



Faculty Senate

Monroe Community College

Faculty Senate Meeting
February 26, 2015

PRESENT: R. Babcock, M. Bates, S. Broberg, L. Carson, J. Chakravarthy, A. Colosimo, A. Conte, P. Emerick, M. Ernsthausen, S. Farrington, R. Fisher, H. Fox, R. Horwitz, A. Hughes, A. Knebel, J. Kucich, E. Lanzafame, J. Mahar, J. McPhee, K. Morris, D. Navarro, H. Murphy, J. Oriel, P. Peterson, L. Pierce, E. Putnam, C. Rapp, M. Redlo, K. Rodriguez, R. Rodriguez, J. Scanlon, T. Schichler, G. Thompson, K. Tierney, M. Timmons, J. Waasdorp, A. Wahba, R. Watson, H. Williams, J. Wilson

ABSENT: K. Chin, N. Christensen, G. Fazekas, D. Gasbarre, K. Mooney Graves, M. Heel, D. Henneberg, T. Leuzzi, D. Miller, P. Oettinger, L. Zion Stratton

GUESTS: V. Avalone, J. Bartkovich, J. Biller, C. Brennan-Barry, R. Bowen, M. Fine, B. Gizzi, E. Grissing, T. Keys, C. Kumar, M. Levera, C. Magowan, M. O'Connor, T. Vinci, C. Watkins, M. Witz

Meeting called to order: 3:30 p.m.

1. Guest Speakers:

C. Kumar – Overview of his Strategic Planning Grant project

C. Kumar began by explaining that his Statics course used to be only lecture based and contained three dimensional spatial geometry material that was hard for some students to understand. The Strategic Planning Grant allowed him to incorporate advanced structural kits, which gave the students hands-on experience using real world designs. Together with the grant funds and department funding he currently has a structural kit for every two students in two section of his course. He explained how he incorporated projected based learning into his classroom. Students conduct a total of three projects for the semester besides in-class exams. For each project students have to submit a written report. Final projects are displayed (poster and model) at the Engineering Day as well as presented in a class PowerPoint presentation. Students create presentations and are required to invite three (3) Engineering faculty and (3) three non-Engineering Faculty to evaluate their work. He showed several example reports of students' projects. C. Kumar presented student grade data from the past 5 years. He found that without the structural kits students earning a grade of C or higher was less than 50%, but with the structural kits students earning a grade of C or higher was greater than 80%.

R. Bowen & C. Brennan-Barry – Redesign of MCC's Website

C. Brennan-Barry began by explaining the Web Re-Envision Project started about a year ago and is based on research from Noel-Levitz along with information from focus groups comprised of current students, faculty, staff and parents. It is redesign of www.monroeccc.edu. The research showed the website and top tiers are what prospective students mainly look at when deciding to attend a college. The MCC web homepage is an entryway for prospective students, the primary audience who are looking for useful, clear information, which allows them to connect, apply, register and plan with MCC.

R. Bowen explained prospective students are looking for three types of information: Do you have my academic program? How much does it cost? How do I apply? The redesign is based on these fundamental questions to help prospective students find the information without using the A-Z index. He pointed out the A-Z index will still be on the website but in other facets such as under the employee tier.

C. Brennan-Barry stated its important the new website give clear paths and uses vocabulary which makes sense to prospective students just entering into academia. She showed examples of the design of the homepage explaining the tiers and how visitors to the website would be guided through the pathways to get the content they need. There will be a general schema of "I am... I am interested in" across the site. R. Bowen stated it is importance to note by using "I am" it will be differentiating between prospective students and transfer students and by segmenting the website into these pathways helps each visitor get specific information. The "I am interested in" helps to lead students through the individual academic programing offered at MCC. Explaining the two buttons will work independently. C. Brennan-Barry further explained each area will come up with factoids, majors, career information etc.

C. Brennan-Barry gave an overview of other areas of the website including latest news, social feeds, campus events calendar, Workforce Development and give to College. There will also be areas for stories about alumni, faculty, classes or activities around the College. She stated Provost Bartkovich has charged the Internal Web Communications Committee chaired by M. Ofsowitz to look at college-wide communications.

C. Brennan-Barry stated it's important to note they are taking a mobile first approach to designing the website and began to design the mobile website before the desktop version.

There will be more College wide presentations, brown bag sessions and updates through www.dioas.monroecc.edu/web/. A tentative launch date of early fall 2015. Senators were encouraged to send any feedback or input to R. Bowen and/or C. Brennan—Barry.

Questions:

- M. Redlo asked how the Academies model would fit into the redesign. R. Bowen stated students would not initially choose MCC because of academies. This will need further marketing support to brand it as a value added offering at MCC.
- A Senator asked if there is a plan to assess how this will work. C. Brennan-Barry stated they are working on a robust assessment plan to look at qualitative and quantitative metrics at 1 month, 3 months, 6 months and 1 year. R. Bowen further explained they are looking into Piwik Analytics for further assessments. The project will not be completed when it goes live and will allow for changes and updates going forward.

