



Monroe Community College

STATE UNIVERSITY OF NEW YORK

MCC VALUES:
INTEGRITY.
EXCELLENCE.
EMPOWERMENT.
INCLUSIVENESS.
COLLABORATION.
STEWARDSHIP.

**MONROE COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES**

Monday, March 4, 2019

High Falls A/B
Downtown Campus

4:00 PM

Present: Barbara P. Lovenheim, Chair
Grace S. Tillinghast, Vice Chair
Abdullah Abdullah Alshalchi, Student Trustee
Michael G. Barker
John L. Bartolotta
Carla M. Palumbo
Ronald S. Ricotta, Chair, Finance and Facilities Committee
Kevin T. Stickles, Chair, Personnel and Programs Committee
Allen K. Williams

Anne M. Kress, President
Linda M. Hall, Secretary, Board of Trustees

Absent: Dr. Joe Carbone

MONROE COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
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March 4, 2019

***Mission:** Monroe Community College, through access to affordable academic programs, leads excellence and innovation in higher education, inspires diverse students to transform their lives and communities, drives regional economic development, and builds global engagement and understanding.*

Introduction and Opening Remarks

Barbara P. Lovenheim, Chair, Board of Trustees, called the meeting to order and quorum was established at 4:00 pm.

Consent Agenda

The following items were proposed to be adopted and approved by consent:

Board of Trustees:

- A. Minutes of the February 4, 2019 meeting.

Finance & Facilities:

Operating disbursements totaled \$9,896,993.48 for the month of January 2019, subject to final audit. (A detailed listing is available upon request.)

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Consent Agenda (continued)

Personnel & Programs:

B. Consent Calendar

1. Professional Staff
 - Appointments
 - Retirement
2. Teaching Faculty
 - Appointment
 - Retirement
3. Adjunct Faculty
 - Appointments
4. Support Staff
 - Promotion
 - Appointments
 - Retirement
 - Separation
5. Additional Compensation
 - Academic Services Division
 - EDIWS Division

Dr. Lovenheim requested that the Consent Agenda be adopted. The motion was made, seconded and approved unanimously.

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FINANCE AND FACILITIES COMMITTEE

RESOLVED, that the Board of Trustees of Monroe Community College accepts the Interim Financial Report as of January 31, 2019. (F05-2019)

**Motion was made and seconded that the above resolution be adopted.
Motion was carried unanimously.**

**

RESOLVED, that the Board of Trustees of Monroe Community College authorizes the purchase of items over \$20,000 as listed for the month of January 2019. (F06-2019)

**Motion was made and seconded that the above resolution be adopted.
Motion was carried unanimously.**

Information Items

1. Purchases under \$20,000 for January 2019
2. CIP Status Report as of February 13, 2019
3. Grants Report from January 16 to February 4, 2019

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PERSONNEL AND PROGRAMS COMMITTEE

RESOLVED, that the Board of Trustees of Monroe Community College adopts the revised “4.7 Consensual Relationships Policy” in compliance with SUNY policy effective March 4, 2019. (P03-2019)

**Motion was made and seconded that the above resolution be adopted.
Motion was carried unanimously.**

**

RESOLVED, that the Board of Trustees of Monroe Community College adopts the “Credit/Contact Hour Policy” effective March 4, 2019. (P04-2019)

**Motion was made and seconded that the above resolution be adopted.
Motion was carried unanimously.**

**

RESOLVED, that the Board of Trustees of Monroe Community College approves the reappointment of Non-Contract, Professional Staff, Faculty, and Technical Assistants/Advisors as listed at the ranks and titles indicated for the 2019-2020 academic year or, for 12 month employees, beginning September 1, 2019 and ending August 31, 2020. (P05-2019)

**Motion was made and seconded that the above resolution be adopted.
Motion was carried unanimously.**

**

RESOLVED, that the Board of Trustees of Monroe Community College approves the promotion of Associate Professors, Assistant Professors, and Instructors effective September 1, 2019. (P06-2019)

Associate Professor to Professor

<u>Name</u>	<u>Department</u>	<u>Degrees</u>
Barone, Jessica	Chemistry/Geosciences	MS, BA
Basnayake, Eraj	Mathematics	MS, MS, BS
Boester, Michael	Chemistry/Geosciences	MA, BS, AA
Borbee, Kathleen	Business Administration	MBA, BA
Callan, Patrick	English/Philosophy	MA, BA
Dilai, Elena	Mathematics	MS, BS
Henneberg, Douglas	Health and Physical Education	MS, BS
Korol, Todd	Business Administration	MBA, BA

