



# Monroe Community College

STATE UNIVERSITY OF NEW YORK

## Winter/Spring Semester 2021 Plan

Approved by the State University of New York

Revised January 26, 2021 in response to SUNY health and safety protocols updates

## Overview & Purpose

The State University of New York (SUNY) and Monroe Community College (MCC) continue to operate under a state public health emergency. To maintain the highest level of public health and safety, Monroe Community College's Winter/Spring Semester 2021 Plan adheres to SUNY's health and safety protocols for all SUNY campuses. Of course, if federal, New York State, SUNY, or Monroe County health guidance changes, MCC's plan will be updated to conform accordingly.

MCC's Intersession begins on Monday, January 4, 2021. Our spring semester begins on Monday, January 25 (mostly online and remotely; there are some course exceptions).

Spring Semester Anticipated On-campus Population:

- Maximum number of residential students: 300 (approximately half capacity)
- Maximum number of commuter (non-residential students): 1,100
- Maximum number of employees: 205

**Please Note:** The Richard M. Guon Child Care Center Plan for Continued Safe Operations in 2021, that outlines health and safety protocols specific to the Center as managed by the MCC Association, Inc., is provided as an addendum to this plan.

## COVID-19 Testing & Monitoring

MCC will continue to utilize SUNY Upstate Medical University for the processing of pooled and reflex testing prior to and during the spring semester. Pooled testing sessions will occur weekly on the Brighton Campus beginning on January 4, 2021. Additional dates include January 13, January 25, January 26; from February through May, pooled test session will be offered on Tuesdays and Wednesdays\*. MCC employees, as well as students who live on campus, take an in-person course or lab at an MCC location, or come to campus for services (e.g., access to library and technology) are required to test weekly\*. SUNY mandated sanctions will be enforced. (*\*Notes update due to changes in SUNY health and safety protocols.*)

SUNY Upstate Medical will conduct follow-up individual polymerase chain reaction (PCR) tests on positive pooled samples. Students and employees will be immediately notified of a positive pooled test and directed to quarantine until their PCR test results come back. Symptomatic student-residents will quarantine and isolate in Tribune Hall, pending their test results and resolution of symptoms.

Independent of these MCC testing activities, a NYS Department of Health (DOH) drive-through testing site is located on MCC's Brighton Campus and is utilized for individuals who require PCR testing.

- A. MCC's approved [Fall 2020 Departure Plan](#) complies with SUNY Mandatory Testing for Fall 2020 Semester Closing Guidance. Students who live and come to any MCC location are required to participate in pooled testing within 10 days prior to the close of the semester.
- B. Due to housing insecurities, three current student-residents are approved to live in the residence halls for the remainder of December and January 2021. The students will continue to be regularly tested for COVID-19 and have access to meal preparation facilities within their suites as well as a variety of supports, including mental and physical health supports. The students signed a housing contract addendum that acknowledges their agreement to adhere to all health and safety protocols.

If student-residents are exposed to, have symptoms and/or test positive for COVID-19, they are required to precautionarily quarantine in Tribune Hall on the Brighton Campus. Positive test results are confirmed by the Monroe County Department of Public Health. The precautionary quarantine will last approximately 48-72 hours until individual tests are processed. Faculty will work with individual students to ensure they continue to progress academically.

- C. Following the fall semester, MCC is closed December 24, 2020 through January 3, 2021. MCC will clearly convey the following return-to-campus requirements to students, faculty and staff prior to the end of the fall semester and the start of the spring semester:
1. All students must submit a daily screen for 14 days prior to returning to campus. The College's online COVID-19 Self-Assessment tool may be used for this purpose in order to automate reporting and tracking. Employees do not need to screen prior to returning to campus.
  2. All students who will have a physical presence on campus must:
    - Submit an attestation that they have completed a 7-day precautionary quarantine (optional exemption available for commuter students who work or for medical or health professions students designated as "essential workers.")
    - Present evidence of a negative COVID-19 test taken within three (3) days prior to return or participate in on-campus COVID-19 testing as soon as possible but no later than five (5) days of returning to campus.
    - Present documentation of a positive diagnostic result for COVID-19 from the prior 3-month period.

