



Monroe Community College

STATE UNIVERSITY OF NEW YORK

MCC VALUES:
INTEGRITY.
EXCELLENCE.
EMPOWERMENT.
INCLUSIVENESS.
COLLABORATION.
STEWARDSHIP.

**MONROE COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES**

Monday, April 1, 2019

R. Thomas Flynn Campus Center
Warshof Conference Center
Monroe B
Brighton Campus

4:00 PM

Present:

Barbara P. Lovenheim, Chair
Grace S. Tillinghast, Vice Chair
Abdullah Abdullah Alshalchi, Student Trustee
Michael G. Barker
John L. Bartolotta
Dr. Joe Carbone
Carla M. Palumbo
Allen K. Williams

Anne M. Kress, President
Linda M. Hall, Secretary, Board of Trustees

Absent:

Kevin T. Stickles, Chair, Personnel and Programs Committee
Ronald S. Ricotta, Chair, Finance and Facilities Committee

MONROE COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
MINUTES
April 1, 2019

***Mission:** Monroe Community College, through access to affordable academic programs, leads excellence and innovation in higher education, inspires diverse students to transform their lives and communities, drives regional economic development, and builds global engagement and understanding.*

Introduction and Opening Remarks

Barbara P. Lovenheim, Chair, Board of Trustees, called the meeting to order and quorum was established at 4:01 pm.

Consent Agenda

The following items were proposed to be adopted and approved by consent:

Board of Trustees:

- A. Minutes of the March 4, 2019 meeting.

Finance & Facilities:

Operating disbursements totaled \$14,138,997.23 for the month of February 2019, subject to final audit. (A detailed listing is available upon request.)

Personnel & Programs:

- B. Consent Calendar
 - 1. Non-Contract
 - Appointments
 - 2. Professional Staff
 - Appointments
 - Separations
 - 3. Teaching Faculty
 - Appointment
 - Retirement
 - 4. Adjunct Faculty
 - Appointment
 - 5. Support Staff
 - Promotion
 - Appointments
 - Retirement
 - Separations
 - 6. Additional Compensation
 - Academic Services Division
 - EDIWS Division

Dr. Lovenheim requested that the Consent Agenda be adopted. The motion was made, seconded and approved unanimously.

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FINANCE AND FACILITIES COMMITTEE

RESOLVED, that the Board of Trustees of Monroe Community College accepts the Interim Financial Report as of February 28, 2019. (F07-2019)

**Motion was made and seconded that the above resolution be adopted.
Motion was carried unanimously.**

**

RESOLVED, that the Board of Trustees of Monroe Community College authorizes the purchase of items over \$20,000 as listed for the month of February 2019. (F08-2019)

**Motion was made and seconded that the above resolution be adopted.
Motion was carried unanimously.**

**

RESOLVED, that the Board of Trustees of Monroe Community College authorizes Ronald Ricotta, Chair of the Finance and Facilities Committee or Barbara Lovenheim, Chair of the Board of Trustees to approve budget transfers on behalf of the Board of Trustees through the end of the budget year August 31, 2019. (F09-2019)

**Motion was made and seconded that the above resolution be adopted.
Motion was carried unanimously.**

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FINANCE AND FACILITIES COMMITTEE (continued)

**

WHEREAS, the Board of Trustees of Monroe Community College previously approved a partnership between the College and the Regional Transit Service (RTS) for the purpose of creating a Universal Bus Pass (U-Pass) for MCC's students, except those students as outlined in the agreement; and

WHEREAS, the RTS U-Pass for the 2018/19 academic year has proven successful with ridership of 2,000 unique riders; and

WHEREAS, a Universal Bus Pass would provide MCC students an opportunity for a convenient, sustainable, cost-effective method of transportation between campuses and within the community; and

WHEREAS, in addition to service to any location at any time, a non-stop service via interstate routes will be continued to ensure travel of 30 minutes or less between campuses;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Monroe Community College approves a \$75 per semester transportation fee for all students registered for Fall and Spring semester(s) except those students as outlined in the agreement. This transportation fee supports expenses related to full-service transportation including vehicle registration (on-campus parking), bike share and access to bus services provided by RTS with a valid MCC ID, and maintenance and security of campus roadways, walkways, and parking lots. (F10-2019)

**Motion was made and seconded that the above resolution be adopted.
Motion was carried unanimously.**

Information Items

1. Purchases under \$20,000 for February 2019
2. CIP Status Report as of March 11, 2019
3. Grants Report from February 5 – March 12, 2019

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PERSONNEL AND PROGRAMS COMMITTEE