2. Announcements

M. Ernsthausen made the following announcements:

- a) Courtney Sprague from the Civility Committee is looking for feedback on classroom civility procedures and rules to be posted in the classrooms.
- b) He encouraged Faculty members to attend the press conference on March 2, 2015 at 10:30 a.m. in Monroe B, for the SUNY Advocacy Campaign.
- c) He encouraged donations to the MCC Foundation's Be A Star Campaign.
- d) He reminded Senators of the Faculty Senate Officer Elections held in April. Nominations will be taken at the March Faculty Senate meeting for President, Vice President and Secretary.
- e) He stated the ATC and Damon City Campuses February "What's on your mind?" meetings were informative and well attended. The Brighton Campus meeting was canceled because of the snowstorm. He gave the dates for the March: "What's on your mind?" and encouraged Senators to attend. The meetings will be co-moderated by the Faculty Association.
 - Brighton Campus: Tuesday, March 3, 2015 from 12:30 – 2:00 p.m. – Empire Room
 - Damon City Campus: Wednesday, March 4, 2015 from noon – 1:00 – Community Room
 - Applied Tech Center: Thursday, March 5, 2015 from noon-1:00 – Classroom 104
- f) He reminded Senators the April Faculty Senate meeting will be held at Damon City Campus.

3. Student Announcements

- a) The student representative announced the Student Government has been involved in the process of increasing the student life fees. They continue to stay active in the College community sponsoring

different events on campus and are looking into an idea for a music event where students could showcase their talents.

4. The Minutes from the January 29 2015 Faculty Senate meeting were approved.

5. **Action Items:**

a) E. Putnam made a motion to approve the following Curriculum Proposals:

8 Program Revisions:

2014-PR15-Fall	AAS	Hospitality Management
2014-PR16-Spring	AA	Liberal Arts and Sciences: Humanities (to Philosophy)
2014-PR14-Fall	AA	Liberal Arts and Sciences: Humanities (to English)
2015-PR1-Spring	AA	Liberal Arts and Sciences: Humanities
2014-PR19-Fall	AS	Child Care Practitioner Advisement Sequence
2014-PR24-Fall	AAS	Interior Design
2015-PR2-Spring	AAS	Visual Communication Technology: Graphic Design
2014-PR2-Spring	AS	Theatre Arts

Motion seconded. No discussion. Motion passed.

b) E. Putnam made a motion to support the following Infused Competency Committees Memos:

- Technological Literacy
- Information Literacy
- Critical Thinking

Motion seconded. No discussion. Motion passed.

6. **Future Action Item:**

a) M. Ernsthause began by explaining he chaired the Reimagine, Reinvent and Reengineer the General Education for Monroe Community College Committee. He stated there is a need to take action on the proposal. He distributed a summary of the proposed plan to the Senators. He is proposing Faculty Senate vote on the plan. The proposal is an outcomes based model, which is a change from the current distribution model. He asked the Senators to share the proposal with their constituents. There will be a discussion at the March Faculty Senate meeting. He also stated he is willing to meet with any groups/departments on campus to answer questions. There will be a discussion at the March Faculty Senate Meeting and a vote at the April meeting. This will give the College community time to review the policy and provide any feedback. He will have H. Murphy send the summary and a link to the full proposal out to Senators to share with their constituents.

- R. Horwitz asked after the vote in April, how long before the plan goes into effect. M. Ernsthause stated it would probably not be implemented until the fall 2016 however, there would be a committee charged with coming up with a schedule. His suggestion would be to implement the plan in sections not all at once.

b) J. Mahar presented the following, which will be voted at the March Faculty Senate Meeting.

-Academic Calendar - Christmas Eve Finals in the fall 2015 semester

He stated the current calendar has final exams up until December 24th at 5:00 p.m. APC is suggesting a 4-day exam period which would include Saturday exams. He further stated APC discussed this recommendation with the Faculty Association members and they suggested a 3-day schedule. In the past the exam schedule has been done both ways however, J. Mahar stated the 4 day schedule works better in the Mathematics Department due to the number of department exams given and APC agreed. He pointed out he would like a note included with the academic calendar so students are aware of the potential for a Saturday exam with daytime sections. He also stated the Students with Disabilities Office would be closed on Saturday so accommodations would need to be made for students who require services. There was discussion on possible issues with a Saturday exam schedule and how specific departments would be affected. It was suggested Student Government be involved in the discussion. The Student Representative agreed to discuss this issue with Student Government.

-2017/18 Academic Calendar

J. Mahar noted Veteran's Day falls on a Saturday and APC recommends classes be canceled; however this may cause issue with class time, which will result in a need to extend class time for

the semester. He pointed out there will be a note at the bottom stating, "This is subject to the outcome of negotiations" which would be handled by the Faculty Association.

