Civil & Construction Technology Majors!

The New York State Office of Parks, Recreation and Historic Preservation (NYS OPRHP) is a state agency within the New York State Executive Department charged with the operation of state parks and historic sites within the U.S. state of New York. The Mission of the Office of Parks, Recreation and Historic Preservation is to provide safe and enjoyable recreational and interpretive opportunities for all New York State residents and visitors and to be responsible stewards of our valuable natural, historic and cultural resources.

Position
This internship/seasonal position is housed in NYSOPRHP Genesee Region, Letchworth State Park regional engineering. The Civil Engineer/Survey Technician must possess a high capacity for self-motivation, be able to apply technical knowledge to a variety of projects and must be able to develop and maintain strong relationships with clients and staff from various agencies.

Duties & Responsibilities
• Assist civil engineers with plan development and entry level design tasks
• Duties will include preparation of AutoCad drawings, Microsoft reports and GIS mapping
• Work with Engineers to perform boundary monument recovery, topographic surveys, construction stakeout, and record plan surveys.
• Assist with performing onsite construction administration and construction observation services including reporting and monitoring contractor's compliance with contract documents
• Must be able to walk and stand for 8-10 hours per day to keep up with contractors on the job site.
• Must be able to lift/carry various surveying and testing equipment. 30lbs. minimum.
• Must have a valid driver's license and be willing to travel to job sites.

Education/Experience
• Working towards or have an Associate Degree in Surveying or Civil Engineering Technology, or related field, from an accredited institution.
• Additional, related experience may be considered in lieu of the formal education requirement.
• Must possess a valid driver’s license and their own transportation.
• Must have the ability to actively listen to others for understanding of their needs and situations; ability to read, speak, and write English clearly is required.
• Completed classes in AutoCad and Land Surveying.
• Ability to communicate effectively, orally and in writing
• Experience in construction related to civil type projects, streets, highways, sanitary, water, and stormwater helpful.
• Capable of good communication with Engineers, Owners, Contractors, State and Federal personnel.
• Capable of understanding requirements for construction observation and documentation.

How to apply:
Please send your Resume, Cover Letter, and MCC M# to: Joe Snowden at jsnowden4@monroecc.edu