



# Faculty Senate

Monroe Community College

October 13, 2016  
Faculty Senate Meeting

**PRESENT:** R. Babcock, E. Basnayake, M. Bates, E. Baxter, L. Blew, K. Borbee, A. Burns, B. Burritt, H. Chang, A. Colosimo, M. Connolly, T. Custodio, M. Dorsey, B. Ellis, P. Emerick, M. Ernsthausen, K. Farrell, R. Fisher, A. Flatley, D. Gasbarre, B. Grindle, M. Heel, J. Hill, R. Horwitz, D. Lawrence, S. Lautenslager, G. Lynch, J. Mahar, J. McPhee, M. Pentz, E. Putnam, M. Redlo, K. Rodriguez, R. Rodriguez, M. Sample, J. Santos, J. Scanlon, T. Schichler, J.C. Senden, C. Shanahan, C. Silvio, R. Straubhaar, G. Thompson, K. Tierney, M. Timmons, T. Vinci, J. Volland, J. Waasdorp, W. Wagoner, R. Watson

**STUDENT REPRESENTATIVE:** B. Moore, E. Sargent, R. Thomas

**ABSENT:** S. Broberg, H. Hlevinski, A. Knebel, D. Mueller, R. Pearl, D. Rivers, A. Zamiara, L. Zion-Stratton

**GUESTS:** V. Avalone, L. Carson, T. Keys, A. Leopard, C. Mapes, T. Oldham, N. Pares-Kane, M. Vest, H. Wheeler, E. Wirley

**Meeting called to order at 3:31 p.m.**

1. **Guest Speakers:**

**President Kress**

President Kress explained administration is fully aware of the disruption of the construction at Damon City Campus. They have not received a good response from the landlord. They are working with the County as well as College counsel to know their rights under the contract. They are also waiting on the results of the air quality tests, which will be shared with the College community once they are available. Questions/Comments:

M. Timmons thanked President Kress for the update explaining it is very noisy and disruptive to students, faculty and staff.

**Vice President H. Simmons and P. Emerick – Proposed 2017-2021 Strategic Plan**

H. Simmons, chair of the Strategic Plan Leadership Team, introduced the members of the Committee: P. Emerick (co-chair), V. Avalone, B. Davies, R. Bowen, D. Davis, J. Frater, J. Frisch, K. McCarthy, T. Oldham, M. Redlo, and M. Vest and B. Moore (student member). H. Simmons outlined the stages of developing the plan, which the Committee feels addressed the needs of the entire College.

**Stage 1: Strategic Thinking:** The team was selected and began work. During the strategic thinking stage, the team gathered input from the entire campus and the community at large through a variety of means and addressed the following:

- Reviewed current Strategic Plan 2012-2016 Progress
- Culture Analysis
- Internal and external environmental scan and trends
- PEST and SWOT Analyses. He reviewed the Committees findings.
- Mission, Vision and Values Review
- Planning Assumptions

**Stage II – Direction & Goal Development:** During this stage, the team established a set of strategic directions and corresponding goals for the College.

- Drafted Directions and Goals

- Presenting DRAFT to Trustees & College Community

Next Steps:

- Respond to Feedback
- Identify Benchmarks and Key Performance Indicators
- Finalize and Submit to Faculty Senate
- Submit Plan to President and College Officers
- Adoption by Board of Trustees – December 5, 2016

*Stage III – Implementation and Integration:* Strategies for implementation are not included in the plan, but are determined by individual College divisions and departments during Stage III (September 2017).

- Institutional Endorsement
- Identify Focus areas for year (if applicable)
- Integrate Planning and Budget (February 2017)
- Develop Strategies at Divisional and Department level

*Stage IV – Monitor and Evaluate:* Demonstrate Impact

- Communicate with stakeholders
- Monitor Implementation Plan
- Monitor progress/impact (Assess)
- Revise if necessary
- Utilize results for continuous improvement
- Communicate accomplishments and celebrate successes

H. Simmons reviewed the proposed Mission, Vision and the addition of a Core Value:

- Mission: Monroe Community College, a recognized leader in higher education, inspires students, transforms lives, and drives regional economic development through access to innovative educational programs and initiatives.
- Vision: Monroe Community College will be a nationally recognized leader in championing opportunity, innovation, and excellence while transforming students' lives and our community.
- Additional core value: MCC values stewardship. We are accountable to our stakeholders for responsible management of the human, fiscal, physical, and environmental resources and information entrusted to us.