- *Proposed Faculty Senate Resolution 1.11 – Student Opinion of Course and Faculty*

J. Mahar explained this is a revised version of the proposal from the fall semester.

- *Proposed Faculty Senate Resolution 1.1.7(5) - Fresh Start Policy*

J. Mahar explained the changes are in responses to the end of the inclusion/exclusion practice and explained the changes to the policy.

7. Standing Committee Reports

In order to allow more time for discussion during the meeting the standing committee chairs submitted their reports for Senators to review prior to the meeting. Questions and/or comments were taken regarding the following reports, as noted.

Academic Policies (J. Mahar)

J. Mahar reports the following:

- Proposal on Student Opinion of Course and Faculty (Resolution 1.11) resubmitted to Executive Committee and for presentation at February Faculty Senate Meeting

- Proposal for Fresh Start Policy (Resolution 1.1.7(5)) submitted to Executive Committee and for presentation at the February Faculty Senate Meeting.

- Submitted proposals for Final Exam Schedule in Fall 2015 and 2017/18 Academic Calendar to Executive Committee and presentation at February Faculty Senate Meeting.

- MCC will not be participating in the study on Alternative Placement Systems received, Institutional Research has been asked to try to replicate some of the aspects of the study in house.

- Discussion of REA 100/ENG 101 placement issues – Determined to be an issue regarding FACE, future direction of discussions to be determined.

- Continuing Topics of Discussion:

Discussion of Electronic Distribution of Course Information Sheets

Prior Learning Assessment – Ad Hoc Committee report due March 15

Additional comments: A Senator asked if there was any information about the response rate for the Student Opinion of Course and Faculty survey in the fall 2014. J. Mahar stated the response rate was between 23-24%. T. Conte asked if this was lower than expected. J. Mahar stated the pilot had a 34-35% response rate with 3 departments using the survey so he expected a little lower rate when including all departments; however it is lower than he would have liked.

Curriculum (E. Putnam)

E. Putnam reports the following:

- The Curriculum Committee has given final approval to:

5 Program Revisions:

2014-PR15-Fall	AAS	Hospitality Management
2014-PR16-Spring	AA	Liberal Arts and Sciences: Humanities (to Philosophy)
2014-PR14-Fall	AA	Liberal Arts and Sciences: Humanities (to English)
2014-PR19-Fall	AS	Child Care Practitioner Advisement Sequence
2015-PR1-Spring	AA	Liberal Arts and Sciences: Humanities

2 New Courses:

2015-NC1-Spring	TAM 138	Dimensional Metrology
Heather Fox-01/13/2015-NC-1	THE 160	Touring Theatre Troupe

10 Course Revisions:

2014-CR70-Fall	ENR 161	Engineering Computing I
2015-CR1-Spring	ENR 259	Engineering Design Lab
2014-CR73-Fall	ART 130	Sculpture I
2015-CR2-Spring	GEG 215	Geography of Tourism Destinations
2015-CR4-Spring	CHE 110	The Chemistry of Indulgence
2015-CR5-Spring	CHE 145	Preparation for General College Chemistry
2015-CR6-Spring	CHE 151	General College Chemistry I
2015-CR7-Spring	CHE 152	General College Chemistry II

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| 2015-CR3-Spring | CLT 110 | Specimen Procurement and Processing |
| 2014-CR31-Fall | HIM 213 | Health Information Systems |
- 1 Course Deactivation:
2014-CD14-Fall CE 210 Cooperative Education-Liberal Arts
- 9 Course Learning Outcome Revisions:
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| 2014-CO26-Fall | HVA 211 | Commercial Refrigeration |
| 2014-CO27-Fall | MTH 130 | Modern Business Mathematics |
| 2015-CO1-Spring | MTH 175 | Precalculus Mathematics with Analytic Geometry |
| 2014-CO28-Fall | ENR 157 | Digital Electronics and Microcontrollers |
| 2014-CO36-Spring | CIS 110 | A+ PC Repair and Operating Systems |
| 2014-CO18-Fall | EDU 100 | Introduction to the Teaching Profession |
| 2014-CO17-Fall | EDU 200 | Foundations of Education |
| 2014-CO14-Fall | HVA 106 | HVAC Workplace Training |
| 2008-CO394-Spring | HVA 207 | Computers in HVAC |
- The Curriculum Committee has posted for faculty review until 2/17/15:
- 2 Program Revisions:
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| 2014-PR24-Fall | AAS | Interior Design (posted until 2/18) |
| 2015-PR2-Spring | AAS | Visual Communication Technology: Graphic Design |
- 4 Course Revisions:
- | | | |
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| 2014-CR34-Fall | HIS 200 | Women in the United States: A Historical Perspective |
| 2014-CR68-Fall | ENR 157 | Digital Electronics and Microcontrollers |
| 2014-CR69-Fall | ENR 261 | Engineering Computing 2 |
| 2014-CR51-Fall | CIS 100 | Information Processing Fundamentals |
- The Curriculum Committee has posted for faculty review until 2/24/15:
- 1 Program Revision:
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| 2014-PR2-Spring | AS | Theatre Arts |
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- 1 New Course:
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| 2015-NC2-Spring | HSM 180 | Social Media, Issues and Impacts |
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- 1 Course Revision:
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| 2015-CR8-Spring | GEO 102 | Historical Geology |
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NEG (N. Christensen)

