

# Public Safety Training Facility Program Announcement

## Basic Investigative Photography

**Date/Time:** November 2 through November 6, 2026  
8:30 a.m. to 4:30 p.m.

The Monroe County Public Safety Training Facility (PSTF), under the auspices of the New York State Division of Criminal Justice Services (DCJS), will be holding a ***Basic Investigative Photography Course*** at 1190 Scottsville Road, Rochester, New York. This course teaches the skills necessary to effectively photograph a crime scene and the evidence contained therein by means of classroom instruction and practical workshops. Although this course provides a brief overview of film-based photography, the majority of instruction centers around digital photography. As such, students are required to bring and utilize digital camera equipment.

Students who successfully complete this course will receive two (2) college credits from Monroe Community College.

## Prerequisites

- Full time, active duty NYS certified police officer or peace officer;
- Civilian employees of law enforcement agencies may attend with written authorization from their department.

## Required Attire and/or Equipment

- Attire (dress code)
  - Business casual, OR
  - Department designated uniform of the day
- Equipment
  - 35mm SLR or Digital SLR (preferred) capable of manual operation
  - Electronic flash – detachable if available
  - Remote sync cord
  - Shutter release cable or remote control
  - Lens with macro/close-up capability
  - Flashlight
  - Tripod
  - Owner's manual for camera and electronic flash
  - Adequate supply of batteries or power source for camera and flash (charger, battery packs)
  - Variety of scales
  - Evidence markers
  - Two (2) memory cards (minimum 16GB)

## Instructional Areas Include

- Basic photography equipment
- Digital photography
- Basic techniques of photography
- Lighting techniques
- Flash photography
- Crime scene photography
- Evidence photography

## Graduation Requirements

- 90% attendance
- 70% passing grade on final written examination

- Satisfactory completion of practical exercises

## Course Tuition and Fees

- Tuition: \$446.00 (per person)
- Estimated Student Fees: \$119.50 (Student fees may vary each semester)
- Agencies will be billed directly
- **Note:** MCC reserved the right to revise tuition and fees as necessary.

## Reservations

Please complete the online reservation process at the following link: [Law Enforcement Program Course Reservation Form](#) prior to **October 9, 2026**. Reservations submitted after this date will be considered based on seating availability. Submitting a reservation form does not guarantee admittance to a course. Confirmation notices will be emailed to the individual who submits/approves the reservation request approximately two weeks prior to the class. Please remember to check your junk/spam folder.

**To avoid double tuition billing**, a [Certificate of Residence](#) is required from students who reside outside of Monroe County.