MCC pooled testing sessions resume on Monday, January 4, 2021, the first day of Intersession. The vast majority of Intersession courses are taught online or remotely; there are a limited number of applied technologies and health care courses that are approved to meet in-person. MCC employees, as well as students who live or come to campus for a class/lab during Intersession will be required to test on January 4, 2021.

MCC has been granted permission by SUNY to begin a limited number of courses in-person on Monday, January 25, 2021. Persons teaching and taking in-person courses will be required to participate in pooled testing at MCC on January 25 or January 26. Students, faculty and staff who plan to return to campus on February 1 or later are required to participate in pooled testing on January 25 or January 26, within three (3) days prior to return, or as soon as possible but no later than five (5) days of returning to campus. and then continue to be tested weekly\* during the remainder of the semester. (*\*Notes update due change in SUNY health and safety protocols.*)

Students, faculty and staff also have the option to get a PCR test at the [New York State Department of Health drive-through testing site](#) that is located at MCC's Brighton Campus or another test site. Students must submit test results to [studentrights@monroecc.edu](mailto:studentrights@monroecc.edu).

MCC will continue to inform students, faculty and staff of changes to Center for Disease Control and Prevention COVID-19 exposure guidelines through a variety of communication channels. The College will respond to individual virus exposure situations based on current [CDC guidance](#). In cases of possible exposure to COVID-19 on campus, MCC will follow Centers for Disease Control and Prevention guidance [Testing, Screening, and Outbreak Response for Institutions of Higher Education](#).

For the spring semester, student-residents are required to show proof of a negative COVID-19 test taken within 10-14 days of their scheduled move-in date. Student-residents are required to bring the results with them when they come to campus. Students who reside outside of New York state (NYS) will be required to test and quarantine according the current NYS Travel Advisory guidelines. Students will move in gradually over the course of the month, prior to the semester's start:

- January 3, 2021: Intersession students move in
- January 12: Out-of-state students move in
- January 19-22: Remaining student-residents move in
  - Upon arrival to campus, students are to quarantine within their rooms until they can produce a negative test result. MCC utilizes low-density housing and each student has their own room.

- If a student has a positive COVID-19 test, they must move immediately into isolation in Tribune Hall and remain there until their isolation is complete and they have provided a release letter from the local health department. This process must be completed before being allowed to move back to their assigned room.
- All student-residents must participate in regularly scheduled mandatory pooled testing on January 25 or January 26.

MCC will continue to reinforce awareness of NYS Travel Advisory and monitor students and employees for compliance. MCC's daily [COVID-19 self-assessment](#) screens persons who come to campus for recent travel activity.

MCC has reserved Tribune Hall, a residence hall on the Brighton Campus, for quarantine and isolation needs. The Hall has 127 private rooms (33 suites) available for this purpose. The Office of Housing Residence Life provides personal protective equipment (PPE), food, and supplies to students in isolation or quarantine. MCC has a memorandum of understanding with the Monroe County Department of Public Health which clearly outlines roles and responsibilities of both parties. In addition, one registered nurse from MCC Health Services is assigned to each residence hall and communicates with students on a regular basis. The College does not provide quarantine or isolation arrangements for commuter or off-campus students.

## Modes of Instruction

- A. Winter 2021: Instruction for the winter 2021 term will be fully remote or online.
- B. Spring 2021: The spring 2021 semester will begin on January 25. Spring term instruction prior to February 1 will be delivered in a fully remote or online format except for specific clinical practicums, research, and applied learning experiences as approved in advance by SUNY. MCC submitted a full listing of these exceptions to SUNY System Administration prior to December 1, 2020 and received approval to offer those courses in a face-to-face format prior to February 1, 2021. MCC notes that public health or other directives may require revision of this aspect of the plan and is prepared to make adjustments to this plan. Students are being made aware of this information through MCC's website and emails from instructors prior to the start of classes and through the SUNY required communication to students entitled, "What Students Should Know" for the spring 2021 semester. MCC also sends texts to students on the "Top Ten" things students need to know at the beginning and end of each semester. Information on the February 1 in-person start date will be communicated via this texting effort, too.

