



**Monroe Community College**

STATE UNIVERSITY OF NEW YORK

**MCC VALUES:**  
*INTEGRITY.*  
*EXCELLENCE.*  
*EMPOWERMENT.*  
*INCLUSIVENESS.*  
*COLLABORATION.*  
*STEWARDSHIP.*

**MONROE COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
AGENDA  
Monday, October 7, 2019**

**R. Thomas Flynn Campus Center  
Warshof Conference Center  
Monroe B  
Brighton Campus**

**4:00 PM**

Expected: Barbara P. Lovenheim, Chair  
Grace S. Tillinghast, Vice Chair  
Stephanie Guilin, Student Trustee  
John L. Bartolotta  
Carla M. Palumbo  
Dale R. Rehkopf II  
Ronald S. Ricotta, Chair, Finance and Facilities Committee  
Kevin T. Stickles, Chair, Personnel and Programs Committee

Alice Holloway Young, Chair Emerita, Honorary Trustee

Anne M. Kress, President  
Linda M. Hall, Secretary, Board of Trustees

Not Expected: Dr. Joe Carbone  
Allen K. Williams

MONROE COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
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***Mission:** Monroe Community College, through access to affordable academic programs, leads excellence and innovation in higher education, inspires diverse students to transform their lives and communities, drives regional economic development, and builds global engagement and understanding.*

**Introduction and Opening Remarks**

Call to order and establishment of a quorum – Barbara P. Lovenheim, Chair

- Presentation: 2017-2018 Faculty Senate Strategic Planning Initiatives  
Peter Brunett; Program Coordinator PSTF: Reality Based Training –  
Defensive Tactics Bridge Project  
Brigitte Martineau; Mathematics: Chairs for the Robert A. Fratangelo  
Mathematics Learning Center

**Consent Agenda**

Unless objections are raised, the following items are proposed to be adopted and approved by consent. Some of these items address issues which have been discussed by the Board in the past and/or are routine operational matters which do not involve new policy decisions. Other consent items are derived from provisions in existing, prior-approved labor contracts, capital construction programs or other Trustee initiatives.

The consent agenda is presented for adoption as a single agenda item. Specific items may be removed by request of any Board member for discussion as a part of the regular agenda. The remaining items should then be adopted as a single agenda.

Board approval of the Consent Agenda is required.

**Board of Trustees:**

- A. Minutes of the August 12, 2019 meeting.

**Finance & Facilities:**

Operating disbursements totaled \$6,659,312.10 for the month of July 31, 2019, subject to final audit. (A detailed listing is available upon request.)

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**Consent Agenda** (continued)

*Personnel & Programs:*

B. Consent Calendar (Attachment 8)

1. Professional Staff
  - Salary Adjustment
  - Appointments
  - Reappointments
  - Separations
2. Teaching Faculty
  - Appointments
  - Reappointments
  - Retirement
3. Adjunct Faculty
  - Appointments
4. Support Staff
  - Promotion
  - Appointments
  - Reappointments
  - Retirements
  - Separations
5. Additional Compensation
  - Academic Services Division
  - Administrative Services Division
  - EDIWS Division
  - Student Services Division

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**FINANCE AND FACILITIES COMMITTEE**

RESOLVED, that the Board of Trustees of Monroe Community College accepts the Interim Financial Report as of July 31, 2019. (Attachment 1)

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RESOLVED, that the Board of Trustees of Monroe Community College authorizes the purchase of items over \$20,000 as listed for the month of July 2019. (Attachment 2)

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RESOLVED, that the Board of Trustees of Monroe Community College adopt the following resolution:

WHEREAS, a substantial number of students from the Bahamas have been displaced as a consequence of Hurricane Dorian; and

WHEREAS, the infrastructures of these island communities have been substantially undermined by this hurricanes; and

WHEREAS, universities and higher education associations across the country are making efforts to assist students displaced by Hurricane Dorian in the most expeditious and humanitarian manner possible; and

