

2.6 Tobacco-Free, Smoke-Free & Vape-Free Policy

Category: Administration

Name of Responsible Office: Administrative Services

Title of Responsible Executive: CFO and Vice President, Administrative Services

Date Established: September 1, 2014

Date Last Approved: February 5, 2018

Summary

Monroe Community College is committed to providing and maintaining a tobacco-free, smoke free, and vape-free learning and working environment that is healthy, respectful, and safe for its students, faculty, staff and visitors.

Policy

Policy Statement

Monroe Community College (MCC) supports a healthy, sustainable environment for the college community and is committed to preparing our students for increasingly tobacco-free workplaces. Therefore, the use of tobacco products, vaping devices, electronic cigarettes, and other nicotine delivery devices is prohibited on all college owned and leased property, both indoors and outdoors.

This includes but is not limited to:

- All buildings on the Brighton and Downtown campuses, Applied Technologies Center and Public Safety Training Center.
- Off-site and leased locations such as the MCC Foundation facility.
- Outside property owned or leased by the college including open land areas, woods, fields, patios, parking lots, sidewalks, roads, loading docks and building entrances.
- One hundred feet of the entrances, exits and outdoor area of the Downtown Campus in accordance with NYS Public Health Law Article 13-E.
- All vehicles owned and leased by Monroe Community College or its affiliated organizations.
- College-sponsored events at all locations.

All tobacco, smoking, and vaping products in use must be properly disposed of prior to entering any college property or exiting a personal vehicle. The College requires college community members to respect private property bordering all College locations by refraining from trespassing for purposes of tobacco product consumption.

The sale, free distribution, related advertising or sponsorship of tobacco products is also prohibited on college property.

Background

Numerous studies show tobacco use is a serious public health issue. Smoking also contributes significantly to the risk of fires and cost of maintaining a clean campus. The State University of New York recognized the importance of providing a tobacco-free environment when its Board of Trustees on June 12, 2012 passed a resolution requiring 100% tobacco-free campus environments for all SUNY campuses by January 2014.

Applicability

This policy applies to all members of the college community including but not limited to affiliated organizations, faculty, staff, students, volunteers, vendors, guests and visitors.

Definitions

Affiliated Organizations - College affiliated organizations include the MCC Foundation, MCC Association, student clubs and any group that represents MCC and its affiliated organizations.

College Property – Property and facilities owned, leased or controlled by the College or its affiliated organizations.

Tobacco - For the purpose of this policy, “tobacco” is defined to include any lighted cigarette, cigar, pipe, bidi, clove cigarette, electronic cigarette (vaping), hookah and any other tobacco, smoking and vaping product, and smokeless or spit tobacco.

Responsibility

Successful implementation of this policy requires the courtesy, respect, and cooperation of all members of the Monroe Community College community. Compliance is not the sole responsibility of security officers. All employees should be part of the effort to educate individuals about this policy.

- **All members of the college community**
 - Comply with this policy in a courteous, respectful, and cooperative manner and contribute to the effort of educating others about this policy.
- **Supervisors (college, affiliated organizations, campus events, contractors & athletics)**
 - Communicate this policy to employees and ensure employees are in compliance.
- **Event Organizers**
 - Communicate this policy to event attendees and if needed require organizers to take corrective action to ensure compliance

The CFO/Vice President for Administrative Services will oversee this policy and provide any recommendations for policy revisions.

Compliance

Individuals who repeatedly violate this policy should be reported to the appropriate department:

- Employees: Human Resources
- Students: Student Services
- General Public: Public Safety

Student repeated violations will be treated as violations of Student Conduct Regulations.

Employee repeated violations will be treated as disciplinary matters in accordance with employment contracts.

Visitor repeated violations will be treated in accordance with Campus Events procedures.

Contact Information

Office of Administrative Services

Related Information

Related Links

[NYS Public Health Law, article 13-E: Regulation of Smoking in Certain Public Areas](#)

Smoking cessation classes and resources are accessible through the New York State Smoker's Quitline:
[New York State Smoker's Quitline](#)

Other Sources of Information and/or assistance for those seeking to quit smoking include:

- [American Cancer Society](#)
1120 South Goodman Street Rochester, NY 14620
- [Smoking & Health Action Coalition of Monroe County](#)
1595 Elmwood Avenue
Rochester, NY 14620 (585)666-1395
- [American Lung Association Finger Lakes Region](#)
1939 Elmwood Avenue
Rochester, NY 14620 585-442-4260
- Excellus Quit for Life Tobacco Cessation Program (MCC employees)
1-800-348-9768
- MCC Student Health Services (MCC students)
Brighton Campus
Building 3, Room 165
(585)292-2018
- MCC Wellness Promotion Center (MCC students)
Downtown Campus
3rd Floor, Room 310

History

Item	Date	Explanation
Established	September 1, 2018	
Annual Review	2017	No change
Shared Leadership Review	December 4, 2017	Review and edit
Approved by Board of Trustees	February 5, 2018	Approval of revisions