The mission of Career Services is to enhance student success by providing comprehensive career and employment services. The staff is committed to fostering individual growth and development by assisting students with their academic, career and employment needs. Partnerships and collaborative efforts are developed with alumni, faculty, businesses, organizations, colleges and universities to help students explore various career, experiential, and employment opportunities. Career Services envisions career development as a life-long process and empowers students through its programs and services to develop and implement a plan to achieve their current and future career goals.
Job Search Services
A comprehensive program of job search services is available to help students find full-time career-related employment, as well as part-time and summer jobs while they are in school.

Job Search Counseling
Individual appointments and walk-in times are available for students seeking job search assistance.

Mock Interviews
Practice your interviewing techniques and receive feedback via a mock interview.

Resume Critique Service
Drop off an updated copy of your resume to be critiqued by a counselor, and pick it up 48-72 hours later.

Job Search Resources
The Career Library contains career planning, occupational and job search resources, job vacancy listings and employer literature. The Career Services web site features links to internet sites that contain job listings, resume databases and organizational information.

Recruitment Programs
Numerous recruitment programs exist to help students connect with employers for full-time, part-time and summer jobs. Please refer to our web site for upcoming programs.

On-Campus Interviews
Employers conduct individual interviews on-campus with candidates interested in full-time employment.

Employer Information Tables
Employers host tables in the Campus Center to connect with students about their organization and their hiring needs.

Job Fairs
Job fairs provide a forum for students to learn about full-time, part-time and summer employment opportunities with many organizations in one location on one day.

Resumes-on-File
Throughout the year employers contact the Career Services seeking to interview and hire qualified MCC students and alumni. Keep an updated copy of your resume on file with the Career Services.

Resume Referral
The Career Services collects and submits students’ resumes to organizations which are seeking candidates to fill full-time job openings.

Purple Briefcase (online career management system)
Purple Briefcase includes a database of employment and experiential opportunities. It also has numerous resources to assist students in being a strong candidate in the job search process.

Career Services

Career Counseling
Career Counselors are available to assist students with learning more about themselves, understanding their career decision-making process, and helping students integrate this information to make appropriate career choices.

Assessment Tools
During the career development process a Career Counselor may determine that a student would benefit from taking a self-assessment inventory. These assessments provide important information related to career selection and options.

Career Profiles
Career Profiles provide students with valuable career related information including descriptions, related careers and job titles, salary information and educational/training requirements. Career Profiles are available for all academic programs at MCC and can be obtained from the Career Services web site or picked up in the Career Library.

Co-ops and Internships
Co-op programs give students hands-on experience in their field of study. Students work at least 225 hours each semester, complete a semester-long class and earn 4 to 6 credits. Internships teach students important job skills and let them gain practical experience. Students work a total of 135 hours each semester and earn 3 credits.