P. Emerick stated the full draft was distributed to the College community, which includes the assumptions with the corresponding goals. He explained assumptions are what is assumed to be current when the plan starts with the understanding those assumption could change. He reviewed each of the five directions and corresponding goals, outlining the background for each.

A copy of the full presentation can be found at the following link: M-Drive\Offices\Shared\Faculty Senate\October 13th Faculty Senate Meeting

<M-Drive\Offices\Shared\Faculty Senate\October 13th Faculty Senate Meeting\Strategic Plan PP 10-10-16 Simmons.pptx>

H. Simmons asked Senators to encourage their constituents to review the proposed plan and send their feedback to the Strategic Plan Leadership Committee via the link in the Trib until October 21, 2016. He pointed out the Strategic Plan will help raise expectation for the College community.

*Questions:*

- G. Lynch asked what the process would be after feedback is submitted. H. Simmons explained the next Strategic Plan Leadership meeting is on October 24, 2016. They will have all the changes, input and feedback to review at that time and decided what can be changes/added. G. Lynch stated she would like to tell her constituents the process so they are aware what will be done with their comments/feedback. H. Simmons explained there are four sub-teams within in the Committee so depending on the feedback a sub-team will evaluate the information and report back to the Committee team.

- A Senator pointed out the proposed Plan does not address the keeping academic standards highlighted, which comes in the context of student success and retention. H. Simmons stated he has received the feedback from A. Leopard and she is sending him more information on the issue. He agrees it is a good point.

## **2. Announcements**

M. Ernsthausen made the following announcements:

a) Welcome New Senators

Meryll Pentz – Admissions

Mike Bates – Counseling and Veteran Services

Heather Williams – English & Philosophy (replaced Liz Pierce for the semester)

Holly Wynn-Preishe – Career and Transfer

b) Shared Leadership Coordinating Council

- SLCC met on 10/11

- The Council has been charged with looking into the analysis of Great Colleges to Work For Survey results to develop a plan on how to address some of the issues

- Presentation by Jessica Wilke and Eileen Lanzafame

- Principles for how we treat each other

- Used at Valencia College

- Could that work here?

c) Board of Trustees Meeting 10/3

- Updated the Board on Academic Calendar Proposal

- Gave Executive Summary of Report

d) Academic Dishonesty

- Amanda Colosimo and I met with Dr. Holmes to discuss Academic Dishonesty

- Resolution 1.8.2 (Disciplinary Action) and 1.8.3 (Procedure for Appeal) will be reviewed by APC

e) Panel Discussion on Shared Governance

- Erie Community College

- College Senate is going into its 6th year

- Prior to the first Senate meeting in 2011, ECC never had a college-wide shared governance body

- Struggling to develop the culture of shared governance

- Lately, members of all constituencies at ECC have expressed a desire to find out how shared governance works at other colleges and what our counterparts at SUNY community colleges like about it

- Panelists from OCC, GCC, possibly others in area

f) Upcoming Faculty Senate Dates

- Next full Senate meeting October 27th 3:30 pm in Monroe B

- What's on your mind sessions for this semester week of October 17th

- ATC – Tuesday 10/18 in room 104 at noon

- DCC – Wednesday 10/19 in room 4193 at noon

- Brighton – Friday 10/21 in the Empire Room at noon

g) Election Events

- He reviewed the information sent out to Senators regarding the election events, which will be going on around the College. He asked Senators to encourage their students to get involved in the democratic process.

h) On Thursday, October 20, 2016, MCC is going purple to Shine the Light on Domestic Violence. He will send the information out to Senators.

