



Monroe Community College
STATE UNIVERSITY OF NEW YORK

MCC VALUES:
INTEGRITY.
EXCELLENCE.
EMPOWERMENT.
INCLUSIVENESS.
COLLABORATION.
STEWARDSHIP.

Monroe Community College Board of Trustees Agenda

Monday, June 8, 2020
Virtual

4:00 PM

Expected:

Barbara P. Lovenheim, Chair
Stephanie Guilin, Student Trustee
John L. Bartolotta
Daniel M. DeLaus, Jr.
Carla M. Palumbo
Dale R. Rehkopf II, Chair, Finance and Facilities Committee
Allen K. Williams, Chair, Personnel and Programs Committee

Nathan J. Robfogel, Honorary Trustee

Katherine P. Douglas, Interim President
Linda M. Hall, Secretary, Board of Trustees

Not Expected:

Dr. Joe Carbone
Grace S. Tillinghast, Vice Chair

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***Mission:** Monroe Community College, through access to affordable academic programs, leads excellence and innovation in higher education, inspires diverse students to transform their lives and communities, drives regional economic development, and builds global engagement and understanding.*

Introduction and Opening Remarks

Call to order and establishment of a quorum – Barbara P. Lovenheim, Chair

- Presentation – Presidential Search
 - Johanna Duncan-Poitier, SUNY Senior Vice Chancellor for Community Colleges and the Education Pipeline
 - Jennifer Miller, Executive Director & SUNY Assistant Vice Chancellor for Community College Support

Consent Agenda

Unless objections are raised, the following items are proposed to be adopted and approved by consent. Some of these items address issues which have been discussed by the Board in the past and/or are routine operational matters which do not involve new policy decisions. Other consent items are derived from provisions in existing, prior-approved labor contracts, capital construction programs or other Trustee initiatives.

The consent agenda is presented for adoption as a single agenda item. Specific items may be removed by request of any Board member for discussion as a part of the regular agenda. The remaining items should then be adopted as a single agenda.

Board approval of the Consent Agenda is required.

Board of Trustees:

- A. Minutes of the April 6, 2020 meeting.

Finance & Facilities:

Operating disbursements totaled \$9,307,124.05 for the month of March 2020, and \$7,151,410.00 for the month of April 2020, subject to final audit. (A detailed listing is available upon request.)

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Consent Agenda (continued)

Personnel & Programs:

B. Consent Calendar (Attachment 10)

1. Officers
 - Separation
2. Professional Staff
 - Appointment
 - Retirements
 - Separations
3. Teaching Faculty
 - Appointment
 - Reappointments
 - Retirements
 - Separations
4. Adjunct Faculty
 - Approval
5. Support Staff
 - Retirement
6. Additional Compensation
 - EDIWS Division

RESOLVED, that the Board of Trustees of Monroe Community College adopt the consent agenda effective June 8, 2020.

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Finance and Facilities Committee

RESOLVED, that the Board of Trustees of Monroe Community College accepts the Interim Financial Reports as of March 31 and April 30, 2020. (Attachment 1)

**

RESOLVED, that the Board of Trustees of Monroe Community College authorizes the purchase of items over \$20,000 as listed for the months of March and April, 2020. (Attachment 2)

**

RESOLVED, that the Board of Trustees of Monroe Community College approves the Schedule of Tuition and Fees for the fiscal year September 1, 2020 through August 31, 2021. (Attachment 3)

**

RESOLVED, that the Board of Trustees of Monroe Community College approves the Operating Budget for the fiscal year September 1, 2020 through August 31, 2021 in the amount of \$119,015,000.

**

WHEREAS, the 2020/21 Enacted State Budget includes expanded power of the Director of the State Budget and, pursuant to these expanded powers, the State funding for Monroe Community College for the period commencing April 1, 2020 and concluding on March 31, 2021 may be less than that provided in the Enacted State Budget and pursuant to an act of the Board of Trustees of the State University of New York, this reduced level of State funding may be allocated to Monroe Community College in an amount intended to minimize the impact of such reductions, specifically in such a manner as may maximize the support to Monroe Community College from federal sources in the best interest of the College; and

WHEREAS, the College's Board of Trustees, at their meeting of June 8, 2020, approved an operating budget for Monroe Community College for the period September 1, 2020 and concluding August 31, 2021 totaling \$119,015,000 which may be reduced due to actions made by the Director of the State Budget;

NOW, THEREFORE BE IT RESOLVED, that pursuant to Section 6304 of the Education Law of the State of New York, a budget in the amount of \$119,015,000, or such amount that may be remaining following action by the Director of the State Budget and approval by the SUNY Board of Trustees, be and the same is hereby adopted for Monroe Community College, for the period beginning September 1, 2020 and concluding on August 31, 2021.

