



Monroe Community College
STATE UNIVERSITY OF NEW YORK

MCC VALUES:
COMMUNITY.
INCLUSIVENESS.
INTEGRITY.
EXCELLENCE.
EMPOWERMENT.
STEWARDSHIP.

Monroe Community College Board of Trustees Minutes

Monday, December 8, 2025

MCC Brighton Campus, Monroe B

4:00 PM

Present: Allen K. Williams, Chair
Carla M. Palumbo, Esq., Vice Chair and Chair, Personnel and Programs Committee
John B. Baynes
Gladys Pedraza-Burgos, Secretary
Angelica Perez-Delgado
Dale R. Rehkopf II, Chair, Finance and Facilities Committee
Tashanda Thomas
Grace S. Tillinghast (4:00-4:30 pm)
Connie O. Walker, Esq., Chair, Risk Management Committee
Parker Werven, Student Trustee

Dr. DeAnna R. Burt-Nanna, President
Linda M. Hall, Executive Assistant, Board of Trustees

Excused: Carla M. Palumbo, Esq., Vice Chair and Chair, Personnel and Programs Committee

Monroe Community College
Board of Trustees Minutes
December 8, 2025

Mission: Monroe Community College transforms lives and communities, fostering the success of diverse students through affordable and innovative academic, career, technical, and workforce development programs. Our shared work inspires and champions excellence in higher education and builds global engagement and understanding.

Introduction and Opening Remarks

Allen K. Williams, Chair, Board of Trustees, called the meeting to order, and a quorum was established at 4:03 pm.

Consent Agenda

The following items were proposed to be adopted and approved by consent:

Board of Trustees

- Minutes of the October 6 Board Meeting
- Approves the Board of Trustees Bylaws amendment effective December 8, 2025

Finance & Facilities

- Operating disbursements totaled \$7,344,603.35 for the month of August 2025, \$9,933,313.49 for the month of September 2025, and \$16,933,811.89 for the month of October 2025, subject to final audit. (A detailed listing is available upon request.)
- Accept the Interim Financial Reports as of August 31, September 30, and October 31, 2025
- Purchases of items over \$20,000 as listed for the months of August, September, and October 2025
- Approves the Facilities Master Plan Update

Monroe Community College
Board of Trustees Minutes
December 8, 2025

Personnel & Programs

- Approves the appointment of Craig Ross as Chief Financial Officer and Vice President, Administrative Services. This annual appointment will begin on December 8, 2025, and continue through August 31, 2026. The salary for the period ending August 31, 2026, is \$178,000, prorated for the period of this appointment.
- Approves the Consent Calendar

RESOLVED, that the Board of Trustees of Monroe Community College adopt the consent agenda effective December 8, 2025. (T16-2025)

MOTION was made and seconded that the above resolution be adopted.
Motion was carried unanimously.

Monroe Community College
Board of Trustees Minutes
December 8, 2025

Board of Trustees

WHEREAS, President Emeritus Peter A. Spina served from January 1, 1982, to November 1, 1999, retiring as Monroe Community College's longest-serving president; and

WHEREAS, during his tenure, President Emeritus Peter A. Spina set the course for MCC to become a nationally recognized leader in higher education through numerous accomplishments, including achieving record enrollment growth and raising minority student representation to 24 percent of the student body; and

WHEREAS, President Emeritus Peter A. Spina also established the Monroe Community College Foundation in 1983 and introduced the 2+2 Dual Admission Degree Programs in 1985; and

WHEREAS, he oversaw the opening of the Richard M. Guon Child Care Center in 1991, the Damon City Campus in 1992, and the Applied Technologies Center in 1997; and

WHEREAS, under Dr. Spina's leadership, MCC was inducted into the League for Innovation in the Community College, the most prestigious organization of community colleges in the nation; and

WHEREAS, MCC's Building 1 was renamed the Peter A. Spina Administration Building in recognition of his accomplishments; therefore, be it,

RESOLVED that we, the Monroe Community College Board of Trustees, hereby express our deep and sincere appreciation to President Emeritus Peter A. Spina for his historic accomplishments at MCC and will continue to honor his legacy for generations to come. (T17-2025)

MOTION was made and seconded that the above resolution be adopted.
Motion was carried unanimously.

