Position Announcement

PathStone is seeking a Placement & Career Services Developer to support participants through the training and employment process in Rochester, New York.

who

us

PathStone is a nonprofit organization based in Rochester, NY with a mission of building family and individual self-sufficiency by strengthening urban and rural communities. PathStone operates 12 lines of business in the areas of training and employment, health and safety, housing services and community development.

PathStone’s Training & Employment Program focus on helping eligible participants obtain the skills and credentials needed to follow career pathways that will enable them to achieve economic self-sufficiency. The Young Adult Reentry Partnership provides case management to improve the recidivism, employment, and wage outcomes for 18 to 24-year-old justice involved participants.

What sets PathStone apart from the rest?

- PathStone’s two distinct lines of business—direct services and community and housing development—are rarely combined within one organization. This means that our staff are exposed to a broad number of programs and a variety of job functions.
- PathStone has a reputation for taking strategic risk. Our belief that “we don’t know until we try” is why we have continuously developed innovative programs over the last 40 years.

you

You are looking for a challenge and a chance to change the world for the better. You know that social impact is as important a measure of corporate success as profitability. You want to use your creativity to find quicker, better and more cost-efficient ways to help people. You are ready to try on new hats and find new solutions to old problems. You want to make a difference in the lives of others.

What sets you apart from the rest? Specifically, you have the following skills, experience and/or education:

- High School Diploma
- Up to 3 years of training and proficiency in job placement/development, development of training and outreach/recruitment or 1 year demonstrated marketing experience
- Demonstrated technical and interpersonal skills and/or marketing skills with specific emphasis on the issues of hard to serve populations
- Experience in providing services to target population through linkages with other community resources and/or agencies

what

This is a full-time position. The Placement & Career Services Developer is responsible for providing career discovery and development, job placement and retention, and emergency support and referral services, as well as creating and building strong relationships with area employers/organizations. Specifically, this position is responsible for:

• Conducting outreach and recruitment to identify eligible participants
• Conducting job development to secure and creating training and placement opportunities for participants
• Analyzing and interpreting assessment results, participant assessment results, and employment barriers to formulate employment and training plan of action
• Attending trainings
• Developing and maintaining of written individual participant’s transition plans
• Collaboration with agency representatives, community groups, and area employers to determine appropriate employment trends

where

This position is located in Rochester, New York.

when

This position is available immediately.

why

PathStone offers a chance for you to improve the world, but we also know that you have bills to pay. We offer a competitive compensation and benefits package, including:

• Base salary is $15.88 per hour, with a significant range based on demonstrated experience and qualifications
• Health insurance for eligible employees
• Pension plan for eligible employees with an employer contribution
• Annual cost-of-living adjustment and merit-based pay increases
• Generous vacation and holidays
• Employment at PathStone qualifies for the federal Public Service Student Loan Forgiveness program

how

Please submit your resume to apply@pathstone.org, with “151-20” in the subject line, no later than October 22, 2020.

PathStone is an Equal Opportunity Employer. Our TDD number for the deaf and/or hearing impaired is 1-800-545-1833. Any applicant may request assistance in completing the application process by emailing apply@pathstone.org.