Following SUNY's template, MCC's "What Students Should Know: COVID-19 and Returning to Campus" information (PDF and web-based) details the rules that will apply should state or county officials require the College to PAUSE. Students will receive email notifications that will deliver the PAUSE and PIVOT information separately from overall "What Students Should Know" information. Awareness will also be built using social media, the student daily e-newsletter.

Barring a change in circumstances, MCC will offer the following course format options for Spring 2021:

- **Online:** Students choose when to sign in and participate in course activities but are expected to meet faculty attendance and participation requirements.
- **Remote:** Using Blackboard, Zoom, or other technologies, students sign in and participate virtually in lectures and group work during the specific times listed for the class.
- **Traditional:** Students come to campus for each scheduled meeting time, in smaller groups that allow for social distancing.
- **Hybrid:** A portion of students' learning occurs in person, on campus during scheduled meeting times. The rest of his/her/their learning experience is delivered remotely or online.

- **Hybrid flexible (HyFlex):** During the spring semester, MCC will pilot a small number of Hybrid Flexible—or “HyFlex”—courses. HyFlex courses are structured so that, on a given day, students might participate in class activities in-person, via Zoom during class time (synchronously), or through Blackboard outside of class time (asynchronously). Due to social distancing guidelines, all students might not be able to choose in-person attendance for every class. Moreover, not all sessions/meetings will have the in-class option available to students. The instructor will determine the meeting structure for the class—and communicate this to students before the start of the semester.

In the event faculty elected to hold a remote course with fewer meeting times (from SUNY's definition of "remote-hybrid" learning), each course was reviewed by department chairpersons to ensure that the instruction would, among other things, meet or exceed expectations of regular and substantive interaction. For more information, please visit [Spring Semester 2021 Courses Formats: Distance Learning & On Campus](#)

### *Process for Identifying Courses and Labs to be Considered Face to Face in Spring Semester*

The process for identifying which experience to offer as face-to-face instruction in spring 2021 was based on the process MCC developed for determining face-to-face instruction for the fall 2020 semester. This consisted of our Learning Experience workgroup referencing several key documents produced by SUNY, AACC, and ACHA as overall criteria for establishing the need for in-person instruction. These documents provided guidance in terms of prioritizing CTE and other high context programs for face-to-face instruction in order to ensure learning outcomes are met for students expected and to ensure competencies are aligned with industry expectations. These documents also outlined the safety guidelines for in-person instruction such as social distancing, disinfecting lab environments between classes, and wearing face masks by all faculty and students involved in the face-to-face instructional components.

With these underpinnings, subgroup members worked independently across the following areas of the College: visual and performing arts; science, technology, engineering, and mathematics; business; career and technical education; applied technologies; Eastman Business Park; public safety training, and MCC Corporate College. Following the criteria, workgroup members identified potential courses and labs for in-person instruction. With input from representatives from the Operations and Facilities Workgroup, the inventory was revisited by subgroup members and further qualified. Each instructional space and lab were considered based on its ability to accommodate safe social distancing, PPE, and density of students in each building of the College due to other classes scheduled for that area at the same time.

Please note that each MCC divisional vice president will continue to work with their respective areas to monitor all courses and labs with face-to-face instructional components as operational feedback is received and as additional guidance is provided.

