

Program Announcement

Basic Investigative Photography

Date/Time: November 15 – 19, 2021
8:30 a.m. – 4:30 p.m.

The Monroe County Public Safety Training Facility (PSTF), under the auspices of the New York State Division of Criminal Justice Services (DCJS), will be holding a ***Basic Investigative Photography Course*** at the **Meloni S.T.A.R. Academy, 750 E. Henrietta Road, Rochester, NY**. This course teaches the skills necessary to effectively photograph a crime scene and the evidence contained therein by means of classroom instruction and practical workshops. This course provides instruction in both film-based and digital photography however, students are strongly encouraged to bring and utilize digital equipment.

Students who successfully complete this course will receive two college credits from Monroe Community College.

Prerequisites

- Active NYS police or peace officer certification
- Civilian employees of law enforcement agencies may attend with written authorization from their department.

Required Attire and/or Equipment

- Attire (dress code)
 - Business casual, OR
 - Department designated uniform of the day
- Equipment
 - 35mm SLR or Digital SLR (preferred) capable of manual operation
 - Electronic flash – detachable if available
 - Remote sync cord
 - Shutter release cable or remote control
 - Lens with macro/close-up capability
 - Flashlight
 - Owner's manual for camera and electronic flash
 - Batteries or power source for camera and flash (charger, battery packs)
 - Variety of scales
 - Evidence markers
 - 35mm film (minimum of twenty rolls of 200 – 400ASA) – not necessary if shooting digital
 - Memory Card (minimum of 512mb) – two preferred – not necessary if shooting film
 - Tripod

Instructional Areas Include

- Overview of basic photography equipment
- Operation of SLR film and digital cameras
- Fundamental techniques of photography
- Lighting techniques
- Guidelines for photographing a crime scene
- Photographing night and low light conditions
- Photographing evidence for comparison purposes
- Macro photography

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Graduation Requirements

- 90% attendance (policy set by Monroe Community College)
- 70 % passing grade on written examination
- 70% passing grade on proficiency test

Course Tuition and Fees

- Tuition: \$392.00 (per person)
- Estimated Student Fees: \$97.75 (Student fees may vary each semester)
- *It is **NOT** necessary to send a check or voucher prior to class.* Students will be billed at the completion of the course.

Note: Monroe Community College may find it necessary to revise tuition and fees as necessary and reserves the right to do so.

Reservations: To reserve a seat in this course, please complete a [Law Enforcement Program Course Reservation Form](#) and return it to the PSTF no later than **November 1, 2021**.

To avoid double tuition billing, a [Certificate of Residence](#) is required from students who reside outside of Monroe County.