



MCC's one-year [Dental Assisting certificate program](#) (DA01) prepares students for entry-level employment within the dental industry. Students are taught to perform chairside assisting, related laboratory and office procedures and all delegable expanded functions permitted by the State Education Department. Upon successful completion of the program, students are eligible to take the Dental Assisting National Board examination.

- The program is offered in the fall semester only. There are 18 seats available each fall.
- Applicants must meet all admission requirements and apply by the deadline to be eligible for the program (see “How to Apply” at the end of this document).
- Admission is based on a lottery system; therefore, meeting the minimum admission requirements does not guarantee admission. Students who are not admitted to the Dental Assisting program will be admitted to Health Studies and can reapply in the future.
- Students are strongly encouraged to work with an advisor when planning for this program.

## Admission Requirements

- High school diploma or GED.
- **ENG 101 placement** or have completed ENG 101 or 200 with a C or better. Applicants who will be enrolled in ESL 201, TRS 090/091, or ENG 101 with corequisite TRS 099 during the spring semester should consult with an advisor.
- All official transcripts, including high school, AP, IB, CLEP, dual credit, and any previously attended institutions, must be on file with the Admissions office.
- **A 2.0 cumulative GPA.**
  - Cumulative GPA is calculated using credit bearing coursework from ALL institutions attended. MCC GPA must be at least a 2.0, even if other coursework meets the requirement.
- NYS residency or, if international, must have resided in NYS for one year.
- Meeting the minimum admission requirements does not guarantee admission.

## Lottery System & Waitlist Information

- When the number of qualified applicants exceeds the number of seats available, a lottery system (random number generator) will be used to determine admission.
- Once 18 applicants are admitted, the remaining applicants are placed on a waitlist via the same random number generator and are notified by email of their waitlist number. If any of the admitted students decline their seat, the seat is offered to the next person on the waitlist. The waitlist closes approximately one month prior to the start of the semester and does NOT carry over from year to year. If not admitted, students will be notified when the waitlist closes and must reapply during the next application window.

## Important Program Policies & Additional Notes

- Admission is conditional on medical clearance and the ability to meet the program's essential functions. More information: [Dental Studies Technical Standards & Essential Functions](#) and [Health Services](#).
- Admitted students **MUST** complete CPR for the Health Care Provider (with AED) provided by the American Red Cross or the American Heart Association by August 15th. Online courses are not accepted. Courses can be arranged on campus during the summer via the Health Professions Department.
- This dental assisting program is on-campus and requires day and evening availability. Classes will be at the Brighton campus, and students will be required to complete shadowing and external apprenticeships at local dental offices and/or clinics to meet all competency requirements. Students must have reliable transportation to and from those sites. Exact schedules are assigned by the Dental Studies Department.
- All dental assisting program coursework must be completed with a grade of **C or better**.
- Students are required to recruit patients in order to meet Dental Radiography clinical requirements.
- Students who have previously been matriculated in the Dental Assisting program at MCC or another institution should refer to the re-admission policy as described in the [Dental Assisting program description](#) and should speak with an advisor or admissions representative to determine eligibility.
- Students who are admitted into Dental Hygiene after completing MCC's on-campus Dental Assisting or DART program will be required to audit DEN 111. The following courses will seamlessly transfer into the Dental Hygiene program if taken within 3 years and passed with a C or better: DEN 113, DEN 211, and DEN 227.

## How to Apply

All qualified applicants who apply by the deadline will be considered. Admission is based on quality points and no advantage is given to any particular group of students (current vs new, etc.).

### **For new, returning, or transfer students:**

Please apply via [MCC's online application](#) and select DA01 as the program.

- Fall admission: the application is available mid-September, and the application deadline is **January 31<sup>st</sup>**. Admission decisions are made by March 15<sup>th</sup>.
- Decisions are communicated via the email address used on the application.

### **For current MCC students:**

Please apply by submitting a **major change request** for DA01. The major change request serves as your application. This can be done by signing into your [myMCC student portal](#), selecting the Student Home or Academic Plan tile, then clicking the Change Major link and selecting the term you are applying for.

- Fall admission: the major change request is available mid-September, and the deadline is **January 31<sup>st</sup>**. Admission decisions are made by March 15<sup>th</sup>.
- Decisions are communicated via MCC student email.

*While every effort is made to ensure that information in this guide is accurate, admission requirements and policies are subject to change. This information is a guide and is not meant to take the place of academic advisement. Updated July 2024*