N. Christensen reports the following:

- The Committee provided voting lists for department chair elections.
- The Committee is working on updating The Faculty Senate Bylaws and Resolutions for a vote in fall 2015.

Planning (M. Redlo)

M. Redlo reports the following:

- The Planning Committee welcomes Elizabeth Zion-Stratton to the group.
- Strategic Planning Proposals are being reviewed for distribution to the proper committees.
- The Academies Lunch and Learn seminar was well attended and provided excellent feedback mostly regarding advising.
- The Sustainability Committee announced the 17th Annual Environmental Forum will be held at MCC on April 21st.

Additional comments: M. Redlo stated by extending the deadline for Strategic Planning Grants there were five (5) additional applications submitted.

Professional Development (H. Williams)

No report.

Additional comments: She stated there would be a reminder in the Tribune about the upcoming deadlines for the Hanson Award, Legacy and Professional Leaves.

SCAA (M. Bates)

M. Bates reports the following:

- Provost Search - The search committee has made its recommendation to the President. Recommendation was based on the entire search process as well as the survey results faculty and staff submitted.
- Executive Dean DCC search – The candidates were interviewed and four names were submitted to bring to campus for open forums. Open hearings will be held on the following days:
 - February 23: Damon City Campus – 12:00 – 12:50 pm, DCC Community Room 4193
Brighton Campus – 3:45 – 4:35 pm, Flynn Campus Center, Monroe B
 - February 27: Damon City Campus – 12:00 – 12:50 pm, DCC Community Room 4193
Brighton Campus – 3:45 – 4:35 pm, 5-300
 - March 3: Brighton Campus – 10:00 – 10:50 am, Flynn Conference Center Monroe A
Damon City Campus – 2:30 – 3:20 pm, DCC Community Room 4193
 - March 6: Damon City Campus – 12:00 – 12:50 pm, DCC Community Room 4193
Brighton Campus – 3:45 – 4:35 pm, Flynn Conference Center Forum
- Department Chair Elections: There are 9 department elections coming up running from March 2 through March 11.

8. **Old Business:**

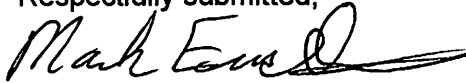
M. Ernsthausem stated he received an email from the Faculty Association regarding community forums and asked B. Gizzi to give more information about the events. B. Gizzi stated the first forum is held February 26th in Fairport and it's in response to the Governor's budget and his statements about public education. There are more events scheduled in March and more information will be sent out through the Faculty Association.

9. **New Business:**

- a) M. Redlo presented the proposed Academies Purpose Statement. The Academies team is looking for feedback from Senators on the statement over the next few weeks. H. Murphy will send a copy to the Senators.
- b) A Senator asked if the Executive Committee discussed the issues around the snow day being announced so late. M. Ernsthausem stated the Executive Committee did not discuss this issue. However, he did discuss it with President Kress and she stated there were several contributing factors to the lateness of the closure including public schools (K-12) deciding to close later. She will be looking into the process of how the decision is made. P. Emerick asked if using a broadcast email rather than posting on the website was discussed. M. Ernsthausem and Provost Bartkovich are not aware if this was discussed.
- c) M. Ernsthausem stated a concern was brought to his attention at the "What's on your mind" meeting related to the feeling of disconnect from the Faculty Senate process. He suggested videotaping the Faculty Senate meetings to make available to those not able to attend. He asked for Senators general thoughts on the issue. L. Pierce stated it would be a good idea in the spirit of transparency. T. Keys stated there is an effort to not record events just for archiving purposes since there is a lot of set up and work required when videotaping an event. M. Ernsthausem suggested doing it for a few months to see how often the videotape is viewed. H. Williams stated she has concerns about newer and untenured faculty being reluctant to speak about sensitive issues when they are being videotaped. M. Ernsthausem asked the Senators to discuss this with their constituents and let him know.

Meeting adjourned at 5:09 p.m.

Respectfully submitted,



Mark Ernsthausem
President
Faculty Senate



Teresa Schichler
Secretary
Faculty Senate

Minutes approved at the March 19, 2015 Faculty Senate meeting.