



Faculty Senate

Monroe Community College

**Faculty Senate Meeting
January 30, 2014**

PRESENT: K. Aquila, R. Babcock, M. Bates, L. Carson, J. Case, K. Chin, N. Christensen, A. Colosimo, T. Conte, K. Doyle, P. Emerick, M. Ernsthansen, S. Farrington, R. Fisher, H. Fox, K. Mooney Graves, E. Grissing, D. Henneberg, A. Hughes, J. Kucich, E. Lanzafame, J. Mahar, B. Managan, S. McCormack, J. McPhee, H. Murphy, P. Peterson, L. Pierce, E. Putnam, M. Redlo, K. Rodriguez, J. Santos, T. Schichler, D. Shaw, G. Thompson, K. Tierney, H. Williams, A. Wilson, J. Wilson, M. Witz

ABSENT: A. Bauer, G. Fazekas, M. Heel, M. Kachaluba, D. Navarro, P. Oettinger, M. Ofsowitz, M. Oliver, J. Oriel, P. Ornt, M. Sample, J. Santos, A. Wilson

GUESTS: J. Downer, C. Downing, J. Hill, E. Johnston, M. Little, K. Love, T. Mahoney, L. Penman, H. Wynn-Preishe, D. Robertson, R. Rodriguez, C. Smith, T. Vinci

STUDENT REPRESENTATIVE: S. Jopson

Meeting called to order: 3:33 p.m.

1. **Guest Speakers:**

a. **C. Smith and E. Johnston, new prerequisites in English/Philosophy Department**

C. Smith began by explaining there is a process in place for students that would like to challenge their placement in English courses. Students are placed during the admissions process based on scores from SAT/ACT, Regents exams, AP credits or the Accuplacer. Students wishing to challenge their placement need to contact C. Smith or E. Johnston in order to complete the diagnostic.

Challenges are only allowed with placements into the TRS 200 and 105 courses. These prerequisites started in the fall and there has already been an increase of 6% in the pass rate.

Questions:

- A question was asked whether TRS 200 is reading integrated. E. Johnston stated TRS 100 and TRS 200 are reading and writing integrated. However, TRS 105 is not reading integrated but focuses on essays and sentence level skills. C. Smith stated since a reading prerequisite is not feasible at this time she asked advisors and faculty to encourage and explain to the students the benefit of reading courses to those that score in the low range. The goal is for students to pass the courses the first time.

- M. Redlo asked if there was any published information that could assist Faculty when advising students. E. Johnston stated there is information available by following the path on the MCC website: A-Z Index>Testing and Placement>Accuplacer guidelines. She will also forward some fliers and brochures about the REA courses to H. Murphy to forward to the Senators.

- H. Wynn-Preishe asked about the changes to prerequisites for English 101 and English 200 placement. Students can only be placed into English 200 by passing English 101 with a C or better, Accuplacer scores, or with AP credit.

b. **D. Robertson, Strategic Planning Grant Recipient**

D. Robertson, chair Chemistry and Geosciences, began by explaining his grant was for the observatory on the roof Building 8 which was requested as a result of night labs being offered along with Astronomy lectures. Without an observatory, it took extended time to set up telescopes on the rooftop or in the woods (away from campus lights). By building an observatory it greatly improved class time and enhanced student learning.

He applied for the grant for the second time in 2012 after being encouraged to reapply since the roof was being replaced which would make the project more efficient. He explained the construction process. The foundation and deck were constructed and funded by the Facilities Department. Sweat equity was also a big part of the project when constructing the dome. The observatory has two telescopes (that can be used at the same time) and an upgrade is pending to operational remote control.

D. Robertson explained support and encouragement had a very positive impact on his experience with the grant process. He pointed out the bid process should be taken into account when establishing a timeline for any project.

Questions: T. Conte pointed out it is a great addition to MCC and hopes the public relations department notifies the community about this great project. D. Robertson agreed and stated the project may be nominated as Innovation of the Year. He plans to have an opening event once the project is fully completed.

c. J. Downer, Strategic Planning Grant Recipient

J. Downer shared his experience in obtaining a grant to buy iPads for his courses. After the release of the iPad, he realized this one device could be a more affordable option replacing several pieces of equipment used for audio, video and photography equipment. His goal as an instructor is to move students as quickly as possible to a stage where they can be creative. This was accomplished easily by using the iPad since students only need to learn one device rather than several different devices also promoting cooperative and collaborative learning. He also used the iPad for flipped classrooms. He explained the support the grant offered allowed him and other faculty to use his office as a studio.