- C. Communication to students prior to the start of the Spring 2021 semester regarding potential pauses in instruction: The syllabus template and guidance specifically require that instructors teaching face-to-face classes detail how the learning objectives will be accomplished if face-to-face instruction is suspended or paused. To help ensure students understand the course requirements and contingency plans, we are requiring that faculty upload course syllabi by January 15, 2021 for the spring semester. Additionally, we are requiring instructors to email a copy of the syllabus to students prior to the first day of class.
- D. Affirmation that remote instruction meets or exceeds expectations of regular and substantive interaction: For the Fall 2020 semester, Academic Services required that all faculty use of Blackboard for classroom management including for housing the courses syllabus, posting office hours, sharing

contact information, uploading grades to the grading center, and—for classes with face-to-face instruction—detailing contingency plans in the event MCC was required to go fully remote. In order to prepare for the increased use of Blackboard, MCC's Virtual Campus team provided Blackboard course shells for every section taught in the fall semester and also identified all faculty who had not been trained in Blackboard. The Virtual Campus offers three levels of Blackboard training and all instructors were required to take level one, a Blackboard boot camp, before the fall semester started, at a minimum. The Virtual Campus continued to train faculty over the fall semester in preparation for Spring 2021. MCC is working to ensure that our remote instruction is robust and engaging.

E. Percentage of courses which will be offered in-person and remote: The current Spring 2021 course schedule breaks down as outlined below. The combination of hybrid and traditional course sections show that 22.6% of courses have some in-person component. In total, 1,882 sections were included as follows:

1. Hybrid: 15.6%
2. Online/Remote: 77.4%
3. Traditional, Face-to-Face: 7%

This information will be updated and published on the website before the start of the spring semester.

F. Plan for monitoring regular interaction with student working remotely: Historically, MCC faculty have offered students information on how they can expect to be communicated with throughout the semester. With remote learning, we saw a need to be explicit about how students can expect to interact with instructors. To this end, we have revised the syllabus template and guidance to require specific information on how and under what timeframes students will be communicated with from instructors. For example, the syllabus will include language such as, “Students can expect me to respond to their emails or inquiries within 24 to 48 hours during the workweek. Lab reports will generally be graded in 7 to 10 days; homework will be graded within one week; and major papers will be graded within 2 weeks.”

MCC monitors student progress using, among other things, the Starfish Student Success platform. Through the platform, we are able to gauge attendance and send flags when students need academic interventions.

G. Efforts with international students: MCC's Global Education & International Services (GEIS) office works closely with our international students and the faculty in courses where international students are enrolled. GEIS staff closely monitor our international students and provide guidance as needed to either students or faculty. Due to remote instructional needs, MCC faculty were flexible and accommodating with time-zone differences for the fall 2020 semester and we plan to continue these practices moving into the spring 2021 semester. Additionally, MCC's Provost has communicated the need for flexibility in a series of memos to faculty starting in March 2020.

H. Student engagement: To help ensure faculty are addressing student learning and assessment in each course, we modified the syllabus template and guidance to include a section on student engagement opportunities. Each instructor will detail how the following activities are incorporated into their courses, as appropriate:

1. Provision of direct instruction;
2. Assessment and/or the provision of feedback on a student's coursework;
3. Provision of information and/or responding to questions about the content of a course or competency;
4. Facilitation of group discussion regarding the content of a course or competency;
5. Other instructional activities approved by the institution's/program's accrediting agency.

I. Supporting students with disabilities in a remote learning environment: Over the summer and fall 2020, the Office of the Provost worked with Disability Services to ensure student with disabilities were being served appropriately in remote instruction settings. This included sending a joint memo to



faculty on August 10, 2020 with a reminder that all student, regardless of the teaching modality, are entitled to reasonable accommodations as determined by our office of disability services. The memo included a handout from disability services with the steps for students and faculty for putting accommodations in place. The handout included links to MCC resources for both students and faculty. In addition, the disability services office worked with students who were approved for interpreter services prior to the first day of class so interpreters had Zoom links and room information for the first day of instruction. We are continuing these best practices moving into the Spring 2021 semester.

