Faculty Senate

Monroe Community College

Faculty Senate Meeting
October 17, 2013

PRESENT: K. Aquila, R. Babcock, L. Carson, J. Case, K. Chin, N. Christensen, A. Colosimo, K. Doyle, P. Emerick, M. Ernsthausen, S. Farrington, H. Fox, K. Mooney-Graves, E. Grissing, M. Heel, D. Henneberg, A. Hughes, J. Kucich, E. Lanzafame, J. Mahar, B. Managan, S. McCormack, J. McPhee, H. Murphy, M. Ofsowitz, E. Putnam, M. Redlo, M. Sample. Schichler, D. Shaw, J. Wilke, H. Williams, J. Wilson, M. Witz.
ABSENT: M. Bates, A. Bauer, T. Conte, B. Ellis, G. Fazekas, M. Kachaluba, D. Navarro, P. Oettinger, M. Oliver, J. Oriel, P. Ornt, P. Peterson, E. Pierce, J. Santos, A. Wilson
GUESTS: D. Cecero, M. Fine, K. Love, T. Keys, R. Rodriguez

Meeting called to order: 3:32 p.m.

1. **Guest Speakers: Terry Keys, Assistant Vice President, Educational Technology Services**
   T. Keys began by explaining that Angel, the learning management system for the College's online and web-enhanced courses, is migrating to Blackboard (BB). There are several reasons for the migration including: BB bought Angel, SUNY Learning Network is migrating campuses to Blackboard over the next 5 years, and the new system has new features and capabilities. MCC is in the third cohort, out of a five-year cycle, along with Finger Lakes Community College and Cayuga Community College. There are many new features with BB, including the use of Ensemble, a cloud based program that allows faculty to upload videos from smartphones, YouTube, etc.

   The migration is a 15-month cycle, which began June 2013 and will end August 2014. The migration will include the following three phases:
   Phase I (Summer 2013-Fall 2013): There was 22 piloteers selected from a large list of volunteers/ Each piloteer attended a 2 day training program (October 16 and 17). Approximately 50 courses will be migrated and delivered into BB by spring 2014.
   Phase II (spring 2014-summer 2014): Additional Faculty BB training and course migration. There will be many different training options. During this time there may be faculty using both platforms for courses as well as students taking courses in ANGEL and BB. The help desk and learning centers are prepared to assist students with the transition.
   Phase III (fall 2014): All courses will be in BB and ANGEL will be gone.

   Questions from Senators and/or guests regarding the ANGEL to BB transition:
   - How will faculty currently using ANGEL be informed about the migration and what should they do? T. Keys stated the exact process is still being worked out. Faculty will be given log in and access information in the spring 2014 and have time to get their courses set up for the fall 2014 semester. There are tools for importing courses but the course information may need some work after the transition. M. Witz, a current BB piloteer, recently had two courses imported into BB. She stated the program looks and navigates differently but the transition is not difficult. T. Keys pointed out that BB has different tools than ANGEL but the same features.
   - Will videos and links currently in the ANGEL library be migrated to BB? T. Keys stated he is not sure how easily it can be done, but they will work to get all the course information moved into BB. Faculty will be able to work with the instructional design team (Office of Online Learning) to get the courses up and running.

- If faculty trained in ANGEL, will they be required to complete BB training? T. Keys stated they are still working out the specifics of the training along with the best way to use the extensive resources and tools available.
- Will content files in ANGEL be able to be imported into BB? T. Keys stated it is possible. However, the source of the information may determine how cumbersome the transfer will be to BB, such as files from test banks and/or textbooks.
- Will ANGEL be available for reference after September 2014? T. Keys stated he wasn't sure but there will not be any courses taught from ANGEL in the fall semester.
- Will students be seeing BB courses in the spring 2014? T. Keys stated that students signed up for courses with the 22 piloteers will be using BB. The learning centers and help desk will be available to answer questions during this transition.
- Since UB Micro no longer sells to faculty is there another vender option for buying software? T. Keys stated the information is listed under mymcc > tech tab.

