Position Announcement

PathStone is seeking a Superintendent to ensure a safe, clean and sanitary environment for our properties in Rochester, New York.

who

PathStone is a nonprofit organization based in Rochester, NY with a mission of building family and individual self-sufficiency by strengthening urban and rural communities. PathStone operates 12 lines of business in the areas of training and employment, health and safety, housing services and community development.

PathStone Management Corporation’s vision is to provide exemplary property management services to affordable housing communities. By focusing on our residents and providing safe and decent housing, the communities where PathStone housing is located become stronger.

What sets PathStone apart from the rest?

- PathStone’s two distinct lines of business—direct services and community and housing development—are rarely combined within one organization. This means that our staff are exposed to a broad number of programs and a variety of job functions.
- PathStone has a reputation for taking strategic risk. Our belief that “we don’t know until we try” is why we have continuously developed innovative programs over the last 40 years.

you

You are looking for a challenge and a chance to change the world for the better. You know that social impact is as important a measure of corporate success as profitability. You want to use your creativity to find quicker, better and more cost-efficient ways to help people. You are ready to try on new hats and find new solutions to old problems. You want to make a difference in the lives of others.

What sets you apart from the rest?

Specifically, you have the following skills, experience and/or education:

- Minimum three years’ experience in all building maintenance and mechanical operations
- Ability to evaluate information and options in order to meet goals of established maintenance plans and procedures
- Ability to interview and/or investigate in order to identify and discover information

what

This is a full-time position. The Superintendent position is responsible for overseeing, maintaining, insuring safe, and sanitary housing and office environments for our properties. Specifically, this position is responsible for:

- Maintaining equipment, tools, and supply inventories
- Following purchasing procedures and daily maintenance services
- Communicating with several individuals from residential to technical contacts
- Assigning and monitoring work of another employee, interns or trainees at the direction of a supervisor
- Supervising 1 -2 employees at basic level
- Determines which steps/methods/procedures among several prescribed options for fulfilling an identified objective.
where
   This position is located in Rochester, New York.

when
   This position is available immediately.

why
   PathStone offers a chance for you to improve the world, but we also know that you have bills to pay. We offer a competitive compensation and benefits package, including:

   - Base salary based on demonstrated experience and qualifications.
   - Health insurance for eligible employees
   - Pension plan for eligible employees with an employer contribution
   - Annual cost-of-living adjustment and merit-based pay increases
   - Generous vacation and holidays
   - Employment at PathStone qualifies for the federal Public Service Student Loan Forgiveness program

how
   Please submit your resume to apply@pathstone.org, with “167-20” in the subject line, no later than November 18, 2020.

PathStone is an Equal Opportunity Employer. Our TDD number for the deaf and/or hearing impaired is 1-800-545-1833. Any applicant may request assistance in completing the application process by emailing apply@pathstone.org.