- J. Faculty and student access to orientation/training for instructional technologies and remote pedagogies: MCC, with assistance from our foundation, was at the forefront of providing needed equipment and support to our students last spring. MCC's Instructional Technologies staff in the Virtual Campus continued to improve upon service delivery over the last 10 months by working tirelessly to ensure students and faculty have knowledge and skills to be successful in remote environments. Instructional technologies provided multiple ways for faculty and students to receive orientation and training on instructional technologies. For example, staff at the MCC Student Technology HelpDesk were available for direct help by phone, email requests via the technology help site, and links to sites for learning in a remote environment, tutoring services, and library services and hours. We have information for students on our main webpage and on the Blackboard sign-in page for both students and faculty. The Instructional Technologies staff have also been available for faculty assistance including technology help line that includes additional audio-visual help, specific instructional design help, and supports such as rapid remote teaching resources, drop-in support for Blackboard and Zoom, and links to SUNY's Online helpdesk.

MCC's Teaching and Creativity Center (TCC) launched a [COVID-19 webpage](#) to help focus attention on teaching resources that are available to support student success. The TCC held virtual office hours to help faculty with remote instruction including subjects such as, how to engage students during Zoom lectures. The TCC also hosts an E-Learning Faculty Innovation Center in the Virtual Campus with instructional design assistance available by appointment. The TCC's theme for the current academic year is: *Committing to Equity-Minded Pedagogy* and includes theory and learning on various equity topics relevant to remote learning, such as inclusive/universal design.

- K. Advising for student success: Monroe Community College implemented an Integrated Advising model during the fall 2018 semester. Integrated advising is a shared responsibility between professional staff, faculty, and students that creates a seamless experience for students. Our advising model produces a guided pathways-focused strategy that clarifies student pathways, helps students make informed decisions to choose and enter a pathway, lends holistic support to keep students on their path, and ensures students are learning along their pathway toward their educational goals.

Upon acceptance, every MCC student is placed into one of our seven Schools, each School has a School Specialists who provides holistic support and connects students to academic and non-academic resources. Additionally, students are assigned to an advisor who regularly supports their success and provides pathway expertise. Advisors and School Specialists utilize several software platforms: Banner, Starfish, CIVITAS, and DegreeWorks to case manage their advisees. Advising and communication follows the student's pathway and School. Students receive individualized communications aligned to interventions and resources to help students persist toward graduation.

- L. Using instructional supports provided by SUNY: MCC has a long history of working with SUNY instructional support. Most recently, MCC participated in SUNY's newly formed HyFlex Advisory Committee charged with establishing best practices, cultivating resources, and developing guidelines for HyFlex. Dean Michael Jacobs presented MCC's efforts at the committee's November 30, 2020 meeting.

MCC is partnering with SUNY to provide instructional supports for our students and faculty through a number of services/initiatives including:

- SUNY Online Help Desk

- SUNY Online Teaching Community meetings/workshops/discussions/PD
- SUNY OER Services
  - Support with finding, adapting, adopting OER
- Office of Library and Information Services / SUNY Library Shared Services
  - Consortial purchasing of databases and ebooks to support instruction
  - Support for library functions (cataloging, library services platform) that make resources available to faculty and students

These services directly support our student and/or support our faculty and staff in meeting student challenges.

- M. MCC courses that are delivered online or remotely are designed to meet and exceed expectations of regular and substantive interaction. Instructors and School Specialists regularly interact with students to ensure academic progress and to offer support.

Following a consistent, agreed upon template, developed in partnership with student government leaders, all MCC faculty have added a section to their spring course information sheets (CIS) that summarizes the following:

1. For all courses with any planned in-person instruction
  - a. Information on the course contingency plan for instruction in the event we need to revert to fully-remote and online instruction.
2. For all courses with any remote or online instruction
  - a. Information on how the instructor will engage in substantive interactions with students, as outlined in the SUNY guidelines.
3. For all courses, key elements of the course, including:
  - a. Information for students on when and how they will receive timely feedback on assessments and tests, as per SUNY guidelines. Faculty will continue to use the Blackboard gradebook to post grades on assignments throughout the spring semester.
  - b. Information on how often instructors will check and respond to course communications like email and discussion postings.
  - c. Information on how and when the instructor will conduct office hours. Instructors who are not required to hold formal office hours will indicate how students can reach them with questions or concerns and when/how they can expect a response.
4. Given that almost all of our classes will be starting in a remote or online fashion, instructors will upload CIS to the institutional content area in Blackboard by January 15, 2021. This will give students the opportunity to view the CIS prior to the first day of class. Instructors will also send emails to students to let them know what to expect on the first day of class, including the appropriate Zoom link and/or a copy of the CIS.

