



**Monroe Community College**

STATE UNIVERSITY OF NEW YORK

**MCC VALUES:**  
*INTEGRITY.*  
*EXCELLENCE.*  
*EMPOWERMENT.*  
*INCLUSIVENESS.*  
*COLLABORATION.*  
*STEWARDSHIP.*

**MONROE COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
AGENDA  
Monday, August 12, 2019**

**R. Thomas Flynn Campus Center  
Warshof Conference Center  
Monroe B  
Brighton Campus**

**4:00 PM**

Expected:

Barbara P. Lovenheim, Chair  
Grace S. Tillinghast, Vice Chair  
Stephanie Guilin, Student Trustee  
John L. Bartolotta  
Dr. Joe Carbone  
Carla M. Palumbo  
Ronald S. Ricotta, Chair, Finance and Facilities Committee  
Kevin T. Stickles, Chair, Personnel and Programs Committee  
Allen K. Williams

Alice Holloway Young, Chair Emerita, Honorary Trustee

Anne M. Kress, President  
Linda M. Hall, Secretary, Board of Trustees

MONROE COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
AGENDA  
August 12, 2019

***Mission:** Monroe Community College, through access to affordable academic programs, leads excellence and innovation in higher education, inspires diverse students to transform their lives and communities, drives regional economic development, and builds global engagement and understanding.*

**Introduction and Opening Remarks**

Call to order and establishment of a quorum – Barbara P. Lovenheim, Chair

- Presentation on Audit Planning and Scope (Handout)  
Grace Gonzalez, Audit Principal, Bonadio and Co., LLP  
Jon Miller, Audit Partner, Bonadio and Co., LLP
  
- Recognition – SUNY Guided Pathways Lead Campus Recognition  
Andrea Wade, Provost and Vice President, Academic Services  
Kimberley Collins, Associate Vice President, Academic Services  
Medea Rambish, Dean, Academic Foundations  
Gary Johnson, Director, Schools and Integrated Pathways  
Renee Dimino, Program Director, Guided Pathways  
Amanda Rampe, Technical Assistant, Schools@MCC  
Jessica Wilkie, SUNY Guided Pathways Faculty Liaison

**Consent Agenda**

Unless objections are raised, the following items are proposed to be adopted and approved by consent. Some of these items address issues which have been discussed by the Board in the past and/or are routine operational matters which do not involve new policy decisions. Other consent items are derived from provisions in existing, prior-approved labor contracts, capital construction programs or other Trustee initiatives.

The consent agenda is presented for adoption as a single agenda item. Specific items may be removed by request of any Board member for discussion as a part of the regular agenda. The remaining items should then be adopted as a single agenda.

Board approval of the Consent Agenda is required.

**Board of Trustees:**

- A. Minutes of the June 3, 2019 meeting.

**Finance & Facilities:**

Operating disbursements totaled \$8,754,664.46 for the month of May 2019, and \$6,608,300.36 for the month of June 2019, subject to final audit. (A detailed listing is available upon request.)

MONROE COMMUNITY COLLEGE  
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**Consent Agenda** (continued)

*Personnel & Programs:*

B. Consent Calendar (Attachment 9)

1. Non-Contract
  - Salary Adjustment
  - Appointment
  - Reappointments
  - Separation
2. Professional Staff
  - Salary Adjustment
  - Appointments
  - Reappointments
  - Separation
3. Teaching Faculty
  - Appointment
  - Reappointment
  - Resignations
4. Adjunct Faculty
  - Appointments
5. Support Staff
  - Promotion
  - Appointments
  - Reappointment
  - Separations
6. Additional Compensation
  - Academic Services Division
  - Administrative Services Division
  - EDIWS Division
  - President's Division
  - Student Services Division

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**FINANCE AND FACILITIES COMMITTEE**

RESOLVED, that the Board of Trustees of Monroe Community College accepts the Interim Financial Reports as of May 31 and June 30, 2019. (Attachment 1)

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RESOLVED, that the Board of Trustees of Monroe Community College authorizes the purchase of items over \$20,000 as listed for the months of May and June 2019. (Attachment 2)

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WHEREAS, the County has agreed to enter into contracts with various contractors for the renovation of space at MCC's Downtown Campus, Building 33 (formerly Kodak Bldg. 16), on the 5th and 6th floors to create the MCC Finger Lakes Workforce Development Center (FWDC).

WHEREAS, MCC has obtained the financing for the FWDC which totals \$11,400,000, in the form of a SUNY 2020 grant in the amount of \$6,000,000 and an Empire State Development (ESD) grant in the amount of \$5,400,000.

WHEREAS, the County agrees to contract and build the FWDC.

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Monroe Community College approves the College's payments to the County as costs are incurred during the project and upon receipt of funding from the grantors, SUNY and ESD, such total payments not to exceed \$11,400,000.