Monroe Community College
Board of Trustees Minutes
December 8, 2025

Student Success

- Student Testimonial by Jack McKeith-Low
- Student Government Association Update
- Student Trustee Update
- Student Success Dashboard with Key Performance Indicator (KPI) Measurements
 - William Dixon, Chief Data Officer and AVP, Institutional Research and Assessment

College Updates

- Monroe Community College Foundation Report
- Shared Governance Updates
 - Linda M. Hall, Executive Assistant to the Board of Trustees, called on the shared governance groups for their updates. The following groups shared an update:
 - Faculty Senate – written report
 - Support Staff Planning Council – written report
- Selected Executive Leadership Team Updates
 - Dr. Robin Cole Jr., Economic & Workforce Development & Career Technical Education
 - Dr. Calvin Gantt, Vice President, Diversity, Equity and Belonging and Executive Director, Downtown Campus
 - Darrell Jachim-Moore, Interim CFO/Vice President, Administrative Services
 - Dr. Michael Jacobs, Provost & Vice President for Academic and Student Affairs
 - Gretchen Wood, Vice President, Institutional Advancement and Executive Director, MCC Foundation
- Joint Finance and Operations Report
 - Dale R. Rehkopf II, Chair, Finance and Facilities Committee
 - Darrell Jachim-Moore, Interim CFO/Vice President, Administrative Services
- President's Update
 - Administrative Shared Governance Update
- Union Updates
 - Linda M. Hall, Executive Assistant to the Board of Trustees, called on the union groups for their updates. The following groups shared an update:
 - Faculty Association – written report
 - CSEA – written report

Monroe Community College
Board of Trustees Minutes
December 8, 2025

Information Items

Finance and Facilities

- CIP Status Report as of November 13, 2025
- Grants Report from September 12 to November 13, 2025

Personnel and Programs

- Anti-Hazing Policy
- Third-Party Provider Policy

Board of Trustees

- Biographies
- Staff Recognition

Monroe Community College
Board of Trustees Minutes
December 8, 2025

Summary

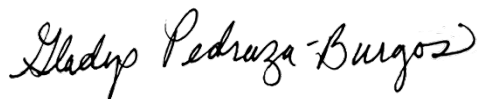
- Chair Williams gaveled in the meeting at 4:03 pm.
- Student Jack McKeith-Low provided his testimonial. The Board of Trustees and President Burt-Nanna thanked Jack for sharing his story.
- Student Government Association President Jalisia Burno presented on behalf of the Student Government Association (SGA). President Burno highlighted the communication survey, launched to identify more effective ways for students to access campus news and media. Other activities highlighted were the Leadership Dessert Social, Veterans Day Ceremony, the SUNY SA conference, volunteering at the Ronald McDonald House and for the ROC The Day event.
- Student Trustee Parker Werven gave his report. Trustee Werven and SGA Senator Reeves co-chaired the “Student to Student Communication Platform” which was aimed at students wanting to be more involved in creating new updated media on campus which resulted in the launch of the communication survey. Institutional Research assisted in the process. Trustee Werven was honored to meet with President Burt-Nanna for a 1:1 and to participate in the Leadership Dessert Social, the SUNY SA conference, and the Salute to Excellence events. Trustee Werven also volunteered at the Ronald McDonald House and the ROC the Day. Special thanks were given to the many administrators and team members.
- William Dixon, Chief Data Officer and AVP, Institutional Research and Assessment, provided an update on the Student Success Dashboard and Key Performance Indicator Measurements. Highlighted at this meeting was Enrollment overall, in addition to male, female, full-time, part-time, and the Rochester City School District. SUNY Reconnect was a key driver of increased enrollment in the Fall semester.
- Martin Birmingham, Chair, MCC Foundation Board of Directors, gave the MCC Foundation report. Chair Birmingham highlighted the Salute to Excellence event held on November 19. The MCC Foundation is grateful for the support of colleagues, partners, and supporters across the MCC campus and the Rochester community. ROC the Day raised \$24,500 during the 24 hours of giving to support the DWIGHT (Doing What is Good and Healthy Together) food pantry. Jim Sydor has been announced as one of the Rochester Business Journal 2025 ICON Award winners. The Davenport Hatch Foundation has made a \$100,000 investment to support the new Sydor Optics Advanced Technology Center and the labs in the heating, ventilating, and air conditioning wing. The 2026 Gold Star Gala will be held on April 25 at the Country Club of Rochester, with the theme: DRIVEN: Meet you in Monaco at the Glamorous Gold Star Gala.
- Faculty Senate provided a written report.
- Support Staff Planning Council provided a written report.
- Divisional highlights were shared with the Board and delivered by selected members of the President’s Executive Leadership Team.
- Trustee Dale Rehkopf and Interim CFO and VP of Administrative Services Darrell Jachim-Moore gave the Joint Finance and Operations Report. Interim CFO Jachim-Moore highlighted August and October financial reports. Self-funded health insurance is paying off. Fund balance use was \$3.1M in FY 2025. October financial highlights include increases in enrollment and resulting revenue and expenses. The voluntary retirement incentive program is expected to save ~\$1M in 2026. In addition, joining the County’s energy aggregate group should deliver additional savings. Accordingly, we expect to use less fund balance in 2026 than in 2025. Trustee Rehkopf noted that FY 2025 income included \$3.3M in interest. He added that