WHEREAS, Governor Cuomo has called upon SUNY to offer resident tuition rates to students displaced by this storm; and

WHEREAS, the SUNY Board of Trustees has voted to offer in-state resident tuition rates to students from the Bahamas who have been displaced by Hurricane Dorian as a humanitarian response which acknowledges these students as de facto New York State residents due to their inability to return home; and

WHEREAS, the SUNY Board of Trustees has encouraged the system's 30 community colleges to amend their tuition guidelines governing residency for tuition purposes to serve these same students;

NOW, THEREFORE BE IT RESOLVED, that for the 2019-20 academic year, Monroe Community College Board of Trustees authorizes the President to provide resident tuition rates to students from the Bahamas who have been displaced by Hurricane Dorian.

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**FINANCE AND FACILITIES COMMITTEE** (continued)

RESOLVED, that the MCC Board of Trustees amends the 2019-2020 operating budget Tuition and Fee Schedule to adopt a dual enrollment course fee of \$250 and remove tuition charges for high school students taking college level credit courses at their high school. Employees eligible for a tuition waiver related to dual enrollment courses will receive a fee waiver of \$183 per dual enrollment course. (Attachment 3)

**Information Items**

1. Purchases under \$20,000 for July 2019 (Attachment 4)
2. CIP Status Report as of September 17, 2019 (Attachment 5)
3. Grant Report for July 9 to September 10, 2019 (Attachment 6)

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**PERSONNEL AND PROGRAMS COMMITTEE**

RESOLVED, that the Board of Trustees hereby adopts and ratifies a Separation Agreement, as executed on September 6, 2019 between the College President and a particular employee.

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RESOLVED, that the Board of Trustees of Monroe Community College adopts the “Student Attendance Policy” effective October 7, 2019. (Attachment 7)

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**BOARD OF TRUSTEES**

WHEREAS, Dr. Alice Holloway Young, a founding trustee of Monroe Community College, and Board Chair emerita, emerged as an outspoken and respected advocate for public higher education and helped guide MCC's evolution from an "experiment" to the premier institution it is today; and

WHEREAS, Dr. Alice Holloway Young has conscientiously served Monroe Community College with inspiring dedication to its mission of access and excellence for nearly 60 years; and

WHEREAS, Dr. Alice Holloway Young is a role model for the full diversity of students in our community, creating a path and tearing down fences so that they can succeed and lead; and

WHEREAS, Dr. Alice Holloway Young helped to establish and fund the Diversity Internship Program that bears her name, creating opportunity for individuals to follow her example and to increase inclusive representation among MCC's teaching and professional faculty;

WHEREAS, Dr. Alice Holloway Young has tirelessly lent her support and expertise to numerous community, business, civic and educational institutions in Monroe County and New York state;

WHEREAS, Dr. Alice Holloway Young has been so impactful and important a community college trustee that the New York Community College Trustees recognized her achievements with an annual award for exemplary trustee service named in her honor;

NOW, THEREFORE BE IT RESOLVED, that we, the Board of Trustees of Monroe Community College, on this seventh day of October 2019, approve the MCC Foundation's recommendation that the Board Lounge within the administration building on the Brighton Campus be known as the Dr. Alice Holloway Young Conference Room in honor of her extraordinary contributions to the success of Monroe Community College and its students.

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**BOARD OF TRUSTEES** (continued)

WHEREAS, Ronald S. Ricotta has been a trustee of Monroe Community College for five years, providing exemplary leadership as chair of the Finance and Facilities Committee; and

WHEREAS, Ronald S. Ricotta, a successful entrepreneur and community leader, has brought his business acumen and nearly 40 years of manufacturing experience to MCC, informing the College's financial decisions and providing valuable perspective on its workforce development efforts; and

WHEREAS, Ronald S. Ricotta has been an active and engaged MCC trustee, attending MCC Foundation events, advocacy events such as the Ready to Partner: Community Colleges Building a Regional Workforce luncheon, and student-recognition events such as Commencement and Academic Achievement Convocation; and