**Information Items**

1. Purchases under \$20,000 for May and June 2019 (Attachment 3)
2. CIP Status Report as of July 18, 2019 (Attachment 4)
3. Grant Report for July 2019 (Attachment 5)
4. Response to Board Resolution: Use of Fund Balance

MONROE COMMUNITY COLLEGE  
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**PERSONNEL AND PROGRAMS COMMITTEE**

RESOLVED, that the Board of Trustees of Monroe Community College approves the appointment of the following Interim Department Chair(s) for the Academic Year 2019 - 2020 as indicated, to receive an annual stipend in accordance with provisions of the current agreement with the Faculty Association.

**Department**

Chemistry/Geosciences  
Education and Human Services

**Chair**

Jessica Barone  
Eileen Radigan

\*\*

RESOLVED, that the Board of Trustees of Monroe Community College expresses its sincere appreciation for professional services, and in recognition of their years of dedicated service to the College, the following be appointed, at the pleasure of the Board of Trustees, to Emeritus Status:

**Emeritus Dean of STEM and Health**

Daniel Robertson

**Professor Emeritus**

Celia Reaves, Psychology  
Mitchell Redlo, Business Administration/Economics  
Cathryn Smith, English/Philosophy  
Ann Tippett, English/Philosophy

**Associate Professor Emeritus**

Susan Ferrari-Rowley, Visual and Performing Arts  
E. Jethro Gaede, Anthropology/History/Political Science/Sociology  
Naomi Karolinski, Business Administration/Economics  
Christopher Sardone, Business Administration/Economics

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RESOLVED, that the Board of Trustees of Monroe Community College adopts the revised "2.7 Freedom of Expression Policy" effective August 12, 2019. (Attachment 6)

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RESOLVED, that the Board of Trustees of Monroe Community College adopts the "Freedom of Information Law Policy" effective August 12, 2019. (Attachment 7)

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BOARD OF TRUSTEES MEETING  
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**PERSONNEL AND PROGRAMS COMMITTEE** (continued)

RESOLVED, that the Board of Trustees of Monroe Community College reappoints the following Vice Presidents effective September 1, 2019 through August 31, 2020.

Lloyd Holmes, Vice President, Student Services

Todd Oldham, Vice President, Economic & Workforce Development & Career Technical Education

Hezekiah Simmons, Chief Financial Officer and Vice President, Administrative Services

Andrea Wade, Provost and Vice President, Academic Services

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RESOLVED, that the Board of Trustees approves a salary increase of 1.75% for the 2019-2020 fiscal year for Officers, Non-Contract Administrators and President effective September 1, 2019.

\*\*

RESOLVED, that the Board of Trustees of Monroe Community College approves the following adjunct faculty promotions in accordance with Article 32 of the contractual agreement between Monroe Community College and the Faculty Association effective September 1, 2019:

From Adjunct Associate Professor to Adjunct Professor

|                   |  |
|-------------------|--|
| Atene, Carlo      | Mathematics                                      |
| Baxter, Elizabeth | ESOL/Transitional Studies                        |
| Crosetti, Laura   | Psychology                                       |
| Helfrich, Joel    | Anthropology/History/Political Science/Sociology |
| Jones, Valerie    | Mathematics                                      |
| McDonough, Jean   | English/Philosophy                               |
| Norman, James     | Anthropology/History/Political Science/Sociology |
| Walker, Matthew   | Anthropology/History/Political Science/Sociology |

From Adjunct Assistant Professor to Adjunct Associate Professor

|                 |                              |
|-----------------|------------------------------|
| Atkinson, Karen | ESOL/Transitional Studies    |
| Ballard, Sarah  | Visual and Performing Arts   |
| Crowley, Nancy  | Education and Human Services |
| Dee, Bridget    | ESOL/Transitional Studies    |

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**PERSONNEL AND PROGRAMS COMMITTEE** (continued)

From Adjunct Assistant Professor to Adjunct Associate Professor (continued)

|                       |  |
|-----------------------|--|
| Eberle, Kelli-Jo      | English/Philosophy                               |
| Gaida, Carrie         | Mathematics                                      |
| Lieb, Heather         | ESOL/Transitional Studies                        |
| Malanchyn, Olena      | Mathematics                                      |
| McDonnell, Timothy    | Chemistry/Geosciences                            |
| Pedersen, Christopher | Anthropology/History/Political Science/Sociology |
| Price, John           | ESOL/Transitional Studies                        |
| Quenin, John          | Engineering Science/Physics                      |
| Trinchera, Anthony    | Visual and Performing Arts                       |
| Weider, Kayce         | Anthropology/History/Political Science/Sociology |
| Wheeler, Eric         | ESOL/Transitional Studies                        |
| Wilson, Marie         | ESOL/Transitional Studies                        |

