About
Magnatag® Visible Systems is a well-established privately owned internet/catalog direct marketing manufacturer of all purpose magnetic whiteboard kits and office supplies. Magnatag® employs more than 50 people and is located in an eastern suburb of Rochester NY. Magnatag® is an innovative, quality and value driven market leader, providing more than 2300 Job and task specific magnetic whiteboard kits and systems to all branches of government, industry, hospitals, and schools. Magnatag® has a strong e-commerce and mail-order catalog presence and is looking for a Graphics Technology Production Associate to help expand our printing capacities. The position is a hands on working role providing print services for the Production Department to fulfil Customer orders.

Essential Duties & Responsibilities
- Prepare graphic files for digital printing through color correction, sizing, bleed, paneling and cut files.
- Ensure that all colors are matched to customer specifications and in house standards and checked throughout the printing process. Requires excellent print quality and color judgment.
- Ability to setup files for print
- Maintain a high standard of quality and accuracy
- Maintain a hands on working role

Qualifications
- 6 month experience in digital printing and 1-2 years general production experience
- Solutions oriented
- Working knowledge of graphic software such as: Wasatch, Adobe Illustrator, In Design, Photoshop, Excel, Design Cad, Gerber Omega, Onyx, NiceLabel, Acrobat and Visio in a MAC environment
- Ability to learn Wasatch and or other Rip/Rasterizing programs
- Knowledge of color theory & matching, utilizing the Pantone system
- Attention to detail, including: grammar, spelling, and proof reading
- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Must be able to read a ruler.
- Strong communication skills both written and oral
- Ability to work under tight deadlines and maintain a positive attitude

How to apply: Please send your resume to Yvonne and copy in Kaitlyn and Sue:
Yvonne Aszkler at yvonnae@magnatag.com
Kaitlyn Morgan at kaitlynm@magnatag.com
Sue Beck at sueb@magnatag.com