A variety of ongoing faculty support options are available online—accessible within myMCC (employee portal), Faculty Essentials, Rapid Remote Teaching Resources and the Virtual Campus Faculty Center (Blackboard organization)—that introduce tools and technologies and techniques to help faculty develop their remote teaching skills. Professional development activities and events, including those hosted by MCC’s Teaching and Creativity Center, Virtual Campus and the Office of Inclusion, Diversity, Equity and Accountability, will continue to provide opportunities for personal enrichment and professional development throughout the spring semester.

## Academic Calendar

- A. Dates of Academic Calendar: MCC’s spring semester will run from January 25 through May 15, 2021 with limited in-person courses. SUNY has granted MCC permission to begin a limited number of courses in-person on Monday, January 25, 2021; the rest of the courses will be delivered online or remotely for the remainder of the semester or until February 1.



- B. Elimination of spring semester breaks: On November 3, 2020, MCC's Provost and Vice President for Academic Services verbally told department chairs and deans that campuses were being asked to eliminate winter and spring breaks during the spring 2021 semester. This was follow-up with a letter sent to all teaching faculty on November 30, 2020 with information on the change to the spring 2021 calendar and additional updates on the fall 2020 and winter 2021 semesters. The changes to MCC's academic calendar were approved by MCC's Board of Trustees at its December 7, 2020 meeting. The revised calendar has been posted to the MCC website and the course schedule has been adjusted so that students are aware of the calendar when they register for courses.
- C. During the spring semester, instruction will continue without scheduled, weeklong winter and spring breaks; the academic term will be two weeks shorter. The final exam period will begin on May 10; final grades will be due by noon May 18.
- D. Commencement: MCC will honor the December 2020 and May 2021 graduates at a virtual Commencement ceremony on Thursday, May 20th at 7:00 p.m. Formal instruction on participation process, diplomas, cap and gown orders, and other [graduation information is available online](#). A college-wide committee was formed in November 2020 to begin planning a virtual Commencement in May 2021 to celebrate the success of our graduates. While we understand that a vaccine is beginning to be distributed, it unlikely that our students will have access to it prior to this scheduled date.

## On-Campus Activities

Each MCC location has only one authorized entrance checkpoint through which to access MCC buildings. Only individuals who complete a [COVID-19 self-assessment](#), scan in with an MCC ID, and wear face covering will be allowed to enter.

Reservation processing for spring semester (January through May 2021), on-campus, internal events is suspended as per the [Governor's Higher Education Summary Guidelines](#). The Campus Events application process for external clients has also been suspended until further notice.

- A. MCC continuously assesses and confirms adherence to cleaning protocols. MCC's Custodial Operations Department staff complete the following tasks Monday through Friday:
  - Common spaces in hallways and lounges – routinely disinfect surfaces and touch points (utilizing Protexus electrostatic sprayer), and empty trash
  - Restrooms – daily disinfect and restock all open restrooms
  - Residence Halls
    - Common spaces – disinfect surfaces and touch points routinely
    - Common restrooms – disinfect and restock routinely
    - Stairwells – disinfect and clean daily
    - Hallway floors – disinfect and clean daily
    - Trash rooms – disinfect and clean daily
    - Laundry facilities – disinfect and clean daily
  - Classrooms in use– empty trash daily, vacuum or mop one night per week, empty recycling one night per week, straighten desks/chairs nightly, disinfect desks, surfaces and touch points nightly (utilizing Protexus sprayer in rooms with minimal technology)
  - Public offices/shared spaces – empty all common space trash nightly, vacuum or mop three nights per week, empty recycling one night per week, spot clean surfaces three nights per week, and disinfect touch points nightly
  - Personal offices – vacuum or mop as needed or biweekly, complements faculty and staff cleaning before and after use
  - Spaces for medical treatment and teaching receive services and disinfection nightly
  - Residence Halls – supplement any day responsibilities
  - Public Safety – weekly disinfection of departmental facilities and vehicles

