The Monroe Community College Association (MCCA) Housing and Residence Life Office is instituting the following 2020-2021 License Agreement Addendum to support efforts to mitigate the spread of COVID-19. Students are expected to comply with the terms set forth in this document as a condition of remaining in on-campus housing at Monroe Community College for the 2020-2021 academic year. **Students are expected to adhere to the directives of college officials at all times.**

I agree to comply with all of the terms and conditions set forth in the 2020-2021 Residence Hall License Agreement, and I acknowledge that my 2020-2021 License Agreement is modified as follows:

**Room Assignments & Vacating the Residence Halls**

1. The MCCA may change my housing assignment at any time and for any reason, including for purposes of quarantine or isolating myself or others.

2. The furniture in my room/suite is intended to remain in my room/suite and I will not move any MCCA-issued furniture into or out of my room. This includes moving lounge furniture from the lobby areas and removing extra furniture from bedroom areas. I am responsible for all furniture in my room assignment.

3. The MCCA has the right to close the residence halls at any time during the occupancy period. In the event that the residence halls must close, I will comply with the MCCA’s instructions for vacating my room.

4. I will notify the Housing and Residence Life Office if I vacate my room prior to May 24, 2021. If I choose to vacate, I will not be entitled to any refunds or credits of housing or dining costs.

5. I acknowledge that my 2020-2021 Housing License Agreement, signed at the time I requested housing for the 2020-2021 academic year, does not provide for housing beyond the occupancy period, including but not limited to summer housing. Students who require summer housing must participate in a separate application process during the Spring 2021 semester.

**Social Distancing Protocols**

1. I agree not to travel further than 50 miles from the residence halls throughout the occupancy period. If applicable, travel restrictions for college breaks will be communicated in advance of the break. If I choose to violate travel restrictions announced by the MCCA, Monroe Community College, the State of New York, and/or the Federal Government during the occupancy period, the MCCA may terminate my License Agreement and deny me access to the residence halls. In the event of such termination, I will not be entitled to any refunds or credits of housing or dining costs.
2. I agree to comply with any event and gathering restrictions announced by MCCA and/or Monroe Community College. This includes observing social distancing recommendations (maintaining a 6ft distance between persons), and no gatherings of more than (outside and appropriately social distanced). If I ignore these recommendations, the MCCA may terminate my License Agreement and deny me access to the residence halls. In the event of such termination, I will not be entitled to any refunds or credits of housing or dining costs.

3. I acknowledge that the MCCA has the authority to limit access to community spaces, including but not limited to lounges, kitchens, study rooms, etc., and that students can be asked to leave these spaces at any point in order to adhere to social distancing practices set forth by the MCCA, Monroe Community College, the State of New York, and/or the Center for Disease Control.

4. I agree to comply with any additional limitations, restrictions, or policies imposed by the MCCA for the health and safety of our community during the occupancy period. If I violate these restrictions, the MCCA may terminate my license agreement and deny me access to the residence halls. In the event of such termination, I will not be entitled to any refunds or credits of housing or dining costs.

Support Services
I acknowledge that Monroe Community College and/or the MCCA may reduce or eliminate student or academic support services, including but not limited to library access, dining services, and recreation services. I will not be entitled to a rebate or credit of any housing costs in the event of a reduction or elimination of these programs. Disability support services will continue, but may be modified in conjunction with the Office of Counseling and Disability Services.

Guest & Visitation Policy
I acknowledge that only individuals contractually assigned to my suite/room may occupy my suite/room. There is a strict no guest policy in effect. ONLY resident students are permitted to enter MCC residence halls. UNTIL FURTHER NOTICE, there is a strict no guest policy in effect for non-resident MCC students.

Only MCC residence hall students can visit other resident students. ONLY one guest per resident, for a maximum of 8 guests per suite. Each student assigned to a room is only permitted 1 resident student guest at a time. College and MCCA rules and policies must be followed including social distancing and mask use. College and MCCA staff reserve the right to end a gathering at any time.

1. I understand that I may not enter any residence halls other than my assigned residence hall for the duration of the occupancy period.

2. I understand that any non-resident guests (MCC students who do not reside in housing, residents of another building, individuals not enrolled at MCC, family, friends, etc.) may not enter my residence hall or residence hall suite/room at any
time for any reason. This includes any non-resident guests assisting me with moving or removing my belongings.

