



This form is to be completed by faculty or staff who intend to submit applications for funding. Please complete as much of the form as possible, obtain signature of your supervisor, and email this form to the MCC Office of Strategic Resource Development and Grants Management (SRDGM), grants@monroecc.edu.

Grant Information

Date: _____

Name of Person Seeking Funding: _____ Title: _____ Phone: _____

Division/Academic Area Applying: _____ Email: _____ Campus: _____

Project Director/Principal Investigator: _____

Have you identified a funding source? Yes No (*If no, please contact the SRDGM to research funders*)

Funding Source: Federal Government State Government ~Foundation ~Corporation Other

Name of Sponsor/Funder & Title of Grant Program: _____
Example: National Science Foundation – Cyberlearning and Future Learning Technologies – Integration

Link to Grant Request for Proposal/NOFO/Solicitation: _____

Submission Deadline: _____ Anticipated Project Period: From _____ To _____

List other MCC departments involved: _____ List proposed partners: _____

Does your project require/include Human Subjects and/or IRB approval? Yes No ([IRB application](#))

Your proposed project title: _____

Total Amount Requested: _____ Cost Share/Match required: Yes No If yes, how much? _____

Please indicate what the funds will be used for (check all that apply):

- | | | | |
|-----------------------------------------|-----------------------------------------------------|----------------------------|------------------|
| Salaries or New Staff | Release Time | Professional Dev./Training | Student Stipends |
| Technology (<i>approval required</i>) | Travel | Course/Curriculum Dev. | Supplies |
| Consultant/Sub-Contract | Equipment/Construction (<i>approval required</i>) | | |

Please Describe Project Below. If Needed, Please Attach Additional Pages. The project will:

Approval Signatures

Direct Supervisor: _____ Date: _____

Dean: _____ Date: _____

Vice-President: _____ Date: _____

Office Use Only

Director Strategic Resource Development: _____ Date: _____

Controller's Office: _____ Date: _____

Technology Director: _____ Date: _____

Foundation and Corporate grant proposals are coordinated by the MCC Foundation staff.

Please note that grant applications may only be submitted after budget approval by the SRDGM office.