



December 16th, 2010

PRESENT: Chris Abbott (President) S. Adrion, P. Bishop, A. Conte, S. Crews, B. Connell (Vice President), B. Edelbach, M. Ernsthausen, S Farrington, C, Forde, M Fugate, K. Mooney-Graves, E. Grissing, S Hagreen, L. Judd, R. Kennedy, E. Lanzafame, J. Mahar, J. McKenna, M. Ofsowitz, D. Olaode, P. Peterson, H. Pierre-Philippe (Secretary), C. Powers, P. Sarantis, T. Schichler, D. Shaw, C Silvio, D. Smith, J. Smith, R. Stevens, J. Volland, S. Weider, A. Wilson, M. Witz, H. Wynn-Preische.

ABSENT: D, Augustine, L. Bartholome, A. Benjamin, B. Bower, B. Dery, G. Fazekas, M. Fine, K. Frantz, M. Oliver, P. Ornt, S Battista-Provost, E. Ripton, C. Sardone, H. Williams

GUESTS: D. Burke, D. Cecero, C. Cooper, C. Downing,

I. Meeting called to order: 3:30pm

II. Announcements (C. Abbott)

T Keys, Assistant V.P. Instructional Technologies – Technology Update, Past, Present and Future. ETS update on classroom technology. VC60, a new virtual imaging system for Smart Classrooms was rolled out to replace VC50. The old system was designed to manage technology throughout the campus (180 Smart Classrooms, 3000 - 4000 computers, and 20 labs with personal computers). The new system will provide more efficiency.

PaperCut – Print management system was implemented to control and reduce wasteful printing. The goals were to reduce waste, analyze printing trends and find ways to be more efficient. They will continue to adjust the system, but have already noticed a tremendous reduction in waste.

Copiers are being replaced over the last 2 weeks of classes. More information on training opportunity will be available once the copiers are in place.

Some modifications were also made behind the scene to improve the M-drive - for example, faculty teaching schedule now shows up automatically on Outlook.

ETS will be working on 'cascading' computers to various areas on campus.

They will continue to provide ETS schedule updates on the Tribune - for timely and accurate information. Also every department with a computer lab has a liaison to ETS and they would like to redefine and strengthen that relationship. They are working on several ways, including e-mail, information packets, to provide early notification to faculty members of computer problems in the classrooms.

They are also working on increasing wireless capabilities to provide connection for more users.

T. Keys encouraged everyone to contact them for any questions or computer issues. Thanked everyone for their patience.

III. Announcements (C. Abbott)

Due to scheduling conflicts, the on-campus interviews for the Provost/Academic Vice President have been postponed. The interviews are being rescheduled for the first 2 weeks of the January semester. M. Fine, Chair of SCAA, is out on medical leave until the end of January. We would like to take this opportunity to wish her a speedy recovery. A temporary chair can be discussed at a later date, should it become necessary. B. Connell will work with the committee in her absence and will meet with the committee immediately following this meeting.

IV. Approval of minutes

Minutes of November 18th Faculty Senate meeting approved.

V. Action Items

Curriculum – M. Ernsthausen

NP4S Sustainability, AS	Motion passed
PR1F Computer Information Systems, AS	Motion passed
PR3S Emergency Medical Services, Certificate	Motion passed

Academic Policies – E. Grissing

2013-2014 Academic Calendar	Motion passed
-----------------------------	----------------------

VI. Standing Committee Reports

Academic Policies – E. Grissing

No report

Curriculum – M. Ernsthausen

The curriculum committee has given final approval for the following:

2 Course Revisions:

CR6F CIS 101 Programming for Information Systems

CR7F CIS 201 Introduction to Web Site Design

1 New Course

NC4F BUS 220 Applied Business Applications

1 New Program:

NP4S Sustainability, AS

2 Program Revision

PR1F Computer Information Systems, AS

PR3S Emergency Medical Services, Certificate

The curriculum committee has posted the following for faculty review until 12/21/2010:

4 Program Revisions

PR3F Business Administration, AS

PR4F Business: International Business, AS

PR5S Entrepreneurial and Applied Business Studies, AAS

PR6S Accounting: General, AAS

2 Course Revisions

CR22S BUS 275 Business Cooperative Education

CR23F SCR 212 Computer Security II

The College Assessment and Program Evaluation (CAPE) committee has been working hard this semester. The committee is being chaired by Elizabeth Laidlaw from the English/Philosophy department. They have been updating the *Foundations for Student Success: Learning and Assessment*,” document. They are on pace to complete it early in the spring 2011 semester. The committee has also begun laying out the issues surrounding MCC’s prior determination that an evaluation of the LA04 program sufficiently satisfies current MSCHE standards regarding the assessment of general education

NEG – A. Wilson

This spring, NEG will be working on elections for departmental/area senators, Faculty Senate officers and MCC Association Representative.

SCAA – M. Fine

No report

Planning – D. Shaw

The Committee met with E. Martin, Classroom Committee, for an update. He also answered questions brought by various constituents. The Planning Committee has finalized the process for ranking the Strategic Planning Grants and will begin reading them over break.

Professional Development – C. Powers

The committee is working on a new program to honor our retirees. They would nominate and choose a faculty member who would share their wisdom, knowledge with the college community. It has been renamed the Legacy Lecture Series and the committee is currently working on a process. The program will be piloted this year and hope to institutionalize it by next year. Information will be available on the website.

VII. Student Announcements

Rimsha Khan – SGA- expressed some concern about the distribution and collection of the faculty surveys. C Abbott reminded everyone that faculty members should not be involved in the administration of the surveys. The instruments should be distributed, facilitated, collected and dropped off by students.

VIII. Old Business

None

XI. New Business

The EC will be bringing for discussion some topics which may be of interest to the college community. Topics will be announced in advance, so you can get input from your constituents. The following topics have been submitted for discussion: text books costs and pre-requisites.

Topic for February meeting will be: text book costs.

S. Farrington expressed some concerns about the timing of final exams – some were being given during the last week of classes. C. Abbott reminded everyone to make their constituents aware of the college’s

academic policy regarding final exam during the last week of classes: unit exams are allowed, but not final exams.

Meeting adjourned at 4:15 p.m.

Respectfully submitted,

Chris Abbott,
President

Harry Pierre-Philippe,
Secretary

Minutes approved at the January 27, 2011 Faculty Senate meeting.