## **3. Student Announcements**

a) B. Moore, Student Government Association, made the following announcements:

- They are working with Professor Scanlon on election events and have held several successful debate watch parties. The next one is on October 19<sup>th</sup> in the Forum. On November 8th there are several election day events: party in the terrace during the day and a result party in the Monroe A and B in the evening.
- Students thanked everyone involved in the 5K Scholarship.
- There is a new mascot, Tiberius the Tribune. SGA is still looking for volunteers to wear the uniform. It is a scholarship position with mascot training.
- He updated Senators on the students' preference for the 2018-2019 academic calendar. After asking a little over 500 students, option 3 was preferred by 49.3%. Students feel keeping the finals week is important. Student preference for Option 1 was 26.8% and Option 2 was 23.9%

- b) M. Ernsthausen made the following announcement on behalf I. Williamson, S.E.G.A. President:
- October 12th S.E.G.A. hosted Hispanic Heritage Month which helps with the diverse campus climate and student success.
  - On the 16th of October S.E.G.A. will participate in the Making Strides Against Breast Cancer at Frontier Field.
  - They have been speaking with S.G.A. as well as other clubs on campus to bring about a dialogue where students can bring about change on and off campus

**4. The Minutes from the September 29, 2016 Faculty Senate meeting were approved.**

**5. Action Items**

**a) Proposed Media Relations Policy**

M. Ernsthausen stated an updated version was sent out to Senators.

Questions:

- M. Dorsey asked on behalf of constituent, what would happen if an employee member did not comply with the Policy. C. Mapes stated it would be handled like any other policy.
- A. Colosimo asked who should be contacted in Community and Public Relations for prior authorization as outlined in the Policy. C. Mapes stated employees can contact the person who handles communications for their department or her.
- E. Basnayake asked for the definition of social media. C. Mapes stated social media would include any website that has engagement. She clarified the Policy only address what you should do if you have an interaction with the media on social media, it does not restrict what you can say on social media. This is not the purview of this Policy.

Motion to support the proposed Media Relations Policy. ***Motion passes.***

**b) Proposed 2018-2019 Academic Calendar**

A. Colosimo stated she has received many emails and calls regarding the calendar options however, there is one point she feels needs clarification. Even though classes will begin earlier with the pre-Labor Day start options, it does not mean classes will be ending earlier. She showed an example of what a student's schedule would look like with final weeks and without finals week.

*Questions/Comments:*

- B. Ellis stated she wished she had this information in this format to share with her constituents prior to the meeting.
- J. Mahar stated although the vote is addressing a single calendar, he reviewed the calendars over the next 16 years, he learned the post-Labor Day start will not work with only a few exceptions.

G. Thompson made a motion to end discussion and calling the question. Motion seconded.

Discussion: B. Gizzi stated as point of clarification post-Labor Day and post September 1<sup>st</sup> are two different options.

Note: There were 48 Senators present. The vote requires a 2/3 (32 Senators) majority vote to pass.

***Motion passes.***



Vote on the proposed 2018-2019 Academic Calendar:

Each Senator voted separately on each calendar option. Casting the vote that most clearly expresses their constituency's approval or disapproval for each proposed calendar. Senators may vote to approve or disapprove any or all calendars.

*Final Tally:*

Option 1: Elimination of Finals Week	22 in favor; 19 opposed
Option 2: 3-day Pre-Labor Day	8 in favor; 33 opposed
Option 3: 5-day Pre-Labor Day	30 in favor; 12 opposed

**6. Future Action Item (vote at the October 27, 2016 Faculty Senate Meeting)**

**a) Proposed amendment to Faculty Senate Resolution 1.1.7 Academic Standing**

A. Colosimo reviewed the proposed changes, which will be sent out to Senators to share with their constituents.

**7. Standing Committee Reports**

In order to allow more time for discussion during the meeting, the standing committee chairs submitted their reports for Senators to review prior to the meeting. Questions and/or comments were taken regarding the following reports, as noted. NOTE: Due to the change in the Faculty Senate meeting schedule, not all standing committees will have a report at each meeting.

**Academic Policies (A. Colosimo)**

A. Colosimo reported the following:

- The Committee continues to work revisions to Faculty Senate Resolution 1.9 Academic Grievance Procedure.
- She will be forwarding a memo to the Provost outlining the results of the vote for the proposed 2018-2019 Academic Calendar.