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PERSONNEL AND PROGRAMS COMMITTEE (continued)

Associate Professor to Professor (continued)

<u>Name</u>	<u>Department</u>	<u>Degrees</u>
Moorehead, Joan	Admissions	MS, BS, AAS
Nolan, Michael	ESOL/Transitional Studies	MS, BA
Pearlberg, Susan	Visual and Performing Arts	MS, BA
Stevens, Angelique	English/Philosophy	MA,BA, AS
Timmons, Mary	Library Services	MLS, BA
Tshibangu, Sherry	Business Administration	MBA, BA

Assistant Professor to Associate Professor

<u>Name</u>	<u>Department</u>	<u>Degrees</u>
Blake, Thomas	English/Philosophy	PhD, MA, BA
Britton, Tracey	Student Services – DC	MS, BA
Christensen, Natasha	Anthropology/History/Political Science/Sociology	PhD, MA, BA
Dutter, Gordon	Anthropology/History/Political Science/Sociology	PhD, MEd, MA, BA
Ellis, Barbara	Health Professions	EdD, MA, BS, AAS
Fisher, Roland	Visual and Performing Arts	PhD, MME, BME
Haddad, Wadiha	Mathematics	MA, BS, AS
Johnston, Angelique	English/Philosophy	MA, BA, AA
Senden, James	English/Philosophy	PhD, MA, BA
Slate, Julie	Admissions	MBA, BS
Smith, Catharine Ganze	English/Philosophy	MA, BA
Soule, Kevin	Information and Computer Technologies	MS, BS
Szymanski, Jason	Chemistry/Geosciences	MS, BS, AS
Tsai, Joanna	Biology	DC, BS, AS, AS
Weingart, Michael	World Languages	Med, MS, BA

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PERSONNEL AND PROGRAMS COMMITTEE (continued)

Instructor to Assistant Professor

<u>Name</u>	<u>Department</u>	<u>Degrees</u>
Fornieri, Pamela	ESOL/Transitional Studies	MA, BS
Francione, Peter	Law and Criminal Justice	MA, BA, AS
Glaser, Meghan	ESOL/Transitional Studies	MS, BA
Glasgow, Shannon	Counseling and Disability Services	MS, BA
Heidt, Thomas	Mathematics	MA, BS
Laurion, Kim	Health Professions	MS, BS, AAS
Martella, Michael	Law and Criminal Justice	JD, BA

Motion was made and seconded that the above resolution be adopted.

Motion was carried unanimously.

**

RESOLVED, that the Board of Trustees of Monroe Community College conduct an Executive Session pursuant to Public Officers Law §105, subsection (e): collective negotiations pursuant to Article 14 of the Civil Service Law. (P07-2019)

Motion was made and seconded that the above resolution be adopted.

Motion was carried unanimously.

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BOARD OF TRUSTEES

- President's Report
- Shared Governance Updates
Linda M. Hall, Secretary, Board of Trustees called on the shared governance groups for their updates. The following groups shared an update:
 - Faculty Senate – Amanda Colosimo
 - Student Government – Brighton – Alec Waight-Morabito
 - Student Government – Downtown Campus – Stephanie Guilin
 - Support Staff Planning Council – Marybeth Donnelly (written report)
- Monroe Community College Foundation Report
- Open Forum
Linda M. Hall, Secretary, Board of Trustees, introduced the Open Forum and called the following speakers to present:

<u>Speaker</u>	<u>Topic</u>
Jesse Redlo	Fiscal Management
John Wadach	Bonadio Financial Forecast Report

Information Items

1. Biographies
2. Staff Recognition

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Information Items

Chief Financial Officer and Vice President of Administrative Services Hezekiah Simmons gave the financial report. Mr. Simmons reported on key financial highlights related to revenue, expenses, and enrollment for January 2019 YTD as follows:

Enrollment is down 3.6% from the prior year and has achieved 95% of budget.

Revenue is down 1.5% YOY and has achieved 51% of budget. Tuition and State Aid are the key drivers of this performance offset by an increase in other revenue.

Expenses are down 0.8% YOY and has achieved 40% of budget. This is primarily related to vacancies and timing differences in contractual expenses.

During the Personnel and Programs Committee section of the agenda, the Board entered into Executive Session at 4:19 pm and adjourned at 5:01 pm.

The meeting reconvened and a vote was made to end the business portion of the Board meeting at 5:04 pm.