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Finance and Facilities Committee (continued)

Information Items

1. Purchases under \$20,000 for March and April 2020 (Attachment 4)
2. CIP Status Report as of May 18, 2020 (Attachment 5)
3. Grants Report for March 17 – May 4, 2020 (Attachment 6)

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Personnel and Programs Committee

RESOLVED, that the Board of Trustees of Monroe Community College approves the following A.S. degree, subject to the approval by the State University of New York: Business Administration: Accounting, A.S. (Attachment 7)

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RESOLVED, that the Board of Trustees of Monroe Community College approves the following A.A.S. degree, subject to the approval by the State University of New York: Culinary Arts, A.A.S. (Attachment 8)

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RESOLVED, that the Board of Trustees of Monroe Community College approves the following certificate, subject to the approval by the State University of New York: Care Coordination - Community Health Navigation, Certificate. (Attachment 9)

**

RESOLVED, that the Board of Trustees of Monroe Community College approves leave for professional advancement in accordance with Article 13 of the contractual agreement between Monroe Community College and the Faculty Association in the amount of one-half salary August 24, 2020 to August 16, 2021 for:

Eugenia Merliss Teaching and Creativity Center

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RESOLVED, that the Board of Trustees hereby adopts and ratifies a Separation Agreement, as executed on May 18, 2020 between Monroe Community College and a particular employee.

**

WHEREAS, Monroe Community College is experiencing financial constraints related to the effects of the COVID-19 pandemic and the effects of the NY PAUSE response;

WHEREAS, Monroe Community College is funded through three primary sources, which include student tuition dollars, state funding, and support from Monroe County;

WHEREAS, each of these funding sources have been negatively impacted by the COVID-19 pandemic;

WHEREAS, Monroe Community College is diligently pursuing additional source of revenue to address and alleviate these fiscal shortfalls;

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Personnel and Programs Committee (continued)

RESOLVED, that the Board of Trustees immediately adopts a hiring freeze that centralizes all hiring decisions at the executive leadership level;

BE IT FURTHER RESOLVED, that all open positions, planned hires, and replacements be filled on a limited basis, prioritizing positions related to staff health and safety;

BE IT FURTHER RESOLVED, that all planned faculty hiring should be prioritized if they are in high-needs, high enrollment areas that provide students with robust and recession proof employment opportunities or are in areas that are necessary to address the issues caused by the COVID-19 pandemic;

BE IT FURTHER RESOLVED, that all planned hiring of staff in the student facing experience should be prioritized if they are in areas that would aid in student retention, recruitment, or service;

BE IT FURTHER RESOLVED, that all managerial and operational staff hiring should be frozen with the exception of a limited number of strategic hires determined at the leadership level;

BE IT FURTHER RESOLVED, that all revenue generating faculty and staff positions may be hired if the revenue generation is known and received;

BE IT FURTHER RESOLVED, that all part-time and temporary hires should be included in this hiring freeze and any decisions regarding hiring these types of position should be made in accordance with the same priorities and principles;

BE IT FURTHER RESOLVED, that this hiring freeze shall be in effect until further notice.

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Board of Trustees

WHEREAS, Stephanie Guilin has served faithfully as the Student Trustee of the Monroe Community College Board of Trustees during the 2019-2020 academic year; and

WHEREAS, Stephanie Guilin has served diligently and with sincere devotion as a member of the Finance and Facilities and Personnel and Programs Committees of the Board, as well as the Student Trustee Advisory Committee of the Association of Community College Trustees during her term of office; and

WHEREAS, Stephanie Guilin enhanced her learning experience as a student trustee by enrolling in an academic course to advance her leadership knowledge and skills; and

WHEREAS, Stephanie Guilin collected her experiences and researched supporting information to create a handbook to assist future student trustees; and

WHEREAS, Stephanie Guilin has contributed to the betterment of the College by expressing the student perspective while serving as a dedicated representative of her fellow students; and

WHEREAS, Stephanie Guilin has positively impacted the lives of her fellow students through her leadership, academic achievement and involvement in co-curricular activities, standing as a role model for current and future students;

NOW, THEREFORE BE IT RESOLVED, that we, the Board of Trustees of Monroe Community College, hereby expresses its deep appreciation for her leadership and service to the College and extends to her best wishes for continued happiness and success in the years ahead.

- Presentation – Student Trustee Manual
Stephanie Guilin, Student Trustee

- Presentation – Q12
William Dixon, Director, Research

- Presentation – New Title IX Regulations
Melissa Fingar, Assistant to the President, Human Resources and
Organizational Development
Shannon Glasgow, Director, Title IX
Amy Greer, Director, Student Rights and Responsibilities

- President’s Update

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- Vice President Updates
 - Lloyd Holmes, Vice President, Student Services
 - Todd Oldham, Vice President, Economic & Workforce Development & Career Technical Education
 - Hezekiah Simmons, CFO/Vice President, Administrative Services
 - Andrea Wade, Provost/Vice President, Academic Services
- Monroe Community College Foundation Report
- Shared Governance Updates

Each of the shared governance leaders will have an opportunity to provide an update of no more than five minutes to the Board of Trustees. Speakers will not be able to share their allotted time with others.

 - Student Government – Brighton / Downtown Campus
 - Faculty Senate
 - Administration
 - Support Staff Planning Council
- Union Updates

Each of the union leaders will have an opportunity to provide an update of no more than five minutes to the Board of Trustees. Speakers will not be able to share their allotted time with others.

 - Faculty Association
 - CSEA

Information Items

1. Biography (Attachment 11)
2. Staff Recognition (Attachment 12)