RESOLVED, that the Board of Trustees of Monroe Community College approves the appointment of Department Chairs for the Academic Year 2019-20 as indicated, each to receive an annual stipend in accordance with provisions of the current agreement with the Faculty Association. (P08-2019)

**ACADEMIC SERVICES and
ECONOMIC DEVELOPMENT & INNOVATIVE WORKFORCE SERVICES
DEPARTMENT CHAIRS 2019-2020**

Department

Chair

Anthropology/History/Political Science/Sociology	Nayda Pares-Kane
Applied Technologies	Kevin French
Biology	James Murphy
Business Administration/Economics	Todd Korol
Chemistry/Geosciences	Margaret Kaminsky
Education and Human Services	Joan Mullaney
Engineering Science/Physics	Christopher Kumar
Engineering Technologies	Gary Graziano
English/Philosophy	Anthony Leuzzi
ESOL/Transitional Studies	Matthew Fox
Health and Physical Education	Doug Henneberg
Health Professions	Barbara Ellis
Hospitality	Rebecca Griffin
Information and Computer Technologies	Jeffrey Dunker
Law and Criminal Justice	Robert Kennedy
Mathematics	Annette Leopard
Nursing	Laurie Palmer
Psychology	Rebecca Horwitz
Visual and Performing Arts	Lori Moses
World Languages and Cultures	Cristina Rowley

**Motion was made and seconded that the above resolution be adopted.
Motion was carried unanimously.**

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PERSONNEL AND PROGRAMS COMMITTEE (continued)

**

RESOLVED, that the Board of Trustees of Monroe Community College approves the appointment of Blaine Grindle, Associate Vice President of Facilities effective March 6, 2019 – August 31, 2019 at an annual salary of \$111,625 prorated to \$54,869 for the appointment period. (P09-2019)

Motion was made and seconded that the above resolution be adopted.

Motion was carried unanimously.

**

RESOLVED, that the Board of Trustees of Monroe Community College approves the appointment of Heather Cruz, Associate Vice President of Student Services – Downtown Campus effective April 1, 2019 – August 31, 2019 at an annual salary of \$105,000 prorated to \$44,355 for the appointment period. (P10-2019)

Motion was made and seconded that the above resolution be adopted.

Motion was carried unanimously.

**

RESOLVED, that the Board of Trustees hereby adopts and ratifies a Separation Agreement, as executed on February 19, 2019 between the College President and a particular employee. (P11-2019)

Motion was made and seconded that the above resolution be adopted.

Motion was carried unanimously.

MONROE COMMUNITY COLLEGE
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PERSONNEL AND PROGRAMS COMMITTEE (continued)

**

RESOLVED, that the Board of Trustees of Monroe Community College adjust 2019-2020 base annual salaries in accordance with Article 47 of the current contractual agreement with the Faculty Association, adjusted salaries effective September 1, 2019 for the following members: (P12-2019)

2019-2020 Faculty Workload Buy Down

<u>Name</u>	<u>Department</u>	<u>Buy Down</u>
Fazekas, George	Information and Computer Technologies	3 FCH
Marchese, Joseph	Business Administration/Economics	6 FCH
Morris, Karen	Business Administration/Economics	6 FCH
Tshibangu, Sherry	Business Administration/Economics	6 FCH

**Motion was made and seconded that the above resolution be adopted.
Motion was carried unanimously.**

**

RESOLVED, that the Board of Trustees of Monroe Community College approve the settlement agreement between Monroe Community College and the Faculty Association, as agreed to by the negotiating teams on February 12, 2019 and ratified by the Faculty Association on March 25, 2019. (P13-2019)

**Motion was made and seconded that the above resolution be adopted.
Motion was carried unanimously.**

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PERSONNEL AND PROGRAMS COMMITTEE (continued)

**

RESOLVED, that the Board of Trustees of Monroe Community College conduct an Executive Session pursuant to Public Officers Law §105, subsection (f): the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. (P14-2019)

**Motion was made and seconded that the above resolution be adopted.
Motion was carried unanimously.**

MONROE COMMUNITY COLLEGE
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BOARD OF TRUSTEES

- President's Report
- Shared Governance Updates
Linda M. Hall, Secretary, Board of Trustees called on the shared governance groups for their updates. The following groups shared an update:
 - Faculty Senate – Amanda Colosimo
 - Student Government – Brighton – Parker Palmer
 - Student Government – Downtown Campus – Stephanie Guilin
 - Support Staff Planning Council – Marybeth Donnelly (written report)
- Monroe Community College Foundation Report
- Open Forum
Linda M. Hall, Secretary, Board of Trustees, introduced the Open Forum and called the following speakers to present:

