Monroe Community College
STATE UNIVERSITY OF NEW YORK

Parent/Guardian Letter for Underage Student Housing

Dear Parent or Guardian:

A student under the age of 18 is not legally permitted to sign off on the terms and conditions for the Monroe Community College housing application. Because our records indicate that your student is not 18 at the time of the 2026-2027 MCC Housing and Residence Life application process. Therefore, in order for your student to have a complete application on file, we need a legal signature from a parent/guardian.

Please sign this document at the bottom. By signing the form, you are agreeing to the financial obligations and other terms and conditions as listed in the 2026-2027 housing license agreement on behalf of your student. If you would like to review the license agreement, please visit our webpage at www.monroecc.edu/go/housing and click on the "Housing Application" link.

Once this form is signed, please return it to our office within seven (7) business days. Your student's housing application will not be completed without this document on file and therefore, will not be eligible for housing. If returned within a 7-day period, your student's application will be date/time stamped at the time the application was completed. If the form is excessively late – more than ten (10) business days – your student's application will be date/time stamped at the time the form is returned.

Your student's housing application is not complete without a legal signature. Please sign below and return in one of the following ways:

Mail:	Housing & Residence Life Office 1000 East Henrietta Road Rochester, NY 14623
Fax:	(585) 292-3865
Email:	residencehalls@monroecc.edu

If you have any questions, please contact the Housing and Residence Life Office at (585) 292-3674.

Thank you.

Your signature indicates agreement to the financial obligation and housing agreement for the Academic Year of **2026-2027** at Monroe Community College**.**

Student ID Number: _____

Student Name Printed: _____

Student Signature: _____ Date: _____

Guardian Name Printed: _____

Guardian Signature: _____ Date: _____