Over the years, he has been the recipient of 3 grants: a Chroma key system, audio equipment and iPads. J. Downer pointed out the grant process could be cumbersome at times but the benefits are worth the result. He stated the grant people are wonderful. However, he is disappointed there is not an opportunity to show what is being done in the classroom with the items purchased through the grants.

J. Downer explained he is applying for another grant along with B. Managan. He is applying for half of the funds needed to upgrade the software in the computer labs to accommodate the students' needs. Without the upgrade, many programs will suffer. M. Redlo stated he has been working with B. Managan to research solution to this issue; a strategic planning grant is one partial solution. J. Case stated his area upgraded recently to the Creative Cloud and has been very pleased with the software. He offered to share his experiences with J. Downer.

M. Ernsthausen stated the purpose of the guests' visits was to show a few examples of what can be done with a strategic planning grant. The deadline is January 31, 2014, however it is never too early to be looking ahead for next year. He encouraged Senators to share this information with their constituents and have interested faculty contact M. Redlo, D. Shaw, M. Ernsthausen, D. Robertson and/or J. Downer in order to get more information on the process.

Questions: T. Conte asked the range of funds available. M. Redlo stated there is \$50,000 available this year. In the past, if there have been grants the Committee would like to fund that were a little over the budget, President Kress has been flexible and able to find additional funds.

2. Announcements (M. Ernsthausen)

M. Ernsthausen made the following announcements:

- a. The April 24th Faculty Senate meeting is being held at Damon City Campus. He emphasized the importance of having a quorum in order to conduct business. The shuttle will be available and he

will make sure the meeting ends by 4:45 in time to catch the 5:00 shuttle. However, he asked Senators that intend to drive to email H. Murphy to let her know since there is a possibility parking fees will be reimbursed. G. Thompson pointed out the shuttle is very efficient and available every 15 minutes.

- b. The Faculty Senate is holding a college wide social lunch on March 26, 2014 in Monroe B from 12:00 – 1:00. The idea is for faculty to meet and/or reconnect with colleagues around campus during their lunch hour. Bring your own lunch. Faculty, Professional Staff and Administrators are encouraged to attend. M. Redlo stated C. Farrell is willing to make posters advertising the event.
- c. TCC is offering the 2014-2015 Stem/Applied Stem Institute geared toward full-time stem faculty August 4-8. Information was emailed to Senators in Stem departments.

3. **Student Announcements (S. Jopson)**

S. Jopson announced the following:

- a. SGA/SEGA is working with M. McBride on textbook affordability options in response to the SUNY Student Assembly's approved resolution.
- b. In an effort to increase participation in student government, he asked faculty to encourage students to get involved.

4. **The minutes from the December 12, 2013 All College Faculty Senate meeting were approved as amended.**

5. **Action Items:**

a. Curriculum Action Items

10 Program Revisions:

PR10S AAS	Human Services
PR13F AAS	Criminal Justice: Corrections Administration
PR14F AS	Criminal Justice
PR15F AAS	Criminal Justice: Police
PR25F AA	Liberal Arts And Sciences: Childhood Education (Teacher Education Transfer)
PR26F AA	Liberal Arts And Sciences: Adolescence Education (Teacher Education Transfer)
PR27F AA	Liberal Arts And Sciences: Early Childhood Education (Teacher Educ. Transfer)
PR28F AS	Diversity and Community Studies (becoming Gender and Sexuality Studies)
PR29F AS	Communication and Media Studies
PR4F AS	Engineering Science-Electrical Engineering

2 Program Deactivations:

PD2F AS	Chemical Technology
PD3F AAS	Food Industry Management

Motion to approve the above Program Revisions and Program Deactivations.

Motion seconded. No discussion. Motion passed.

6. **Standing Committee Reports**

M. Ernsthausen stated in order to allow more time for discussion during the meeting the standing committee chairs submitted their reports for Senator review prior to the meeting. He asked for questions and/or comments regarding the following reports.

