

100 Days to Innovation: 5-Point Innovation & Answers to Previously Asked Questions

Overview: Our proposed innovation enables prospective students—those who apply online or onsite—to keep their self-established PIN through the first registration cycle. For students who forget their PIN, a staff member can easily run a report to obtain it. Prospective students will no longer need to activate and access other MCC services (e.g., computer network and email) in order to register for the first time.

Our proposed five-point innovation includes the following steps:

1. Modify the language of the Banner Self-Service online application to be clearer on what will happen during and after successful completion of the application as well as the next steps for the applicant after submission and acceptance. This change to the online application focuses on student understanding and clarity of directions and processes. The primary benefit will be a more explicit, informative online application process.

2. Change the Banner Self-Service online application process to allow applicants to keep their online application PIN when accepted. Once this is accomplished, applicants will no longer need to go through the Account Activation process to acquire their PIN before being able to begin the registration process. Students will still need to activate their Network Account after registration. The benefits are as follows:

- A streamlined, simplified student registration process.

- Applicants can continue to use the PIN they themselves established with MCC (through the application process) during registration. The application PIN will be brought over as the new/replacement PIN upon acceptance.

- Accepted students will not have to wait for the paper letter to begin the registration process.

- No Random PIN will need to be generated for these students as they had picked one for themselves already, thereby reducing the number of PIN resets that MCC staff will need to do.

3. Create a classroom computer image to be used for orientations, PARs, and other registration events that uses auto-login. This image will also display a menu of choices to students (Register, Activate your Account, Find your Account, et cetera) to simplify orientations and PARs. This enables student registration before Student Network Account activation.

4. Grant appropriate employees participating in the advisement and registration process the ability to provide students with their current PIN. The primary benefit will be allowing students to immediately continue with the registration process. A secondary benefit will be fewer PIN resets throughout the advisement and registration process.

5. Allow for all new Banner PINs (i.e., PINs created by applicants during the online application process) to be usable for six months from acceptance. PINs will not have to be changed upon first use.

Responses to Previously Asked Questions:

1. Faculty and staff who currently have access to reset PINs will retain that access. One or two faculty representatives will be identified by department for additional access in order to provide password and PINs to students during the registration process. To complement this effort, students will be able to reset their own PINs online.
2. Our solution will simplify the PAR process (i.e., students no longer need to wait for extended periods of time or visit multiple college offices to access password and PIN information). Registration and Records staff members will also be present at upcoming PARs to respond to student and advisor needs.

3. Students will be encouraged to activate and regard their student email as MCC's primary communication vehicle following the processing of their application. Students will be encouraged to access their email via myMCC (student portal).
4. The innovation continues to be reviewed for implementation issues, security standards and programming modifications.
5. Students will not be forced to change their PIN until 180 days after they set their original application PIN. They will be encouraged to change their PIN immediately after completing the first registration cycle.
6. The online application PIN equips students to register and access basic student records. Email and network systems will require separate engagement following completion of the first registration cycle.

Your input is important. Please attend a breakout session (see MCC Daily Tribune article) or send your comments and input to Eileen Scorgie, Educational Technology Services, <<mailto:escorgie@monroecc.edu>>.