**Curriculum (E. Putnam)**

E. Putnam reported the following:

- The Curriculum Committee has given final approval to:

Course Learning Outcomes Revision:

2016-CO56-Spring	PSY 108	Fundamentals of APA Style
------------------	---------	---------------------------

New Courses:

2016-NC3-Spring	XRT 114	Imaging Procedures 1
2016-NC5-Spring	XRT 105	Medical Terminology
2016-NC8-Spring	XRT 106	Patient Care
2016-NC4-Spring	XRT 109	Skull Imaging
2016-NC12-Spring	RT 107	Image Processing
2016-NC13-Spring	XRT 108	Contrast Media
2016-NC15-Spring	XRT 115	Image Production 1
2016-NC10-Spring	XRT 124	Imaging Procedures 2
2016-NC16-Spring	XRT 125	Image Production 2
2016-NC17-Spring	XRT 214	Image Production 3
2016-NC7-Spring	XRT 216	Radiation Protection and Biology
2016-NC9-Spring	XRT 224	Quality Assurance
2016-NC6-Spring	XRT 226	Management and Leadership in Radiology

Course Revisions:

2016-CR51-Spring	MTH 210	Calculus I
2016-CR49-Spring	OPT 213	Optical Processes
2016-CR47-Spring	GEG 239	Capstone in Geospatial Technology

Course Deactivations:

2016-CD10-Spring	BIO 252	Topics in Biology Seminar
2016-CD9-Spring	PSY 130	Foundations of Animal Assisted Therapy

New Courses:

2016-NC14-Spring	XRT 227	Computed Tomography Principles
------------------	---------	--------------------------------

2016-NC11-Spring Course Deactivation:	RT 228	Advanced Imaging
2016-CD11-Spring	SBS 295	Honors Seminar in the Social and Behavioral Sciences

### **NEG (M. Heel)**

M. Heel reported the following:

- J. Barone, is the single nominee for the teaching faculty on the MCC Association Board. NEG will move forward will be a vote per process. The vote will be sent out through IR and he asked Senators to encourage their constituents to participate.
- M. Ernsthausen apologized for being short with M. Heel at the last Executive Committee meeting.

### **Planning (P. Emerick)**

No report.

### **Professional Development (G. Lynch)**

G. Lynch reported the following:

- The Committee is still accepting nominations for the MCC Emerging Excellence Award and John & Suanne Roueche Excellence Awards. She will have H. Murphy send out an email to Senators, which can be sent to constituents to encourage nominations. To date, she has not received any application.

### **SCAA (A. Flatley)**

A. Flatley reported the following:

#### *Ongoing searches*

- Director of Student Services, Dean of Academic Foundation – ongoing
- Dean of Curriculum and Program Development – ongoing
- Associate VP to Student Services (Enrollment Management)*

- M. Timmons and J. Volland will co-chair a separate search
- The position has been posted
- The timeline is still tentative.

#### *Upcoming searches for spring 2017*

- Executive Director MCC Foundation (Diane Shogar position)
- Director of Public Safety
- Dean, School of Arts & Humanities and School of Social Sciences & Global Studies
- Dean of Science, Technology, Engineering & Math (STEM)

#### *Proposed reorganization of Student Services*

- As announced at the last Faculty Senate meeting, Dr. Holmes will not make any more personnel changes and has asked SCAA how to move forward with the proposal presented to the committee. SCAA is working on a response, which the Committee is finalizing and will be sent out soon.
- She thanked everyone for the overwhelming volunteers for SCAA searches.

*Question:* T. Vinci asked for clarification. There are two Student Service reorganizations: spring and fall. A. Flatley stated SCAA had an issue with the fall reorganization since the spring reorganization had not been completed. She along with M. Ernsthausen and M. Redlo met with Dr. Holmes to address their concerns. Dr. Holmes asked if the fall reorganization should be withdrawn. SCAA is working on finalizing the memo, which will outline their concerns about the spring organization and make suggestions on how to improve the fall proposal, which should include data and organizational charts.

### **8. Old Business**

No old business.

### **9. New Business**

No new business.

**Faculty Senate Meeting adjourned at 4:54 p.m.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mark Ernsthausen", with a long horizontal flourish extending to the right.

Mark Ernsthausen  
President  
Faculty Senate

Teresa Schichler  
Secretary  
Faculty Senate

**Minutes approved at October 27, 2016 Faculty Senate meeting.**