Academic Policies (E. Grissing)

E. Grissing reported the following:

- APC reminds Senators and their constituents that discussions of the proposed academic calendar should occur within departments during the month of February if they have not already taken place. A count should be taken within each department of those who prefer the proposed calendar and those who prefer the present one, with separate votes for Fall and Spring. At the Senate meeting on February 27th, these results will be tallied and further discussion will occur.
- The "Resolution 1.11 subcommittee" is continuing its discussions on the future of student evaluation of faculty and courses and will share its observations with and ask for input from the rest of APC at its next meeting. At the same time, Academic Services and Research, with input from APC, are planning

for a pilot electronic administration of the current Student Opinion of Course and Faculty questionnaire later this semester, which will help to determine a strategy for Fall 2014 and beyond. The pilot group and approaches to disseminating and publicizing this effort will be determined in the next few weeks.

Curriculum Proposals (E. Putnam)

E. Putnam reported the following:

- The Curriculum Committee has given Final Approval to:

10 Program Revisions: (action items for 1/30/14)

PR10S	AAS	Human Services
PR13F	AAS	Criminal Justice: Corrections Administration
PR14F	AS	Criminal Justice
PR15F	AAS	Criminal Justice: Police
PR25F	AA	Liberal Arts And Sciences: Childhood Education (Teacher Education Transfer)
PR26F	AA	Liberal Arts And Sciences: Adolescence Education (Teacher Education Transfer)
PR27F	AA	Liberal Arts And Sciences: Early Childhood Education (Teacher Educ. Transfer)
PR28F	AS	Diversity and Community Studies (will be Gender and Sexuality Studies)
PR29F	AS	Communication and Media Studies
PR4F	AS	Engineering Science-Electrical Engineering

2 Program Deactivations: (action items)

PD2F	AS	Chemical Technology
PD3F	AAS	Food Industry Management

10 New Courses:

2013-NC12-Fall	ANT216	Special Topics in Anthropology
2013-NC13-Fall	FPT105	History of the Fire Service
2013-NC18-Fall	CRJ102	Introduction to Private Security / Loss Prevention
2013-NC11-Fall	IDC202	Honors Studies: Scholarly Presentation
2013-NC9-Fall	IDC101	Honors Studies: Orientation
2013-NC24-Fall	ECE 130	Field Work Child Care Practitioner I
2013-NC25-Fall	ECE 230	Field Work Child Care Practitioner II
2013-NC14-Fall	FPT 212	Fire Service Hydraulics
2013-NC16-Fall	FPT 215	Hazardous Materials Technician
2013-NC15-Fall	FPT 216	Fire Service Instructor 1

5 Course Revisions:

2013-CR54-Fall	MTH225	Differential Equations
2013-CR53-Fall	EMS101	Certified First Responder
2013-CR52-Fall	EMS110	Emergency Medical Technician
2013-CR51-Fall	HUM201	Models of Helping
2013-CR56-Fall	FPT 104	Fire Suppression Technology

14 Course Deactivations:

2013-CD14-Fall	SOC208	Sociology of Latin America
2013-CD15-Fall	HSE 101	Introduction to Occupational Safety and Health
2013-CD16-Fall	PST 211	Hazardous Materials Technician
2013-CD17-Fall	PST 145	Responding to Hazardous Materials Emergencies
2013-CD18-Fall	GER 104	Intermediate German II
2013-CD19-Fall	SPA 122	Elementary Spanish for Future Teachers I
2013-CD20-Fall	SPA 123	Elementary Spanish for Future Teachers II
2013-CD21-Fall	SPA 123	Elementary Spanish for Future Teachers II
2013-CD21-Fall	SPA141	Spanish for Careers I
2013-CD22-Fall	SPA132	Spanish for Careers II
2013-CD23-Fall	SPA145	Spanish for Educators
2013-CD24-Fall	SPA210	Spanish Grammar and Structure I
2013-CD25-Fall	SPA211	Spanish Grammar and Structure II
2013-CR58-Fall	FPT101	Introduction to Fire Protection Technology

- The Curriculum Committee has posted the following for Faculty Review until 02/04/14:

6 New Courses:

2013-NC20-Fall	CPT 211	Android App Design for Mobile Devices
2011-NC5-Spring	CPT 212	Wireless and Remote Sensor Technology
2013-NC26-Fall	CPT 213	Computer Systems Design Lab
2013-NC21-Fall	CRC 130	Cloud Computing Design and Implementation
2013-NC22-Fall	CRC 131	The Social Impact of Cloud Computing
2013-NC27-Fall	CRC 231	Mobile Computing
4 Course Revisions:		
2013-CR59-Fall	AGS 150	General Microbiology for Food and Agriculture
2013-CR60-Fall	ART 104, 154, 125, 204, 120, 130, 220, 230	Art Studio Courses
2013-CR44-Fall	CSC 215	Introduction to Linux
2013-CR55-Fall	GEO154	Geology of New York State
1 New Program:		
2013-NP2-Fall	AAS	Education: Child Care Practitioner, A.A.S. (ECE 1)
3 Program Revisions:		
2013-PR24-Fall	AAS	Fire Protection Technology
2013-PR36-Fall	AAS	Precision Machining
2013-PR34-Fall	AAS	Heating, Ventilating, Air Conditioning

Curriculum Special Projects (P. Emerick)

P. Emerick reported the following:

- M. Heel will be attending the Committee meeting next week to give a presentation related to clarification of outcomes and objectives.

Question: A question was asked whether anyone could attend the meeting to hear M. Heel's presentation. P. Emerick stated the meeting was opening to anyone who would like attend.

NEG (A. Wilson)

A. Wilson reported the following:

- The Faculty Senate Bylaw vote and the election for MCC Association Board Representative (non-teaching) will be held at the same time.

- The following is the tentative timetable for the Faculty Senate elections for the spring semester Senator Elections:

Monday, March 3rd	Call for nominations for open Senate seats sent via email to departments
Monday, March 17th	Deadline to submit nominations (to be submitted via email)
March 17th – 21st	NEG confirms nominees' willingness to serve
Monday, April 21st	Ballots distributed to departments
Monday, May 5th	Deadline to return ballots to Faculty Senate Office by 5:00 p.m.
Tuesday, May 6th	Ballots counted
Thursday, May 8th	Notify departments of results via email and submit to Tribune
Monday, May 15th	Send out letters for committee preference assignments
MCC Association Board Representative Election (Voting Faculty)	
Monday, March 3rd	Call for nominations broadcast via Tribune
Monday, March 17th	Deadline for nominations (to be submitted via email) by 5:00 p.m.
Tuesday, April 8th	Candidate statements due by 5:00 p.m.
Thursday, April 24th	Candidate statements distributed/availability of absentee ballots announced via Tribune
Wednesday, April 30th	Election at Brighton (11:00 a.m. – 2:00 p.m.)
Thursday, May 1st	Election Damon (10:00 a.m. – 12:00 p.m.)
Friday, May 2nd	Ballots counted and Tribune announcement

Planning (M. Redlo)

M. Redlo reported the following:

- The Academies professional development day was well attended with 110 RSVP's (approximately 10 no-shows) and another 50 walk-in's. There was an excellent exchange of ideas during the breakout sessions as well as feedback to close the event.

- Next up are Strategic Planning Grants, which are due to Tish Williams by January 31st.

Professional Development (H. Williams)

H. Williams reported the following:

- The Carmen Powers Legacy Lecture Series announcement will be coming next week, and the Committee has begun brainstorming for the June Professional Development workshop.

SCAA (J. Case)

J. Case reported the following:

- The Director of Admissions search has been successfully concluded with Christine Casalnuovo-Adams chosen for the position.
- With the announcement of E. Otero's retirement, the search for DCC Academic Dean has been postponed in order to fill the DCC Executive Dean position first.
- The open forums for the candidates for Vice President of Student Services will be held January 29th and February 4th through February 7th at the Damon City Campus at 9:30 a.m. and the Brighton Campus at noon. There will be Tribune announcements with the candidate bio's the day of the open hearing.
- S. Nupp has notified the following departments of the chair elections: Anthropology/History/Political Science/Sociology, Business, English/philosophy, ESOL/TRS, Health & physical education, Human services and Law and Criminal Justice. The following is the timeline for the election:
 - 2/24: deadline for letter of intent
 - 2/26: final posting date for withdrawal and/or addition of candidates
 - 2/26 - 3/4: The candidates will meet with their departments to answer questions. Departments will pick a teller.
 - 3/5: The vote will be held at Brighton Campus from 8:00 a.m. – 4:00 p.m. in the Academic Services Office and at Damon City Campus from 9:00 a.m. – 3:30 p.m. in Room 5058. S. Nupp, J. Case and the department teller, will tally the votes at 4:00 p.m.