T. Keys gave an update on classroom technology.
He began by explaining that 95% of the classrooms on the campuses have technology, and are updated annually thanks to a partnership between Academic Services (Bob Cunningham) and Instructional Services (Phil Oettinger). The media carts are no longer delivered to classrooms since the equipment has been placed permanently in classrooms. If a faculty member requires media he suggested working with Deb Benjamin to ensure that your class is scheduled in a classroom equipped with the equipment you will need.

T. Keys explained enhancements made over the summer including a new standard layout in all classrooms with Extron TouchPanel Control, new "Cheat Sheets" for classroom technology that is emailed to faculty and is in the classroom, upgrade multiple rooms to new digital technology and SMART interactive whiteboards, sound systems and projectors, upgraded 70+ classroom PCs and replaced 30+ projectors. He pointed out that DCC does not have Extron TouchPanel Control however, there is a committee working on the new downtown campus designs using Building 9 as the base model. T. Keys also went over the grant funded projects including upgrades to 6 nursing rooms, Rooms 3-157 and 3-158, Hospitality areas, Reflections, Student kitchen and 9-234.

Questions from Senators and guests regarding classroom technology:
- Are there plans to create more ALE classrooms? T. Keys stated these is a model they would like to see similar to building 9 which accommodates different teaching styles and learning environments. However, there are not currently plans to add ALE rooms on the Brighton Campus. This model could be used at the new downtown campus and projects listed in the master plan.
- Are there plans for additional computer labs on the Brighton campus? There are no plans for additional computer labs but there may be room for improvement in scheduling time in the space. There has been discussion about developing a smartphone app that would notify students of open computers around campus.
- There currently is no classroom on campus that allows for class sizes of 50-60 students that are not lecture halls, which make collaborative learning difficult. T. Keys agrees this is important and there are several groups on campus that could help facilitate the discussion including contacting ETS, and/or the Faculty Senate Planning Committee.

T. Keys gave the following on ways to get education technology support: check the MyMcc Tech Tab, Fall 2013 Technology Training, Readiness checklists, Training videos on how to use the classroom technology, and the AVAV Hotline (ext. 2828). T. Keys also pointed out that Educational Technology Services is also your partner in the educational process...instructional design/information literacy/research/metaliteracy/classroom technology design/multimedia/course materials/mobile learning/online learning/gaming in education/OERs/OpenTexts/learning spaces.

T. Keys stated ETS has future discussions planned around the following topics:
Essential Discussions: Learning by Design - New Students, New Classrooms, New Technologies

ETS/TCC Discussion Continued (coming soon)
TCC FIGs – Flipped Classrooms
New Downtown Campus
Integrated Learning Commons

Question: Has the College addressed the issues with the Wi-Fi networking, making it large enough to service the College community? T. Keys stated that the Wi-Fi network is always upsizing. He asked everyone to let ETS know if there are any dead zones on campus so that they can be addressed.

2. **Announcements (M. Ernsthausen)**
   a. M. Ernsthausen announced that D. Shaw will remain as Faculty Senate Parliamentarian.
   b. M. Ernsthausen reminded Senators to read the Executive Committee meeting minutes and share the information with their constituents. In addition, a summary of the Faculty Senate meeting will be sent to Senators approximately one week after the meeting that can be shared with the constituency. The summary will not replace the more detailed minutes of the meeting.

3. **Student Announcements**
   a. M. White, Vice President, and S. Jopson, Academic Clubs representative for the MCC's Student Government Association introduced themselves to the Faculty Senate.
   b. S. Jobson announced that he is working on surveying students for their opinion on the decision to fully arm MCC's peace officers. He asked the Senators to contact him if they are interested in helping to distribute surveys to students. He can be contacted at sjopson@student.monroecc.edu.

4. **The minutes from the September 19, 2013 Faculty Senate meeting were approved.**

5. **Curriculum Action Item:**
   a. New Program – AAS in Public Safety Communication
   Motion: To approve the course new program
   Motion seconded
   Discussion: No discussion.
   Motion passed.

6. **Standing Committee Reports**

   <u>Academic Policies (E. Grissing)</u>
   No report.

