

FARM SECURITY INSPECTION CHECKLIST

By Bob King, Director

Agriculture and Life Sciences Institute—Monroe Community College

Structures	Yes	No	N/A	Comments
Are milk house structures always locked?				
Are pesticides always in a locked container?				
Are antibiotics always inventoried and stored in a locked container?				
Are all outside stored chemicals protected from vandalism and accidents?				
Is the water supply restricted?				
Are keys always removed from all unattended equipment and locks?				
Is lighting provided in all areas of the business?				
Are exterior light bulbs of commercial grade and break resistant?				
Are cameras, motion detectors, and alarms functional?				

Forms	Yes	No	N/A	Comments
Are emergency telephone numbers (including ambulance, police, DEC, spill response) current and prominently displayed at each telephone?				
Is there recorded documentation of any unusual incidents?				
Are employees trained on how to handle a threat? (Written response procedures should be provided.)				
Do you report any unusual incident to the local police department, Sheriff's Department or State Police?				

Procedures	Yes	No	N/A	Comments
Are background security checks conducted on employees prior to hiring and periodically thereafter?				
Do you know why employees have left your business?				
Have you taken any precautions to protect your business if you had a disgruntled employee?				
Is there a policy in place by which employees scrutinize, question, and limit unwelcome contractors or visitors to the facility?				
Are all chemical and other supply deliverers required to show proper identification and to sign in?				
Are important facility telephone numbers given to trusted neighbors?				
Do you have a plan for someone to watch over your business if you will be out of town?				
Is the character of all neighbors considered/evaluated?				

Sources: Offices of the Sheriff – Monroe, Livingston and Wyoming Counties; New York State Police – Troop E