Question: A question was asked whether there was a timeframe for the DCC Executive Dean search. J. Case stated the timeframe has not been established yet.

7. Old Business

- a. M. Ernsthause stated there be a discussion and vote on the 2015-2016 proposed Academic Calendar at the February Faculty Senate meeting. He reminded Senators to continue discussing this issue with their constituents to obtain an accurate count for current calendar vs. the alternate calendar and a separate vote for the fall and spring models. In addition, Anne Pennell along several CCTE fellows, will be attending the meeting to give a presentation on their action research.
- b. There was a discussion of the proposed 2015-2016 Academic Calendar with the following comments:
 - A Senator asked for clarification on the voting process. M. Ernsthause reminded Senators that they represent a constituency and should vote accordingly. The calendar preferences tally from their departments will be for information purposes only.
 - M. Redlo stated the Business Department has been discussing this issue since early December and the department members have found that talking to other departments and colleagues across campus has been helpful with their discussions.
 - K. Aquila stated the discussion in the Nursing Department has been how the proposed calendars will negatively affect clinical rotations and labs. For example, not having classes on three Monday during a semester would not work.
 - H. Williams stated the English/Philosophy Department has not had this discussion yet. However, she would like to ask if the Nursing, Biology and/or science departments have looked into how other colleges handle similar schedules proposed in the 2015-2016 Academic Calendar. She stated the importance of serving students first rather than going with what faculty has been accustomed and looking at other models might be beneficial.
 - N. Christensen (ANT/HIS/SOC/POL) stated there was discussion in her department regarding this being a contractual issue as well as Faculty Senate issue. In addition, the DCC faculty members in her department are opposed to the proposed spring model because of the disruption it would cause students needing to find childcare for 2 weeks.

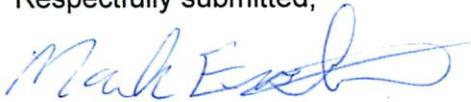
- T. Vinci , Vice President of the Faculty Association, stated the FA is not taking a position on the proposed calendar. However, she stated B. Gizzi would be contacting the Faculty Senate Officers to discuss the contractual implications that would need to be addressed if the decision is to go forward with the proposals.
- J McPhee, Biology Department, stated her department has been discussing this issue since early December. The majority of the department members seem to be against the fall model and in support of the spring model. They feel the two weeks off during the semester is a disruption to the schedule. As for the fall model, having a particular day off during a week is detrimental to the lab schedule. She spoke with adjuncts in their department, looking for input on how other colleges handle lab schedules. When other colleges are closed during any given day during a week, the labs for the remainder of that week are canceled. For example, if the college is closed on a Monday and Tuesday of a week, labs are canceled for the rest of the week. This would limit the total number of labs offered and only allow for labs when there is a full 5-day week of classes. The Biology Department is currently reviewing this option, which would require a lot of course coordination and require student to learn more material on their own rather than face-to-face.
- A member of Admissions stated the majority of the area is opposed to the proposed models since it does not mirror the majority of the local school district calendars. Even though currently there are more traditional age students, the projected course of the College will be geared toward non-traditional students who will have daycare requirements and matching the breaks to the Monroe County schools would be more beneficial for the non-traditional student.
- M. Ernsthausem asked S. Jopson if the SGA/SEGA is reviewing the calendar. S. Jopson confirmed they are looking into the proposal as well as working on surveying the students. He will encourage SGA/SEGA members to have the results of the survey by the February 27th Faculty Senate meeting.
- K. Mooney-Graves stated the Applied Technology Center members are not in favor of the spring or fall models. They would like the calendar to continue to mirror the Monroe County schools.
- M. Ernsthausem encouraged Senators to do their due diligences when discussing the issue, which might include informally asking their students. H. Williams stated since the proposed changes are intended to better serve the students then informal polling students at the start of class would be a way to get input.
- E. Grissing stated he will forward the calendar information to Senators again.

8. New Business

- a. J. Hill introduced herself as institutional chair for the Faculty Council of the Faculty Association, which is a liaison between the academic governance groups on campus. She looks forward to attending upcoming meetings.

Meeting adjourned at 4:42 p.m.

Respectfully submitted,



Mark Ernsthausem
President
Faculty Senate



Teresa Schichler
Secretary
Faculty Senate

Minutes approved at the February 27, 2014 Faculty Senate meeting.