From Adjunct Instructor to Adjunct Assistant Professor

|                        |                                       |
|------------------------|---------------------------------------|
| Best, Ann              | ESOL/Transitional Studies             |
| Burns, Ann             | ESOL/Transitional Studies             |
| Carroll, Michael       | Information and Computer Technologies |
| Chacon, Stephanie      | Chemistry/Geosciences                 |
| Crissman, Tricia       | ESOL/Transitional Studies             |
| Dumbleton, Raymond     | ESOL/Transitional Studies             |
| Goff, Eugene           | Engineering Technologies              |
| Keating-Biltucci, Mary | ESOL/Transitional Studies             |
| Koehler, Matthew       | English/Philosophy                    |
| Lendeck, Gregory       | Visual and Performing Arts            |
| Nelson, Juliann        | Engineering Technologies              |
| Pomayda, Nelya         | Mathematics                           |
| Pratt, Linda           | ESOL/Transitional Studies             |
| Raymond, Jodell        | Business Administration/Economics     |
| Rhoda, Michael         | Mathematics                           |
| Salamida, Gregory      | Psychology                            |
| Sobko, Debra           | ESOL/Transitional Studies             |
| Sparkman, LaQuanna     | ESOL/Transitional Studies             |
| Walsh, Peter           | Hospitality                           |
| Williamson, Harry      | Health and Physical Education         |
| Yiannakos, Anthony     | ESOL/Transitional Studies             |

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**PERSONNEL AND PROGRAMS COMMITTEE** (continued)

RESOLVED, that the Board of Trustees of Monroe Community College approves the following promotions in accordance with Article 52 of the contractual agreement between Monroe Community College and the Faculty Association effective September 1, 2019:

**Non-Rank Promotions**

**Academic Services Division**

Assistant Director to Associate Director

|               |         |          |
|---------------|---------|----------|
| Wilson, Alice | Library | \$98,927 |
|---------------|---------|----------|

Coordinator II to Assistant Director

|                   |                    |          |
|-------------------|--------------------|----------|
| Eggleston, Andrew | Learning Resources | \$72,500 |
|-------------------|--------------------|----------|

Advisor to Senior Advisor

|                |                               |          |
|----------------|-------------------------------|----------|
| Malik, Amanuel | TRIO, Student Support Systems | \$52,290 |
|----------------|-------------------------------|----------|

**Administrative Services Division**

Specialist I to Director II

|                |                     |          |
|----------------|---------------------|----------|
| Broberg, Scott | Technology Services | \$82,500 |
|----------------|---------------------|----------|

Payroll Manager to Director II

|                 |         |          |
|-----------------|---------|----------|
| Oliver, Deborah | Payroll | \$85,000 |
|-----------------|---------|----------|

Specialist II, Finance & Budget to Senior Specialist, Finance & Budget

|                 |                         |          |
|-----------------|-------------------------|----------|
| Boese, Victoria | Administrative Services | \$79,097 |
|-----------------|-------------------------|----------|

Specialist II to Senior Specialist

|                 |                     |          |
|-----------------|---------------------|----------|
| Savage, Jeffrey | Technology Services | \$81,399 |
|-----------------|---------------------|----------|



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**PERSONNEL AND PROGRAMS COMMITTEE** (continued)

**Economic Development and Innovative Workforce Services Division**

Manager I to Program Director I

|                    |  |          |
|--------------------|--|----------|
| Brown Lonis, Kelly | Office of Workforce Development<br>and Corporate College | \$86,000 |
|--------------------|--|----------|

Coordinator II to Manager II

|           |                  |          |
|-----------|------------------|----------|
| Kuhn, Ann | EDIWS, VP Office | \$61,834 |
|-----------|------------------|----------|

Program Coordinator II/Lecturer to Program Coordinator I/Lecturer

|               |                                 |          |
|---------------|---------------------------------|----------|
| France, Jason | Public Safety Training Facility | \$64,389 |
|---------------|---------------------------------|----------|

Technical Assistant to Senior Technical Assistant

|              |  |          |
|--------------|--|----------|
| Wheat, Lynda | Office of Workforce Development<br>and Corporate College | \$44,977 |
|--------------|--|----------|

**President's Division**

Assistant Director to Director II

|               |                                       |          |
|---------------|---------------------------------------|----------|
| Yule, Rosanna | Government and Community<br>Relations | \$83,651 |
|---------------|---------------------------------------|----------|

Associate Director to Director II

|                   |                         |          |
|-------------------|-------------------------|----------|
| Custodio, Antonia | Executive Dean's Office | \$74,669 |
|-------------------|-------------------------|----------|

Specialist I to Project Director

|             |  |          |
|-------------|--|----------|
| Chin, Karen | Institutional Compliance and<br>Internal Audit | \$70,058 |
|-------------|--|----------|