Monroe Community College
Board of Trustees Minutes
December 8, 2025

“leadership was thoughtful in how they used the fund balance” during the year. The FY 2027 budget development process is kicking off in December.

- President Burt-Nanna began her report with season’s greetings to all of the Trustees and commendations to all employees for their positive impact. Recognition was given to faculty and staff who were approved for appointments, promotions, title changes, as well as to those retiring. The new Chief Financial Officer and Vice President of Administrative Services, Dr. Craig Ross, was welcomed to MCC. The self-study report is being finalized and will be uploaded to the portal on time. The general public has the opportunity to submit third-party comments, and a QR code to the MSCHE Complaint and Third-Party Comment form was displayed in addition to being made available on the College’s accreditation webpage. The College will host a team of peer evaluators on-site in March 2026. Federal decisions that impact the College and its people continue to be closely monitored. The President’s service on the American Association of Community Colleges (AACC) and its Public Policy Committee has greatly benefited the College by elevating its national profile and providing direct access to comprehensive, timely Federal updates. Other highlights included the AACC webinar regarding the establishment of the Workforce PELL criteria program and student eligibility; the employee concerns around academic freedom and the reminder that the Board’s policy on Academic Freedom has not changed despite a changing Federal landscape and SUNY’s position stated by Chancellor King that “DEI is in SUNY’s DNA.” Addressing food insecurities in partnership with the MCC Foundation to raise funds for “DWIGHT”, the MCC food pantries, during United Way’s “ROC the Day” event, and also with the support of additional funding from SUNY, in collaboration with Governor Hochul, who made a commitment of \$550K in annual recurring funding to support food pantry operations and other strategies at SUNY community colleges. Each campus will receive an allocation based on the number of enrolled Pell recipients, with every community college receiving at least \$15,000. The President closed by thanking the shared governance groups for their unwavering commitment to leveraging their roles in positive ways and to the Board of Trustees, noting that the Shared Governance Policy adopted years ago remains in effect.
- Faculty Association provided a written report
- CSEA provided a written report.
- Chair Williams expressed his gratitude in recognition of the work being done every day by MCC employees and announced there will be two College Forums held in the Spring semester. The Board looks forward to these opportunities to hear from college employees.
- The Board meeting adjourned at 5:41 pm.

Respectfully submitted,



Gladys Pedraza-Burgos
Secretary, Board of Trustees