



COURSE INFORMATION SHEET

Note: If a more detailed, instructor/section-specific course information sheet is required, please contact the department.

DEPARTMENT:

Business Administration/Economics

COURSE:

BUS275 Business Cooperative Education

COURSE DESCRIPTION:

This experiential education course provides the student with an opportunity to apply their academic learning in an appropriate co-op or internship experience. Students work a minimum of 90* hours throughout the semester in a career-related position, while also participating in coursework intended to support the job experience. Students may access the resources of the Office of Career Services to help them secure a suitable position. This course is for students in the Accounting, Entrepreneurial Studies, and Computer Information Systems A.A.S. degree programs and is intended to be taken during the student's final semester before graduation. 4 Credits.

COURSE PREREQUISITES:

A minimum of 45 credit hours earned toward an Accounting, Entrepreneurial Studies, or Computer Information Systems A.A.S. degree with a cumulative GPA of 2.0 or higher AND a review of job placement by the Office of Career Services. The student's enrollment into the course is processed by the Office of Career Services.

COURSE LEARNING OUTCOMES:

1. Apply basic standards of professional behavior in the workplace.
2. Develop co-op learning outcomes with a supervisor.
3. Demonstrate proficiency in co-op learning outcomes.
4. Assess personal inventories in areas which may include time management, values, personality, interpersonal communication, conflict resolution, job satisfaction, needs, or leadership style.