3. Any non-resident guests found in the residence halls will be asked to leave and may be issued a banned student notice.

I understand that I may not take part in or host on campus social gatherings and, if found in violation, I may be removed from on-campus housing and will not be entitled to any refunds or credits of housing or dining costs.

Off Campus Gatherings

Resident students who attend off campus gatherings are expected to observe MCC social distancing and mask guidelines. Off campus gatherings should not include more than 10 total individuals. All MCC and MCCA policies should be followed.

Personal Hygiene

1. I acknowledge that I will strive to follow these best practices on personal hygiene to protect myself and others.

   • Clean up after myself in shared bathrooms and use a shower caddy to transport toiletries (we recommend that personal items may not be stored in shared suite bathrooms)
   • Wash my hands often with soap and water for at least 20 seconds
   • Avoid touching my eyes, nose, or mouth with unwashed hands
   • Clean AND disinfect frequently touched surfaces daily such as tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks
   • Cover my mouth and nose when I cough or sneeze
   • Avoid public spaces and avoid close contact with people who are sick
   • Follow state guidelines regarding break periods and travel
   • Stay in my room if I am sick and avoid contact with others

2. I understand that the MCCA is unable to provide cleaning supplies to students and that I must establish my own appropriate supply.

3. I understand that, while the MCCA staff will clean common areas of the residence halls (entranceways, hallways, lobbies, etc.), I am responsible for cleaning my own bedroom, bathroom, kitchen, etc.

Mask Policy

In accordance with New York state and Monroe County guidelines, wearing face coverings when in public and on campus, especially when you can’t maintain a safe distance of at least 6 feet from others, is an important part of reducing the spread of the coronavirus and making sure our region can continue reopening.
MCC’s face covering protocol states that all individuals will wear adequate face coverings when on campus unless you are:

- alone in an enclosed space.
- outdoors in an environment where proper social distancing is practiced.
- or consuming food or a beverage in designated location.

Wearing a face covering will keep you from spreading the virus to others. Social distancing should be practiced even while wearing a mask.

**COVID Symptoms & Quarantine**

If I experience any symptoms, such as fever, cough, or shortness of breath, I will stay in my room and call Public Safety at (585) 292-2911. I will follow their advice on appropriate next steps.

If I am diagnosed with COVID-19, I will immediately notify Public Safety at (585) 292-2911, and I will not leave my room unless directed by staff members to do so.

**Staffing**

I understand that residence hall student staffing – resident assistants (RA) – will be limited, and in-person RA programming will not be permitted. Professional Residence Life staff in the Housing and Residence Life Office and building resident directors (RD) will be on campus, but will have limited in-person interaction. Contact information for each resident director is posted in my residence hall. Additionally, reduced Dining Services will be available in each residence hall during the initial quarantine period.

**Follow-up Information**

I understand that the MCCA and Housing & Residence Life Office reserve the right to modify this document at any time, and that any updates or important announcements will be communicated to me through my MCC student email account. It is my responsibility to check this account daily.

**Relevant Contact Information**

Public Safety: (585) 292-2911 (open 24/7)

Health Services: (585) 292-2018 or healthsvc@monroecc.edu

Housing and Residence Life Main Office (West Canal): (585) 292-3674 or residencehalls@monroecc.edu (open M-F 8:45am-4:45pm)

Monroe County Department of Public Health: (585) 753-2991

https://www.monroecc.edu/coronavirus/
By signing this License Agreement Addendum, I am agreeing to practice social distancing, good personal hygiene, and to comply with all policies and practices, as stated above, while on campus for the 2020-2021 academic year. I understand that any of my actions in violation of the MCCCA Housing and Residence Life 2020-2021 License Agreement, this Addendum, or the Monroe Community College Student Code of Conduct, will result in a referral to the student conduct process and may result in my removal from housing for the 2020-2021 academic year.

If I am removed from housing through the conduct process, I am not entitled to any refunds or credits of any housing or dining costs.

My signature indicates that I have read both the 2020-2021 Housing License Agreement, this Addendum to that agreement, and I understand my responsibility in helping to mitigate the spread of COVID-19.

Print Student Name

Student Signature

Date