<u>Speaker</u>	<u>Topic</u>
Donna Burke	No Confidence
Michael Nolan	Student Success

Information Items

1. Biographies
2. Staff Recognition

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Information Items

Chairperson Lovenheim honored the four MCC women who are among forty being honored in the Rochester Business Journal's Women of Excellence and Circle of Excellence programs. The four recipients are: Tokeya C. Graham, Associate Professor of English; Trustee Carla M. Palumbo, President/CEO of The Legal Aid Society of Rochester; and Gretchen Wood, Executive Director, Monroe Community College Foundation, all honored in the Women of Excellence program; and Trustee Vice Chair Grace Tillinghast, co-owner of The Battery, celebrated in the Circle of Excellence program. The event will be held on May 9 at the Rochester Riverside Convention Center.

Dr. Lovenheim also asked the Board to consider attending the ACCT New Trustee Governance Leadership Institute being held in Washington DC August 8-10, 2019.

Chief Financial Officer and Vice President of Administrative Services Hezekiah Simmons gave the financial report. Mr. Simmons reported on key financial highlights related to revenue, expenses, and enrollment for February 2019 YTD as follows:

Enrollment is down 3.6% from the prior year and has achieved 94% of budget.

Revenue is down 1.6% YOY and has achieved 60% of budget. Tuition and State Aid are the key drivers of this performance attributable to enrollment declines partially offset by an increase in other revenue.

Expenses are flat YOY and has achieved 49% of budget. This is primarily related to vacancies and timing differences in contractual expenses.

During the Personnel and Programs Committee section of the agenda, the Board entered into Executive Session at 4:29 pm and adjourned at 5:10 pm.

The meeting reconvened and a vote was made to end the business portion of the Board meeting at 5:13 pm.

President Kress highlighted the Food Insecurity Task Force quarterly report. The report highlights best practices for all SUNY Institutions. MCC will be hosting a SUNY Food and Housing Insecurity Conference on June 12. MCC also has been selected, along with three other community colleges, to be part of a multi-year design challenge to improve success rates for single mothers. The other community colleges participating are: Central New Mexico, Delgado and Ivy Tech. President Kress then gave an update to the Board on Charting and Staying the Course – highlighting MCC's vision, mission, values and initiatives to support program innovation and evolution, future success and the serving of different populations.

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Information Items (continued)

Faculty Senate President Amanda Colosimo reported on Senate activities. The Senate committees are working on elections, bylaw revisions, the academic master plan, strategic planning initiatives, a credit hour procedure, the Academic Honesty Policy, residency requirements and placement scores. SCAA is involved in four searches and the President's reorganization. The Professional Development committee is reviewing leaves, organizing the professional development week and the legacy lecture. Amanda noted the FCCC visit has been scheduled for April 29 and 30.

Student Government Association Secretary of Governance Parker Palmer reported on SGA activities. SGA elections will be held in May and they are increasing their election publications. March 21 the Campus Activities Board hosted the build a buddy event. SGA is working on communication projects and a training day. In addition, they will be attending the SUNY Student Assembly conference in Albany.

Student Events and Governance Association President Stephanie Guilin provided an update on SEGA activities. SEGA has held activities around social awareness, child abuse, sexual abuse, sexual trafficking and Lupus awareness. They are fundraising for Flint Michigan due to the water crisis. For Earth Week they are holding a walk for peace. The Spring Fling is being held on May 8 from 11:30 am – 2 pm. They are also having a graduation celebration – student vs. faculty.

MCC Foundation Chair Lauren Dixon gave the Foundation report. The Wegman Family Charitable Foundation made a \$3M contribution to support student success at MCC. The Funds will be dedicated to addressing unmet food, housing, child care and transportation needs for MCC students. With this contribution the Every Bright Future Needs a Strong Foundation campaign is at \$45M toward the \$50M goal. This Mother's Day the Foundation is inviting friends and supporters to honor the mother's in their lives by supporting Monroe Community College students who are single parents. This initiative will support the STAR Power Scholarship for single parents. A beautiful Mother's Day card designed by an MCC art student will be sent to every mother being honored this year. Foundation Director Lori Van Dusen and her mother are featured in the campaign video. In the Board packet was an MCC Alumni Hall of Fame nomination form. Please consider nominating an outstanding MCC Alumnus. Nominations will be accepted until June 1 and the inductions will take place on November 7 at the annual Salute to Excellence Event.

The Board meeting adjourned at 6:02 pm.

Respectfully submitted,



Linda M. Hall
Secretary, Board of Trustees