Student Trustee Abdullah Alshalchi and Trustee Allen Williams provided updates from their attendance at the ACCT National Legislative Summit in February. Abdullah suggested that the outgoing Student Trustee leave a report for the incoming Student Trustee so there is continuity during the transition. Trustee Williams thanked Clayton Jones, Assistant to the President, Government Relations, for his tenacity in getting appointments set for the Trustees to meet with representatives from the House and Senate.

President Kress started her report stating that SUNY Faculty Council of Community Colleges Vice President and MCC Professor Christy Fogal also attended the National Legislative Summit. Christy's participation in the National Legislative Summit will continue in future years.

Dr. Kress gave an update on the Task Force for Evaluations. There has been strong and engaged participation. Subgroups have been formed for Teaching Faculty, Administration, Professionals and Classified. The group has reviewed the Board's list of suggested items and has set a timeline to have a recommendation to the Board in August. The workgroups have reviewed evaluation frameworks within SUNY/CUNY institutions and are identifying how MCC's frameworks align with those at system peers and reviewing current best practices outside of academia.

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Information Items (continued)

Associate VP Enrollment Management, Christine Casalnuovo-Adams, provided an update on Enrollment Management in regards to the selection process and Center for Governmental Research. From the RFP's that were reviewed, Gray Associates has been selected. Some of the steps that will take place are to review and evaluate retention processes, assess market demand for new and existing programs and existing locations, review marketing and develop an action plan, assist the college with refinement of a written Strategic Enrollment Management Plan.

There is also work going on with the Center for Governmental Research (CGR). They will be working collaboratively with Admissions, Marketing and Institution Research to survey three specific groups of students, facilitate focus groups and present findings. This research will be used in collaboration with the market demand analysis.

Faculty Senate President Amanda Colosimo reported on Senate activities. The Senate is working on policy development on Academic Honesty, procedure development on Credit and Contact Hours, four searches and one reorganization and the development of the Academic Master Plan. The Senate has concerns with the make-up of the Policy Advisory Committee that is lacking participation from Shared Governance. The Senate also has concerns that have come as a result of the Bonadio report – they have concerns about their confidence in the college and leadership and why it took so long to conduct the evaluation. The FA does have a sense of relief on the resolution of the FA contract across campus.

Student Government Association President Alec Waight-Morabito reported on SGA initiatives for this semester. The SGA has been working to increase communication and have come up with a proposal to create a SGA blackboard interface that would allow for instant mass notification, ease in polling and a means for students to directly contact the SGA. In addition, the SGA has begun discussions with Faculty Senate in the potential creation of an in-class updating system for students called “through the grape vine.” Alec is having independent meetings with Administration to discuss ways SGA can be more integrated to increase communication efficiency and student perspectives. SGA will also be meeting with SUNY Student Assembly to discuss state advocacy, shared governance and the FTE Funding Model. Alec spoke of rumors circulating that the College is planning to combine the two Student Governments. SGA values its autonomy and feels if the student governments decide a merger would be a good idea, it should originate from the student body. Alec reminded the Board of the open invitation to attend the Senate meetings which are held weekly on Tuesday from 2:15-5:00 pm.

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Information Items (continued)

Student Events and Governance Association President Stephanie Guilin provided an update on SEGA activities. SEGA has been celebrating black history month with a soul food buffet and black inventor's exhibit. The spring celebration will be held on March 27 and an earth walk on April 22. They are also collaborating with SGA on several activities.

Chief Advancement Officer and Executive Director Gretchen Wood gave the Foundation report. Ralph C. Wilson, Jr. Foundation has pledged a \$1.5M investment in MCC to help create a Career Technical Education Pathways System. This pilot will be launched in the fall and will serve 230 people over a three year period. With this investment, the Every Bright Future Needs a Strong Foundation campaign is over \$42M. Danny Wegman will be joining the MCC Foundation on March 20 to share a very special announcement at the Downtown Campus. Invitations have been sent. For the first time in MCC Foundation history, the Foundation is #1 in overall private support among SUNY community colleges. Last year they raised the most in private support of any SUNY Community College, the most in unrestricted funds and the most in restricted funds. The annual Cabin Fever event raised \$11,500 in support of Dreamkeepers, MCC's program to help students with emergency financial needs. The 21st annual Gold Star Gala will be held on Saturday, April 27 featuring an 80's theme.

The Board meeting adjourned at 5:58 pm.

Respectfully submitted,



Linda M. Hall
Secretary, Board of Trustees