience I

CR30F EMS 240 Paramedic Clinical and Field Experience II

CR31F CHE 110 Contemporary Consumer Chemistry

Two New Courses

NC8F ATP 180 Alternative Fuels

NC12F HVA 181 Transition to HVAC/R Technology

The curriculum committee has posted the following items until 2/9/10:

CR33F SVL 106 Topics in Service Learning

NEG – A. Morris

- Presented the Faculty Senate constituent areas (Bylaws). They are being revised to reflect the college's current organizational structure. It will be voted on at the February Senate meeting.

SCAA – M. Fine

- Athletic Director Search - Jim McKenna and Jeremy Case, SCAA committee members will join the Administrative Search Committee.

Planning – D. Shaw

- Deadline for the Strategic Planning grants has been extended to February 12, 2010.

Professional Development – C. Powers

- Bullying - Workshop is scheduled for Thursday, June 10, 2010. The facilitator will be Dr. Robert DelPrino, Associate Professor of Psychology at SUNY - Buffalo State.
- Professional Leave for the Benefit of the College - Ad Hoc Committee is working on clarifying and providing guidance on the meaning of 'benefit to the college'. They have finished their work and are writing their recommendations.
- Applications deadline dates for Professional Leave for the Benefit of the College will be moved up – dates to be announced.
- NISOD - Sub-committee has completed its work on the awards.
- Chancellor's award – Process for this year is complete. The committee will be working on a process to try and generate more nominations
- Hanson – The committee is working on refining the criteria and renewing the emphasis on teaching and student success

VII Student Announcements:

None

VIII Old Business:
None

IX New Business:
Textbook prices

Meeting adjourned at 4:35p.m.

Respectfully submitted,

Christine Abbott
President

H. Pierre-Philippe
Secretary

Minutes approved at the February 25, 2010 Faculty Senate meeting.