   <u>Curriculum Proposals (E. Putnam)</u>
   E. Putnam reported the following:
   - She asked the Senators to remind their constituents to review the proposals online and welcome all comments.
   - The Curriculum Committee has given Final Approval to:
   1 New Program: AAS Public Safety Communications (today's action item)
   1 New Course: NC2F GEG133 Introduction to Remote Sensing
   11 Course Revisions:
     CR15F CHE 100 Preparatory Chemistry
     CR16F CHE 124 General, Organic, and Biochemistry
     CR17F CHE 136 Introductory Forensic Science
     CR20F CHE 145 Preparation for General College Chemistry
     CR18F CHE 151 General College Chemistry I
     CR19F PHY 161 University Physics I
     CR34S ESL 201 English for Speakers of Other Languages-Advanced II: Reading/Writing
     CR35S ESL 145 English for Speakers of Other Languages: Multi-Skills II
     CR36S ESL 130 English for Speakers of Other Languages-Advanced I: Integrated Skills
     CR38S BIO 202 Microbiology

CR43S CIS 201 Introduction to Web Site Programming and Design
- The Curriculum Committee has posted the following for Faculty Review until 10/22/13:
  1 New Course: NC3F IDC 102 Honors Studies: Exploration and Discovery
  2 Course Revisions:
    CR44S GEO 150 Geology of the National Parks
    CR21F ENR 253 Circuit Analysis I
  4 Course Deactivations:
    CD41S PST 132 Command Post Operations
    CD1F BIO 244 Neuropathology
    CD2F BIO 231 Kinesiology
    CD3F BIO 243 Myology
- The Curriculum Committee has posted the following for Faculty Review until 10/29/13:
  1 New Course: NC5F SMT 201 Cooperative Education – Sport Management

Curriculum Special Projects (P. Emerick)
P. Emerick reported the Committee is working to clear the CLOs (course learning outcomes) and looking into how to assess the infused competencies.

NEG (S. Farrington on behalf of A. Wilson)
No report.

Planning (M. Redlo)
M. Redlo reported the following:
- The Committee will be working with Deans Fragnoli and Smith on a Professional Development Workshop centered on the Academies Project. The date for the event is January 17, 2014 with more information to follow.
- On November 11, 2013, the Executive Committee along with Deans Fragnoli and Smith, will meet with members of Queensborough Community College to discuss their successful Academies program.
- He stated that the academies project is an important initiative and there will be plenty of opportunities to get involved in the project. Fall 2015 is the projected start date for the first academy.
- He met briefly with S. Spector regarding the strategic planning grants. There will be more information to follow.
- S. Jobson has agreed to serve as a student representation on the Committee.
- M. Ernsthausen thanked the Committee for helping out with the January Professional Development Workshop and the academies project. He reminded Senators to share the information with their constituents and encourage involvement with this important initiative.

Professional Development (H. Williams)
H. Williams reported the following:
- Announcements have been made in the Tribune for all of the awards including MEEA, Roueche and all the Chancellors. The Committee has been working over the past year to clarify and update all the awards information. She pointed out the process is still the same but there is more information to clarify the application process.
- All the awards and leaves information is on the Faculty Senate website at the following link: http://web.monroecc.edu/FacultySenate/awardsandleaves. She thanked M. Ofsowitz for all his hard work updating the website.

SCAA (J. Case)
J. Case reported the following:
- The search committee for the Director of Public Safety has made its recommendation.
- The searches for Vice President of Student Services, Director of Marketing Communications, and Director of Admissions are still ongoing. The search for the Dean of DCC will begin in the spring.

7. **Old Business**
    There was no old business.

8. **New Business**
    a. M. Ernsthausen stated a general comment he hears at meetings he attends as Faculty Senate President is faculty needs to get out of their "silos". He encouraged Senators to get out and meet faculty from different areas of the College.

Meeting adjourned at 4:27 p.m.

Respectfully submitted,

Mark Ernsthausen
President
Faculty Senate

Teresa Schichler
Secretary
Faculty Senate

Minutes approved at the November 14, 2013 Faculty Senate meeting.