WHEREAS, his commitment to student success is reflected in his steadfast advocacy for affordable tuition and the capital projects completed at the College during his tenure, including MCC's Downtown Campus and the renovation and naming of the Robin and Tim Wentworth Arts Building; and

WHEREAS, Ronald S. Ricotta's exemplary trustee service, his inclusion in the Rochester Business Hall of Fame, and his receipt of the Rochester Entrepreneur of the Year Award are testaments to his selfless commitment to enrich the Greater Rochester community;

NOW, THEREFORE BE IT RESOLVED that we, the members of the Monroe Community College Board of Trustees, hereby express our deep and sincere appreciation to Ronald S. Ricotta for his many contributions to MCC, his generous philanthropic support of the MCC Foundation, and his dedication to making a difference in students' lives.



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**BOARD OF TRUSTEES** (continued)

WHEREAS, Kevin T. Stickles' association with Monroe Community College has spanned over three decades, beginning in 1986 as a student and soon after as an MCC graduate and continuing today as a College trustee, MCC Foundation director, and MCC Alumni Hall of Fame member; and

WHEREAS, as an MCC trustee since 2013, Kevin T. Stickles, MCC Class of 1988, has generously contributed his time, expertise and insight, chairing the Board's Policy and Planning and the Personnel and Programs committees and serving as a member of the Nominating Committee; and

WHEREAS, Kevin T. Stickles has been an advocate for public higher education, an effective corporate partner in public-private initiatives, and an exemplary community leader whose efforts and service have benefited the College and its Foundation; and

WHEREAS, his commitment to student success and community well-being has enhanced MCC students' learning experiences and resulted in Wegmans Food Market's support of internship/employment opportunities for students and generous in-kind donations to MCC's Loss Prevention Lab and Legal Learning Resource Center; and

WHEREAS, Kevin T. Stickles' advocacy for MCC students struggling to afford food, consistent housing, and other basic needs on their way to graduation was instrumental in securing the Wegman Family Charitable Foundation's gift of \$3 million to the MCC Foundation's *Every Bright Future Needs a Strong Foundation* campaign; and

WHEREAS, Kevin T. Stickles' dedication to MCC and the community it serves is also evidenced by his private philanthropy and contributions to the MCC Foundation Board of Directors since 2010, including serving with his wife, Jennifer, as committee chairs for the 2015 MCC Foundation Gold Star Gala, which raised \$375,000 in support of MCC students;

NOW, THEREFORE BE IT RESOLVED that we, the members of the Monroe Community College Board of Trustees, hereby extend our deep and sincere appreciation to Kevin T. Stickles for his many contributions to MCC, his commitment to student success and high-quality education, and his selfless dedication to our community's future leaders.

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**BOARD OF TRUSTEES** (continued)

- Presentation: Sexual Harassment Response and Prevention Training  
Kristin Lowe, Director, Human Resources
- President's Report
- SUNY Update  
Christy Fogal, Professor, Mathematics; President of The Faculty Council of Community Colleges and SUNY Trustee
- Shared Governance Updates  
Each of the shared governance leaders will have an opportunity to provide an update of no more than five minutes to the Board of Trustees. Speakers will not be able to share their allotted time with others.
  - Faculty Senate
  - Student Government – Brighton / Downtown Campus
  - Support Staff Planning Council
- Monroe Community College Foundation Report
- Open Forum  
The Open Forum is part of all meetings of the Board of Trustees. The Open Forum provides a comment period for speakers to share information related to the Board agenda items before the Trustees; it is not a forum for dialogue with Trustees. Speakers are required to register their name and topic 24 hours in advance with the Secretary to the Board of Trustees. Speakers should observe MCC's commitment to civility and refrain from unprofessional or disrespectful comments and behavior. Speakers will have five minutes to speak and may not yield their time to another speaker.

Information Items

1. Biographies (Attachment 9)
2. Staff Recognition (Attachment 10)