**Student Services Division**

Financial Aid Specialist II to Financial Aid Specialist I

|               |               |          |
|---------------|---------------|----------|
| Horwath, Edie | Financial Aid | \$71,125 |
|---------------|---------------|----------|

Assistant Director to Associate Director

|               |                                  |          |
|---------------|----------------------------------|----------|
| Dingee, Sally | Advisement and Transfer Services | \$80,001 |
|---------------|----------------------------------|----------|

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**PERSONNEL AND PROGRAMS COMMITTEE** (continued)

RESOLVED, that the Board of Trustees of Monroe Community College approves the appointment of Margaret Kaminsky as Dean, STEM & Health effective August 1, 2019.

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RESOLVED, that the Board of Trustees of Monroe Community College conduct an Executive Session pursuant to Public Officers Law §105, subsection (f): the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

**Information Items**

1. Student Attendance Policy (Attachment 8)

MONROE COMMUNITY COLLEGE  
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**BOARD OF TRUSTEES**

WHEREAS, Michael G. Barker has been a champion of education and an ardent civil servant throughout his teaching and public service careers, altogether spanning over four decades and including 25 years in the Fairport Central School District and over 20 years as a Monroe County legislator, Town of Perinton supervisor and in other positions; and

WHEREAS, Michael G. Barker's 2016 appointment to the Monroe Community College (MCC) Board of Trustees by the Monroe County Legislature is a testament to his devotion to students and quality education; and

WHEREAS, as an MCC trustee, Michael G. Barker has generously contributed his time, expertise and insight, chairing the Policy and Planning Committee and serving as a member of the Finance and Facilities and Risk Management committees; and

WHEREAS, his commitment to student success is reflected in the major capital projects completed at the College during his tenure, including the development and opening of the Downtown Campus and renovation and naming of the Robin and Tim Wentworth Arts Building; and

WHEREAS, his dedication to MCC and the community it serves is evidenced by his involvement in the College community, including the opening of the PRISM Multicultural Center, Ready to Partner: Community Colleges Building a Regional Workforce luncheon, ROC the Future: State of Our Children's Address and Report Card Release, and many MCC commencements; and

WHEREAS, Michael G. Barker has advocated for the College by attending the New York Community College Trustees Institute and Annual Conference, and the Association of Community College Trustees National Legislative Summit, where he met with New York state representatives to advocate for funding programs that impact community colleges; now

THEREFORE BE IT RESOLVED that we, the members of the Monroe Community College Board of Trustees, hereby express our sincere appreciation to Michael G. Barker—an award-winning educator and a passionate advocate for Monroe County citizens—for his many contributions to MCC, his distinguished record of public service and in academia, and his selfless dedication to students everywhere.

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**BOARD OF TRUSTEES** (continued)

RESOLVED, that the Board of Trustees of Monroe Community College approves the 2020 Meeting Calendar:

**Monroe Community College  
BOARD OF TRUSTEES  
2020 Meeting Calendar**

|                    |           |
|--------------------|-----------|
| Monday, February 3 | 4:00 p.m. |
| Monday, March 9    | 4:00 p.m. |
| Monday, April 6    | 4:00 p.m. |
| Monday, June 8     | 4:00 p.m. |
| Monday, August 10  | 4:00 p.m. |
| Monday, October 5  | 4:00 p.m. |
| Monday, December 7 | 4:00 p.m. |

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RESOLVED, that the Board of Trustees of Monroe Community College duly elects the officers nominated to serve until the next Annual Meeting of the Board of Trustees and/or until their successors have been elected and qualified.

Chair of the Board: Barbara P. Lovenheim  
Vice Chair: Grace S. Tillinghast  
Secretary: Linda M. Hall

- President's Report
  - > Presentation: Board Evaluations Task Force Recommendations

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**BOARD OF TRUSTEES** (continued)

➤ Shared Governance Updates

Each of the shared governance leaders will have an opportunity to provide an update of no more than five minutes to the Board of Trustees. Speakers will not be able to share their allotted time with others.

- Faculty Senate
- Student Government – Brighton / Downtown Campus
- Support Staff Planning Council

➤ Monroe Community College Foundation Report

➤ Open Forum

The Open Forum is part of all meetings of the Board of Trustees. The Open Forum provides a comment period for speakers to share information related to the Board agenda items before the Trustees; it is not a forum for dialogue with Trustees. Speakers are required to register their name and topic 24 hours in advance with the Secretary to the Board of Trustees. Speakers should observe MCC's commitment to civility and refrain from unprofessional or disrespectful comments and behavior. Speakers will have five minutes to speak and may not yield their time to another speaker.

Information Items

1. Biographies (Attachment 10)
2. Staff Recognition (Attachment 11)