The Custodial Operations also maintains a presence at the Brighton and Downtown campuses to complete the following tasks Saturday and Sunday:

- Clean and disinfect Building 21 for Facilities and Public Safety weekend usage
- Clean and disinfect Building 10 for NYS testing personnel
- Clean and disinfect Downtown for Facilities and Public Safety weekend usage

- B. All students, faculty and staff who come to any MCC location are required to wear face coverings at all times on campus, including when in classrooms/labs, conference rooms and other public spaces, even when able to maintain six feet of social distancing. Exceptions to this requirement include when a person is (1) in an enclosed private residential or personal space (room or office), (2) consuming food or beverage on-campus while seated and socially distanced in a designated location, and 3) outdoors and socially distant. Updated protocols are available on the [MCC Updates & Resources web pages](#).
- C. Students are informed of SUNY mandated sanctions as outlined in the [Uniform Sanctioning in Response to COVID-19 Student Violations](#). If MCC learns that a student potentially violated COVID-19 health and safety rules (not wearing masks, mandatory testing, quarantine, etc.), the student may lose access to campus facilities and/or campus housing and face other disciplinary actions. Student conduct is governed by [MCC's Code of Conduct](#) and [SUNY mandates](#). Consistent with SUNY policy, if students are partially or completely removed from MCC due to a violation, they will not be eligible for refunds.

If a student misses a minimum of two scheduled pooled COVID-19 testing requirements, without sufficient excuse, or fails to obtain diagnostic or surveillance COVID-19 testing under [MCC's published testing protocol](#), MCC's Student Rights and Responsibilities Office will undertake disciplinary action to enforce compliance, which may include interim suspension, or take administrative measures to electronically deactivate MCC ID card access (or equivalent) and restrict access to any buildings with the exception of access required to obtain health care services pursuant to campus policy.

- D. MCC and SUNY offer resources to help students get the support they need to successfully complete their studies and achieve their goals. Resources are listed on MCC's website and reinforced via the student portal, email, daily e-newsletter and social media. Resources include:
- [MCC Student Resources](#)
  - [MCC Health Services](#)
  - [MCC Libraries Updates, Resources, and Services](#)
  - [MCC's Counseling Center](#)
  - [MCC Veteran Services](#)
  - Veterans Crisis Line: 1-800-273-8255 or text to **838255**
  - National Text Line for Students of Color: Text **STEVE** to **741-741**
  - National Trans Lifeline: 1-877-565-8860
  - [ReachOut SUNY](#)
  - [Thriving Campus](#)
  - [Middle Earth from the University at Albany](#)
  - New York State Office of Mental Health Crisis Text Line: Text **GOT5** to **741-741**

## Reporting

MCC directs students and others to the SUNY COVID-19 Tracker for testing and infection rate status across the system. MCC Health Services updates the tracker information daily. A link to the tracker is included on the College's website.

## What Students Should Know Notice

Following SUNY's template, MCC has developed "What Students Should Know: COVID-19 and Returning to Campus" information (ADA-compliant and downloadable PDF and web-based). Students will receive a text and email to alert them to the "[What Students Should Know](#)" information on the website. Awareness will also be built using social media, the student portal and daily e-newsletter.

## Surveillance Testing

Weekly [COVID-19 pooled testing](#) is coordinated between MCC's Director of Health Services and the Office of Public Safety. These efforts are supported by the Office of Computing and Information Technology Services and other campus offices and volunteers. MCC works in partnership with SUNY Upstate Medical University to register participants and test saliva samples.

## Campus Safety Monitor

MCC Chief of Public Safety Tony Perez ([tperez7@monroecc.edu](mailto:tperez7@monroecc.edu)) serves as MCC's Campus Safety Monitor. Chief Perez serves as a primary College liaison to the Monroe County Department of Public Health.

*NOTE: This document is subject to change based on SUNY, NYS, and Monroe County guidelines.*