

# Program Announcement

## Instructor Evaluator Workshop

**Date/Time:** October 19, 2022  
8:30 a.m. – 12:30 p.m.

The Monroe County Public Safety Training Facility (PSTF), under the auspices of the New York State Division of Criminal Justice Services (DCJS), will be holding an ***Instructor Evaluator Workshop*** at 1190 Scottsville Road, Rochester, New York. This workshop is designed to provide experienced instructors with the skills necessary to conduct impartial evaluations of instructor candidates as mandated by the Municipal Police Training Council. These evaluations will aid in ensuring the quality of law enforcement instruction throughout the state remains high. The workshop provides information in several topical areas of instructor evaluation including the criteria denoting an instructor pursuant to New York State Codes, Rules and Regulations (NYCRR), stages of an instructor evaluation process, and objectively evaluating a presentation.

Students who successfully complete this workshop will receive certification from DCJS as an *Instructor Evaluator*.

### ***Prerequisites***

- Completion of the Instructor Development Course

### ***Required Attire and/or Equipment***

- Attire (dress code):
  - Business casual, OR
  - Uniform, OR
  - Department uniform of the day

### ***Graduation Requirements***

- 90% attendance (policy set by Monroe Community College)

### ***Course Tuition and Fees***

- There is no tuition or fees associated with this workshop.

**Reservations:** To reserve a seat in this course, please complete a [Law Enforcement Program Course Reservation Form](#) and return it to the PSTF no later than **October 5, 2022**.